



## COMBINED WORK SESSION / BOARD MEETING

01/13/2025 [07:00 PM-09:00 PM] @ 418 S. 14th Street, Camp Hill PA 17011

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### COMBINED WORK SESSION / BOARD MEETING

#### 1. Call to Order

##### Minutes

Mrs. Gurgiolo called the meeting to order at 7:00 p.m. with ROAR singing the National Anthem and the pledge to the flag.

#### 2. ROAR Sings National Anthem

##### Minutes

Mr. Haas shared information regarding ROAR and indicated that they performed the National Anthem at the Farm Show the previous Friday.

#### 3. Pledge of Allegiance

#### 4. Roll Call

##### Minutes

Melanie Gurgiolo (President), Meredith Bowen, Josceylon Buchs, Neil Connelly (Vice President), Randall Gale, Melissa Howard, Gregory Lamay, Karen Mallah, Geoffrey McInroy, Dan Serfass (Superintendent) and Kerry Martin (Secretary).

All members were present.

Community/Staff Attendees are available on the attached list.

#### 5. Agenda Approvals

##### 5.a. Approval of Agenda

##### Minutes

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the agenda. The motion passed unanimously.

##### 5.b. Minutes from the Previous Meeting

### **Minutes**

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the minutes from the December 2, 2024, Reorganization Meeting and the December 2, 2024, Combined Work Session/Board meeting. The motion passed unanimously.

### **5.c. Bills List**

#### **Minutes**

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the Bills List. The motion passed unanimously.

### **5.d. Treasurer's Report**

#### **Minutes**

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the Treasurer's Reports for November 2024 and December 2024. The motion passed unanimously.

## **6. Report to Officers and Others**

### **6.a. President**

#### **Minutes**

Mrs. Gurgiolo shared that the District hosted its first Unified Bocce match last evening against Lower Dauphin. Each team won one and lost one. She expressed gratitude to Mr. June, the coaches, and student volunteers, and shared that there were more attendees than expected. She shared that the next match is January 14th against Palmyra. She also pointed out that the Lion Foundation Gala will be Saturday, January 25th at the Hilton and highlighted that the funds raised helps the District schools and activities. She shared that the online auction opens January 15th.

### **6.b. Secretary**

#### **Minutes**

There was no report.

### **6.c. Solicitor**

#### **Minutes**

Mrs. Gurgiolo shared that Mr. Pahowka was unable to attend the meeting this evening but that he had shared with her that he is currently working on a tax assessment appeal with the pre-trial hearing scheduled for January 22nd, where the schedule for submitting each side's documentation will be discussed. The real estate department is currently working through a title search process regarding Fiala Field, and Stock and Leader is gearing up to present the annual Administrators' Workshop, where they will be sharing information about anticipated changes for the upcoming year, including potential elimination of the updated Title IX regulations. She shared that questions about the report should be shared with Mr. Serfass, and he will contact the correct parties to get those questions answered.

### **6.d. Superintendent**

### **Minutes**

Mr. Serfass shared that he was able to watch ROAR at the Farm Show and thanked students, coaches, and advisors that are in attendance this evening to share highlights from their fall seasons. He shared that administration is continuing to work on their budgets and has been working on the 2025-2026 school calendar with the draft calendar to be brought to the Community Engagement Committee for approval.

Mr. Serfass also discussed the second meeting of the Class Size Guidelines Committee and shared that the Committee is making great progress through this process.

He shared information regarding the January 20th event at the Middle School/High School cafeteria where volunteer opportunities will be available. He shared that additional information will be shared with the community in an upcoming Blackboard message and that press has expressed an interest in reporting on the event.

## **7. Information Only**

### **7.a. Student Liaison Report to the Board**

#### **Minutes**

Mr. Baturin shared his student liaison report with the Board.

### **7.b. Falls Sports and Extracurricular Activities Presentation**

#### **Minutes**

Mr. Ziegler, coaches, and students highlighted fall athletic teams' and activities' successes. Mr. Raygani shared some highlights from the 2024 marching band season.

### **7.c. School Directors Appreciation Presentation (Mr. Serfass)**

#### **Minutes**

Mr. Serfass shared that Pennsylvania School Boards Association names January as School Directors Appreciation Month. Students presented Board members with gifts as a sign of the District's appreciation. He expressed gratitude to the members of the Board.

