

Pleasant Hill School District No. 1



April 7, 2025 Board Meeting

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Commitment, Excellence, Community

PLEASANT HILL SCHOOL DISTRICT NO. 1
SCHOOL BOARD MEETING MINUTES
Monday, March 17, 2025; 7:00 p.m.; Pleasant Hill Community Center
EXECUTIVE SESSION: ORS 192.660(2)(i)

1. CALL TO ORDER

Board Chair Stephen Hammond called the March 17, 2025 board meeting to order at 7:01 p.m. with the Pledge of Allegiance. Board members present were Vice Chair Drew Gottfried, John Oldham, Rusty Rexius and Jennifer Woodland. Others present were Superintendent Jim Crist, Business Manager Sheri Longobardo, Special Education Director Whitney Connolly, Elementary Principal Brenna Fairchild, Middle/High School Principal Chris Reiersgaard, Middle School Assistant Principal Caleb Salmond and Board Secretary Kimberly Silbernagel.

Stephen Hammond read the mission statement.

2. CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions to the agenda.

3. INTRODUCTIONS AND ATTENDANCE

Audience members included Nicki Derrick, Nicola Shaddon, Jason Shaddon, Morgan Thomas, Mali Howell, Jessica Wolpe and Carrie Reinking.

4. PUBLIC FORUM

- Morgan Thomas discussed interest in being on the budget committee and district equity committee.
- Nicki Derrick introduced herself as the new high school varsity softball coach.

5. ACTION ITEMS

5.1 Approve March 3, 2025 Board Meeting Minutes (Exhibit 2425.199)

Drew Gottfried moved to approve Exhibit 2425.199 March 3, 2025 Board Meeting Minutes. Rusty Rexius seconded the motion. The motion passed 3-0. Stephen Hammond and Jennifer Woodland abstained from voting.

5.2 Accept Enrollment Report – January and February (Exhibit 2425.200)

Rusty Rexius moved to approve Exhibit 2425.200 Enrollment Report – January and February. Jennifer Woodland seconded the motion. The motion passed unanimously.

5.3 Approve Personnel Action (Exhibit 2425.201)

Jennifer Woodland moved to approve Exhibit 2425.201 Personnel Action. Rusty Rexius seconded the motion. The motion passed unanimously.

5.4 Adopt Board Policy

- GBNAA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements (Exhibit 2425.202)
- JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements (Exhibit 2425.203)

Superintendent Crist discussed the policy changes.

Rusty Rexius moved to approve Exhibits 2425.202 and 2425.203 Board Policy. Drew Gottfried seconded the motion. The motion passed unanimously.

6. UNFINISHED BUSINESS

6.1 Motion to Approve the CM/GC Procurement Method, Postponed from March 3, 2025 Meeting (Resolution 2425.204)

The board resumed discussion. The discussion included the use of the CM/GC method, the findings of fact in the resolution and the language used in the resolution.

After the discussion Board Chair Stephen Hammond brought forth the postponed motion, made by Rusty Rexius and seconded by Drew Gottfried, as follows: To approve Resolution No. 2425.204 with the following edit to item #1: Substantial cost savings and risk reductions: The CM/GC method {likely} reduces financial risk by ensuring contractor financial stability, establishing a Guaranteed Maximum Price (GMP). The motion passed 4-1. John Oldham voted no.

7. BOARD DISCUSSION

7.1 Review Policy BCF – Advisory Committees to the Board (Exhibit 2425.205)

Superintendent Crist reviewed Policy BCF – Advisory Committees to the Board. The new District Equity Committee (DEC) that is in the process of being formed will be an advisory committee to the board. However, it is under review by the State of Oregon to see if open public meetings will be required for this committee. There is a concern of people being unwilling to serve if open public meetings are required.

7.2 Review Recommended Guidelines for District Equity Committee (Exhibit 2425.206)

Superintendent Crist reviewed the guidelines for the District Equity Committee. This included the purpose, goals, committee composition and membership, application and review process, meeting structure and expectations, responsibilities and decision-making process, reporting and accountability and the process for resignation or removal.

8. REPORTS AND INFORMATION

8.1 Financial Report (Exhibit 2425.207)

Business Manager Sheri Longobardo presented her report to the board. The report included an update on property taxes, State School Fund payments and expenditures.

9. SUPERINTENDENT COMMUNICATION

9.1 District Equity Committee (Exhibit 2425.208)

Superintendent Crist provided an update to the board on the formation of the District Equity Committee. The update included the applicant summary, key applicant motivations and experiences, compliance with SB 732 and OAR 581-022-2307 and next steps and recommendations.

10. BOARD COMMUNICATION

10.1 Committee or Community News/Announcements

- Jennifer Woodland attended the elementary living museum night and the Mr. Billie pageant.
- Stephen Hammond went on the band trip to the Pacific Jazz Festival at the University of the Pacific in Stockton, California.

11. OTHER BUSINESS

- Nicki Derrick inquired about the progress of the turf project for the softball field.
- Nicola Shaddon shared that the elementary 5th grade OBOB team placed 3rd at regionals out of 28 teams.
- Principal Fairchild thanks Mali Howell and Nicola Shaddon for their hard work in organizing OBOB.

12. RECESS REGULAR MEETING TO EXECUTIVE SESSION – 8:20 p.m.

12.1 ORS 192.660(2)(i) – To review and evaluate the performance of the superintendent.

13. RECONVENE REGULAR BOARD MEETING – 9:53 p.m.

13.1 Board Chair Provides Superintendent Evaluation Summary

Board Chair Hammond gave a summative statement regarding Superintendent Crist’s evaluation. The board evaluated Mr. Crist on eight standards and determined him to be accomplished or effective in all areas. They appreciate the effort he has put into the board by helping them develop goals and work to attain them. They look forward to working with Mr. Crist in the coming school year.

