



Paul D. West Middle School

Where improvement is a process, not a destination

24-25 School Governance Council

Date: 2/19/2025

Time: 5:00 p.m. – 6:00 p.m.

Location: MS TEAMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Christine (Christy) Taylor 6/30/26	Brittani Thornton 6/30/25*	Maria Stephens 6/30/25*	Shanna Van Ness-Acrum 6/30/26	Ms. Session 6/30/2025	Joan Gage 6/30/26	Joseph Geib 6/30/25*	Tyler Rouse 6/30/26	Jennifer Person 6/30/25*	Dr. Darrell Stephens
Board Position	Member	Member	Member	Chair	Member	Parliamentarian	Member	Vice-Chair	Member	Non-Voting Member

AGENDA

Time	Item	Owner
5:00 pm	Procedure: Call to Order	Chair
5:02 pm	Action Item: Approval of Agenda	Chair
5:05 pm	Action Item: Approval of January Meeting Minutes	Chair
5:10 pm	Discussion Item: Review Meeting Norms	All Members
5:15 pm	<u>Discussion:</u> Planning for Parent/Teacher SGC Elections*	Chair
	Paul D. West Council Seats Open for Election by School - Spring 2025- 2 parent seats, 1 teacher seat	
5:30 pm	<u>Informational Item:</u> Principal's Update	Principal
5:35 pm	Action Item: Budget approval (tabled for next month)	All Members
5:35 pm	C. Taylor presentation "Brag Book"	C. Taylor
6:00 pm	<u>Action Item:</u> Meeting Adjournment	All Members

***Next Month will have a earlier meeting due to Budget Approval Needs**



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Notes and Reminders

*SGC Elections

The declaration period for parents and teachers interested in serving on their local SGCs will run from February 3rd to March 28th. Click [here](#) to check how many council seats your school has open for these positions in this year's election cycle.

Annual Budget Approval

*****Annual Budget Approval**

FY26 Budget development begins on February 21st and will conclude on March 7th (Elementary Schools) and March 14th (Middle & High Schools). SGCs should schedule their March meetings prior to their budget closure date to ensure the council has time to discuss and approve FY26 fiscal allocations. Following the council's approval, each school should complete and submit the FY26 Annual Budget Approval Form.

Updated Budget Timeline

**C. Taylor creation of a PDWMS Brag book: Link to the canva presentation is below:*

https://www.canva.com/design/DAGdCKHD0NU/Lc8I5_IRSxjNDfPP15ZqRQ/edit?utm_content=DAGdCKHD0NU&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton