

CHECKLIST TO COMPLETE VISION SCREENING Using Eye Chart

To pass a vision screening the child must meet the benchmark for EACH eye. If a child fails the benchmark for one eye, they have failed the vision screening. It is suggested that a two week re-screening be considered for rescheduling.

BENCHMARK VISION ACUITY: PK to K Grade – 20/40 or better in each eye (3 of 5 symbols on line)
1st to 12th Grade – 20/30 or better in each eye (3 of 5 symbols on line)

STUDENT SET UP

- ☐ Student stands on footprints on floor
- ☐ Ensure Student's heels are at back of footprint on floor (10' from the vision placard) Make sure you are using a chart for 10 feet rather than 20 feet.

Left eye:

- ☐ Students covers right eye with hand or provide construction paper to cover eye
- ☐ Start on 2nd line down from top for practice. Ask the child to name the letter, shape or symbol to ensure you are using the same vocabulary.
- ☐ Go across the line asking the student to identify each letter or symbol on the line
- ☐ If student correctly identifies 3 out of 5 letters on the line, continue down to the next line. Continue this way through all lines.
- ☐ If student is unable to correctly identify 3 out of 5 letters on the line, stop the screening for the left eye and indicate the level of visual acuity (i.e. 20/40).
- ☐ Note the results for the left eye screening on the form.

Right eye:

- ☐ Students covers left eye with hand or provide construction paper to cover eye
- ☐ Start on 2nd line down from top for practice. Ask the child to name the shape or symbol to ensure you are using the same vocabulary.
- ☐ Go across the line asking the student to identify each letter or symbol on the line
- ☐ If student correctly identifies 3 out of 5 letters on the line, continue down to the next line. Continue this way through all lines.
- ☐ If student is unable to correctly identify 3 out of 5 letters on the line, stop the screening for the right eye and indicate the level of visual acuity (i.e. 20/40).
- ☐ Note the results for the right eye screening on the form.

DOCUMENTATION

- ☐ Document the results on a Screening Form (blue card if school uses them and new electronic form), print and place copy in student's cumulative record. Enter results in Power School under screenings tab.