13.2 Action Item: Approval of Superintendent’s Evaluation

Rusty Rexius moved to approve the Superintendent’s Evaluation. Jennifer Woodland seconded the motion. The motion passed unanimously.

14. NEXT MEETING

- Board Meeting – April 7, 2025; 7:00 p.m.; Pleasant Hill Community Center

15. ADJOURNMENT – 9:55 p.m.

Signed: _____ this _____ day of _____, 2025
Stephen Hammond, Board Chair

**Pleasant Hill School District
 Student Enrollment - Quarterly Comparisons to past years
 Quarter 3 - March 31**



	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
KG	64	64	51	61	62	82	77	59	74	76	60	58
1	67	66	72	56	65	61	81	83	67	78	75	60
2	67	73	74	72	67	69	65	85	77	71	79	68
3	57	69	80	70	73	68	74	67	80	79	74	76
4	73	61	80	79	76	75	74	75	67	83	80	72
5	63	71	64	84	78	78	78	66	65	68	74	84
6	84	66	83	68	88	85	79	81	57	71	72	78
7	77	89	74	80	76	93	78	75	85	58	69	73
8	66	75	97	78	81	78	90	79	70	80	66	70
9	81	75	79	97	74	85	82	99	77	82	78	71
10	86	83	75	82	87	81	82	77	93	84	75	73
11	60	86	80	76	80	88	79	79	69	96	77	74
12	53	65	79	79	77	78	80	78	69	66	84	74
Total	898	943	988	982	984	1021	1019	1003	950	992	963	931
PHES	475	470	504	422	421	433	449	435	430	455	442	418
PHMS	143	164	171	226	245	256	247	235	212	209	207	221
PHHS	280	309	313	334	318	332	323	333	308	328	314	292

*PHES Grades K-5 beginning 2016-17 School Year
 *PHHS Grades 6 beginning 2016-17 School Year

Date: April 7, 2025

**Pleasant Hill School District 2024-2025
Financial Report as of March 31, 2025**

General Fund Revenues:

- As of March 31, we have received \$3,593,930 of our imposed \$3,708,532 taxes, leaving \$114,602 to be collected.
- We have received \$7,398,960 in State School Fund (SSF) payments and are expecting \$1,353,204 more to be received in the 2024-25 year. We are expecting \$59,043 less than budgeted.
- We have received \$494,642 in interest from investments.

General Fund Expenditures:

- Salary expenditures through December are \$3,918,674.
- Benefits total \$2,211,072.
- The purchased services, supplies and capital outlay and other expenditures are currently at \$1,569,412.

Quarterly Reports:

- General Fund Summary

This is a summary of our revenues and expenditures and includes encumbered expenses for the period from January 1, 2025 to March 31, 2025.

- Cash and Investments Report

This report shows the changes in our cash and investment accounts for the last three months. We have been keeping the majority of our investment money in LGIP as the interest rate is higher. We are keeping some funds in Banner Money Market as we have easier and faster access to it.

We have closed the elementary and high school checking accounts and moved their balances into the district account, giving us better oversight and control. The high school still has a money market account and the interest from this account goes into student body funds.

- Reserve and Special Revenue Funds

This report provides a snapshot of our reserve accounts and our special revenue accounts. Budgeted transfers have been made and are included in the Resources column, along with the beginning fund balances.

The Field Repair and Replacement Reserve resources reflects \$40,508 in private donations received towards the replacement project.

