PTO Meeting Minutes
February 11, 2025
Start Time: 5:33 pm

In attendance: Lenea Ortiz, DeAnna Salas, Lauren Berg, Vanessa Avila

Approval of Minutes: DeAnna made a motion to approve the minutes from January. Lauren seconded.

Treasurer's Report:

- Balance: $27,229.00

Old Business:

- PTO Fund Management
    - The choices through square are for basic transactions which are swipe, tap, and manual entry. Includes Apple and Google pay is 2.6% plus 10 cents per transaction. 2.9% plus 30 cents per transaction. Pay online is 3.3% and 30 cents per transaction. Visa, mastercard, and Discover. American Express is more.
    - Lauren made a motion to approve a withdrawal of $100.00 for change for parent teacher conferences for the booth. DeAnna seconded.
- Conferences
    - We will have a sign up for someone to work the booth.

New Business:

- Fund Requests
    - None
- Staff Appreciation
    - May 5th-9th
    - Lenea will send out some feelers to see what people want. We will ask if they prefer a bigger present once or a week long of goodies.

Next Meeting: March 11, 2025
Meeting Adjourned at: 6:07 pm