Waterbury Board of Education

THE CITY OF WATERBURY 236 Grand Street ~ Waterbury, CT 06702 203-574-8009

M E M O R A N D U M

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: April 1, 2025

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of Workshop/Committee Meetings, April 3, 2025, Wilson School

The Committees of the Board of Education will meet on Thursday, April 3, 2025, 5:30 p.m., Wilson School, Gymnasium, 235 Birch Street, Waterbury, Connecticut.

This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at https://youtu.be/96v3wjwjvdk.

A G E N D A

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

PRINCIPAL'S REPORT – Michael Theriault

PUBLIC SPEAKING

1. *Committee of the Whole/15 minutes* ~ Multilingual Report – J. Frenis, M. Zaldivar Barahona

2. *Committee of the Whole/5 minutes* ~ Request approval of a Travel Agreement with Educational Tours, Inc. for a field trip to Washington, DC for Wallace Middle School – N. Albini.

3. *Committee of the Whole/5 minutes* ~ Request approval of the Educational Specifications for the proposed Bergin Education Complex Roof Replacement Partial Roof Replacement Project – N. Albini.

4. *Committee on Finance/5 minutes* ~ Request approval of Amendment One (1) to the Professional Services Agreement with Waterbury Symphony Orchestra, Incorporated for Music Mentoring Services – Dr. Stasaitis.

5. *Committee on Finance/5 minutes* ~ Request approval of Amendment One (1) to the Professional Services Agreement with Positive Coaching Alliance for Leadership Support for Accelerating Learning – J. Frenis.

6. *Committee on Finance/5 minutes* ~ Request approval of Amendment One (1) to the Agreement with New Opportunities, Inc. Muriel Moore Child Development Center for Sub-Grantee Services under the School Readiness Program – J. Frenis, K. Pisano.

7. *Committee on Finance/5 minutes* ~ Request approval of an Agreement with Klingberg Comprehensive Program Services Inc. – Raymond Hill School for special education services – W. Johns.

8. *Committee on Finance/3 minutes:*
   a. February 2025 Monthly Expenditure Report – D. Biolo.
   b. Approval of a Capital Fund Transfer – D. Biolo.

9. *Committee on Building & School Facilities/2 minutes* ~ Use of school facilities by school organizations and/or City departments – N. Albini.

10. *Committee on Building & School Facilities/2 minutes* ~ Use of school facilities by outside organizations and/or waiver requests – N. Albini.

11. *Interim Superintendent's Update* ~ Dr. Schwartz.

12. *Interim Superintendent's Notification to the Board/5 minutes:*

a. Grant funded appointments:

Name	*Position/Location*	*FT/ PT*	*Rate*	*Union*	*Funding*	*Effective*
Avoletta, Maryrose (promotion)	Family Res. Center Coord.- Reed	FT	$28.00/hr	Non-BOE	FRC Reed 24-25	03/20/25
Brown, Elizabeth	Parent Liaison Tinker	FT	$20.51/hr	UPSEU 69	Title I DW 2	03/27/25
Miller, Nyanda	Classroom Aide Adult Ed	PT	$24.00/hr	Non BOE	Adult Ed 24-25	03/20/25
Pask, Leah (promotion)	District Attend. Coordinator	FT	$55,000/yr	Non-BOE	CFCP Funds 24-25	05/12/25
Petteway, Kyren	Behavior Counselor	FT	$21.72/hr	UPSEU 69	Title I DW 2	03/27/25
Palmer, Joseph	Adult Ed Security	PT	$24.00/hr	Non-BOE	Adult Ed 24-25	03/27/25
Tiso, Lisa	Tutor-Children's Comm School	PT	$35.00/hr	Non BOE	IDEA 611 - Non-Public	03/20/25

b. WAMS Encore Summer Arts Program appointments:

Last	*First*	*Assignment*
Amenta	Justin	Video Production
Burrus	John	Non-Certified Support Staff - Student Behaviorist
LeBlanc	Danielle	Theater Performance - Costuming/Set/Mask making
Magliaro	Alicia	Theater Performance - Choreographer
Maxen	Heather	Visual Arts - Ceramics
Vagnini Dadamo	Marianna	Theater Performance - Musical Director

c. Retirements:

Name	*Assignment*	*Effective*
Barbati, Donna	Carrington/Special Ed grades 3-5	06/30/25
Ondrush, Kyle	WAMS/Social Studies	06/30/25

d. Resignations:

Name	*Assignment*	*Effective*
Bonvento, Victoria	WAMS/Science grade 7	06/30/25

EXECUTIVE SESSION for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee

ADJOURNMENT

ATTEST: Carrie A. Swain

Carrie A. Swain, Clerk
Board of Education

#1

WATERBURY
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Multilingual Department

April 3, 2025

Dr. Darren Schwartz - Interim Superintendent of Schools
Janet Frenis-Chief Academic Officer
Manuel Zaldivar-Supervisor of Multilingual Learners Education

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Multilingual Learners Education Department



Vision

The Multilingual Learners Education Department will offer a comprehensive range of services and support for English Learners (ELs), fostering academic and social English development in a safe, nurturing environment that encourages self-efficacy and nurtures leadership skills.

Mission

The Multilingual Learners Education Department is committed to providing English Learners with skilled educators who support their academic, social, and emotional growth. By fostering partnerships with families, schools, and the community, we ensure continued success. Through personalized support, we help students develop essential English skills, build self-confidence, and prepare them for lifelong success as future leaders.

English Learners/ Multilingual Learners (ELs/MLs)

- Any student who has been identified as having limited English proficiency.
- Per federal and local mandates, all ELs **must** take the LAS Links every year.
- ELs must be monitored until the Connecticut English Mastery Standard is met.
- All ELs are entitled to receive accommodations on a regular basis.

Bilingual

Students identified as EL who receive native language support in the content areas while acquiring English.
Students receive accommodations on a regular basis.
After the first 30 months, participation can be extended up to 60 months in 10 months increments.

LTSS

Language Transition Support Services
If a student does not meet the CT English Mastery Standard at the end of 30 months, they continue to receive support (ESL or Sheltered class as needed) until they meet the English mastery standard. They are entitled to receive accommodations in mainstream classes on a regular basis.

ESL

Students identified as EL who receive support through an ESL class as needed Students are placed in regular education classes for the majority of the day and are entitled to receive accommodations in mainstream classes on a regular basis.

Dual Language Immersion

A Dual Language Program is a form of education in which students learn literacy and academic content in two languages. At the Roberto Clemente International Dual Language School our students learn Spanish and English.

LEP in Regular

Students identified as EL, but do not receive support due to parental request Student **can not** enroll in an ESL or sheltered class, but **can** receive accommodations in mainstream classes on a regular basis

Connecticut English Mastery Standard

LAS Links: Grades Overall Level 4 or 5
And

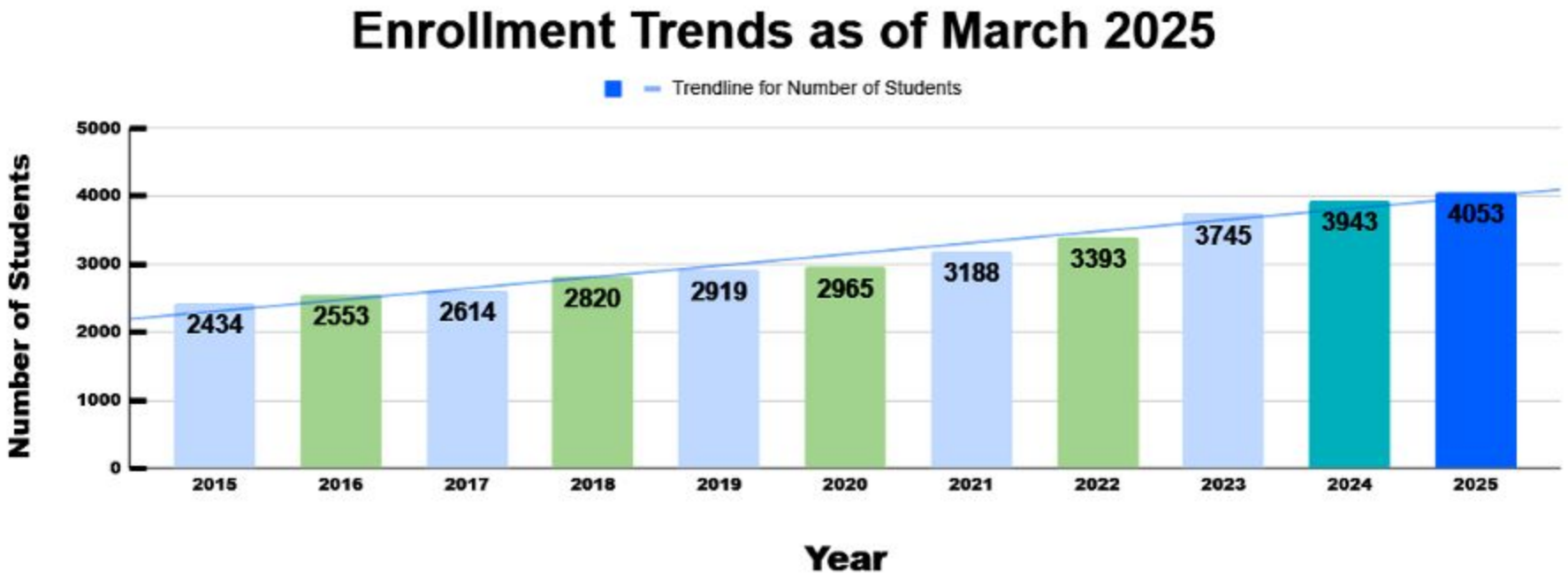
Grades K-12	**Reading Score 4 or Higher** **Writing Score 4 or Higher**

CAAELP Scores Overall Level 3 or 4
And

Grades K-12	**Speaking and Writing Score 3 or 4** **Listening and Reading Score 4 or 4**

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Enrollment Trends



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Current Enrollment

The Multilingual Learners Education Department serves **4,060** students identified as English Learners. As mandated by Connecticut General Statutes, Section 10-17, we offer Bilingual Education, Language Transition Support Services (LTSS), and English as a Second Language (ESL). Additionally, we offer Dual Language Immersion.

Level	Bil/DL	ESL	LTSS	LEP-REG	Total
K-5	615	1221	163	140	2139
6-8	226	423	219	51	919
9-12	191	433	315	63	1002
Total	1032	2077	697	254	4060

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English Learners by Language

As of 3/31/2025

Albanian (54)	Ga (2)	Macedonian (2)	**Spanish (3491)**
Arabic (29)	Greek (1)	Mandarin (1)	Swahili (7)
Basque (1)	Gujarati (1)	Pashto (2)	Tagalog (1)
Bengali (3)	Guyanese Creole (2)	Patois (13)	Tamil (1)
Dutch (1)	Hausa (1)	Persian (1)	Thai (1)
Cantonese (1)	Igbo (1)	Polish (2)	Tswana (4)
Cape Verdean Creole (4)	Italian (1)	**Portuguese (280)**	Turkish (5)
Haitian Creole (53)	Japanese (1)	Punjabi (4)	Twi/Fante (4)
Dari (7)	Karen (7)	Pushto (1)	Urdu (31)
Fante (1)	Kikuyu (2)	Sinhala (2)	Vietnamese (3)
Farsi (5)	Kurdish (2)	Serbo Croatian (1)	Yoruba (2)
French (11)	Lao (1)	Singhalese (2)	Zulu (6)

The Seal of Biliteracy:

What is the Seal?

