REGISTERED BEHAVIOR TECHNICIAN

Purpose Statement:

Under the supervision of the Executive Director of Student Services, the Registered Behavior Technician (RBT) is a paraprofessional who practices under the close, ongoing clinical supervision of the Board Certified Behavior Analyst (BCBA) and is primarily responsible for the direct implementation of skill- acquisition and implementation of behavior support plans developed by the clinical supervisor and in collaboration with the classroom teacher. The RBT may collect data and conduct certain types of assessments (e.g., stimulus preference assessments).

Essential Functions

- Assists teacher by helping with classroom instruction and working with children during instructional activities. Assists in modifying classroom environment and homework lessons for students requiring modifications.
- Follow the prescribed behavioral skill acquisition and behavior reduction protocols.
- Collect data and measure outcomes.
- Conduct assessment of behaviors and stimulus preferences.
- Assist students with skill acquisition.
- Monitor student's behavior inside and outside of the classroom and accompany students to areas on campus.
- Daily record and maintain accurate data representing student's progress, occurrences of problem behaviors and other student information.
- Assist in introduction of items/targets as appropriate and according to the written protocol or as directed by Behavior Analyst.
- Relay observations and suggestions to Behavior Analyst
- Collaborate with the treatment team.
- Maintain confidentiality to protect students, families and staff.
- Maintain a clean, safe, and organized work and therapy environment.
- Participates in testing students in a variety of areas, including academic and social progress.
- Assist in preparing and maintaining intervention materials
- Participate in and contribute to bi-weekly staff meetings
- Attends a variety of in-service training sessions and other related meetings.
- Perform duties while adhering to the ethical requirements as outlined by the Behavior Analyst Certification Board
- Other Job related duties as Assigned

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: communicating with diverse groups; utilizing pertinent software applications; and preparing and maintaining accurate records.

KNOWLEDGE of safe child guidance principles and practices, especially as they relate to special education students; correct English usage, grammar, spelling, punctuation and vocabulary; effective interpersonal skills using tact, patience and courtesy; applicable laws, codes, regulation, policies, procedures and protocols;

assessment techniques; data collection methods; basic record keeping techniques; positive Behavioral Intervention & Supports (PBIS); appropriate classroom procedures and conduct.

ABILITY to properly monitor and assist students with activities; effectively communicate and possess interpersonal skills to interact with those in the course of work to exchange or convey information and in receiving work direction; function independently and wisely in a variety of unique, often stressful, situations; remain calm and respond appropriately in an emergency situation; maintain confidentiality to protect privacy of students, families and staff; maintain order, discipline, and interest of children; learn behavior modification, disciplinary techniques and specialized physical health care needs of students; demonstrate a patient, understanding and receptive attitude toward children with special needs, including those with disruptive emotional characteristics; use modern office equipment, computer and software applications; perform routine basic mathematical calculations; • Interpret and apply applicable laws, rules, and regulations; prepare simple memos, letters, and/or other related written correspondence; read and interpret routine information from schedules, memos, and/or other written documentation; support team in a professional & collaborative approach; understand and follow oral and written directions.

Responsibility

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; managing multiple departments; and determining the use of funds. Utilization of significant resources from other work units is routinely required to perform the job's functions. There is a continual opportunity to significantly impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: Sitting for extended periods of time, occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling, significant fine finger dexterity, hearing and speaking to exchange information and make presentations. The job is performed under some temperature extremes and some hazardous conditions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Experience:
Job related experience is required

Education:
High School Diploma or equivalent
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Required Testing
Successful Completion of Pre-Employment Process

Additional Qualifications
Ability to travel to other sites/locations

Continuing Education/ Training
Training attendance at workshops as appropriate

Certificates & Licenses:
Registered Behavior Technician Cert
CPR/First Aid
Valid Driver's License

Clearances:
Criminal Justice Fingerprints/Clearance
TB Clearance

Supervision:
Executive Director of Student Services

Salary Grade:
Classified Salary Schedule Range 14

Work Year:
CLAS 9 Calendar