

Twin Hills Union School District
Board of Trustees Special Meeting
April 3, 2025
Location: Apple Blossom Elem, District Office
Agenda

A. CALL TO ORDER (4:30 p.m.)

1. Pledge of Allegiance
2. Roll Call/ Establishment of Quorum

B. OPEN SESSION

1. Approval of Agenda / Action
2. Approval of Personnel Report / Action
3. First Reading: 2025-26 Calendars for District/Apple Blossom Elementary/
Twin Hills Charter Middle School, Orchard View School, SunRidge School
4. First Reading: 2024-2029 West County Special Education Consortium Facility
Use MOU

C. RECESS TO CLOSED SESSION

1. Public Comment on Closed Session Agenda
The Board values constructive community comments and welcomes your participation in the democratic process. The President may limit comments on any topic if substantial numbers of people wish to address the Board. Public comments deemed by the Board President unrelated to district business or offensive or hateful will not be permitted.
2. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]
3. Public Employment: Superintendent [Gov. Code § 54957]
4. Anticipated Litigation: 1 case [Gov. Code § 54956.9(d)]

D. RECONVENE TO OPEN SESSION

1. Report of Action Taken in Closed Session

E. ADJOURNMENT (6:30 p.m.)

Patty- CBO/THUSD is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[https://twinhillsusd-
org.zoom.us/j/85271013523?pwd=Lb3ob2GzdEnacUkjoeNEyNBjGWcKsx.1](https://twinhillsusd-org.zoom.us/j/85271013523?pwd=Lb3ob2GzdEnacUkjoeNEyNBjGWcKsx.1)

Meeting ID: 852 7101 3523

Passcode: 837848

Zoom info continued on page 2 of 2

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One tap mobile

Dial by your location

• +1 669 900 6833 US (San Jose), • +1 408 638 0968 US (San Jose), • +1 669 444 9171 US, • +1 253 215 8782 US (Tacoma), • +1 346 248 7799 US (Houston), • +1 719 359 4580 US, • +1 253 205 0468 US, • +1 646 876 9923 US (New York), • +1 646 931 3860 US, • +1 689 278 1000 US, • +1 301 715 8592 US (Washington DC), • +1 305 224 1968 US, • +1 309 205 3325 US, • +1 312 626 6799 US (Chicago), • +1 360 209 5623 US, • +1 386 347 5053 US, • +1 507 473 4847 US, • +1 564 217 2000 US

Meeting ID: 852 7101 3523

Passcode: 837848

Find your local number: <https://twinhillsusd-org.zoom.us/j/kvKS8PKw4>

Twin Hills USD

Monthly Personnel Report

April 3, 2025

Certificated

Additions:

Changes:

- DuVall, Maura – Request for 2025-26 to change to 0.80 FTE as Administrator and 0.20 FTE Teacher

Separations:

Classified

Additions:

Changes:

Separations:

Twin Hills Union School District

Apple Blossom Elementary Twin Hills Charter Middle
2025-2026 School Year Calendar

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<u>Su</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>Th</u>	<u>F</u>	<u>Sa</u>
July						
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27	28	29	30	31		

August						
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3	4	5	6	7	8	9
10	[11]	[12]	[13]	<14>	15	16
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24	25	26	27	28	29	30
31						

September						
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October						
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November						
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23	24	25	26^	27	28	29
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December						
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28	29	30	31			

<u>Su</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>Th</u>	<u>F</u>	<u>Sa</u>
January						
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25	26	27	28	29	30	31

February						
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March						
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April						
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May						
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June						
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21	22	23	24	25	26	27
28	29	30				

<u>Date</u>	<u>Event</u>
July 4	Independence Day
August 11	Professional Development - District & Site
August 12-13	Teacher Workday
August 14	First Student Day
September 1	Labor Day
October 13	Professional Development
November 10	Local Holiday
November 11	Veterans Day
November 24-28	Thanksgiving Break
December 22-31	Winter Break
January 1-2	Winter Break