The Seal of Biliteracy is an award given by a school, district, or state in recognition of students who have studied and attained proficiency in two or more languages by high school graduation.

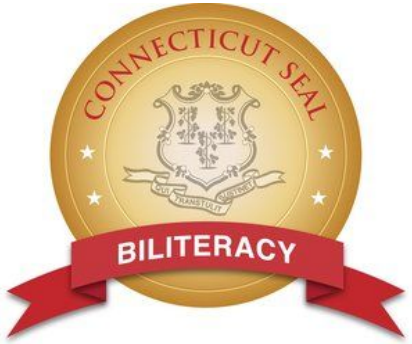
Why Implement it?

The Seal of Biliteracy encourages students to pursue biliteracy, honors the skills our students attain, and can be evidence of skills that are attractive to future employers and college admissions offices.

Who Awards the Seal?

The Seal of Biliteracy was designed to be awarded by school district or state; however, an individual school site or school program may also decide to implement the award.

Waterbury Statistics



Year	Number of students	Number of languages
2022-2023	193	14
2023-2024	178	10
2024-2025	Expected 225+	Expected 15+

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Curriculum/Framework

Dual Language (International)

- Benchmark Advance/Benchmark Adelante
- Boost Lectura

Bilingual Programs K-5 (Bucks, Chase, Bucks and Walsh)

- Benchmark Advance/Benchmark Adelante
- Boost Lectura

ESL Services K-8

- Benchmark Express

Middle and High School

- SAVVAS ilit 20/myPerpective

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Highlights

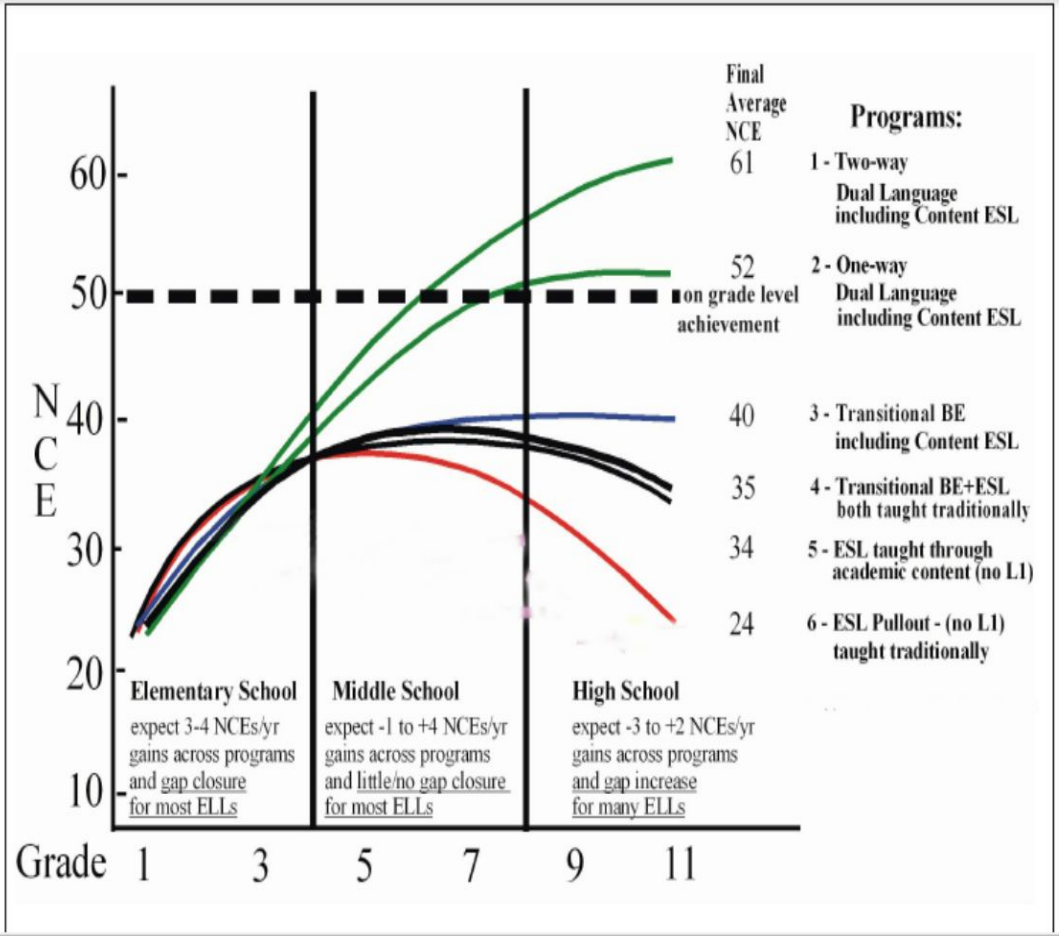
- International Dual Language School now PreK-4
- Added a Bilingual Site at Walsh, currently K-2.
- Number of students earning the Seal of Biliteracy Continues to increase
- As part of a needs assessment, I have visited and met with all principals in 31 schools and 55 classrooms.
- LAS LINKS Proficiency Achievement Trend:
  - 2021-2022: 89
  - 2022-2023: 144
  - 2023-2024: 152

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Biliteracy

The most commonly cited longitudinal studies, by Thomas and Collier, found that dual language immersion programs, when implemented well, are the most effective language instruction method for English learners, and in fact are the only method which allows English learners to close the achievement gap between English learners and native English speaking peers.

As illustrated by the Thomas and Collier's chart on this page (displayed with permission of the



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Next Steps

Short Term Goals

- Review and or write procedures and systems to support EL/ML students.
- Review grants expenditures: Supplemental materials to support newcomers and SLIFE students.
- Reduce caseloads for ESL and Bilingual teachers.
- Parental support workshops for the upcoming school year.
- Work with Human Capital to recruit bilingual teachers.

Long Term Goals

- Elementary Bilingual: Biliteracy v. Transitional
- Potential Partnerships: Southern Connecticut State University internship program.
- Shift our mind set to “Shelter Instruction is for Everyone”

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THANK YOU
Arigato
Asante
Merci
Obrigado
Kia Ora
Grazie
Matondo
Dank Je
Mamana
Kiitos
Spasibo
Multumesc
Terma Kasih
Mochchakkeram
Maake
Dankon
Ua Tsaug Rau Koj
Raibh Maith Agat
Chokrane
Matur Nuwun
Salamat
Nirringrazzjak
Cam on ban
Welalin
Vinaka
Jus oavaer

WATERBURY
PUBLIC SCHOOLS

Nicholas J. Albini
Chief Operating Officer
(203) 346-2340, x2
nalbini@waterbury.k12.ct.us

#2

DATE: March 19, 2025

TO: Board of Education Commissioners
Board of Aldermen Members

FROM: Nicholas J. Albini, Chief Operating Officer

SUBJECT: Travel Agreement for a Wallace Middle School Travel Program with Educational Tours, Inc.

The Education Department respectfully requests your review and approval of a travel agreement to provide Wallace Middle School Academic Academy students with an opportunity to deepen their understanding of United States history.

Educational Tours will provide a three-day field trip for 35 students and accompanying chaperones/teachers to Washington, DC inclusive of motor coach transportation, hotel lodging, all meals, admissions and activities. The educational program is called the DC Rite of Passage program which will enhance the work teachers do in their classrooms and provide students with different and exciting learning opportunities that motivate and inspire students. This trip will provide students with first-hand experience with primary sources and historical artifacts, it will make history tangible through visits to actual historical sites, and deepen students' understanding of how the United States government works. In addition, the trip will build cultural awareness through diverse museum experiences and create memorable experiences that reinforce curriculum concepts. The trip will expose students to national history in ways that would be impossible in a traditional classroom.

Trip will begin on Wednesday, June 11, 2025 to return on Friday, June 13, 2025. All expenses for the trip are covered by financial and in-kind support by Student Youth Travel Association (SYTA), SYTA Youth Foundation (SYF), and American Experience Foundation (AEF). The City will not receive or pay any money; expenses are paid directly by SYTA. Due to their offer requiring quick consideration as booking reservations are required, the competitive bid or proposal requirements are waived due to extraordinary conditions by the Purchasing Director.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter. Thank you for your consideration.

March 14, 2025

TRAVEL AGREEMENT
WITH EDUCATIONAL TOURS, INC.

Trip To:	**Washington, DC**
Travel Dates:	**06-11-2025 - 06-13-2025**
Trip Name:	**2025 SYF/AEF DC Rite of Passage**
Trip Number:	**25-06SYFAEFWallaceMS**
Trip Payment Plan:	**Group Payment Plan**

This **Travel Agreement** *("Agreement" or "Travel Agreement")* is made and entered into this **March 14, 2025** by and between Educational Tours, Inc., a Michigan corporation located at 2385 Delhi Commerce Drive, Suite 1-A, Holt, MI 48842 *(hereinafter "ETI", "we")* and **the City of Waterbury, Board of Education** *(hereinafter "Client", "you")*, located at **235 Grand St., Waterbury, CT 06702** to develop and execute a student travel program *(the "Trip")*, herein described below, in **Washington, DC** from **Wednesday, June 11 - Friday, June 13, 2025** all as more particularly described below. For, and in consideration of the mutual promises and agreements contained herein, ETI and the Client agree as follows:

Consideration

ETI desires to render services to Client and Client desires to retain the services of ETI to create the Trip, primarily for the purposes of creating an immersive, unforgettable and educational student program for Client's students and adult chaperones (*hereinafter "Participants", "Passengers"*). ETI promises to create the Trip for the benefit of the Client.

Please review this Travel Agreement for all applicable terms and conditions, and then sign, and date the document. Please note that only the terms, conditions, or information provided in this document that are relevant to your specific trip will be in effect. We have contracted with various vendors for your trip. Your trip price is contingent upon the various vendors' ability to furnish the contracted product. Your price may be revised if a vendor cannot/will not provide the product/entertainment we contracted them to provide. All trip inclusions are subject to availability, rate confirmation, and final reservation confirmation prior to your departure. This Travel Agreement is between ETI and the group leader(s) listed below.

Melinda Grove
Wallace Middle School
3465 East Main St.
Waterbury, CT 06705

Phone: **(203) 574-8140**
Cell: **(203) 996-8937**
Email: **mgrove@waterbury.k12.ct.us**

Please note that there will be no financial obligation for the participants selected from Wallace Middle School to travel on this SYF/AEF - Rite of Passage trip to Washington D.C.* All expenses for the trip, as per the travel agreement itinerary located at the bottom of this document, will be covered by financial and in-kind support **by Student Youth Travel Association (SYTA), SYTA Youth Foundation (SYF), and American Experience Foundation (AEF).**

a. The selected school will obtain in writing all necessary approvals from all school and district officials and ensure that all travelers participating in the trip review, understand and agree to ETI's terms and conditions of travel by at least 68 days (by April 4, 2025) before the first day of the program.
b. ETI will provide the selected school with a registration portal 68 days (by April 4, 2025) prior to the first day of the program. All school participants will complete the Participant Agreement form by the above requested date.
c. Student and chaperone participation commitment will be set at least 65 days (by April 7, 2025) prior to the first day of the program. Attrition: if any student or chaperone does not participate after this deadline, the school may include a substitute scholar or chaperone. If an appropriate substitute is not identified, the school will reimburse SYF and AEF the cost of the trip forfeited, estimated to be $500-$1,000 per person.

