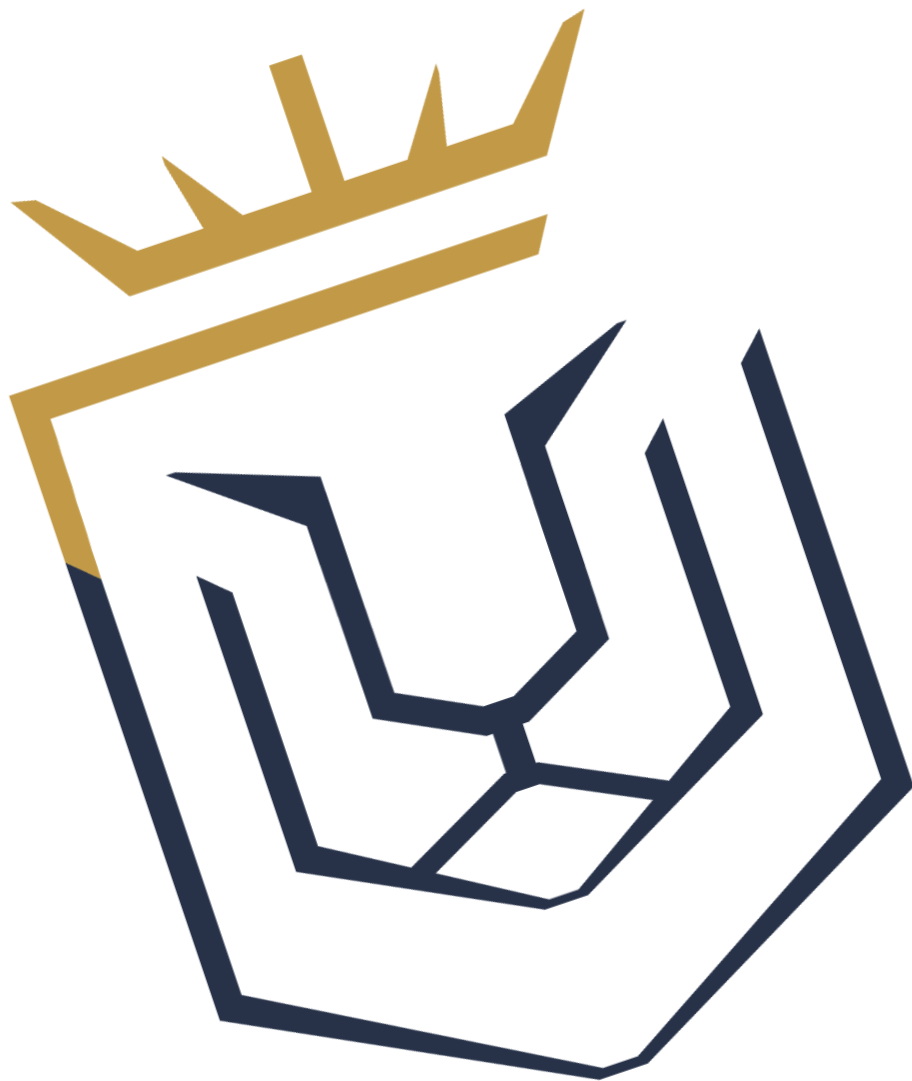




Visitor Policy

Date: 2025





At Nobel Algarve British International School, we are committed to fostering a welcoming, safe, and respectful learning environment for all students, staff, and visitors. Our visitor policy reflects our core values of **Excellence, Integrity, Community, and Respect**, ensuring that all guests contribute positively to the school experience.

1. GENERAL GUIDELINES

- All visitors must report to the reception upon arrival, sign in, and wear a visitor's lanyard at all times while on campus.
- Visitors should conduct themselves in a manner that aligns with the school's ethos of respect, inclusivity, and professionalism.
- Any visits must be arranged in advance with the appropriate member of staff to ensure minimal disruption to learning.

2. SAFEGUARDING & SECURITY

- As a school that prioritises the safety of students, all visitors may be required to provide identification and state the purpose of their visit.
- Visitors working with or observing students (e.g., guest speakers, contractors) must comply with safeguarding policies and may be subject to background checks.
- Any concerns regarding student welfare must be reported immediately to the school's Designated Safeguarding Lead (DSL).

3. ENGAGEMENT WITH THE SCHOOL COMMUNITY

- Nobel Algarve British International School values open communication and partnership with parents, prospective families, and educational stakeholders.
- Visitors are expected to interact courteously with staff, students, and other guests, reinforcing our commitment to mutual respect and global citizenship.
- The school reserves the right to deny or limit visits if behaviour is deemed disruptive, inappropriate, or inconsistent with our values.

4. HEALTH & SAFETY COMPLIANCE

- Visitors must follow all health and safety protocols, including emergency procedures, as communicated by school staff.
- Smoking, alcohol, and drug use are strictly prohibited on school premises.
- Photography and recording are not allowed without prior authorisation from the school administration.





5. DEPARTURE

- Visitors must sign out at the reception before leaving the premises and return their visitor's badge.
- Feedback on the visit is welcomed and can be shared with the relevant department for continuous improvement.

Nobel Algarve British International School appreciates the cooperation of all visitors in maintaining a secure, respectful, and inspiring environment for our students.