<u>Date</u>	<u>Event</u>
January 5	Professional Development
January 19	Martin Luther King Jr. Day
February 9	Lincoln Day
February 16	Presidents Day
March 16-20	Spring Break
April 3	Local Holiday (For Emergencies)
April 6	Local Holiday (For Emergencies)
May 25	Memorial Day
June 4	Last Student Day
June 5	Teacher Workday
June 19	Juneteenth

Legend:
<Bold> = First/Last Student Days [] = Teacher Workdays _ = School Holidays and Breaks = District Holidays ^ = 12mo Emp Holiday
italic = Early Release * Students will be dismissed one hour early. Minimum Days - See school bell schedule for times
 * Early Release is every Wednesday beginning August 20 and ending May 27.
 Minimum Days: August 14-15, December 19 (AB only October 20-24), (THCMS only October 17, January 9 & March 13), June 1-4

Board Adopted: _____

Twin Hills Union School District Orchard View School 2025-2026 School Year Calendar

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July

S	M	T	W	T	F	S
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27	28	29	30	31		

August

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September

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October

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November

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30						

December

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28	29	30	31			

January

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4	5	6	7	8	9	10
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

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22	23	24	25	26	27	28
29	30	31				

April

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19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 4	Independence Day
August 11	Teacher Workday- Professional Development
August 12 - 15	Teacher Workdays
August 18	First Student Day
September 1	Labor Day
October 17	Teacher Workday - Professional Development
November 10	Teacher Workday- Professional Development
November 11	Veterans' Day Observed
November 24 - 28	Thanksgiving Break
December 19 - January 2	Winter Break
January 5	Teacher Workday - Professional Development
January 19	Martin Luther King Jr. Day
February 13	Lincoln's Day Observed
February 16	President's Day Observed
March 16-20	Spring Break
April 2 & 3	Local Holiday- (for emergencies)
May 25	Memorial Day Observed
June 2	Last Student Day
June 3-5	Teacher Workdays

Holiday = 

First Student Day = 

Last Student Day = 

Teacher Workdays (186) = _____

Total Student Days: 175

Board adopted: _____

Twin Hills Union School District

SunRidge Charter School

2025-2026 School Year Calendar

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Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa
July							January						
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29	30	31
August							February						
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	[8]	9	8	9	10	11	12	13	14
10	[11]	[12]	[13]	<14>	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30							
31													
September							March						
	1	2	3	4	5	6	1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14
14	15	16	17	18	19	20	15	16	17	18	19	20	21
21	22	23	24	25	26	27	22	23	24	25	26	27	28
28	29	30					29	30	31				
October							April						
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	[13]	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29	[30]	[31]		26	27	28	29	30		
November							May						
						1						1	2
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	[15]	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26^	27	28	29	24	25	26	27	28	29	30
30							31						
December							June						
	1	2	3	4	5	6			1	2	3	4	<5>
7	8	9	10	11	12	13	7	[8]	[9]	[10]	11	12	13
14	15	16	17	18	19	20	14	15	16	17	18	19	20
21	22	23	24	25	26	27	21	22	23	24	25	26	27
28	29	30	31				28	29	30				

Date	Event
July 4	Independence Day
August 8	Teacher Workday
August 11	Professional Development - District & Site
August 12 -13	Teacher Workday
August 14	First Student Day
September 1	Labor Day
October 13	Professional Development
October 30-31	Professional Development/Conference
November 10	Local Holiday
November 11	Veterans Day
November 24-28	Thanksgiving Break
December 22 -31	Winter Break

Date	Event
January 1 - 2	Winter Break
January 19	Martin Luther King Jr. Day
February 9-13	Presidents Break
February 16	Presidents Day
March 16-20	Spring Break
April 17	Local Holiday (For Emergencies)
April 20	Local Holiday (For Emergencies)
May 15	Professional Development/Conference
May 25	Memorial Day
June 5	Last Student Day
June 8-10	Teacher Workday
June 19	Juneteenth