Registration for your Trip – Each trip participant is **required to register by April 7, 2025** for the Trip and agree to our terms and conditions located in our registration portal with GroupCollect. Every person traveling is required to register and agree to our terms and conditions, with **no exceptions**. If a person does not register or agree to our terms and conditions, they are not allowed to travel with ETI.

This Travel Agreement will be valid if signed no later than **April 4, 2025**

Trip Inclusions

- Ground transportation by private motor coach as per your itinerary
  (Coaches are modern, clean, and always compliant with industry health and safety standards)
- Accommodation in a quality hotel *(quad rooming for students)*, including exclusive nighttime security in the hotel for your group
- All admissions, activities, workshops and performances as stated and bolded on your itinerary
  (See the bottom of this document for the detailed itinerary)
- All meals as stated on your itinerary
- A professional Tour Director to accompany your group exclusively from arrival through departure
- All gratuities for bus drivers and the tour director(s)
- Group Travel Videos App
- $4,000,000 Liability Insurance
- Travel Protection, which includes Accident and Sickness, Trip Interruption, and Travel Delay protection for all participants after departure, will be purchased on your behalf.
- Emergency Phone Service 24/7/365 (*Call 1-800-654-4560)*

Accommodation

- All students will be housed in **quad** rooms with overflow in a triple or double room.
- Six Complimentary Chaperones will be in double rooms, and one person will have a single room (With 7 chaperones).
- Currently and in your current range, there are a maximum of **13 hotel rooms** available for your group. Before going over the **13 hotel rooms,** please confirm with the ETI office that more rooms are available to accommodate the additional passengers.
- **Hotel Check-in is 4:00 pm**. Earlier check-in is not an option with group programs. Not all rooms are guaranteed to be ready by 4:00 pm.
- A **room list** will be due by **April 7, 2025** (65 days prior to travel), unless requested earlier by hotel.

Motor Coach

- At this time and in your current range, there are a maximum of **50** motor coach seats on **1 motor coach** available for your group.
- Before going over the **50 passengers** on **1 motor coach**, please confirm with the ETI office that an extra motor coach is available to accommodate the additional passengers.

Additional Terms & Conditions

1) **Client Obligations -** The Client shall undertake all pre-departure responsibilities as is customary in planning Participant's travel Trips and shall make plans to accommodate for Participant health and communications with parent/guardian(s) during the Trip in accordance with the terms and conditions of this Agreement.

2) **Client & Participant Conduct/Dismissal -** ETI and its third-party suppliers may, in its sole discretion, require any Client's representative or Participant to leave the Trip if it is reasonable believed that the Client's representative or Participant has engaged in, is engage in, or it threating to engage in, behavior that may adversely affect the safety, security, comfort, enjoyment, or well-being of other Participants, ETI or its representatives, or any third-party suppliers utilized for the Trip. ETI shall not be required to refund any portion of the price paid by any Client's representative or Participant who is removed under the terms of this section, nor shall ETI be responsible for expenses for lodging, medical care, meals, transportation, or any other expenses incurred by Client's representative or Participant resulting from their premature departure from the Trip. We reserve the right to refuse to retain any Participant on the tour. No refund will be issued to any member who is dismissed. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the sponsoring organization or Educational Tours, Inc. *(The undersigned agrees that Participants are aware that normal "School Rules" are in effect while on tour.)*

3) **Rooming List -** Educational Tours, Inc. is not responsible for rooming decisions and will not be liable for any disputes, claims, injuries including but not limited to personal injuries, intentional inflection of emotional distress, negligent infliction of emotional distress, and/or discrimination claims, or any other claims, arising out of rooming decisions.

4) **Pre-Existing Conditions & Persons with Disabilities -** The nature of many of the destinations traveled to while participating in the Trip may be unsuitable for those who use a wheelchair, have a lack of mobility, or have pre-existing conditions that require immediate treatment. During the Trip, there may be times when the closest medical facility is at minimum 30 minutes away. Client

shall inform Participants and their parents/legal guardians that access to medical facilities can, at times, be limited and immediate treatment is not always a possibility. It is essential that Client advise ETI prior to booking any Participant of any disability or pre-existing condition which may affect Participant's participation in the Trip, or if there are any special requirements as a result of a disability or medical condition *(including any which may affect the booking process)* so that ETI can assist in considering the suitability of the arrangements and/or in booking the Trip. ETI will communicate requests to third-party suppliers but cannot be responsible if American with Disabilities Act *("ADA")* accommodations are not available. Accommodations outside of the US may not be in compliance with the ADA and may not have wheelchair accessibility. Any accommodations provided will be at the sole expense of the Participant requiring the accommodation. ETI's third-party suppliers are, unfortunately, unable to offer additional assistance to travelers with limited mobility and all such assistance will need to be provided by whomever the Participant is traveling with. Participants with disabilities must notify ETI at the time of booking of the status and identity of their non-discounted, paid travel companion who will be responsible for providing all necessary assistance. ETI may request and require Participants to provide letters from their doctors confirming fitness to travel.

5) **General Travel Booking Cancellations –** The cancellation of any service(s) made by Client or any Participants in the program while traveling, is not eligible for a refund whatsoever. In limited cases, some third-party suppliers do not permit changes to, or cancellation of, reservations after they are made. Client agrees to abide by the terms and conditions imposed with respect to any third-party supplier and agrees to pay or require Participants to pay any cancellation or change fees that may be incurred. Most travel bookings are non-refundable and cancelled bookings will incur charges. These charges can be up to 100% of the cost of the booking, regardless of whether travel has commenced.

6) **Modifications to Itineraries -** ETI reserves the right to make changes to its published itineraries when required due to reasons beyond ETI's control. ETI will attempt to maintain the integrity of the Trip and number of days, and will arrange for a substitution of comparable services, subject to availability and acceptance by Client. While no changes are anticipated, there may be occasions when certain alterations become necessary. These can be due to unforeseen events outside of any person's control, including weather, or governmental closures resulting in an inability to follow the itinerary. ETI may propose a change to the itinerary due to unforeseen emergencies. Additionally, historic sites undergo renovations from time to time which can obscure viewing or otherwise change the nature of visiting these sites. No tours will be cancelled due to renovations unless necessary, and these changes shall not be considered material and will not be considered a cause for cancellation by Client or any Participant. If ETI suggests alternative activities in place of a planned stop or in case of leisure time, such suggestions do not constitute ETI's endorsement. In such case, Client and Participants will be subject to the terms and conditions of the supplier of the activity and the only recourse in case of damage will be against the supplier of the alternative activity.

7) **Workshop Minimum Counts** - Minimum counts must be met and students participating in more than one workshop will be charged an additional fee and will be dependent on itinerary timing. Students participating in more than one performance will be charged an additional fee and will be dependent on itinerary timing. *(If applicable to your trip)*

8) **Termination -** This Agreement may be terminated by either party, upon just cause, by written notification, at any time. In the event of a termination, Participant refunds will be based upon the ETI's cancellation policy described above.

9) **Warranty Disclaimer -** ETI warrants only that the services included in the Trip shall be generally, not always precisely as described, and subject to changes and other terms and conditions. All other warranties, express and implied, including warranties of fitness for a particular purpose and merchantability are expressly excluded to the fullest extent permitted under the law. There is no warranty that extends beyond the description of the Trip.

10) **Force Majeure -** ETI cannot accept liability, provide a refund, or pay any compensation where the performance or prompt performance of our contractual obligations is prevented or affected, or Client or Participant(s) otherwise suffer any loss, injury, death, inconvenience, or damage as a result of circumstances amounting to "force majeure". "Force majeure" means any event or circumstances which ETI or the supplier of the services in question could not foresee or avoid. Such events and circumstances may include, acts of God, actual of threatened war, insurrection, riots, strikes, civil action, decisions by governments or governing authority, technical or maintenance problems with transport, changes of schedules or operational decisions of air carriers, terrorist activity or the threat thereof, industrial action, natural or nuclear activity, epidemic, pandemic, virus, illness, physical injury, quarantine, medical or customs or immigration regulation, delay, or cancellation, adverse weather conditions, fire, or any other similar unforeseen circumstances by ETI that impacts negatively on, or hampers, its ability to fulfill any of its contractual conditions. In the circumstances amounting to force majeure, ETI will not be required to refund Client and Participants any money unless Client notifies ETI of such force majeure at least one hundred and twenty *(120)* days prior to departure *(and ETI's cancellation policy described above shall apply)*.

11) **Lifeguards** - Lifeguards may not be available at every swimming opportunity. ETI recommends no swimming without a lifeguard present. If you allow swimming without a lifeguard present, ETI is not responsible for the supervision or safety of the group.

12) **Liability of the Parties-** ETI and its employees', shareholders, agents and representatives use both its own staff and third-party suppliers to arrange tours, transportation, sightseeing, lodging, education, and all other services related to your Trip. ETI is an independent contractor and is not an employee, agent, or representative of any of the third-party suppliers. ETI may, in some

instances, not own, manage, operate, or control certain transportation, vehicles, airplanes, lodging accommodations, restaurants, or any other entity that supplies services or accommodations for your Trip. ETI is not affiliated with any other tour operator. All third-party suppliers are independent contractors and are not agents or employees or representatives of ETI. All tickets, receipts, coupons, or vouchers are issued subject to the terms and conditions specified by each supplier. ETI nor its employees, shareholders, agents and representatives shall be responsible or liable for cancelations, acts of other third-party suppliers, diversions or substitutions of any transportation equipment or accommodation(s), any act, variation, postponement, omission or default by any third-party supplier, or any other person providing any component of the Trip. ETI shall not be liable for damages to personal property or for any claims or damages whatsoever arising from loss, negligence, or delay from the act, error, omission, default of negligence of any person not a direct employee or under ETI's exclusive control, including any act, error, omission, default, or negligence of any country, government or governmental entity, officer or employee.

EACH PARTY SHALL BE SOLELY RESPONSIBLE FOR ITS OWN ACTS OR OMISSIONS WHILE PROVIDING SERVICE UNDER THIS AGREEMENT, AND FOR ANY AND ALL CLAIMS, COSTS LIABILITIES, INJURIES, SUITS, DEMANDS AND EXPENSES OF ALL KINDS WHICH MAY RESULT OR ARISE OUT OF ANY ALLEGED MALFEASANCE, NEGLIGENCE, ERRORS AND OMISSIONS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THAT PARTY OR ITS EMPLOYEES, AGENTS, REPRESENTATIVES IN THE PERFORMANCE OR OMISSION OF ANY ACT OR RESPONSIBILITY OF THAT PARTY UNDER THIS AGREEMENT.

13) **Insurance -** At no additional cost to the City, ETI shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from ETI's obligation under this Contract, whether such obligations are ETI's or subcontractor or person or entity directly or indirectly employed by ETI or subcontractor, or by any person or entity for whose acts ETI or subcontractor may be liable. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by ETI:
    a. **General Liability: $1,000,000 each Occurrence; $2,000,000 General Aggregate; $2,000,000 Products/Completed Operations Aggregate.**
    b. **Auto Liability: $1,000,000 Combined single limit each accident. Any auto, all owned and hired autos.**
    c. **Workers Compensation: Employer Liability $1,000,000 each accident; $1,000,000 disease each employee; $1,000,000 disease policy limits.**
    d. **Excess/Umbrella Liability: $1,000,000 each occurrence; $1,000,000 aggregate.**
    e. **Abuse/Molestation Liability: $1,000,000 each occurrence; Aggregate.**

    ETI shall name City of Waterbury and its Board of Education as an additional insured on a primary and non-contributory basis on all policies except Workers Compensation and provide a waiver of subrogation on all lines of coverage.

