

Stevens Point Area Public School District 2024-25 Clerical and Office Staff																					
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21
<b>Level 1</b>	\$ 26.89	\$ 27.44	\$ 27.78	\$ 27.79	\$ 28.43	\$ 28.77	\$ 29.14	\$ 29.52	\$ 29.87	\$ 30.26	\$ 30.65	\$ 31.05	\$ 31.46	\$ 31.81	\$ 32.21	\$ 32.61	\$ 33.01	\$ 33.40	\$ 33.81	\$ 34.22	\$ 34.88
Executive Assistant to Superintendent																					
HR Coordinator Employment/Benefits																					
Purchasing an External Grants Coordinator																					
<b>Level 2</b>	\$ 23.34	\$ 23.82	\$ 24.24	\$ 24.74	\$ 25.21	\$ 25.71	\$ 26.05	\$ 26.38	\$ 26.74	\$ 27.07	\$ 27.41	\$ 27.75	\$ 28.08	\$ 28.43	\$ 28.76	\$ 29.12	\$ 29.45	\$ 29.78	\$ 30.11	\$ 30.47	\$ 30.80
Administrative Assistant																					
HR Specialist																					
Payroll Specialist																					
Student Information System Specialist																					
<b>Level 3</b>	\$ 21.63	\$ 22.06	\$ 22.40	\$ 23.33	\$ 23.62	\$ 23.90	\$ 24.20	\$ 24.49	\$ 24.78	\$ 25.09	\$ 25.43	\$ 25.74	\$ 26.07	\$ 26.38	\$ 26.69	\$ 27.01	\$ 27.32	\$ 27.62	\$ 27.94	\$ 28.26	\$ 28.57
Benefits Assistant																					
Bookkeeper/Accounts Payable Specialist																					
Bookkeeper/Accounts Receivable Specialist																					
Buildings & Grounds Secretary																					
Head Secretary (Elementary, Jr. & Sr. High)																					
Student Records Specialist																					
<b>Level 4</b>	\$ 18.28	\$ 18.64	\$ 19.02	\$ 19.39	\$ 19.68	\$ 19.81	\$ 20.07	\$ 20.32	\$ 20.59	\$ 20.87	\$ 21.15	\$ 21.40	\$ 21.65	\$ 21.90	\$ 22.15	\$ 22.39	\$ 22.62	\$ 22.87	\$ 23.13	\$ 23.39	\$ 23.65
Student Services Clerical																					
Scheduling and Grading Secretary																					
High School Bookkeeper																					
Receptionist/HR Office Assistant																					
<b>Level 5</b>	\$ 17.78	\$ 18.14	\$ 18.52	\$ 18.89	\$ 19.18	\$ 19.31	\$ 19.57	\$ 19.82	\$ 20.09	\$ 20.37	\$ 20.65	\$ 20.90	\$ 21.15	\$ 21.40	\$ 21.65	\$ 21.89	\$ 22.12	\$ 22.37	\$ 22.63	\$ 22.89	\$ 23.15
Athletic Office Secretary																					
Attendance Secretary																					
Career Center Advisor/Assistant																					
Counseling Office Secretary																					
<b>Level 6</b>	\$ 16.28	\$ 16.61	\$ 16.98	\$ 17.66	\$ 17.89	\$ 18.10	\$ 18.30	\$ 18.54	\$ 18.78	\$ 19.01	\$ 19.25	\$ 19.49	\$ 19.73	\$ 19.97	\$ 20.21	\$ 20.45	\$ 20.69	\$ 20.94	\$ 21.20	\$ 21.45	\$ 21.69
Office Aide																					
Office Aide/Health Aide																					
Health Aide																					

Effective July 1, 2024

These rates are for the 2024-2025 school year only. Pay schedules are posted annually and will reflect any adjustments granted by the school board for the current school year.

Updated August 2024