

SCREENING DOCUMENTATION

- A. Vision and hearing and screening results shall be recorded on the [Summary of Screening for Initial Enrollment and at Mandatory Intervals](#) form and placed in the student's Cumulative Record. A copy of any letter of referral shall also be placed in the Cumulative Record along with any follow-up response received.
- B. All screenings shall also be recorded in the current Student Information System (Power School) in the designated section for *Health Screenings*.
- C. Commonwealth of Virginia Summary of Vision and Hearing Screening Report (see [Reports](#)) shall be completed by the school nurse and submitted to Eileen Gomez at the McIntire COB via email (egomez@k12albemarle.org) or to her attention via the PONY.

COMMONWEALTH OF VIRGINIA
Summary of Screening Vision and Hearing
Report to Principal and Health Services Coordinator

School: _____ Year: _____

Person Preparing Data: _____ Signature: _____

Principal or Designee: _____

Check Level: _____ Elementary (Grade 3)
 _____ Secondary (Grade 7)
 _____ Secondary (Grade 10)

SCREENING	#SCREENED	NUMBER REFERRED FOR SUSPECTED DEFECT	NO REPORT FOLLOWING REFERRAL	NUMBER OF THOSE REFERRED THAT WERE SEEN BY HEALTH CARE PROVIDERS	NUMBER OF THOSE SEEN BY HEALTH CARE PROVIDER WITH DIAGNOSED DEFECTS (Includes those seen once as well as those receiving ongoing active care)
VISION					
HEARING					

Screener should submit separate summaries for each designated grade level and submit to egomez@k12albemarle.org