General Provisions

ENTIRE AGREEMENT & SEVERABILITY

This Agreement constitutes the entire agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written, with respect to ETI. Any amendment to this Agreement must be in writing and agreed to and executed by the parties hereto. If any term or provision of this Agreement shall, to any extent, be held illegal, invalid, void, or unenforceable, then that provision shall be deemed severable from this Agreement and not affect the validity and enforceability of any remaining provisions.

COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original and which together shall constitute one and the same document.

SUCCESSORS

This Agreement shall be binding upon the parties to this Agreement and all successors in interest, including but not limited to, personal representatives, heirs, successors, and assigns of the parties.

WAIVER

No provision of this Agreement may be waived by either party, except by means of a writing signed by the party against whom the waiver is sought to be enforced.

GOVERNING LAW

This Agreement and all attachments hereto and the rights of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Connecticut exclusive or conflict or choice of law rules. Any claims or any dispute or controversy of any nature arising under or out of this Agreement shall be brought in a court of competent jurisdiction located in the State of Connecticut.

NOTICE OF CLAIM

Client understands and agrees that no claims shall be considered, and that Client will not bring suit against ETI unless Client has first provided a written notice of claim to ETI subject to the applicable statute of limitations.

EXECUTION & DUE AUTHORIZATION

I, the undersigned, on behalf of the Client, understand and fully accept the terms and conditions above. **Additionally, Client and the signatory below hereby represent and warrant to ETI that all applicable consents and authorizations have been obtained in connection with Client's *(and said signatory's)* due authorization of this Agreement.** Any non-refundable deposit authorized for payment by the Group Leader and paid prior to the Board approval is the financial responsibility of the group.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

AUTHORIZED SIGNATURE:_____ **TITLE:**_____ **DATE:** _____

Paul Pernerewski Jr., Mayor

EDUCATIONAL TOURS, INC.: Shelly Cole **DATE:** 03/27/2025

Shelly Cole, Executive Director

Educational Tours, Inc | PO Box 257, Holt, MI 48842 | 1-800-654-4560

Travel Agreement Itinerary for
SYF/AEF DC Rite of Passage - Wallace MS 8th Grade
Trip to Washington, DC
06-11-2025 - 06-13-2025

Please note that the sightseeing order and scheduled times in the itinerary below are estimates. All services are subject to final reservation confirmation. The days and times may need to be adjusted based on availability.

Wednesday, June 11, 2025

7:00 AM	Motor coaches arrive at Wallace Middle School for loading.
7:45 AM	Your motor coach departs the school *(6 hours have been allotted for the drive; plus .75 hours for rest stops/meals along the route)*
11:30 AM	Stop for **Lunch** using your JASSBY Debit Card. *($15 will be loaded on the card for this meal)*
2:00 PM	Arrive at Arlington National Cemetery and meet your **Tour Director**, who will accompany the group exclusively throughout the tour. *(All participants must go through security screening)*
2:30 PM	Use the public trolley and take a **Tour of Arlington National Cemetery**, one of the country's oldest national cemeteries. The cemetery's rolling hills mark the final resting place for more than 14,000 veterans. Stop to view the ***grave of John F. Kennedy*** and at the Memorial Amphitheater to witness the ***Changing of the Guard Ceremony***.
4:30 PM	Hop off the trolley and visit the ***U.S. Marine Corps War Memorial***, which is based on the iconic photograph taken by Associated Press photographer Joe Rosenthal, depicts the six soldiers who raised of the second American flag at Iwo Jima in the Japanese Volcano Islands on February 23, 1945, signifying the conclusion of the American campaign in the Pacific during World War II. The memorial is dedicated to "the Marine dead of all wars and their comrades of other services who fell fighting beside them."
5:00 PM	Transfer by motor coach to dinner.
5:30 PM	Arrive and board the boat.
6:00 PM	Embark on a **Dinner Cruise** and experience Washington D.C. landmarks from a whole new perspective. Enjoy a buffet dinner on the Potomac as you drift past iconic views like the Jefferson Memorial, Georgetown waterfront and Lincoln Memorial. After dinner, enjoy the dance floor with the onboard DJ.
8:45 PM	Transfer by motor coach to the hotel.
9:15 PM	Check into the hotel.
	Private Security will be provided in the hotel.

Thursday, June 12, 2025

7:45 AM	**Breakfast** at the hotel.
8:45 AM	Transfer by motor coach.
9:30 AM	Visit the ***World War II Memorial***, which honors the 16 million who served in the armed forces of the U.S., the more than 400,000 who died, and all who supported the war effort from home. Symbolic of the defining event of the 20th Century, the memorial is a monument to the spirit, sacrifice, and commitment of the American people. Then walk to view the ***Washington Monument***, dedicated to the first president George Washington. Nothing in Washington DC can be taller than this monument. From the monument you will view the reflecting pool leading to the Lincoln Memorial, the White House, the Jefferson Memorial, and the National Mall leading to the US Capitol Building.
10:30 AM	Arrive and go through security.
10:45 AM	Explore the **National Museum of African American History and Culture**, which focuses on the history and culture of African Americans. The exhibits explore African American experiences, including the Civil War, the Civil Rights Movement, as well as individual lives of the people back then. The museum has over 37,000 unique items, including a trumpet owned by Louis Armstrong and many historic outfits. During the visit you can spend time in ***Contemplative Court***, where a fountain rains down calming waters as you reflect on your visit and our future.
12:30 PM	Enjoy **Lunch** at museum café. *($15 will be loaded on the card for this meal)*
1:00 PM	Walk to the National Mall.
1:15 PM	Explore the **Smithsonian Museums** along the National Mall. You will be able to visit the museums of your choice. (These can include: *(Smithsonian Castle*, *The National Gallery of Art*, *The Natural History Museum*, *The Museum of*

	the American Indian, *The American History Museum, and The Air & Space Museum [currently reserved tickets are required and a limited amount available]*)
3:15 PM	Transfer by motor coach.
3:30 PM	Visit **The People's House: A White House Experience**, a cutting-edge educational museum experience that tells the story of the Executive Mansion, its inhabitants, and the people who have dedicated their careers to its functions. Through innovative exhibits, objects, and interactive media, visitors can gain a deeper understanding of the White House's role in American history.
4:45 PM	Walk to view the exterior of the ***White House***.
5:15 PM	Transfer by motor coach.
5:45 PM	Arrive for your group dinner at the **Hard Rock Cafe Washington DC**.
7:15 PM	Enjoy an **Illuminated Night Tour of Washington DC** with a step-on local guide that will provide commentary on the bus and at the stops. *(Stops can include the Lincoln Memorial, the Jefferson Memorial, the FDR Memorial, the MLK Memorial, the WWII Memorial, the Marine Corps Memorial, and the Kennedy Center. The tour will drive by the Capitol Building and the White House)*
9:45 PM	Transfer by motor coach to the hotel.
	Private Security will be provided in the hotel.

Friday, June 13, 2025

6:45 AM	**Breakfast** at the hotel.
7:45 AM	Check out of the hotel and load the motor coach.
8:15 AM	Transfer by motor coach.
9:00 AM	Drop off on Capitol Hill. View the ***Library of Congress***, the ***U.S. Capitol Building***, and the ***U.S. Supreme Court Building***.
9:40 AM	Transfer by motor coach.
10:00 AM	Visit the **National Archives Museum** and view important documents in American history, including the *Declaration of Independence*, the *Constitution*, and the *Bill of Rights*. *(ETI will make every effort to secure time tickets for the group)*
11:00 AM	Transfer by motor coach.
11:45 AM	Visit the **National Zoo**, one of the oldest zoos in the country. The zoo is famous for its giant pandas from China but you will find all sorts of creatures, both familiar and exotic. The zoo's Asia Trail gets you acquainted with fishing cats, clouded leopards and other Asian animals. Also, the zoo is home to the Elephant Trails, Lemur Island, Cheetah Conservation and Great Cats, where you can witness mighty lions and tigers in action. Birds and reptiles from across the world also call the Smithsonian National Zoological Park their home.
12:30 PM	Enjoy **Lunch** at the zoo using your JASSBY Debit Card. *($20 will be loaded on the card for this meal)*
2:15 PM	Your motor coach departs to return to school *(6 hours have been allotted for the drive; plus .75 hours for rest stops/meals along the route)*
5:30 PM	Enjoy free time to grab **Dinner** using your JASSBY Debit Card. *($20 will be loaded on the card for this meal)*
9:00 PM	Arrive back at the school.

PLEASE NOTE: ***In keeping with Educational Tours, Inc.'s commitment to safety and security, we prepare each itinerary in accordance with the DOT rules and regulations, giving drivers a minimum of 9 hours off each night and a maximum of 15 hours on duty during any 24-hour period. We reserve the right to revise the itinerary, at any time, due to unforeseen circumstances such as traffic, road closures, site closures, weather, etc. Your Tour Manager will consult with the Group Leader and drivers on any changes.***

#3

HIBBARD & ROSA ARCHITECTS, L.L.C.
100 RIVERVIEW CENTER - SUITE 272 – 292 MAIN STREET
MIDDLETOWN, CT 06457

PROJECT RATIONALE

The long range plan for the Bergin Education Complex calls for provision of a safe and appropriate learning environment. The current school roof areas designated to be replaced were installed in 1999, all roof sections are now approaching a minimum of twenty-six years in age. These roof sections have suffered from numerous leaks in recent years. While repairs have consistently been made to the roof in recent years, the roof continues to leak. Many of these leaks have resulted in damage to the facility and school equipment, furniture and supplies.

LONG RANGE PLANS

The current long range plan for the Bergin Education Complex calls for the current facility to be utilized in it's current capacity as a school for in excess of 20 years. In order to comply with this aspect of the plan, and to provide a safe and healthy leaning environment it is necessary to replace the existing Bergin Education Complex roof. The new roof system which will meet all the requirements of the State Department of Education, including the minimum ¼" per foot slope/pitch requirement.

THE PROJECT

The existing roof areas to be replaced will have the existing modified built-up roof system removed down to the metal roof deck. A new EPDM roof system of approximately 144,387 sq. ft. will be installed on 1/2" cover board on 5.2" of flat stock polyisocyanurate insulation the existing ¼" per ft. sloped metal roof deck.

Existing roof drains will be replaced and scuppers will be added as required to meet all current applicable codes.

Other work includes the following:

1. Installation of extrude aluminum metal fascia
2. Installation of metal edge flashings
3. Installation of a new roof hatch (new roof hatch required due to increase in insulation depth and to include required safety rail)

4. Ladders will be installed to provide safe code compliant transitions/movement between different roof levels.
5. Perimeter edge ballasted guard rails will be installed where roof top mechanical units are within 10'-0" of the roof edge perimeter.

The new roof system will have a minimum 20 year edge to edge, non-pro rated, labor and material, no dollar limit warranty to meet Connecticut Office of School Construction Grants and Review requirements.

BUILDING SYSTEMS

Security:	Not applicable
Public Address:	Not applicable
Technology:	Not applicable
Phone System:	Not applicable
Clocks:	Not applicable
Security camera:	Not applicable

INTERIOR BUILDING ENVIRONMENT

Acoustics:	Not applicable
Lighting:	Not applicable
HVAC:	Not applicable
Plumbing:	Not applicable
Windows/Doors	

SITE DEVELOPMENT

Site Acquisition:	Not applicable.
Parking:	Not applicable.
Drives:	Not applicable.
Walkways:	Not applicable
Outdoor Athletic Facilities	Not applicable.
Landscaping:	Not applicable.
Site Improvements:	Not applicable.

