JOB DESCRIPTION
Tahoe Truckee Unified School District

PAINTING CRAFTSPERSON

Purpose Statement:

The job of Painting Craftsperson is done for the purpose/s of performing a variety of skilled work in preparing, staining and painting exterior and interior surfaces of buildings, equipment and furniture; and assisting other trades in the maintenance of district property.

Essential Functions

- Assists other trades personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Attends meetings (e.g. safety, inservice, etc.) for the purpose of receiving and/or conveying information.
- Coordinates with administration and other trades for the purpose of completing projects/work orders efficiently.
- Inspects district facilities on a regular basis for the purpose of ensuring that surfaces are properly protected and/or identifying repairs.
- Maintains tools and equipment (e.g. brushes, rollers, spray equipment, paints, varnishes, thinners, stencils, sealers, adhesives, patching compounds, etc.) for the purpose of ensuring the availability of supplies and equipment in safe operating condition.
- Paints various surfaces (e.g. buildings, parking lots, game courts, etc.) for the purpose of maintaining facilities in a safe, comfortable and operating condition.
- Prepares documentation (e.g. material requests, cost estimates, purchase orders, etc.) for the purpose of providing written support and/or conveying information.
- Prepares various surfaces (e.g. cleaning, sanding, masking, spackling, water blasting, etc.) for the purpose of ensuring that they are ready for painting.
- Removes graffiti for the purpose of minimizing vandalism and maintaining attractive facilities.
- Transports various items (e.g. tools, equipment, supplies, etc.) for the purpose of ensuring the availability of materials required at job site.
- Transports various items (e.g. tools, equipment, supplies, sand, dirt, water, etc.) for the purpose of ensuring the availability of materials required at job site.

Other Functions

- Assists in snow removal for the purpose of maintaining a safe environment.
- Oversees temporary help for the purpose of ensuring work is completed within specifications.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: adhering to safety practices; handling hazardous materials; operating equipment and tools used for painting; and planning and managing projects.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific knowledge required to satisfactorily perform the functions of the job includes: safety practices and procedures; pertinent codes, policies, regulations and/or laws; and tools, methods and practices of the trade

ABILITY is required to schedule activities and/or meetings; collate data; and use basic, job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using a variety of processes. Ability is also required to work with a wide diversity of individuals; work with specific, job-related data; and utilize a variety of job-related equipment. In working with others, problem solving is required to identify issues and create action plans. Problem solving with data requires analysis based on organizational objectives; and problem solving with equipment is moderate to significant. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; meeting deadlines and schedules; setting priorities; and working as part of a team.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget and/or financial guidelines. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the Organization's services

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling; frequent climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 5% sitting, 80% walking, and 15% standing. The job is performed under with some temperature extremes and some hazardous conditions.

Experience Job related experience with increasing levels of responsibility is required.

Education Targeted job related education that meets organization's prerequisite requirements.

Required Testing

Pre-employment Proficiency Test
Physical Capacities Test

Certificates & Licenses

Valid Driver's License

Continuing Educ. / Training

None Specified

Clearances

Criminal Justice/Fingerprint Clearance
TB Clearance
Pre-employment Medical Assessment
Drug Screening

FLSA Status	Approval Date	Salary Grade
Non Exempt		Clsfd. 26