Submitted by: Sheri Longobardo, Business Manager

PLEASANT HILL SCHOOL DISTRICT #1
 2024-25 GENERAL FUND REVENUES AND EXPENDITURES - MONTHLY ACTIVITY
 4/1/2025

	BUDGET	7/24	8/24	9/24	10/24	11/24	12/24	1/25	2/25	3/25	4/25	5/25	6/25	YTD TOTAL	BALANCE OVER / (UNDER) BUDGET
Resources															
Beginning Fund Balance	\$7,402,903													\$8,395,306	\$992,403
Current Year's Taxes	\$3,708,532	\$0	\$0	\$0	\$2,286	\$2,836,510	\$618,941	\$33,181	\$25,104	\$77,908	\$0	\$0	\$0	\$3,593,930	(114,602)
Prior Year's Taxes	24,000	\$0	\$0	\$0	\$1,272	\$6,384	\$3,245	\$3,132	\$3,009	\$1,914	\$0	\$0	\$0	\$18,956	(5,044)
Payment in Lieu Prop Tax	4,000	\$0	\$0	\$0	\$0	\$0	\$1,820	\$0	\$705	\$1,281	\$0	\$0	\$0	\$3,807	(193)
Penalties & Int on Taxes	4,000	\$0	\$0	\$0	\$510	\$981	\$15,758	\$508	\$11,016	\$551	\$0	\$0	\$0	\$29,323	25,323
Transportation Fees	5,000	(\$1,209)	\$0	\$458	\$0	\$150	\$351	\$0	\$0	\$1,879	\$0	\$0	\$0	\$1,629	(3,371)
Interest on Investments	525,500	\$51,803	\$54,373	\$52,889	\$50,591	\$47,839	\$61,570	\$61,507	\$55,202	\$58,869	\$0	\$0	\$0	\$494,642	(30,858)
Other Curricular Activity	106,000	\$0	\$14,190	\$11,091	\$7,274	\$8,230	\$5,061	\$10,267	\$8,048	\$6,915	\$0	\$0	\$0	\$71,076	(34,924)
Rentals	6,000	\$170	\$140	\$310	\$160	\$1,075	\$425	\$408	\$200	\$360	\$0	\$0	\$0	\$3,248	(2,752)
Miscellaneous	50,000	\$788	\$6,190	\$14,101	\$2,940	\$316	\$1,095	\$2,669	\$567	\$230	\$0	\$0	\$0	\$28,897	(21,103)
Fingerprint Rev	1,500	\$0	\$66	\$0	\$132	\$198	\$264	\$132	\$198	\$210	\$0	\$0	\$0	\$1,200	(300)
County / Intermediate	25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(25,000)
Lane ESD Stipends	41,000	\$0	\$0	\$0	\$0	\$0	\$0	\$3,082	\$594	\$935	\$0	\$0	\$0	\$4,611	(36,389)
State School Fund	8,811,207	\$1,494,555	\$746,829	\$746,829	\$746,829	\$746,829	\$746,829	\$746,829	\$746,829	\$676,602	\$0	\$0	\$0	\$7,398,960	(1,412,247)
Common School Fund	150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$79,853	\$0	\$0	\$0	\$0	\$0	\$79,853	(70,147)
Small School Grant	55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(55,000)
High Cost Disability Grant	70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(70,000)
Interfund Transfers	1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(1,000)
Total Revenues	\$13,587,739	\$1,546,107	\$821,789	\$825,677	\$811,994	\$3,648,512	\$1,455,359	\$941,567	\$851,474	\$827,653	\$0	\$0	\$0	11,730,133	(\$1,857,606)
Total Resources	\$20,990,642													\$20,125,439	(\$865,203)
Expenditures															
Salaries	\$6,531,819	\$72,007	\$140,289	\$492,609	\$540,834	\$573,117	\$533,670	\$502,636	\$552,962	\$510,548	\$0	\$0	\$0	\$3,918,674	(\$2,613,145)
Associated Payroll Costs	4,057,215	\$41,023	\$78,561	\$287,621	\$300,256	\$311,842	\$309,277	\$292,447	\$301,493	\$288,553	\$0	\$0	\$0	2,211,072	(\$1,846,143)
Purchased Services	2,607,052	\$57,041	\$78,783	\$60,018	\$159,943	\$83,261	\$283,675	\$189,725	\$170,464	\$171,424	\$0	\$0	\$0	1,254,336	(\$1,352,716)
Supplies and Materials	548,398	\$11,397	\$32,161	\$28,306	\$40,735	\$110,897	\$31,604	\$19,726	\$19,565	\$20,687	\$0	\$0	\$0	315,076	(\$233,322)
Cap Outlay	14,000	\$0	\$0	\$690	\$8,259	\$0	\$532	\$0	\$153	\$0	\$0	\$0	\$0	\$9,634	(\$4,366)
Other Objects	212,050	\$149,794	\$5,625	\$8,179	\$4,258	\$2,384	\$5,615	\$1,653	\$1,190	\$1,344	\$0	\$0	\$0	180,041	(\$32,009)
Transfers	1,125,000	\$0	\$0	\$1,095,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,095,000	(\$30,000)
Contingency/Beg Fund Bal	5,895,108	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$5,895,108)
Total Expenditures	\$20,990,642	\$331,262	\$335,419	\$1,972,423	\$1,054,284	\$1,081,500	\$1,164,374	\$1,006,188	\$1,045,826	\$992,556	\$0	\$0	\$0	\$8,983,833	(\$12,006,809)
Ending Fund Balance														\$11,141,606	\$11,141,606

PLEASANT HILL SCHOOL DISTRICT #1
2024-25 GENERAL FUND - Quarter Ended March 31, 2025
April 1, 2025

RESOURCES	BUDGET	ACTUAL				PROJECTION		COMMENTS
	Adopted Budget	3/31/25	Encumbrances	YTD plus Encumbr.	Over / (Under) Budget	Projected as of 3/31/25	Over / (Under) Budget	
Beginning Fund Balance	\$7,402,903	\$8,395,306	\$0	\$8,395,306	\$992,403	\$8,395,306	\$992,403	
Revenues								
State School Fund								
Current Years Taxes	\$3,708,532	\$3,593,930	\$0	\$3,593,930	(\$114,602)	\$3,650,000	(\$58,532)	
Prior Years Taxes, Other	\$32,000	52,086	0	52,086	20,086	58,000	26,000	
County School Fund	\$25,000	0	0	0	(25,000)	25,000	0	
Common School Fund	\$150,000	79,853	0	79,853	(70,147)	159,706	9,706	
State School Fund	\$8,811,207	7,398,960	0	7,398,960	(1,412,247)	8,752,164	(59,043)	
SSF Prior Year Adjustment	\$0	0	0	0	0	0	0	
Small High School Grant	\$55,000	0	0	0	(55,000)	55,000	0	
High Cost Disability Grant	\$70,000	0	0	0	(70,000)	70,000	0	
Total SSF Revenue	\$12,851,739	\$11,124,829	\$0	\$11,124,829	(\$1,726,910)	\$12,769,870	(\$81,869)	
Interest on Investments	\$525,500	494,642	\$0	\$494,642	(\$30,858)	\$575,000	\$49,500	
Other Revenue	\$209,500	110,662	\$204	\$110,866	(\$98,634)	\$170,000	(\$39,500)	
Transfers In	\$1,000	0	0	0	(1,000)	-	(1,000)	
Total Revenues	\$13,587,739	\$11,730,133	\$204	\$11,730,337	(\$1,857,402)	\$13,514,870	(\$72,869)	
TOTAL RESOURCES	\$20,990,642	\$20,125,439	\$204	\$20,125,643	(\$864,999)	\$21,910,176	\$919,534	
REQUIREMENTS								
Salaries	\$6,531,819	\$3,918,674	\$2,171,110	\$6,089,784	(\$442,035)	\$6,400,000	(\$131,819)	
Benefits	4,057,215	2,211,072	1,272,597	3,483,669	(573,546)	3,900,000	(157,215)	
Purchased Services	2,607,052	1,254,335	706,877	1,961,212	(645,840)	2,600,000	(7,052)	
Supplies	548,398	315,076	69,847	384,923	(163,475)	520,000	(28,398)	
Capital Outlay	14,000	9,634	1,891	11,524	(2,476)	6,000	(8,000)	
Other Objects	212,050	180,041	1,991	182,032	(30,018)	205,000	(7,050)	
Transfers	1,125,000	1,095,000	-	1,095,000	(30,000)	1,095,000	(30,000)	
Contingency	5,895,108	0	-	0	(5,895,108)	0	(5,895,108)	
TOTAL REQUIREMENTS	\$20,990,642	\$8,983,832	\$4,224,313	\$13,208,145	(\$7,782,497)	\$14,726,000	(\$6,264,642)	
ENDING FUND BALANCE	\$5,615,697				\$6,917,497	\$7,184,176	\$7,184,176	
% of Total Revenues	41.3%					53.2%		