HIBBARD & ROSA ARCHITECTS, L.L.C.
100 RIVERVIEW CENTER - SUITE 272 – 292 MAIN STREET
MIDDLETOWN, CT 06457

CONSTRUCTION BONUS REQUEST

Bergin Education Complex does not house any of the special programs eligible for a school construction bonus which can be designated for this project.

School Readiness:	C.G.S. 10-285a(e) – Not applicable
Lighthouse Schools;	C.G.S. 10-285a(f) – Not applicable
CHOICE:	C.G.S. 10-285a(g), as amended – Not applicable
Full-day Kindergarten:	C.G.S. 10-285a(h) – Not applicable
Reduced Class Size:	C.G.S. 10-285a(h) – Not applicable
Regional Vo-Ag Center:	C.G.S. 10-65 – Not applicable
Interdistrict Magnet School:	C.G.S. 10-264h – Not applicable
Interdistrict Cooperative School:	C.G.S. 10-158a – Not applicable
Regional Special Education Center:	C.G.S. 10-76e – Not applicable

FACILITY USES

The Bergin Education Complex will be designated to facilitate activities during school hours, before and after school hours, and throughout the entire calendar year.

Occasionally various Town Departments and local community organizations will utilize facilities at the Bergin Education Complex for activities when it is not being used by the students, in accordance with Board of Education Policy.

#4

WATERBURY ARTS MAGNET SCHOOL

Maria P. Stasaitis, Ed. D, *Principal*
Jennifer A. Deeley, *Assistant Principal*
Daniel Ferreira, *Assistant Principal*
Joseph Nole, *Assistant Principal*

WATERBURY PUBLIC SCHOOLS

NEASC Accredited

A Nationally Recognized Leader in Urban Arts Education.

March 27, 2025

Honorable Board of Aldermen
c/o City Clerk
235 Grand Street
Waterbury, CT 06702

Re: Agreement between Waterbury Arts Magnet School and Waterbury Symphony Orchestra

Dear Honorable Board Members:

Attached for your review and approval is an agreement between Waterbury Arts Magnet School (WAMS) and Waterbury Symphony Orchestra (WSO). The term of the Agreement is for two (2) years commencing on September 1, 2025 and terminating in May 2027 (TBD once school schedule is released). There will be no cost to the City for this agreement.

The Agreement provides that Waterbury Symphony Orchestra will conduct a string and band "music mentor" residency at Waterbury Arts Magnet School.

Financial Commitments

- The total cost for the above music mentor residency program for September 2025-June 2026 is $69,680.00. Payment is due to WSO in two increments - Semester 1 fee of $27,625.00 by September 1, 2025, and Semester 2 fee of $42,055.00 by January 1, 2026.
- The total cost for the above music mentor residency program for September 2026-June 2027 is $73,092.50. Payment is due to WSO in two increments - Semester 1 fee of $30,452.50 by September 1, 2026, and Semester 2 fee of $42,640.00 by January 1, 2027.

WATERBURY ARTS MAGNET SCHOOL

Maria P. Stasaitis, Ed. D, *Principal*
Jennifer A. Deeley, *Assistant Principal*
Daniel Ferreira, *Assistant Principal*
Joseph Nole, *Assistant Principal*

A Nationally Recognized Leader in Urban Arts Education.

In the event any listed services are cancelled for any reason, a makeup service will be scheduled during mutually agreeable dates and times between WSO teaching artists and WAMS orchestra or band director.

Respectfully Submitted,

Maria P. Stasaitis, Ed. D
Waterbury Arts Magnet School

Amendment No. 1
to
PROFESSIONAL SERVICES AGREEMENT
for
MUSIC MENTORING SERVICES
between
THE CITY OF WATERBURY, CONNECTICUT
and
WATERBURY SYMPHONY ORCHESTRA, INCORPORATED

THIS FIRST AMENDMENT ("Amendment No. 1"), effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut 06702 (the "City") and the Waterbury Symphony Orchestra, Incorporated ("Waterbury Symphony" or "WSO"), a duly registered Connecticut corporation with an address of 110 Bank Street, P.O. Box 1762, Waterbury, CT 06702 (jointly referred to as the "Parties" to this Agreement).

WHEREAS, the parties hereto executed an Agreement on September 20, 2022, (the "Agreement"), for music mentoring services for the students enrolled in WAMS, (the "Project");

WHEREAS, the Agreement originally provided for the Waterbury Symphony to commence all work and services required upon execution by the Mayor and to terminate all work and services required under the Agreement by May 31, 2025, (the "Contract Time"); and

WHEREAS, in accordance with Section 21 of the Agreement, the parties agree to amend the Contract to provide for an Option period and additional compensation for the payment of said Option period, as set forth below;

NOW THEREFORE, the City and WSO hereby agree and covenant to amend the Agreement as follows:

1. **Contract Time.** Section 5 of the Agreement shall be amended by adding an Option for the extension of this Agreement with the following text:

> "**5.2 Option Period.** The City shall have the option, at its sole discretion and upon reasonable notice to WSO, to extend this agreement for one (1) additional two (2) year term, commencing on June 1, 2025, and terminating on May 31, 2027, upon the same terms and conditions as contained herein."

2. **Section 6.1 Fee Schedule**. Shall be deleted in its entirety and replaced with the following:

> **"6.1. Fee Schedule.** The fee payable to the Waterbury Symphony shall not exceed **Three Hundred Sixty-Nine Thousand Four Hundred Sixty-One Dollars and 50/100 ($369,461.50)** and shall be paid as follows:

2022-2023 School Year:

6.1.1 Semester I (from execution of Contract through December 2022)
Payment due within 30 days of execution of this Contract
Thirty One Thousand Eight Hundred Twenty Dollars..... $31,820.00

6.1.2 Semester II (January 2023 through May 2023)
Payment due no later than January 3, 2023
Forty-Two Thousand Three Hundred Fifty Dollars..... $42,350.00

2022-2023 Total Not to Exceed $74,170.00

2023-2024 School Year:

6.1.3 Semester I (September 2023 through December 2023)
Payment due no later than September 1, 2023
Thirty-Two Thousand Three Hundred Sixty-Seven Dollars..... $32,367.00

6.1.4 Semester II (January 2024 through May 2024)
Payment due no later than January 3, 2024
Forty-Three Thousand Seventy-Eight Dollars..... $43,078.00

2023-2024 Total Not to Exceed..... $75,445.00

2024-2025 School Year:

6.1.5 Semester I (September 2024 through December 2024)
Payment due no later than September 1, 2024
Thirty-Three Thousand Sixty-Six Dollars $33,066.00

6.1.6 Semester II (January 2025 through May 2025)
Payment due no later than January 3, 2025
Forty-Four Thousand Eight Dollars..... $44,008.00

2024-2025 Total Not to Exceed..... $77,074.00

Option Period Year 1 2025-2026 School Year:

6.1.5 Semester I (September 2025 through December 2025)
Payment due no later than September 1, 2025
Thirty-Three Thousand Sixty-Six Dollars $27,625.00

6.1.6 Semester II (January 2026 through May 2026)
Payment due no later than January 1, 2026
Forty-Four Thousand Eight Dollars..... $42,055.00

2025-2026 Total Not to Exceed..... $69,680.00

Option Period Year 2 2026-2027 School Year:

6.1.5 Semester I (September 2026 through December 2026)
Payment due no later than September 1, 2026
Thirty-Three Thousand Sixty-Six Dollars $30,452.50

6.1.6 Semester II (January 2027 through May 2027)
Payment due no later than January 1, 2027
Forty-Four Thousand Eight Dollars..... $42,640.00

2026-2027 Total Not to Exceed..... $73,092.50

Total Not to Exceed..... $369,461.50"

3. In accordance with paragraph 5.2, as Amended, the City hereby exercises its Option to extend, and Waterbury Symphony Orchestra hereby acknowledges receipt of the City's Notice to exercise said Option, effectively extending the term of this Agreement through May 31, 2027.

4. Except as expressly modified herein, all other terms, conditions and provisions of the Agreement, which are not inconsistent with this Amendment No. 1 shall remain in full force and effect and binding upon the parties hereto.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto execute this Amendment No. 1 on the dates signed below.

WITNESSES:

_____

_____

CITY OF WATERBURY

By: _____
Paul K. Pernerewski, Jr., Mayor

Date: _____

WITNESSES:

WATERBURY SYMPHONY ORCHESTRA, INCORPORATED

By: Douglas Donat

Title: Executive Director

Date: 3/20/2025

WATERBURY
PUBLIC SCHOOLS

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman
Supervisor of Health & Physical Education
(203) 574-8051, Ext. 11261
jgorman@waterbury.k12.ct.us
Health. Moves. Minds.

#5

Date: March 3, 2025

To: Waterbury Board of Education
Mayor Paul J Pernerewski

Re: Executive Summary – No Cost Extension with Positive Coaching Alliance

The contract amendment before you is a request to extend the contract expiration date from 8/15/25 to 9/15/25 at no additional cost. The original project was funded by ESSER III.

The WPS Department of Health and Physical Education contracted with Positive Coaching Alliance (PCA) to provide guidance, counseling, online and in-person workshops and professional development resources to all WPS athletic programs, coaches, student athletes and parents.

PCA has fulfilled all deliverables specified, except for the final three professional workshops. These workshops have not yet been presented due exclusively to WPS scheduling challenges, and not through any fault on the part of PCA. We seek to schedule all three for the very start of SY 2025-2026 and PCA has graciously offered to do so

This amendment represents zero (0) changes to the deliverables and costs enumerated in the original contract for services rendered. The 30-day extension is needed to present the final three workshops during the extension period.

I respectfully request approval of the proposed extension to contract consistent with the original terms and conditions.

Yours,

Joseph R. Gorman

Cc: Darren Schwartz, Doreen Biolo, Janet Frenis, Stephanie Dunn, Jerry Gay

Amendment No. 1
to
PROFESSIONAL SERVICES AGREEMENT
For

Leadership Support for Accelerating Learning
between
The City of Waterbury, Connecticut
and

Positive Coaching Alliance

THIS FIRST AMENDMENT ("Amendment No. 1"), effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and POSITIVE COACHING ALLIANCE ("PCA"), a nonprofit organization located at 1001 N. Rengstorff Avenue, Suite 100, Mountain View, California (the "Contractor").

WHEREAS, the Contractor submitted a proposal to the City to provide a three (3) year subscription to Contractor's proprietary coaching, parenting, and playing models, including related resources, materials, training and workshops; and

WHEREAS, the City and Durham entered into an Agreement effective August 19, 2022 (the "Agreement" or "Contract"), for these services; and

WHEREAS, the Parties now desire to amend the Agreement pursuant to Section 21 of the Agreement to extend the term of the Agreement from August 15, 2025 to September 15, 2025; and

NOW THEREFORE, it is mutually agreed that the Agreement shall hereby be amended as follows:

1. **Section 5 "Contract Time" shall be deleted in its entirety and replaced with the following:**

5. Contract Time. The term of this Contract shall be for a period commencing August 19, 2022, pending all necessary approvals and terminating September 15, 2025 or upon completion of the contracted services and work, unless sooner terminated as provided by this agreement or upon agreement of the Parties, in writing, that all services required under the Contract have been fully and completely provided. ("Contract Time").

5.1. Time is and shall be of the essence for all Project milestones, completion date for the Project. The Contractor further agrees that the Work shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure

full completion thereof within the Contract time stated above. It is expressly understood and agreed, by and between the Contractor and City, that the Contract Time is reasonable for the completion of the Work. The Contractor shall be subject to City imposed fines and/or penalties in the event the Contractor breaches the foregoing dates.

