

PSO Volunteer Breakfast & End of Year Meeting
March 28, 2025 – SCM Gym

Attendees: Adam Bayer, Nicole Luijer, Laura Haskovec, Candance McCaddon, Kelly Cheng, Ken Stemac, Devin Weiss, Vy Collett, Anna Pham, Hailey Penneton, Gabriel Lopez, Mary Tysor.

Staff in attendance: Lyndsey Ray, Kelley Bruso, Renee Smith

The meeting was called to order at 8:25 AM. Prior to the meeting, attendees gathered to visit with one another.

Financials report – we are adequately funded this year.

- A motion by Mary Tysor was made to approve the new budget for 2025-2026 school year in the total amount of \$4675, with an increase in funding for a few committees as listed below. Nicole Luijer seconded the motion. All were in favor, and motion carried.
 - o Increase in funding for the following committees:
 - Friends of the Arts, from \$100 to \$400
 - Book Club, from \$225 to \$250
 - Faculty and Staff Appreciation Luncheon, from \$1000 to \$1250
 - Spring Fling & Fall Fest, from \$550 to \$600, each.
 - All other committees' budgets remain the same.

Committee Reports:

- Gala – report by Nicole Luijer: download the bidding app. Share information with other parents to download app. The gala takes place April 5th.
- Friends of the Arts – report by Candace McCaddon: committee focuses on supporting Mrs. Snow with decorating for the Christmas concert, chaperones for singing Valentines. Many volunteers are needed.
- Friends of the Athletics – report by Ken Stemac: committee focuses on supporting Coach Sam. The activities range from Saturday soccer for Primary and LE students, to sports in the upper school. A Signup Genius is sent out each year for volunteers to come forward and keep score book, score board and concessions during the games.
 - *Reminder: meet with Coach Sam to get a better understanding of needs.
- Friends of the Library – report by Karine Schepers-Cheng: committee focuses on supporting the library manager, Melissa Lopez. The biggest event is the bookfair in December. The needs are to decide on a vendor (Scholastic has been successful), organize volunteers for set up and breakdown, and for cashier shifts. The library also needs volunteers for maintenance, specifically weekly work in the primary library. Three chairs on the committee are ideal.
- Friends of the Garden – report by Adam Bayer: committee focuses on supporting the naturalist, Kelley Bruso. Weekly work maintaining gardens. Garden days prior to Fall Fest and Spring Fling. Occasional educational meetings throughout the year with garden experts. Kelley Bruso mentioned that Houston Zoo has offered scholarships to our Elementary age students to attend summer camp at the Zoo, an email will go out with more information. Four chairs are ideal for this committee.

- Friends of the Atrium – report by Laura Haskovec: committee focuses on supporting Sister Theresa Josephine. The work is focused on assisting with preparation of materials prior to Advent and Christmas season. Help with the washing of altar cloths. There are occasional Rosaries throughout the year, and the Dominican study group. Four chairs are ideal for this committee.
- Book Club – report by Hailey Penneton: upcoming book, The Hidden Life of Trees.
*Reminder: survey to go out to parents at the end of this school year seeking recommendations for books to read next year.
- Faculty & Staff Appreciation – report by Mary Tysor: the biggest upcoming event is the luncheon on May 30th. A lot of volunteers are needed. Childcare will be provided by AC students. A Signup Genius will go out for parents to volunteer. Teacher Appreciation week is coming up in early May and there is an event being organized that week.
- Works of Mercy – report by Mary Tysor: Casa de Esperanza events of PJ drive and back to school supplies took place. Next year we are hoping to focus on adding another organization (in addition to Casa de Esperanza) to volunteer our time.
- Fall Fest & Spring Fling – report for Spring Fling by Adam Bayer: coordinating all elements of the event. A Signup Genius will go out to coordinate a variety of food for the event as well as volunteers.
*Reminder: reach out to AC and HS students to see if they would like to organize something for the event.
- Sociables – report by Karine Schepers Cheng: will continue to organize parties next year. Chairs are needed for this committee. Asking party hosts to work and be prompt with chairs so the events come together more efficiently.

A memorable song was recorded by Catherine Barber, as in years past. The singing and lyrics by Catherine Barber. All were overjoyed after listening to the song via YouTube.

Meeting adjourned at 9:45 A.M.

Minutes taken by Mary Tysor