PLEASANT HILL SCHOOL DISTRICT #1

2024-25 CASH AND INVESTMENTS REPORT - Quarter Ended March 31, 2025

April 1, 2025

CASH ACCOUNTS	12/31/2024	ADDITIONS	DISBURSEMENTS	INTEREST	FEES*	ENDING BALANCE 3/31/25	YIELD
General Checking	\$468,967	\$3,274,715	\$3,260,727	\$20	\$0	\$482,976	0.02%
Payroll	\$10,078	1,397,369	1,396,853	3	0	\$10,597	0.02%
PHES Student Body	\$24,091	6	24,097	0	0	(\$0)	0.02%
PHHS Student Body	\$144,620	0	144,620	0	0	\$0	0.02%
TOTAL CASH ACCOUNTS	\$647,756	\$4,672,091	\$4,826,296	\$23	\$0	\$493,574	

INVESTMENTS	12/31/2024	ADDITIONS	DISBURSEMENTS	INTEREST	FEES*	ENDING BALANCE 3/31/25	YIELD
Local Government Investment Pool	\$7,156,103	\$6,960,728	\$2,000,000	\$135,130	\$0	\$12,251,961	4.64%
Pleasant Hill School District Money Market	\$8,212,284	2,450,000	7,972,892	40,424	0	\$2,729,816	4.33%
Stan Smith Scholarship Fund (COD)	\$5,336	0	0	0	0	\$5,336	0.10%
Pleasant Hill High School Money Market	\$59,527	0	0	632	0	\$60,160	4.33%
TOTAL INVESTMENTS	\$15,433,250	\$9,410,728	\$9,972,892	\$176,187	\$0	\$15,047,273	

TOTAL CASH AND INVESTMENTS	\$16,081,006	\$14,082,818	\$14,799,188	\$176,210	\$0	\$15,540,847	
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PLEASANT HILL SCHOOL DISTRICT #1

2024-25 RESERVES AND SPECIAL REVENUE FUNDS - Quarter Ended March 31, 2025

April 1, 2025

FUND	RESERVE	RESOURCES AS OF 3/31/2025	EXPENDITURES AS OF 3/31/2025	RESOURCES - EXPENDITURES
271	Insurance / Benefit	\$499,555	\$22,864	\$476,691
282	K-12 Enrichment	52,426	7,610	44,816
283	Equipment Repair / Replacement	192,088	29,420	162,668
284	Maintenance	847,279	654,377	192,902
285	Capital Projects	350,000	62,204	287,796
286	Technology	361,760	109,753	252,007
287	Instructional Materials	470,596	176,977	293,619
289	Field Repair and Replacement Reserve	543,863	137,986	\$405,877
TOTAL RESERVES		\$3,317,567	\$1,201,192	\$2,116,375

OTHER SPECIAL REVENUE FUNDS				
244	PHSD Preschool Program	65,323	43,851	21,472
299	Food Service Fund	526,092	378,543	147,549
TOTAL OTHER SPECIAL REVENUE FUNDS		\$591,415	\$422,395	\$169,021

TOTAL RESERVES AND OTHER		\$3,908,982	\$1,623,586	\$2,285,396
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Date: April 7, 2025
Resolution: 2425.212

Appointment of Budget Committee Members

Relevant Data:

Oregon State budget law (ORS 294.414) requires that every school district in Oregon establish a budget committee, which is a vehicle that enables the public to participate in the budgeting process. The budget committee consists of the five (5) elected School Board members and an additional five (5) appointed community volunteers, selected at large. The five appointed community volunteers each serve three (3) year terms. Pleasant Hill School District currently has two (2) budget committee positions open and need to be filled. In an effort to solicit interested community members, the Superintendent's office advertised the vacancies and made applications available to the public. Following the advertisement, three (3) individuals expressed interest and submitted their application. The recommendation for appointment follows. Sheri Longobardo is available for questions that surface at tonight's meeting.

Recommendation:

It is recommended that the Board of Directors appoint the following position(s) to the Budget Committee for a three-year term expiring June 30, 2027:

Position X – Open
Position X – Open

Submitted By:

Sheri Longobardo
Business Manager

Recommended By:

Jim Crist
Superintendent

Date: April 7, 2025
Resolution: 2425.213

District Equity Committee Guidelines

Relevant Data:

To comply with Oregon Senate Bill 732 (2021), codified in ORS 329.711, our district is mandated to establish an Educational Equity Advisory Committee (EEAC). The primary responsibilities of this committee include advising the school district board and superintendent on the educational equity impacts of policy decisions and addressing situations that negatively affect underrepresented students.

In alignment with Board Policy BCF, which emphasizes the importance of citizen involvement through advisory committees, the EEAC will serve as a vital link between the community and district leadership. This policy underscores the board's commitment to considering recommendations from such committees while retaining its legal decision-making authority.