2. Except as expressly modified herein, all other terms, conditions and provisions of the Agreement, which are not inconsistent with this Amendment No. 1 shall remain in full force and effect and binding upon the parties hereto.

IN WITNESS WHEREOF, the parties hereto execute this Amendment No. 1 on the dates signed below.

WITNESSES:

_____

_____

CITY OF WATERBURY

By:_____
Paul K. Pernerewski, Jr., Mayor

Date: _____

WITNESS:

_____

_____

POSITIVE COACHING ALLIANCE

By:_____
Print Name:

Date: _____

#6

Waterbury School Readiness

Executive Summary

DATE: March 24, 2025

TO: Honorable Board of Education

Honorable Board of Alderman

From: Krista Pisano, School Readiness Liaison

On behalf of the School Readiness Council, I am hereby submitting an amendment to the FY 25 Waterbury School Readiness Sub- Grantee Agreement with New Opportunities/Muriel Moore Child Development Center for approval.

The School Readiness grant is intended to provide state funds for preschool and Infant/Toddler spaces in center-based programs including for-profit and not-for-profit private preschool programs, public preschool programs, Head Start programs and child care programs.

In January 2025, the state Office of Early Childhood awarded additional funded spaces to programs who had the licensed capacity and classroom space to immediately enroll those children. There was no grant application, just an attestation required from program leadership. Muriel Moore was awarded an additional 4 spaces for Infant/ Toddler, at a yearly reimbursement rate of $13,500 per child. These reimbursement rates were established by legislation and cannot be altered by the municipality.

We are therefore requesting an amendment to their contracted fee schedule to allow Muriel Moore to be reimbursed for caring for those four children from January to June 2025. In addition, the state awarded Muriel Moore an additional $689.00 in private provider payments for their increased costs to provide care for those children. The total increase in contracted amount is $27,689.00

Respectfully submitted,

Krista Pisano

Waterbury School Readiness

Amendment No. 1
to
AGREEMENT
between
The City of Waterbury, Connecticut and
New Opportunities, Inc. Muriel Moore Child Development Center
for
Sub-Grantee Services under the School Readiness Program

THIS FIRST AMENDMENT ("Amendment No. 1"), effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut 06702 (the "City") and **NEW OPPORTUNITIES, INC. MURIEL MOORE CHILD DEVELOPMENT CENTER** (the "Contractor" or "Sub-Grantee"), a duly registered State of Connecticut corporation , located at 232 North Elm Street, Waterbury, Connecticut, 06702 (Jointly referred to as the "Parties" to this Agreement).

WHEREAS, the parties hereto executed an Agreement on October 3, 2024, (the "Agreement"), relating to the Connecticut State Office of Early Childhood School Readiness Grant Program ("Grant"), funding for Grant Year July l, 2024 through June 30, 2025 for the School Readiness Grant Program (the "Project"); and

WHEREAS, the Contractor was evaluated and chosen to provide a certain number of program slots as a Sub-Grantee under the Grant; and

WHEREAS, in accordance with Section 18 of the Agreement, the parties agree to amend the Agreement to include additional compensation in the amount of $27,689.00 for the additional School Readiness program slots**.**

NOW THEREFORE, the City and Contractor hereby agree and covenant to amend the Agreement to as follows:

1. Fee Schedule. Section 5.1 of the Agreement is amended with the following text:

"**5.1 Fee Schedule.** The fee payable to the Sub-Grantee shall not exceed the total amount of the Grant award for the Sub-Grantee per Grant Year, less any intercept funds withheld from the State of Connecticut, CHEFA for the term of this Agreement. The fee payable to the Sub-Grantee for the 2024-2025 School Grant year is contingent upon available funding and a satisfactory annual evaluation. The basis of payment for 88 Full Day/Full Year slots is as follows:

5.1.1 The Sub-Grantee shall be compensated in the maximum amount of **One Million One Thousand Six Hundred Fifty Dollars and 00/100 ($1,001,650.00)** over a period of 52 weeks, funding including Priority Funding, COLA, and PPP."

2. Except as expressly modified herein, all other terms, conditions and provisions of the Agreement, which are not inconsistent with this Amendment No. 1 shall remain in full force and effect and binding upon the parties hereto.

IN WITNESS WHEREOF, the parties hereto execute this Amendment No. 1 on the dates signed below.

WITNESSES:

_____

_____

CITY OF WATERBURY

By:_____
Paul K. Pernerewski, Jr., Mayor

Date: _____

WITNESSES:

_____

_____

NEW OPPORTUNITIES, INC. MURIEL MOORE CHILD DEVELOPMENT CENTER

By:_____

Its: _____

Date: _____

Wendy Johns
Director of Pupil Services
(203) 346-3505
wendy.johns@waterbury.k12.ct.us

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EXECUTIVE SUMMARY

DATE: March 1, 2025

TO: Board of Education
Board of Aldermen

FROM: Wendy Johns, Director of Pupil Services

RE: Approval of Agreement between the City of Waterbury and **KLINGBERG FAMILY CENTERS, INC. - RAYMOND HILL SCHOOL**

The Special Education Department requests the approval of the Agreement between the City of Waterbury Public Schools (WPS) and **Klingberg Family Centers, Inc.- Raymond Hill School- OOD Spec. Ed Placement**. The purpose of the agreement is to provide a special education program, including instruction and related services, suitable for those children to be served in accordance with the *Connecticut General Statutes*, the Individuals with Disabilities Education Act ("I.D.E.A."), and their respective regulations, and each individual student's IEP as developed by the City and the Planning and Placement Team (PPT).

The agreement shall commence on July 1, 2024 and will terminate on June 30, 2027. The agreement is at a cost of **$943,822.00** for a three-year term. The purpose of this agreement is to provide services to a student placed with **Klingberg Family Centers, Inc.- Raymond Hill School- OOD Spec. Ed Placement** will be paid through General Funds.

AGREEMENT
BETWEEN
CITY OF WATERBURY
AND
KLINGBERG COMPREHENSIVE PROGRAM SERVICES, INC. - RAYMOND HILL SCHOOL

THIS AGREEMENT, ("Agreement" or "Contract") effective on the date signed by the Mayor (the "Effective Date"), is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut, 06702, ("City"), and **KLINGBERG COMPREHENSIVE PROGRAM SERVICE INC – RAYMOND HILL SCHOOL,** a Connecticut Corporation with a registered address located 370 Linwood Street, New Britain, Connecticut 06052 ("Contractor").

WHEREAS, Contractor is a private education institution specializing and licensed in the education of children with disabilities;

WHEREAS, the educational needs of the students covered by this Agreement cannot be met with public school arrangements;

WHEREAS, Contractor is willing to provide educational services to identified City of Waterbury student in accordance with student's Individual Education Program (IEP), by providing education to child with disabilities, placed in its facility for non-residential reasons, by the Waterbury Board of Education; and

WHEREAS, the City is desirous of having the Contractor perform said educational services for the City.

NOW THEREFORE, it is mutually agreed as follows:

1. <u>Scope of Services</u>.

1.1. Contractor hereby agrees to provide a special education program, including instruction and related services, suitable for those children to be served in accordance with the Connecticut General Statutes, the Individuals with Disabilities Education Act ("I.D.E.A."), and their respective regulations, and each individual student's IEP as developed by the City and the Planning and Placement Team (PPT), which IEP is incorporated herein by reference as if fully set forth herein. Each student's IEP contains a description of the student's educational program, supports and related services the student is to receive, a statement of goals and objectives relating to the student, and an estimated time schedule for returning the child to the community or transferring such student to another appropriate facility, Contractor shall provide conferences with parents and report

to the City when required by the student's IEP, by Section 10-76d of the Connecticut General Statutes or when necessary, regarding the progress of the child.

1.2. Contractor agrees to provide the educational program, supports and related services, as approved by the City and identified in the student's IEP by the Planning and Placement Team (PPT). All other activities will be the responsibility of the Contractor

1.3. The Contractor shall hold and attend PPT meetings as needed, but at a minimum, on an annual basis. It shall be the responsibility of the City to notify all necessary participants of any PPT meeting, which shall include a representative from the City and a representative from Contractor. A PPT meeting may be held via a telephone conference as required by the City.

1.4. Contractor shall provide the City with monthly reports of the attendance of each child at Contractor's facility along with documentation of the specific services and frequency of services rendered to students under this Agreement. Said reports may be reviewed by the City and reconciled to the services to be provided under this Agreement. Student attendance reports shall accompany the City of Waterbury voucher and the Contractor's billing.

1.5. Contractor shall not withdraw any child from the program for any reason, without providing the City with thirty (30) day prior written notice.

1.6. The Superintendent or their designees may, at any time, conduct periodic site visits at the location where the special education services hereunder are being provided.

1.7. Contractor shall immediately notify the child's parents and/or guardian and the City in the event of an emergency or injury, concerning or involving the child.

2. Term.

2.1. The term of this Agreement shall be for three (3) fiscal years commencing on July 1, 2024, and terminating on June 30, 2027, or any part thereof (the "Term"). No agency or individual can increase the specified number, or length of school days, without the prior approval or authority of the City. If such change is made without the City's prior approval, it shall be deemed a breach of this Agreement and the City shall have no obligation for payment of said services or further obligation under this Agreement.

2.2. The parties agree that the Agreement may be amended from time to time by way of a letter placing additional students in Contractor's facility and acknowledged by Contractor that services will be provided to such students in accordance with each student's IEP and in accordance with the Agreement.

3. Payment.

3.1. The City shall pay Contractor an amount up to **NINE HUNDRED FORTY-THREE THOUSAND EIGHT HUNDRED TWENTY-TWO DOLLARS ($943,822.00)** for the entire Term, for the educational program, supports and related services properly rendered hereunder, unless this Agreement is sooner terminated as provided herein. The basis for payment of said services shall be as set forth in **Attachment A** entitled "Rate Schedule". **Attachment A** shall consist of one rate schedule for each student placed in the Contractor's facility. The rate schedule shall set forth the name of the student, the services to be provided to each student, number of days anticipated to be in attendance and the cost of said service. **Attachment A** is incorporated herein and made a part of this Agreement.

3.2. Each child's tuition or cost for services provided under the Agreement shall be calculated based upon the number of days at said facility and/or specified hours of required specialized instruction and related services. If the child attends said school for only a portion of the school year the tuition rate will be determined by multiplying the number of days in attendance by the daily rate or hourly rate as set forth in the Rate Schedule, **Attachment A.** The Contractor's Rate Schedule shall provide an explanation of how the tuition or costs for services provided under this Agreement are calculated. Payment shall be made only for the school days and provision of the educational program, supports and related services as identified in each child's IEP and shall be in accordance with the City of Waterbury's payment policy and procedures. Contractor shall provide a yearly "Rate Schedule" for each fiscal year of this three (3) year Agreement for all services that may be rendered by Contractor under this Agreement.

3.3. The City may add or delete students, or any services required by each student, at any time as it deems necessary per each student's IEP, as may be amended from time to time, thereby increasing or decreasing the number of students placed in the Contractor facility. Accordingly, all rates shall remain as set forth in the current "Rate Schedule" for each fiscal year.

3.4. For all the services provided to each child under this Agreement, the City shall pay to Contractor an amount based upon the "Rate Schedule" for that fiscal year. Payment for each child may be changed from time to time based upon each child's individual IEP and services required. Payment to be made by the City shall be for educational costs, supports and related services only.