Legend:
<Bold> = First/Last Student Days [] = Teacher Workdays __ = School Holidays & Breaks = District Holidays ^ = 12mo Emp Holiday
italic = Early Release * Student dismissal: Grades 1-3 out @ 12:55pm, Grades 4-8 out @ 1:05pm.
 * Early Release is every Thursday beginning August 14 and ending June 4, and 8/15, 11/21, 12/19, 2/6, 3/13, 6/5

Charter Council Approved: _____
 Board Adopted: _____

**WEST SONOMA COUNTY CONSORTIUM
MEMORANDUM OF UNDERSTANDING FOR FACILITY USE
TWIN HILLS UNION SCHOOL DISTRICT**

This AGREEMENT (“Agreement”) is made this 13th day of February, 2025, by and between the West Sonoma County Consortium (“WSCC”), a consortium of public school districts located in western Sonoma County, California for the provision of specific special education and student services for students within the western Sonoma County geographical area; and the Twin Hills Union School District (“Twin Hills” or “District”), a California public school district. The WSCC and the District are collectively referred to as the “Parties.”

RECITALS

WHEREAS, WSCC desires to use certain facilities of the District to provide students served by the WSCC and its member districts with specific special education and student services;

WHEREAS, the District is a participant in the WSCC and desires to lease classroom space and appurtenant school facilities to WSCC to provide special education and student services to District students and students enrolled in public school located in West Sonoma, pursuant to the provisions of Education Code section 17465; and

WHEREAS, WSCC and the District agree that the Recitals set forth hereinabove are material, and correctly set forth the nature of this Agreement.

NOW, THEREFORE, WSCC and the District agree as set forth herein

below: **I. Duration of Use and Schedule of Use**

As set forth in this Agreement, WSCC is granted use of the Facilities for the limited purpose of providing special education services and student services to students within Western Sonoma County. **The duration of this Memorandum of Understanding shall be from July 1, 2024 to June 30, 2029.**

II. Closure Right

The District, at its sole and absolute discretion, reserves the right to limit or prohibit access or use of the Facility at any time in the interest of public health and safety, including the right to revoke this Agreement at any time based on any health orders, other action of governmental authority, or concern deemed reasonable in the sole discretion of the District. The District shall not be responsible or liable for any costs, fees, or penalties as the result of any closure or access of limitation invoked by the District pursuant to this Closure right.

III. Occupancy Interruption

Should the Facility be destroyed or damaged to such an extent that such damage will substantially interfere with the use of the Facility pursuant to this Agreement; or, should a

strike or other unforeseen occurrence beyond the control of the District prevent WSCC from using the Facility, the District shall have the right to terminate this Agreement and WSCC shall only be liable for charges due at the time of such occurrence. Should the Agreement be terminated for any such cause, the District waives any claim for damages or compensation. WSCC waives any and all claims for damages or compensation from the District in the event of said interruptions or termination.

IV. District Facilities for Use by WSCC

A. Facilities Provided for WSCC Use. The District has agreed to provide, for WSCC's use, the following school facilities:

- One (1) classroom

- Incidental use of other facilities (i.e. bathroom, gym, library) located at 1685 Watertrough Rd, Sebastopol, CA 95472

, all of which are referred to herein as the "Facility" or "Facilities."

B. Improvements by WSCC. The Parties understand and agree WSCC shall reimburse the District for the cost of use of District facilities and for all improvements made to the Facilities used by WSCC for the purposes of this Agreement. The Parties further understand and agree that all alterations, fixtures, and improvements installed by WSCC shall be and shall remain the property of the District.

Notwithstanding the foregoing, the District and WSCC agree that all furniture and equipment (including any IT related equipment, e.g. servers, computers, etc.) owned by WSCC will be removed from the Facilities upon the expiration of the term of this Agreement. WSCC will restore the Facilities to their prior condition with completed improvements listed below in Article V(B) remaining in place, except for removal of WSCC furniture and equipment.

All costs related to improvements shall be the responsibility of the District, who will be reimbursed by WSCC.