The District Equity Committee Guidelines Exhibit 2425.214 were reviewed at the March 17, 2025, Board of Directors regular meeting and are now being brought forward for formal board approval.

Recommendation:

It is recommended that the Board of Directors approve the Pleasant Hill School District Equity Committee Guidelines Exhibit 2425.214.

Submitted and Recommended By:

Jim Crist
Superintendent

Pleasant Hill School District

DRAFT Educational Equity Advisory Committee (EEAC) Guidelines

1. Purpose

The Educational Equity Advisory Committee (EEAC) is established in accordance with Oregon Senate Bill 732 (OAR 581-022-2307) to provide guidance to the Pleasant Hill School District (PHSD) Board and Superintendent regarding the educational equity impacts of district policies and practices.

The committee's primary roles include:

- Advising the school board and superintendent on the equity impacts of policy decisions.
 - Identifying and informing the board about situations that negatively impact underrepresented students, along with recommendations for resolution.
 - Highlighting and sharing effective strategies when a school positively impacts underrepresented students, with guidance on how to replicate success district-wide.
-

2. Goals

The EEAC is dedicated to fostering an inclusive educational environment that reflects and prioritizes diverse perspectives. The committee will:

- Create a structured space for the sharing and examination of information, with a focus on amplifying underrepresented voices and fostering meaningful engagement across the district.
-

3. Committee Composition & Membership

The EEAC will be composed of 6-12 members, ensuring broad representation across different groups, including:

- 2-3 students (grades 7-12)
- 2-3 staff members
- 2-3 parents/caregivers
- 1-2 community partners

Additional Role:

- One member of the EEAC will also serve on the district's Budget Committee when a vacancy occurs, ensuring equity considerations are integrated into financial decision-making.

Term Lengths:

- Students serve for one year.
 - Parents, caregivers, staff, and community partners serve for two years, with an option to extend to three years.
-

4. Application & Review Process

To ensure a fair and transparent selection process, PHSD will utilize a subcommittee of the District Equity Committee and K-12 Leadership Team to screen and evaluate applications for open positions.

Screening and Review of Applications:

- The subcommittee will review applications.
 - The subcommittee will select a process that ensures the maintenance of the committee composition and membership stated under number 3.
 - The Superintendent will make recommendations to the PHSD Board of Directors for committee placement.
-

5. Meeting Structure & Expectations

- The committee will meet 2 to 3 times during the school year, with additional meetings as needed.
 - The committee will annually select a facilitator and co-facilitator.
 - Meetings will be no more than two hours in the early evening. Dinner and childcare may be provided.
 - Members will have the option to present to the school board, though this is not required.
-

6. Responsibilities & Decision-Making Process

The EEAC will:

Advise on Equity-Related Issues

- Identify systemic barriers affecting underrepresented students.
- Provide actionable recommendations to district leadership.

Inform Policy & Decision-Making

- Evaluate the equity impact of district policies and initiatives.
 - Recommend culturally responsive strategies for improving educational outcomes.
-

7. Reporting & Accountability

- The EEAC may submit reports to the superintendent and school board as needed.
 - An end-of-year summary will highlight key recommendations, challenges, and progress.
 - The school board will review and respond to EEAC recommendations, ensuring accountability and transparency.
 - The EEAC will operate as an advisory body and may be dissolved if its purpose is fulfilled.
-

8. Process for Resignation or Removal

Committee members are expected to actively participate in meetings and contribute to discussions. If a member is unable to fulfill their commitment, the following process will apply:

Resignation:

- A member wishing to resign must submit a written notice to the superintendent.
- The resignation should include the effective date.

Removal:

A committee member may be removed for:

- Repeated unexcused absences (two or more consecutive meetings without prior notice).
- Conduct that is disruptive, discriminatory, or inconsistent with the committee's purpose.
- Failure to uphold the values of the committee.

Process for Removal:

- The superintendent or committee facilitator will provide a verbal and written warning outlining concerns.
- If the concerns persist, the member may be recommended for removal to the Board of Educators by majority vote of the committee.
- A replacement may be appointed based on the selection process outlined in Section 4.

PHSD Board Meeting Calendar Review and Discussion

Overview: As part of our ongoing efforts to optimize board meeting efficiency and engagement, I am bringing forward two board meeting calendar versions for review and discussion. Each version presents a distinct approach to structuring board meetings while ensuring alignment with district operations and governance needs.

Version 1: Traditional Approach This version follows a structure consistent with past practices:

- Generally, two board meetings per month.
- Three work sessions are incorporated throughout the year for in-depth discussions on key topics.
- The budget process is built into the schedule during May and June to facilitate financial planning and approval.

Version 2: Streamlined Approach This version introduces a more consolidated meeting schedule with increased flexibility:

- Generally, one regular board meeting per month.
- In September, November, and March, an additional work session is included alongside the regular meeting to allow for extended discussions on strategic matters.
- The budget process remains incorporated in May and June to ensure proper financial oversight and planning.
- An alternative option under Version 2 includes:
 - Maintaining one regular board meeting per month.
 - Adding special meetings or work sessions as needed, providing flexibility to address district and board priorities as they arise.

Considerations for Discussion:

- Board members are encouraged to provide input on which structure best meets the needs of the district and supports effective governance.
- The flexibility of adding work sessions and special meetings in Version 2 provides adaptability but requires careful scheduling to ensure all necessary topics are addressed in a timely manner.
- Maintaining consistency with past practice (Version 1) may offer continuity, while Version 2 allows for a more streamlined approach with adaptable scheduling.