3.5. The Contractor shall submit all required Medicaid documentation to the City for purposes of submitting claims to the Medicaid School Based Child Health Program administered by the department of Social Services. Such documentation shall include, but is not limited to, daily service logs, session notes, monthly progress reports, and detailed invoicing including the types of services provided, the dates of the services, the units of services, the names, disciplines, and licensing and certification information of the individual providing the service. All progress notes references in this section shall be signed by the individual(s) who performed the and/or supervises the service. This information shall be entered directly into the District's electronic Medicaid Billing System. The Contractor acknowledges and agrees that its submission of all required documentation to the City for purposes for purposes of submitting claims to the Medicaid School Based

Child Health Program shall be a condition precedent to any payment by the City to the Contractor pursuant to this Agreement.

3.6. In the event that any child enters Contractor's facility at a time subsequent to the beginning of the school term or should withdraw from Contractor's facility prior to the end of the school year, said educational costs, supports and related services shall be proportionately reduced. Contractor shall provide the City with a yearly rate per child as mandated by the State of Connecticut. The daily rate per child shall be calculated by dividing the annual rate by the days each child is required to attend Contractor's program as indicated on each child's IEP. Contractor shall provide the City with a monthly attendance log and the City shall only be responsible to pay Contractor for days the child is actually in attendance, or in which Contractor is providing services. In the case of pupil absence, payment will be reduced where such absence is chronic or extended; however, this is contingent upon Contractor's adhering to the City of Waterbury Board of Education's attendance policy with regard to absences. City will compensate Contractor for school days as set forth under this Agreement unless the student is withdrawn by the City. Further, unless the Planning and Placement Team recommends a change in placement or length of the school day the City shall compensate Contractor in accordance with the day rate schedule attached hereto.regard to absences ~~In no case will payment be made in excess of the rates approved by the State of Connecticut to schools subject to such rates~~. TEA

4. Records/Reports.

4.1. The City hereby agrees to provide to Contractor such medical, psychological and educational evaluations, as are available to the City, to determine the appropriateness of the placement of those children with disabilities under this Agreement. It shall be the responsibility of the City, in conjunction with the Planning and Placement Team (PPT), to develop an annual IEP for each student placed at the Contractors facility. Contractor shall provide evaluative reports that may be required to keep the City duly informed concerning the educational needs of children enrolled and to enable the City to make judgments concerning those needs and the desirability of continuing the children in Contractor's program. Contractor and the City hereby agree that medical and psychological records shall not be open to public inspection, in accordance with Section 10-209 of the Connecticut General Statutes, without the written permission of the parent or guardian.

4.2. Contractor agrees to adhere to the City of Waterbury Board of Education's policy regarding student attendance and shall notify and contact all parties regarding attendance or lack thereof pursuant to said policy. Contractor hereby acknowledges receipt of said policy and has familiarized itself with all aspects of said policy.

4.3. The Contractor agrees to provide all required documentation to the City and its Board of Education for the purposes of submitting claims to the Medicaid School Based Child Health Program administered by the State of Connecticut, Department of Social Services.

5. Student Data Requirements.

5.1. All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant this Agreement are not the property of, or under the control of, the Contractor.

5.2. The City's Board of Education ("Board") shall have access to and the ability to delete Student Data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by the Contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/practices/protocols.

5.3. The Contractor shall not use Student Data for any purposes other than those authorized pursuant to this Agreement.

5.4. A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If the Contractor receives a request to review Student Data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with the Contractor, and correct any erroneous information therein.

5.5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.

5.6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps:

> Upon discovery by the Contractor of a breach of Student Data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach;

name(s) of the student{s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

5.7. Student Data shall not be retained or available to the Contractor upon expiration of the Agreement between the Contractor and City, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such Agreement for the purpose of storing student-generated content.

5.8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

5.9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

5.10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other Agreement entered into by the Parties concerning Student Data.

6. Confidentiality/FERPA.

6.1. Contractor shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education, Connecticut Department of Education and the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc. Contractor shall further ensure that its employees, agents, or anyone performing work on their behalf under the terms of this Agreement shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and those of the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc.

6.2. Any and all materials contained in City of Waterbury student files that are entrusted to Contractor or gathered by the Contractor in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by Contractor shall be used solely for the purposes of providing services under this Agreement.

6.3. Contractor acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99) Contractor and City shall comply with the requirements of said statute and regulations, as amended from

time to time and Contractor agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, Contractor has no authority to make disclosures of any information from education records.

6.4. The Contractor shall ensure that the confidential information in the electronic IEP is maintained and kept secure at all times. The Contractor shall provide access only to those Contractors who provide services to the identified students and who have been identified as requiring electronic access by the Contractor's Administrator. The Contractor's Administrator shall provide a list of Contractors identified by them as requiring electronic access to each students IEP and their respective positions prior to access being given.

7. Criminal Background Check and DCF Registry Check.

7.1. The Contractor shall comply with the requirements of C.G.S. 10-222 c (g) and shall ensure, and represents to the City, that any employee who will be on school grounds/Department of Education Property/at Department of Education events and/or where City Students may be present, that will or may have direct contact with Students while providing services pursuant to this Agreement has stated, in writing, whether such person has ever been convicted of a crime or whether criminal charges were ever pending against such person. The Contractor shall further ensure, and represents to the City that any person who will have direct contact with a Student has submitted to a records check of the Department of Children and Families child abuse and neglect registry established pursuant to Conn. Gen. Stat. §17a-101k, as well as state and national criminal history records checks conducted in accordance with Conn. Gen. Stat. §29-17a, the federal National Child Protection Act of 1993, and the federal Volunteers for Children Act of 1998. The Contractor shall not permit any person with a disqualifying criminal history to have direct contact with a student. The Contractor agrees the "direct contact" shall include the Contractor and its employees providing services under this contract if said services are performed on school grounds/Department of Education Property/at Department of Education events and/or where City students are present.

8. Representation Regarding Qualifications.

8.1. Contractor hereby represents that it has been duly approved by the Connecticut State Department of Education for the education of children with or without disabilities, as defined by the Connecticut General Statutes and its regulations.

8.2. Contractor hereby represents that it is knowledgeable regarding any and all federal and/or state regulations, policies, procedures, statutes, codes, participant protection and confidentiality, family rights to privacy, protection of pupil rights, local school system policies and procedures, administrative directives of the Connecticut State Board of Education and the State Department of Education. Contractor hereby represents that it has reviewed all the state and federal policies, regulations, procedures, statutes, codes (applicable to this Agreement) and agrees to adhere to each and every condition as it applies.

8.3. Contractor represents that its employees are licensed and certified to perform the scope of work set forth in this Agreement. Contractor further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Agreement. Upon request, Contractor shall provide the City with copies of Contractor's license, certification and resumes, as applicable. Contractor further represents and shall provide documentation that all present staff have the requisite skill and are properly licensed and credentialed, and shall make such licenses available for inspection upon said request. If Contractor is a corporation, it shall provide a corporate resolution authorizing this Agreement and the signatory thereof.

8.3.1 Representations Regarding Personnel. Contractor represents that it has or will secure at its own expense, all personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved in writing. As set forth above, all the services required hereunder shall be performed by Contractor or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

8.3.2 The Contractor represents and warrants that it and its employees who may be assigned to perform the Scope of Services set forth in this Agreement have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending. That each of Contractor's employees have submitted to a state and national criminal history records check and a DCF registry check and said results revealed not violations.

9. Debarment. Contractor hereby certifies that it and its principals are not debarred or suspended from doing business as required by Executive Order 12549 and shall provide to the City of Waterbury a signed certificate regarding debarment and suspension.

10. Indemnification.

10.1. Contractor shall indemnify and hold harmless the City, the City's Board of Education and their agents, commissioners, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the performance of the Contractor's services, caused in whole or in part by any willful or negligent act or omission of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

10.2. Contractor assumes all risk in the operation of this Agreement, and shall be solely responsible and answerable in damages for all accidents or injuries to person or property, except for the actions or negligence of the City and the Board and their officers, agents or

employees. Contractor hereby covenants and agrees to (i) indemnify, (ii) pay the City and Board, their officers, agents, or employees attorney's fees, and (iii) hold harmless the City and Board and their officers, agents or employees from any claims, suits, actions, damages, losses and injury to person or property arising out of the operation of this Agreement or the negligence or improper conduct of Contractor or any servant, agent or employee thereof, which responsibility shall not be limited to the insurance coverage herein provided.

10.3. In any and all claims against the City, the Board of Education or any of its employees by any employee of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

10.4. Contractor expressly understands and agrees that any insurance protection required by this Agreement, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City as provided here.

10.5. In any and all claims against Contractor, or any of its employees by any employee of the City, any of the City's subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

11. Contractor's Liability Insurance.

11.1. The Contractor shall not commence work under this Contract until all insurance required under this Section 11 has been obtained by the Contractor and such insurance has been approved by the City. The Contractor shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

11.2. At no additional cost to the City, the Contractor shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Contractor's obligation under this Contract, whether such obligations are the Contractor's or subcontractor or person or entity directly or indirectly employed by said Contractor or subcontractor, or by any person or entity for whose acts said Contractor or subcontractor may be liable.

11.3. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

11.4. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Contractor:

11.4.1 Comprehensive General Liability Insurance. Coverage with limits of $1,000,000 per Occurrence/ $2,000,000 Aggregate/ $2,000,000 Products Completed Operations Aggregate

11.4.4 Professional Liability/Errors and Omissions. Coverage for the acts and/or omissions of any professional, if applicable, in the amount of at least $1,000,000 each Wrongful Act /$1,000,000 Aggregate.

11.4.5 Excess/Umbrella Liability Insurance: Coverage with limits of $1,000,000 per Occurrence/ $1,000,000 Aggregate

11.4.6 Abuse & Molestation Liability. Coverage with limits of $ 1,000,000 per Occurrence / $1,000,000 Aggregate

11.5. Failure to Maintain Insurance: In the event the Contractor fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Contractor's invoices for the cost of said insurance.

11.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from the Contractor at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

11.7. Certificates of Insurance: The Contractor's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City and The Board of Education as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the Contractor's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the Contractor executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: "**The City of Waterbury and its Board of Education are listed as Additional Insured on a primary and non-contributory bases on all policies except Workers Compensation and Professional Liability. All**

policies shall include a Waiver of Subrogation except Professional Liability." The City's request for proposal number must be shown on the certificate of insurance. The Contractor must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

11.8. No later than thirty (30) calendar days after Contractor receipt, the Contractor shall deliver to the City a copy of the Contractor's insurance policies, endorsements, and riders.

12. Discriminatory Practices.

12.1. In performing this Agreement, Contractor shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Agreement. Said provisions with subcontractors shall require conformity and compliance with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

12.2. The Contractor shall admit any eligible child and shall not discriminate against any child regardless of race, religion, color, ancestry, natural origin, sex, handicap or disability.

12.2.1 Equal Opportunity. In its execution of the performance of this Agreement, Contractor shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. Contractor agrees to comply with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

13. Termination.

13.1. Termination of Agreement for Cause. If, through any cause, Contractor shall fail to fulfill in timely and proper manner his obligations under this Agreement, or if Contractor shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to Contractor of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination. In the event of such

termination, all documents, data, studies, and reports prepared by Contractor under this Agreement shall, at the option of the City, become its property.

13.2. Notwithstanding the above, Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by Contractor, and the City may withhold any payments to Contractor for the purpose of setoff until such time as the exact amount of damages due the City from Contractor is determined.

