



# Paul D. West Middle School

*Where improvement is a process, not a destination*

## 24-25 School Governance Council

**Date: 2/19/2025**

**Time: 5:00 p.m. – 6:00 p.m.**

**Location: MS TEAMS**

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Christine (Christy) Taylor 6/30/26	Brittani Thornton 6/30/25*	Maria Stephens 6/30/25*	Shanna Van Ness-Acrum 6/30/26	Ms. Session 6/30/2025	Joan Gage 6/30/26	Joseph Geib 6/30/25*	Tyler Rouse 6/30/26	Jennifer Person 6/30/25*	Dr. Darrell Stephens
Board Position	Member	Member	Member	Chair	Member	Parliamentarian	Member	Vice-Chair	Member	Non-Voting Member
	x	x		x		x	x			x

### Minutes

Time	Item
5:00 pm	<b>Procedure: Call to Order</b>
5:02 pm	<b>Action Item: Approval of Agenda</b>
	<b>Motion to approve: Dr. Van Ness</b>
	<b>2<sup>nd</sup> : C. Taylor</b>
	<b>All in favor: Motion passed</b>
5:05 pm	<b>Action Item: Approval of January Meeting Minutes</b>
	<b>Motion to approve: Dr. Van Ness</b>
	<b>2<sup>nd</sup>: Mr. Geib</b>
	<b>All in favor: Motion passed</b>
5:10 pm	<b>Discussion Item: Review Meeting Norms</b>
5:15 pm	<b><u>Discussion:</u> Planning for Parent/Teacher SGC Elections*</b>
	<b>Paul D. West Council Seats Open for Election by School - Spring 2025- 2 parent seats, 1 teacher seat</b>
	<b><u>SGC Elections</u></b>
	<b>The declaration period for parents and teachers interested in serving on their local SGCs will run from <u>February 3<sup>rd</sup> to March 28<sup>th</sup></u>. Click <a href="#">here</a> to check how many council seats your school has open for these positions in this year's election cycle.</b>
5:30 pm	<b><u>Informational Item: Principal's Update</u></b>
5:35 pm	<b><i>Dr. Stephens discussed the upcoming budget vote. PDWMS is attempting to have as many parents complete the survey. The amount of parents that engaged in the survey. More to come next meeting. The parent email went out two weeks ago.</i></b>
5:35 pm	



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	x	x		x		x	x			x

### Minutes

**Time**

**Item**

**Action Item: Budget approval (tabled for next month)**

#### **Annual Budget Approval**

**\*\*\*Annual Budget Approval**

**FY26 Budget development begins on February 21st and will conclude on March 7th (Elementary Schools) and March 14th (Middle & High Schools). SGCs should schedule their March meetings prior to their budget closure date to ensure the council has time to discuss and approve FY26 fiscal allocations. Following the council's approval, each school should complete and submit the FY26 Annual Budget Approval Form.**

**Updated Budget Timeline**

#### **C. Taylor presentation "Brag Book"**

Ms. Taylor addressed the group. She explained the surprise she felt when speaking to other perspective parents and their lack of knowledge of PDWMS. As a result, she would like us to create a "Brag Book."

Ms. Taylor was also thinking we could do an Open House. Often parents cannot attend the rising 6<sup>th</sup> grader Open House. If it would be possible to add additional Open Houses to capture all the parents that may wish their children to attend PDWMS.

Ms. Taylor will send the Power Point to Dr. Stephens to get further input from teachers to add to these slides.

The Open House can be scheduled for March 27<sup>th</sup>.

6:00 pm

**Action Item: Meeting Adjournment**

**Motion: Mr. Geib**

**2<sup>nd</sup>: Ms. Thornton**

**All in favor, meeting adjourned 5:27 pm**

**\*Next Month will have a earlier meeting due to Budget Approval Needs 3-12-2025**



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### Minutes