Pleasant Hill School District No. 1 2025 - 2026

School Board / Work Session / Budget Meeting Calendar

Board & Budget Meetings – Start 7:00PM / CHARGE, Special & Work Sessions Start 5:30PM

July 1, 2025	Special Board Meeting
August 18, 2025	Board CHARGE & Board Meeting
September 8, 2025	Board Meeting
September 22, 2025	Board Work Session
October 6, 2025	Board Meeting
October 20, 2025	Board Meeting
November 3, 2025	Board Meeting
November 17, 2025	Work Session
December 15, 2025	Board Meeting
January 12, 2026	Board Meeting
February 9, 2026	Board Meeting
February 23, 2026	Board Meeting
March 7, 2026	Work Session
March 23, 2026	Board Meeting
April 6, 2026	Board Meeting
April 20, 2026	Board Meeting
May 4, 2026	Board Meeting (Budget Orientation)
May 18, 2026	Board Meeting & Budget Committee Meeting
June 1, 2026	Board Meeting & Budget Committee Meeting
June 8, 2026	Budget Committee Meeting (if needed)
June 15, 2026	Budget Hearing & Board Meeting (Adopt 2026-27 Budget Approve Resolutions)

Pleasant Hill School District No. 1 is an equal opportunity educator and employer.



Pleasant Hill School District No. 1 2025 - 2026

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Pleasant Hill School District #1 Monthly Principal's Report

Date: April 7th, 2025

PHHS___ PHES__X_

- Attendance Data- (As of 4/1/25)
Regular Attenders: 77% (320 students)

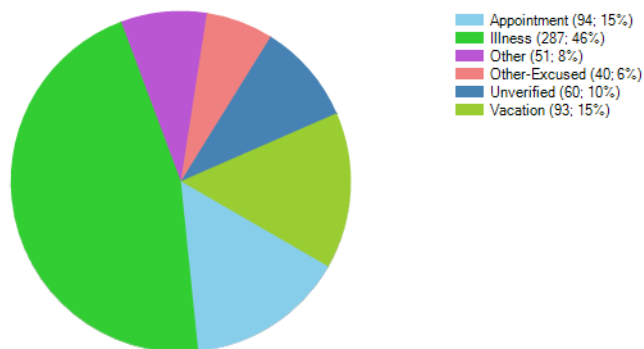
Average Daily Attendance

☰ 2024-2025 Average Daily Attendance Percent



Up 1.55% from last month

2024-2025 Absence Reasons (Legend)



Illness down 20% from last month

- Our character trait of the month for March was Accountability. Students show accountability by taking responsibility for their actions.
- We have 6 teachers piloting STAR assessment (Kindergarten, 2nd, 4th, 2 Sped & 1 Title). We are excited to explore how this assessment program can give us better information about our students and inform instruction.
- OSAS Testing is starting. 4th and 5th grade have started the SEED Survey and 5th grade is beginning science.
- Upcoming Events:
 - April 8th- PTO, 6:30pm Community Center
 - April 11th-Grading Day
 - April 14th- Start of Quarter 4
 - May 1st- 4th Grade Music Concert, 6:30pm

Pleasant Hill School District #1 Monthly Principal's Report

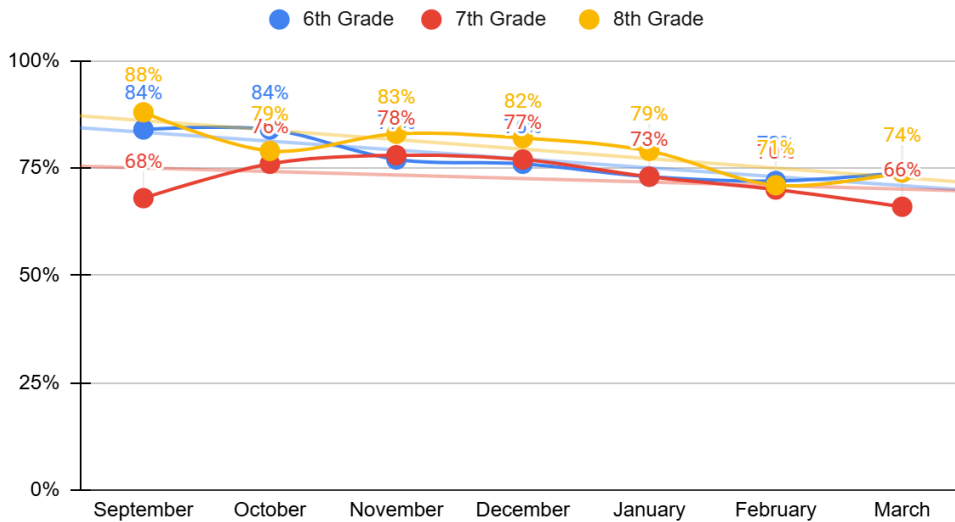
Date: April 7, 2025

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Congratulations to our students of the month: Zoe Harr, Michelle Hammond-Mendez, Adellina Scott. Most Improved: Koda Brothers, Mason Manning, Zain Hamer. Citizen of the Month: Holleigh Farver, Sadie Yamamoto, Sofia Ameen, and Jake Caulkins.

On Friday March 21st we had our Annual Run 4 Funds event. This is our one middle school student body activity account fundraising event. Thank you to all those that supported this event. We raised a total of \$3,271.62, with the 8th grade raising \$265.00, 7th grade \$756.00, and the 6th grade raising the most with \$1,515.62.

Regular Attenders By Grade Level



	6th Grade	7th Grade	8th Grade
September	84%	68%	88%
October	84%	76%	79%
November	77%	78%	83%
December	76%	77%	82%
January	73%	73%	79%
February	72%	70%	71%
March	74%	66%	74%

The percentage of regular attenders in 6th grade year-to-date was up 2% from February, while the 7th grade was down 4%, and the percentage of 8th grade regular attenders year-to-date was up 3% from February.