Mrs. Gurgiolo shared that she has the opportunity to work with all Board members and pointed out that they all work hard to serve students and the community. Mr. Serfass pointed out that their dedication reveals itself in the excellence of the District's students.

### **7.d. Language Acquisition through Motor Planning (LAMP) (Ms. Reely)**

#### **Minutes**

Ms. Reely shared that the District held a Language Acquisition through Motor Planning (LAMP) training on December 20th for members of the Special Education Department and district parents whose students use the devices. She pointed out that the training was funded by the Lion Foundation. She shared that Mrs. High and Mrs. Zangle at Hoover and Mrs. Rhinehart, Technology Director, worked together to make the grant proposal. She shared that the program supports communication for students that struggle with verbal communication. She shared that staff had positive feedback about the program and pointed out

that one of the creators of the program, John Halloran, presented as a part of the training. She also highlighted that the training was very useful for families with children who use the device.

## 8. Discussion Items

### 8.a. CHMS and CHHS Educational Planning Guides

#### Minutes

Mr. Snider shared an overview of changes to the Middle School Educational Planning Guides (EPGs). He shared that he meets with teachers, administration, and department chairs to continually improve the product provided to middle school students. He shared that the full EPG will be coming forward within the next month. He highlighted that one of the changes will come to the wheel courses, which will be a reduction to four courses per year. He shared that this provides additional consistency to students for their schedule. He shared that this will impact the Math Foundations course for eighth graders that will now be pulled out of the wheel rotation and will become more of a remedial course to support eighth grade students who need a math boost prior to high school. He shared that Mr. Barrows will continue to teach the course. He also shared that there were some changes to course summaries to reflect changes brought forward in curriculum writing completed over the past two years. He also discussed the return of the Reading 6 Intervention course and the addition of the English Language Development (ELD) course to the Planning Guide.

Mr. Ziegler shared updates to the High School Educational Planning Guide including replacement of College Prep (CP) Theatre Arts with CP Cinematic Storytelling and an adjustment in language in the CP Biochemistry course description. He highlighted the transition of Honors Physics to AP Physics since the existing course matches closely to AP standards. Students would now be able to take two AP Physics courses with one based in algebra and one based in calculus. Mr. Ziegler also discussed an adjustment to the Health & Physical Education recommendation of course timing for freshmen to facilitate students being on track for graduation. Mr. Gale asked if the Physical Education requirement has changed overall, and Mr. Ziegler clarified that the requirement will remain 1.5 credits to include Physical Education, Health, and Driver's Education. Mr. Ziegler highlighted the adjustment of the CP Environmental Science and Ecology course and the change to senior schedules to include 5 credits per day to have seniors still experience high school fully in their final year. Mr. Ziegler discussed a change in language in the Work Study Program to incorporate the OSHA-10 certification requirement.

Mr. Ziegler shared that the change will now allow students to take Teen Living in 9th and 10th grade for added flexibility for students. Mr. Gale asked what the course entails, and Mr. Ziegler shared that it focuses on various aspects of Family and Consumer Sciences, including study habits, relationships, peer resolution, and food and nutrition. He pointed out that several courses that have not been offered in previous years will be eliminated from the EPG. He also discussed additional changes, including removing the CP designation from Personal Finance Mathematics and adding non-CP sections for World History and Civics & Government courses to mirror the setup of English and Math courses.

Mr. Connelly expressed appreciation for the process and thanked Mr. Snider and Mr. Ziegler for allowing teachers to have input in the process.

### 8.b. Indoor Guard Overnight Trip

#### Minutes

Mrs. Gurgiolo shared information about the Indoor Guard overnight trip to Philadelphia, PA, on March 2-3, 2025.

### 8.c. CAC for DEI Bylaws

#### Minutes

Mrs. Gurgiolo shared that Administration recommended modifying the CAC for DEI bylaws so that meetings are no longer streamed, District administration are not regularly attending the monthly meetings, and indicating that requests from community members, teachers, or administrators to attend meetings of the Committee should be directed to the Superintendent at least three days prior to a scheduled meeting. Mrs. Howard asked if the request to attend applies to Board members, and Mrs. Gurgiolo confirmed that it does.

