

Keene School District Joint Loss Management Committee

Meeting Minutes

Minute Taker: Kenneth Dooley

Date of Meeting & Start Time: Tuesday July 24, 2018 at 1pm Maint. Office Conference Room

JLMC Representatives (Name & Title):

<i>Management Representatives</i>	<i>Employee Representatives (Non-Supervisory)</i>
Patty Yoerger (Wheelock Principal)	
Erik Kress (Franklin Principal)	
Jan Barry (Community Ed Director)	
Dick Cate (Symonds Principal)	
Kenneth Dooley (KAPS President)	

Committee Purpose: The purpose of a JLMC is to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in each workplace.

Meeting Discussions:

1. Review primex workman's compensation data - Reviewed Primex data and had long discussion on issues identified in the data.
2. Discuss the data and the direction the group want to take - Members of the committee suggested looking into CPI training for teacher's interaction w/ students. Identified that more training and funding for that training needs to be provided. It was suggested to see what other districts are doing with training and compare to KSD. A discussion around a district K-8 resource officer due to increase need for support.
3. Work on Keene School District JLMC manual – The SAU template was based on an older version of the KSD manual. I decided to take the SAU template and make a first draft to share at the next KSD meeting in December. It was suggested to look at section 600 to exactly what our responsibility is for investigating. Needs to be a district conversation about every incident being investigated.
4. Future meeting times and days that would work better for the committee – decided that Fridays would be a better meeting time for everyone.
5. Other – Discussed possible having a member of the SAU attend the meetings to guide the committee on financial questions. It was also mentioned to invite Dr. Rick Matte at some point for a discussion.

Chap Lab 603.03: Action Plan, Assigned Duties, & Responsibilities:

<ul style="list-style-type: none">- Ken Dooley is going to create a first draft of the Keene School District user manual to review in the December 2018 meeting.- Goals for future meetings – Student Accident Report in manual and goals of the committee- Committee at future meeting create goals and objectives- Post meeting minutes on website – help needed from SAU
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