Average Daily Attendance YTD

September



October



November



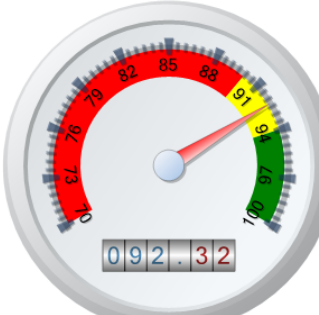
December



January



February



March



Updates

We currently have 26 students signed up for girls soccer, 9 for boys soccer, and we have 49 students participating in Track & Field.

Coming up on April 15th, TNTP will be back in the building to conduct our second round of learning walks. This is an opportunity for the TNTP team to visit the building and observe classroom instruction with a focus on the presence of research aligned literacy practices. After school, the team will conduct a focus group to debrief with teachers.

On April 25th, the Lane ESD will be meeting with some Social Studies teachers to do a crosswalk of our curriculum and the updated Social Literacy Standards.

On May 1st we will have our next Star Student Social. Students with 90% attendance and 15 or fewer tardies (90% of periods for the month), will be invited to attend an "Awesome Attenders Social" with a pizza and popcorn.

Pleasant Hill School District #1 Monthly Principal's Report

Date: April 7, 2025

PHHS__X__ PHMS____PHES____ (Check one)

The month of March flew by, but was filled with events. April looks to be busy as well.

Mr. Billie

Mr. Billie: For the first time there was a tie for Mr. Billie. Winners were Aaden Kinman and Michah Driessnack. Mr. Congeniality was Ethan Bahen. The Mr. Billie contestants raised over \$20,000 for the Children's Miracle Network.

Booster Auction



The 2025 Pleasant Hill Booster Auction will be held Saturday, April 26th. It will be held at the Oregon National Guard in Springfield, 3106 Pierce Pkwy, Springfield, OR 97477. Doors open and Silent Auction begins at 6:00 pm with dinner and live auction following at 7:00 pm. Tickets can be purchased online or at the door.

Pleasant Hill Jazz Festival



The Pleasant Hill Jazz Festival will be held on April 12th all over the Pleasant Hill campuses. We are nearing 50 years hosting this event showcasing not only our fine jazz ensembles, but talented musicians from around the state. Both choirs and bands will be featured at this day-long event.

FFA Plant Sale



PLEASANT HILL HIGH SCHOOL
AG/FFA/CTE ANNUAL
PLANT SALE

- Proceeds support student activities, CDE/CTE projects.
- Students make industry connections/work experience
- Over 300 students participated
- Supports district wide learning and career opportunities

 **May 3, 2025**

 **At 9am - 4pm**

 **84455 N Enterprise Rd, Pleasant Hill, OR 97455, in the back of the school**



Come support Pleasant Hill High School

Going strong for 5 years!

For More Information at <https://www.pleasanthill.k12.or.us/>

Our amazing CTE programs along with our FFA program are hosting their annual plant sale on Saturday May 3rd at the greenhouse located behind the gymnasiums at the east end of campus. There will be vegetables, tomatoes, flowers, and hanging baskets. The sale runs from 9:00 am to 4:00 pm. Come and support our CTE, agricultural, and FFA programs.

Most Improved Students of the Month:

9th Grade: Zoe Hartsell

10th Grade: Gabe Vanordstrand

11th Grade: Rene Beltran-Lopez

12th Grade: Patrick Lebruska

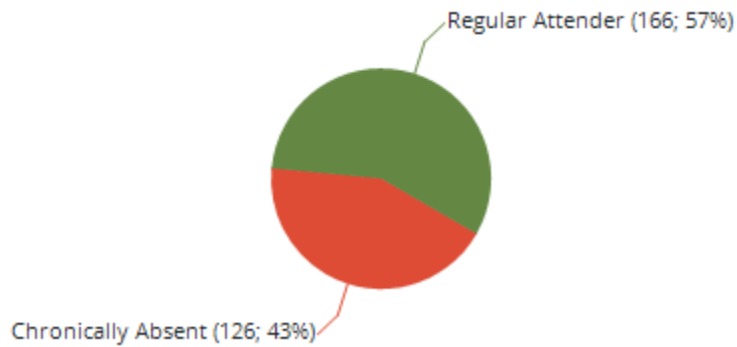
Students of the Month:

9th Grade: Peyton White

10th Grade: Zoe Dilts

Student of the Month: Emily Wardle

Regular Attenders 9-12



Grade	Enrollment	Above 90% Regular Attenders	80% - 90%	80% and Above	Average Daily Attendance
9	71	48 (68%)	14 (20%)	62 (87%)	93%
10	73	42 (57%)	14 (20%)	46 (63%)	84%
11	74	45 (61%)	20 (27%)	66 (88%)	91%
12	74	31 (42%)	23 (31%)	54 (73%)	83%

Average Daily Attendance YTD



Pleasant Hill School District Literacy Vision for Teaching and Learning

At Pleasant Hill School District, we are dedicated to empowering every student to achieve their fullest potential as confident, capable readers and writers. Rooted in the science of reading, our literacy vision is guided by evidence-based practices and a commitment to equitable, inclusive, and culturally responsive instruction. We recognize the transformative power of literacy to open doors for lifelong learning and success in an ever-changing world. Our approach ensures that all students, regardless of background or ability, receive the support necessary to become skilled and engaged readers and writers.

Early Literacy Commitment

We believe that strong foundational literacy skills developed in early childhood are essential to future academic success. Our early literacy program emphasizes systematic and explicit instruction in oral language, phonemic awareness, phonics, fluency, and vocabulary. By incorporating engaging, developmentally appropriate strategies, we create a literacy-rich environment that fosters curiosity and a love for reading.