Mr. Connelly asked for clarification on the attachment. Ms. Reely shared that the attached document reflects the old bylaws and that the proposed changes are what is listed on the agenda item.

### 8.d. Policies

#### Minutes

Mrs. Gurgiolo shared that Policy 247 Hazing was discussed at the October Policy Committee meeting and brought to the November Work Session as a first read. The policy is being brought for a second read tonight. To date, no public comments have been received.

She shared that Policy 249 Bullying/Cyberbullying was discussed at the September Policy Committee meeting and brought to the October Work Session as a first read. As a result of one public comment received, the policy was returned for discussion by the Committee with no further changes recommended. It is being brought for a second read tonight.

Mrs. Gurgiolo shared that Policy 201 Admission of Students and Policy 800 Records Retention and Destruction were brought forward for a first read at the November Work Session and are being brought forward as a second read. There have been no public comments received to date.

### 8.e. Personnel Report

#### Minutes

Mrs. Russell shared the January personnel report and highlighted the new Administrative Assistant who started work at Hoover Elementary. She also shared with the Board the Lion Pride Excellence Award recipients for January:

- Tammy DeSanto, Fifth Grade Teacher at Eisenhower Elementary
- Minke Kooistra, Administrative Assistant for Business and Operations
- Gerald Miller, Accountant
- Troy Morela, Technology Education Teacher at Camp Hill High School
- Stacy Piscotty, Business Office Assistant
- Todd Stroup, Director of Buildings and Grounds

Mrs. Gurgiolo highlighted Mr. Morela's role in keeping students safe around the equipment in the classroom, and Mr. Serfass highlighted his role as a coach in the District. Mrs. Russell thanked the Board for their support for these monthly awards.

Mrs. Gurgiolo pointed out that Mr. Jutkus has submitted his resignation and expressed gratitude for his contributions to the District as a teacher and in his creation of the Run Club.

## 9. Report of Committees

### 9.a. Athletic (Mr. Gale)

#### Minutes

Mr. Gale shared that there was no meeting in December and that the next meeting is scheduled for March 13th. Mr. Gale shared that the highlights of the fall 2024 seasons were shared thoroughly by Mr. Ziegler and team members earlier this evening.

### 9.b. Budget and Finance/Personnel (Mrs. Buchs)

#### Minutes

Mrs. Buchs shared that there was no December meeting and that the next meeting is scheduled for January 28th at 8:00 AM. She shared that she and Mrs. Bowen are participating in the group studying the elementary staffing guidelines and expressed gratitude for the work of the administration on the Elementary Staffing Guidelines Committee and shared that the next session will be on January 28th.

### 9.c. Building and Grounds (Mr. Lamay)

#### Minutes

Mr. Lamay shared that there was no December meeting and that the next meeting is scheduled for January 27th.

### 9.d. Community Engagement/Governmental Relations (Dr. Mallah)

#### Minutes

Dr. Mallah shared that there was no meeting in December and that the next meeting is scheduled for the upcoming Thursday, January 16th.

### 9.e. Curriculum and Extracurricular Activities (Mr. Connelly)

#### Minutes

Mr. Connelly shared that the minutes from the December 12th meeting minutes are attached and indicated that most discussion centered on the changes to the Educational Guides discussed earlier this evening. Mr. Lamay shared his delight at the changes to the physics program. Mr. Connelly shared that the next meeting is January 16th.

### 9.f. Policy (Mr. McInroy)

#### Minutes

Mr. McInroy shared that a Policy Committee meeting was held earlier this evening and that those minutes will be presented in February. He shared that the next Committee meeting is scheduled for February 10th.

## 10. Report of Board Representatives

### 10.a. Community Recreation: Ms. Bowen

#### Minutes

Ms. Bowen shared that the Borough Recreation team is coordinating with the CAC for DEI for the Volunteer Fair on January 20th. She shared that camp registration and pool memberships will open on March 23rd for Borough residents. She shared that summer 2025 employment opportunities have already been posted on the Borough website.