V. Payment

A. Facilities Rental Fee. For the period of July 1, 2024 to June 30, 2029, the District will provide adequate classroom space at its Facilities, or other mutually agreed upon location, to conduct instruction at a rate of \$15,000 (Fifteen Thousand Dollars) per classroom per year, charged to WSCC for said use of the Facilities.

B. COLA Adjustment. Every fiscal year (July 1 through June 30) thereafter throughout the term of this Agreement, the annual rates above charged to WSCC by the District shall be the preceding fiscal year's annual rates increased by the annual California public school COLA for the pertinent fiscal year. The District shall notify WSCC of the new annual rates by the May 31 immediately preceding the rate adjustment.

C. Tenant Improvements. As a term to their tenancy, WSCC will also look to make

improvements to the District's facilities including, but not limited to, those described in this Agreement. WSCC shall reimburse the District for the costs of making improvements, unless otherwise arranged by the District.

The District warrants that its Facilities are and will continue to be safe and compliant with all applicable building, fire, and safety codes.

D. Early Termination. If the Agreement is terminated within five (5) years of July 1, 2025, the fees reimbursed by WSCC for facility improvements shall be prorated according to the completed length of the Agreement.

VI. Mutual Indemnification

To the fullest extent allowed by law, WSCC agrees to defend, indemnify, and hold harmless the District, its officials, agents, volunteers, and employees ("District indemnified parties") from and against claims, damages, losses, and expenses including, but not limited to, attorney fees, arising out of WSCC's use of the facilities. Claims, damages, losses, and expenses arising from WSCC's vendors or service providers coming onto the facilities will be deemed to arise out of WSCC's use of the facilities. However, WSCC shall not be obligated to indemnify a District indemnified party for liability to the extent it is established by final adjudication that such District indemnified party contributed to the liability via willful misconduct or sole negligence for which that District indemnified party is legally responsible. WSCC shall, if requested by the District, defend using counsel approved by the District in its discretion. WSCC's obligations under this indemnity contract shall survive the completion or termination of this Agreement.

To the fullest extent allowed by law, the District agrees to defend, indemnify, and hold harmless WSCC, its officials, agents, volunteers, and employees ("WSCC indemnified parties") from and against claims, damages, losses, and expenses including, but not limited to, attorney fees, arising out of WSCC's use of the facilities. Claims, damages, losses, and expenses arising from WSCC's vendors or service providers coming onto the facilities will be deemed to arise out of WSCC's use of the facilities. However, the District shall not be obligated to indemnify a WSCC indemnified party for liability to the extent it is established by final adjudication that such WSCC indemnified party contributed to the liability via willful misconduct or sole negligence for which that WSCC indemnified party is legally responsible. The District shall, if requested by WSCC, defend using counsel approved by the WSCC in its discretion. The District's obligations under this indemnity contract shall survive the completion or termination of this Agreement. However, the amount in which the District is obligated to indemnify WSCC under this indemnity contract shall not exceed the amount which has been paid to the District by WSCC pursuant to this Agreement.

VII. Damage

WSCC shall be solely responsible for and shall reimburse the District for any and all necessary repairs and replacements resulting from damage to the Facilities arising from WSCC's use and occupancy of the Facilities, or that of its officers, employees, agents, licensees, or invitees. However, WSCC shall not be responsible for any such damage to the Facilities caused by the District or any of its officials, agents, volunteers, and employees.

VIII. Entry

The District and its officers, employees, or agents shall have the right to enter into and upon the Facilities at all times, and to protect any and all rights of the District.

IX. Amendment

This Agreement may not be amended, modified, or altered without the express written consent of both Parties hereto.

X. Termination

The District must provide WSCC with a year and a day notice of such intent to withdraw from this agreement. The WSCC must provide the District with a year and a day notice of such intent to withdraw from this agreement.

XI. Entire Agreement Represented

This Agreement represents the entire agreement between WSCC and the District as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified, waived, or repealed without the written consent of both Parties.

The Parties, through their authorized representatives, have executed this Agreement, effective as of the date signed.

WEST SONOMA COUNTY CONSORTIUM

TWIN HILLS UNION SCHOOL DISTRICT

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____