We partner with families and the community to ensure all students feel a sense of belonging, supporting their literacy journey from the start.

Foundational Principles

Our vision for literacy instruction is built upon four research-aligned cornerstones that guide teaching and learning across the district:

1. **Foundational Skills:** Systematic and explicit instruction in foundational reading skills ensures students acquire the necessary building blocks for literacy success. Instruction is differentiated to meet diverse student needs and bridge learning gaps effectively.
2. **Complexity:** Students regularly engage with complex texts and academic language to deepen comprehension and critical thinking.
3. **Text-Focused and Evidence-Based Practices:** Literacy instruction emphasizes discussions and writing that are evidence-based and grounded in understanding and analyzing texts.
4. **Knowledge Building:** Students build background knowledge and vocabulary through diverse, content-rich texts, connecting literacy to broader academic and real-world contexts. **Our approach ensures that literacy learning extends beyond language arts, integrating seamlessly with subjects such as science and social studies.**

Instructional Priorities

- **Core Instruction and Assessment:** Delivering high-quality, research-aligned instruction supported by ongoing formative and summative assessments to monitor progress and guide teaching.
- **Equity and Accessibility:** Ensuring all students, including multilingual learners and those with diverse needs, receive the differentiated support and scaffolding necessary to thrive.
- **Integrated Skills Development:** Balancing foundational skills with writing, comprehension, vocabulary, and knowledge-building activities to prepare students for future success. Literacy instruction is designed to be interdisciplinary, reinforcing skills across subjects.

Professional Development and Coaching for Educators

To achieve our vision, we prioritize ongoing support for teachers:

- **Ongoing Professional Development:** Providing **comprehensive** training in the Four Cornerstones of Research-Aligned Literacy Instruction, culturally responsive practices, and strategies for diverse learners.
- **Job-Embedded Coaching:** Offering personalized coaching and mentorship to help teachers implement evidence-based practices effectively in their classrooms. Coaches collaborate with educators to refine instructional practices and enhance student outcomes.
- **Collaboration and Learning Communities:** Creating opportunities for peer collaboration through professional learning communities (PLCs) to share insights, analyze data, and refine instructional practices.
- **Reflective Practice and Leadership:** Encouraging educators to engage in reflective practice, continuously assessing and improving their instructional methods. We empower teacher leaders to mentor peers and advocate for literacy excellence across the district.

Vision for the Future

We aspire to create a district where every child becomes a proficient and confident reader and writer by engaging in high-quality literacy instruction rooted in research. By fostering a culture of belonging, equity, and excellence, we will ensure our students are prepared to thrive as literate, critical thinkers in a complex, interconnected world. Our commitment to literacy extends beyond the classroom, preparing students to become engaged citizens who can navigate, interpret, and contribute meaningfully to society.

Board Report

Date: April 7, 2025

To: Pleasant Hill School District Board of Directors

From: Jim Crist, Superintendent

Subject: Legislative Update – House Bill 2009 & Senate Bill 141

Overview

I want to bring to your attention an article from the Oregon School Boards Association (OSBA) regarding proposed legislation—House Bill 2009 and Senate Bill 141—which could significantly impact school districts across the state. While much of our legislative action occurs behind the scenes with minimal disruption, these bills introduce substantial changes in accountability, reporting, and instructional expectations that merit discussion.

If enacted, this legislation would increase statewide monitoring and intervention, particularly in **eighth-grade math proficiency and early grade attendance**, and could impose changes similar to those required when ODE intervenes in a district's operations.

Key Components of the Legislation

Performance Growth Metrics, Supports, and Interventions

- Establishes **new statewide performance metrics**, including:
 - **Existing Five Longitudinal Targets**
 - **K-2 Attendance (New)**
 - **8th Grade Math Proficiency (New)**
 - **Local Metric** (State selects three; districts must choose one) **(New)**
- Requires districts to meet **Statewide and District Performance Targets** for these eight metrics.

- Introduces phased intervention strategies if districts do not meet performance targets:
 - **Year 2:** Directed Coaching
 - **Year 3:** Intensive Program Implementation
 - **Year 4:** Directed Spending—ODE gains authority to direct SIA allocations and up to 25% of SSF funds.

Interim Assessments

- Assessments must align with the state summative assessment. I am very confident that STAR would align.
- Requires districts to review interim data with all building principals at least twice per year. This would likely align with our Studer Scorecard implementation work.
- Requires presentation of interim data to the board in a public meeting at least once per year. Data is already presented as part of our board reporting framework.

District’s Proactive Approach

In anticipation of potential legislative changes and to improve student outcomes, we are proactively making strategic adjustments within our district.

Key Initiatives Implemented:

- **Instructional Staffing Realignment:**
 - Leveraging the retirement of a **2nd-grade teacher** to realign staffing.
 - Hiring an **Instructional Coach** without increasing total district staffing, despite declining enrollment.
- **Enhanced Literacy Instruction:**
 - Implementing a **90-minute uninterrupted literacy block** to strengthen foundational skills.
- **Multi-Tiered System of Supports (MTSS) Model Alignment:**

- **80%-90% of students** receive high-quality **Tier I Core Instruction**.
- **5%-10% of students** receive targeted **Tier II intervention supports** (e.g., Title, High Efficiency, Rapid Response).
- **1%-5% of students** receive **intensive Tier III interventions** (Assessment-based, High Intensity).
- **Hiring an Instructional Coach** to provide professional development and support these instructional changes.
- **Ensuring a Guaranteed and Viable Curriculum** - Professional Development for teacher planning support.

Conclusion & Next Steps

By implementing these initiatives, our district is proactively aligning with the proposed legislative direction, ensuring that we remain ahead of state-mandated interventions while maintaining local control over key decisions.