#### **10.b. Cumberland Perry Area Career & Technical Center: Mr. Lamay**

##### **Minutes**

Mr. Lamay shared that the minutes from the previous meeting are attached. He shared that the highlights include the passage of the budget, which would then be forwarded to the individual districts for their Boards to vote, and the audit results.

Mr. Serfass confirmed receipt of the preliminary budget that the CPACTC JOC voted on and that it will be brought to the Budget, Finance & Personnel Committee meeting for review.

#### **10.c. District / Borough: Mrs. Gurgiolo**

##### **Minutes**

Mrs. Gurgiolo shared that the next meeting is scheduled for January 22nd.

#### **10.d. Harrisburg Area Community College: Mr. Gale**

##### **Minutes**

Mr. Gale confirmed that the Board of Delegates met on December 18th with topics including the Winter Commencement with 760 students graduating and the presidential search underway to replace the current president who is leaving July 18, 2025. He shared that the budget for this year is \$116 million, and that there has been a decrease of 3.25% in credit hours between Fall 2024 and Fall 2023. He shared that the current sponsored district tuition has decreased since last year. He also discussed the decrease in community college enrollment statewide over the last five years and that the HACC President discussed ways that they are working to increase enrollment. He shared that HACC has the largest nursing program in Pennsylvania with 300 new nurses pinned this winter and that they are increasing certification programs versus diploma programs. He shared that the next meeting is tentatively scheduled for mid-May.

#### **10.e. Performing Arts Center Advisory Council: Dr. Mallah**

##### **Minutes**

Dr. Mallah shared that the next meeting is scheduled for February but encouraged attendance for the fifth grade musical, Seussical, which will be held January 24-26.

#### **10.f. Capital Area Intermediate Unit: Mrs. Gurgiolo**

##### **Minutes**

Mrs. Gurgiolo shared that there is a meeting on January 23rd and that the minutes from December and the December All-In is attached to the agenda. Mrs. Gurgiolo highlighted the CAIU's interest groups and shared that she receives compliments from their leadership regarding the District's administration's participation in those groups. She shared that these meetings provide an opportunity for District administration to learn and bring information back to the District. She shared that the IU is working on task forces for cybersecurity and AI.

## 11. Public Session for Comments

### Minutes

There were no public comments.

## 12. New Business

### 12.a. CHMS and CHHS Educational Planning Guide

#### Minutes

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the changes to the CHMS and CHHS Educational Planning Guides. The motion passed unanimously.

### 12.b. Indoor Guard Overnight Trip

#### Minutes

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the CHHS Indoor Guard overnight trip. The motion passed unanimously.

### 12.c. CAC for DEI Bylaws

#### Minutes

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the modifications to the CAC for DEI bylaws. The motion passed unanimously.

### 12.d. Personnel Report

#### Minutes

Mr. Gale made a motion, seconded by Mr. Lamay, to approve the Personnel Report.

Mr. Gale asked if the Physical Education position has been filled. Mr. Serfass shared that it has been posted but not filled. Mr. Gale suggested that interest in coaching could be a factor in considering candidates for the position. Mr. Serfass shared that we discuss that with all interviews with teachers.

The motion passed unanimously.

## 13. Adjournment

### Minutes

Mr. Gale made a motion, seconded by Mr. Lamay, to adjourn the meeting. The meeting was adjourned at 8:27 PM.

### In-Person Attendees:

Dr. Borrelli

Mrs. Rhinehart

Ms. Reely

Mrs. Ivey

Mrs. Russell

Mr. Snider

Mr. Ziegler

Rhys Good

Ben Haas

Armon Raygani

Riley Huson

Noah Schneck

My Bui

Alex Dixon

Larry Smith

Zoe Smith

Lillian Hursh

Marshall Stabler

Hayden Keich

David Sachs

Ava Switzer

Ava Sachs

Maria Benavides

Lila Seip

Jet Gillan

Cecelia Connelly

Hudson Shaffer

Jack Bender

Dylan McInroy

Sofia Fitzgerald

I. Lentz

Jim Bigelow

Carys Yale

Alina Baetz

Cleo Yatsko

Maddie Cappabianco

Justin Sheaffer

Betsy Gayner

Diana Benningham

Alex Baturin

**Online Attendees:**

Micki Kautz

Scott

Walkers

CM

AA