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REC'D BY: me

**MINUTES OF THE SUFFIELD POLICE COMMISSION
Police Headquarters - 911 Mountain Road, Suffield, CT 06078
March 26, 2025 – Regular Meeting**

Commissioners: Chairman Anthony Greco, William Boucher, Kristina Hallett, Michael Siegel Joseph Blake and Terrence Plakis.

Also Present: Chief James Canon, Captain Robert Palmer and Susan Smyth.

Chairman Greco called the Regular Police Commission meeting to order at 6:03 p.m.

Communications and Announcements:

Commissioner Hallett read aloud a card from Brian and Mary Ellen Fitzimonds. Mr. and Mrs. Fitzimonds donated to the Police Association and would like to thank them for fantastic help given to them within the past two weeks.

Commissioner Hallett read aloud a card to Lieutenant Burrell thanking him for being a part of the Reading program at McAllister School.

Commissioner Hallett read aloud a letter from Joan Quenneville thanking the Department for the help with her parents for many years. Also, to inform them that her parents and brother have since passed away.

New Business:

The Commission inquired the date of the Citizens Academy. The Academy starts in April. Commissioner Hallett also inquired how many are participating. There are currently 10 signed up to attend the Academy.

Previous Minutes:

Chairman Greco asked for a motion to approve the regular meeting minutes of the January 22, 2025 meeting. Motion was made by Joseph Blake, seconded by Commissioner Hallett to approve the minutes. Motion was approved by unanimous voice vote.

Public Comment

None

DEPARTMENT / CHIEF REPORT

1. **SRO Report – Submitted by Officer Randy Roman**
 - a) There were no comments from the Commission.
2. **Detective Reports- Submitted by Detective Erin Selig**
 - a.) There were no comments from the Commission.

3. ACO Reports – Submitted by ACO Ryan Selig

- a.) There were no comments from the Commission.

Operations Report – Submitted by Lieutenant Ryan Burrell

Lieutenant Burrell's report indicated the following:

Arrests:

- Officers made 3 arrests between 02/26/2025 and 03/21/2025.

Larcenies:

- Officers have been responding to numerous complaints of packages being stolen from homes.
- On 03/22/2025, Sgt Miner was assigned to a credit card fraud/identity theft case. The victims credit card had been used to purchase a laptop. Officers were able to determine that the laptop was going to be delivered to a vacant house in Suffield. Sgt Miner and Officer Murphy did a great job apprehending a suspect from Queens New York. Commissioner Hallett expressed how it was very impressive and was great to see it publicly discussed online. Captain Palmer also expressed thanks to Dispatcher Hayes and ACO Selig for their help.

Equipment Update:

- The 2008 ATVs have been replaced with new machines. The new machines have been upfitted and are ready for patrol. The new ATVs are more capable then the older ATVs and will be a great asset to the department.
- The Tahoe's are experiencing significant oil loss in between oil changes.
- Ford has issued another recall for the 2020-2022 Explorers for possible engine failure and risk of fire.

Administrative Updates – Submitted by Captain Robert Palmer

Community Engagement/Social Media

- We continue to make updates to our webpage to provide greater access to Department info. We also continue to make overtures within the community for groups to stay engaged and provide information to concerned citizens.

Communications/IT Infrastructure

- We are developing plans for critical incident responses where we need more than one dispatcher. These plans are for long term critical incidents that require an extended response. The potential for the Fire Department switching their dispatch operations to Tolland Mutual Aid (Fire/EMS specific dispatching) continues to be a topic of discussion in Suffield at Board of Finance and Board of Selectman meetings.

New SPD Trainers

- Sgt. Miner just completed Accreditation Training effective 03/19/2025.

Policy Updates

- We are working on updating specific policies to meet the accreditation standards for the State and to introduce new policies for the Suffield Police Department. We are in the final stages of writing new policies for LPR systems and our Peer Support Program.

Upcoming events:

- The next events of significance in town will be the Suffield High School Graduation on June 14, 2025 and the Suffield Town Fair the weekend of June 13, 2025 to June 15, 2025. The fireworks are scheduled for Saturday Night.

Commission Meeting Report/Police Budget and ACO Report – Submitted by Chief James Canon

Chief Canon reported on the following:

Informational:

- We have filled both vacancies in patrol. Officer Eagleston is currently on FTO and should be completed in next couple of weeks. Officer Charette is completing his comparative certification classes and some additional in-house training, at which point he will begin his FTO period.
- There have been 2 new members added to the Juvenile Review Board. They have attended the most recent meeting.

Budget Highlights:

- The Police Department budget is now projecting to be approximately 1.2% over at this time. Approximately \$39,000. This is due in part to salary expended for the extensive investigations this year, as well as costs essential to fill vacancies and train personnel.
- ACO budget is operating within budget and should remain for the remainder of the FY.

Local Traffic Authority:

- A spreadsheet was presented to the Commission. All traffic authority issues will be identified in that spreadsheet. Updates were provided on that sheet. This will allow for better tracking and updating. There was conversation and request from the Commission on where they stand with the issues in question.

Commissioner Hallett made a motion to approve the reports submitted. Motion seconded by Joseph Blake. Motion passed by unanimous voice vote.

Executive Session

None

New Business:

None

Old Business

None

Meeting Minutes: Suffield Police Commission
Date: 03/26/25

Chairman's Update:
None

Adjournment:

With nothing further, Chairman Greco asked for a motion to adjourn the Regular Police Commission Meeting. Commission Blake made a motion to adjourn at 6:50 p.m., seconded by Commissioner Hallett. Motion carried unanimously by voice vote.

Respectfully submitted by,

Susan Smyth