13.3. Termination for Convenience of the City. The City may terminate this Agreement at any time for the convenience of the City, by a notice in writing from the City, to Contractor. If this Agreement is terminated by the City as provided herein, Contractor will be paid an amount for the services actually performed and provided for under this Agreement.

13.4. Termination for Lack of Funding. The Contractor acknowledges that the payment obligations of the City under this Agreement are intended to be funded by the City through General Fund appropriations, federal or state assistance or grant monies provided by the federal or state governments as well as the sale of tax exempt long and short term debt obligations issued by the City. Contractor acknowledges that continuation of this Agreement is subject to the lawful continual appropriation of funds by the City, State or Federal government, including the funding of grants for the purpose of this Agreement. Moreover, this Agreement may also be subject to the ability of the City to legally issue and sell the aforementioned debt obligations, (as determined by opinion of bond counsel and or the Internal Revenue Service) and to do so in a commercially viable manner, and is furthermore subject to the lawful continual appropriation of funds by the City, State or Federal government. Contractor therefore agrees that the City and Board shall have the right to terminate this Agreement in whole or in part without penalty in the event that: (1) the City is unable to issue the debt obligations for sale because of a legal infirmity as otherwise determined by Bond counsel or the Internal Revenue Service; or, (2) the City is unable to market and or timely sell the required amount of debt obligations required to fund the Agreement in whole or in part, or, (3) the money required to enable the City to pay Contractor is either not appropriated, authorized or made available pursuant to law, or such funding appropriations have been reduced pursuant to law.

13.5. The Contractor therefore agrees that the City shall have the right to terminate this Agreement in whole or in part without penalty in the event that the money required to enable the City to pay Contractor is either not appropriated, authorized or made available pursuant to law, or such funding appropriations or grant monies have been reduced pursuant to law.

> **13.5.1 Effects of Nonappropriation.** If funds to enable the City to effect continued payment under this Agreement are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Agreement without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to Contractor.

13.5.2 No Payment for Lost Profits. In no event shall the Board or the City be obligate to pay or otherwise compensate Contractor for any lost or expected future profits.

14. Delivery of Documents. In the event of termination or fulfillment of this Agreement, or at any point that each individual student no longer receives services at Contractor, Contractor shall promptly deliver to the City, in a manner reasonably specified by the City, all documents and other tangible items furnished by, or owned, leased, or licensed by the City. This shall include, but is not limited, to any and all student records, evaluations, reports, IEP, or any other records provided to Contractor under this Agreement. The City shall have the right to withhold any payment due to Contractor until said documents have been returned to the City of Waterbury.

15. Subcontracting.

15.1. The Contractor shall not, without the prior written approval of the City, subcontract, in whole or in part, any of Contractor's services.

15.2. The Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by Contractor.

16. Assignability. The Contractor shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due Contractor from the City under this Agreement may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

17. Audit. The City reserves the right to audit Contractor's books of account in relation to this Agreement any time during the period of this Agreement or at any time during the twelve month period immediately following the closing or termination of this Agreement, or as required by the grant. In the event the City elects to make such an audit, Contractor shall immediately make available to the City all records pertaining to this Agreement, including, but not limited to, documentation of the type, frequency and duration of all services provided to each student, student records including staff records relating to the student, payroll records, bank statements and canceled checks.

18. Notice. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Contractor, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Contractor: Raymond Hill School

345 Linwood Street
New Britain, CT 06052

City: The City of Waterbury
Board of Education
c/o Director of Special Education
236 Grand Street
Waterbury, CT 06702

With a copy to: Office of the Corporation Counsel
City Hall Building
235 Grand Street, 3rd Floor
Waterbury, CT 06702

19. **Entire Agreement.** This Agreement shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Agreement must be in writing and agreed to by the City and Contractor.

20. **Independent Contractor Relationship.** The relationship between the City and Contractor is that of client and independent Contractor. No agent, employee, or servant of Contractor shall be deemed to be an employee, agent or servant of the City. Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Agreement.

21. **Severability.** Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Agreement, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Agreement shall be enforced as if this Agreement was entered into without an invalid provision.

22. **Survival.** Any provisions of this Agreement that impose continuing obligations on the parties shall survive the expiration or termination of this Agreement for any reason.

23. **Disputes; Legal Proceedings and Continued Performance.** Notwithstanding any such claim, dispute or legal action, Contractor shall continue to perform services under this Agreement in a timely manner, unless otherwise directed by the City.

24. **Binding Agreement.** The City and Contractor each bind themselves and their successors, assigns and legal representatives to the other party to this Agreement and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement.

25. **Waiver.** Any waiver of the terms and conditions of this Agreement by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Agreement.

26. **Governing Law and Choice of Forum.** This Contract shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of Connecticut without regard to choice or conflict of laws principals that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Contract or otherwise shall be determined by a court of competent jurisdiction in Waterbury, Connecticut (or the Federal Court otherwise having territorial jurisdiction over such City and subject matter jurisdiction over the dispute), and not elsewhere.

27. **City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.** The Person (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc. whether or not they are expressly stated in this Contract, including but not limited to the following:

27.1. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.

27.2. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

27.3. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

27.4. The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

27.5. Upon a showing that a subcontractor made a kickback to the City, a prime contractor or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

27.6. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 27.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 27.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.

27.7. The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has **(i)** delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owned to the City; **(ii)** filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; **(iii)** delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and **(iv)** filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 27.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.

27.8. The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections 27.1- 27.7.

27.9. The Contractor is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled

"Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.

27.10. The Contractor hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: https://www.waterburyct.org/services/city-clerk/code-of-ordinances [click link titled "Code of Ordinances *(Rev. 12/31/19)*". For Chapter 38, click on "Title III: Administration", then click on "Chapter 38: Centralized Procurement System". For Chapter 39, click on "Title III: Administration", then click on "Chapter 39: Ethics And Conflicts of Interest"]

27.11. The Contractor is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.

27.12. Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.

27.13. INTEREST OF CITY OFFICIALS. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.

27.14. PROHIBITION AGAINST CONTINGENCY FEES. The Contractor hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

27.15. FREEDOM OF INFORMATION ACT NOTICE. Pursuant to State statute, in the event the total compensation payable to the Contractor set forth in Section 3 herein is greater than $2,500,000.00, the City is entitled to receive a copy of any and all Contractor records and files related to the performance of this Contract and

those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

IN WITNESS WHEREOF, the parties hereto execute this Agreement on the dates signed below.

WITNESSES:

CITY OF WATERBURY

_____
Print name

By:_____
Paul K. Pernerewski, Jr., Mayor

_____
Print name

Date:_____

WITNESSES:

KLINGBERGCOMPREHENSIVE PROGRAM SERVICES, INC, INC. RAYMOND HILL SCHOOL

Teresa Alaimo
Print name VP of Finance + Admin

By: Teresa Alaimo

_____
Print name

Date:_____

SCHEDULE "A"
Yearly Rate Schedule
City of Waterbury
And
Klingberg Comprehensive Program Services., Inc – Raymond Hill School
(Consisting of 1 page)

2024 – 2025 School Calendar
Special Education rate per year

July 2, 2024

KLINGBERG
FAMILY CENTERS

Attachment A

To: Local Education Authorities
From: Teresa Alaimo, Vice President of Finance

Re: FY25 Raymond Hill School Education Rates

For the 2024/25 (FY25) school year, the rates for the Raymond Hill School at Klingberg Family Centers are as follows:

A. Extended School Year (June 24 – July 30, 2024)
   1. Daily tuition rate- $532.40/day
   2. Intensive staffing support hourly rate- $37/hour
B. Regular School Year (September 2024 through June 2025)
   1. Daily tuition rate- $532.40/day
   2. Intensive staffing support hourly rate- $37/hour

Additional services below are billed at the following rates:

Visit Type	Flat/Hourly	Rate
Achievement Testing	Flat Rate	$ 648
BCBA Consult	Hourly	$ 124
BCBA/FBA/BIP	Flat Rate	$ 1,118
Group Therapy	30 mins	$ 37
Individual Therapy	30 mins	$ 68
Occupational Therapy	30 mins	$ 79
OT Eval	Flat Rate	$ 1,058
OT Consult	60 mins	$ 124
Psychiatry Consult	Flat Rate	$ 1,500
Psychiatry Eval	Flat Rate	$ 3,240
Psychological Eval	Flat Rate	$ 1,677
Speech Therapy	30 mins	$ 79
Speech/Language Eval	Flat Rate	$ 454
Speech Consult	60 mins	$ 124
Psychiatry Reviews	Flat Rate	$ 1,700
Autism Testing	Flat Rate	$ 1,300
Additional Testing	Flat Rate	$ 600
Individualized Reading Intervention	30 min	79

Questions regarding the above Raymond Hill School rates may be directed to Gustavo Bajana, Controller, at (860) 832-5542

Raymond Hill School 2024-2025 School Calendar

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
26 PD	27 PD	28 PD	[29*]	30*

Mo	Tu	We	Th	Fr
	3	4	5*	6
9	10	11	12*	13
16	17	18	19*	20
23	24	25	26*	27
30				

Mo	Tu	We	Th	Fr
	1	2	3*	4
7	8	9	10*	11
14	15	16	17*	18
21	22	23	24*	25
28	29	30	31*	

Mo	Tu	We	Th	Fr
				1
4	5	6	7*	8
11	12	13	14*	15
18	18	20	21*	22
25	26	27	28	29

Mo	Tu	We	Th	Fr
2	3	4	5*	6
9	10	11	12*	13
16	17	18	19*	20
23	24	25	26	27
30	31			

Mo	Tu	We	Th	Fr
		1	2*	3
6	7	8	9*	10
13	14	15	16*	17
20	21	22	23*	24
27	28	29	30*	31

Mo	Tu	We	Th	Fr
3	4	5	6*	7
10	11	12	13*	14
17	18	19	20*	21
24	25	26	27*	28

Mo	Tu	We	Th	Fr
3	4	5	6*	7
10	11	12	13*	14
17	18	19	20*	21
24	25	26	27*	28
31				

Mo	Tu	We	Th	Fr
	1	2	3*	4
7	8	9	10*	11*
14	15	16	17	18
21	22	23	24*	25
28	29	30		

Mo	Tu	We	Th	Fr
			1*	2
5	6	7	8*	9
12	13	14	15*	16
19	20	21	22*	23
26	27	28	29*	30

Mo	Tu	We	Th	Fr
2	3	4	5*	6
9	10	11*	[12]*	13
16	17	18	19	20
23	24	25:)	26	27
30				

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31:)	
			Aug.	1

Calendar Key

PD: Staff only days
[ ] First/Last Day of School
* Shortened Day (All Thursdays)
No School
:) First/Last Day of ESY
S: Snow Day

School Hours

Mon - Wed, Fri.: 8:30 - 2:45
Thursday: 8:30-12:45

Summer school: M-F 9:00am-2:00pm
ESY = 25 Days

Total Days

184 Student Days
187 Staff Days

GRADING QUARTERS

Q1: Aug 29. - Nov. 1. Midterm: Oct. 4
Q2: Nov. 4- Jan. 17: Midterm: Dec. 6
Q3: Jan. 20 - Mar. 28: Midterm: Feb 21
Q4: Mar 31 - June 9 Midterm: May 9

Holidays

Aug. 29 — First Day of School
Sept 2: Labor Day
Oct. 14: Indigenous People's Day
Nov. 27-29 — Thanksgiving Recess
Dec. 23-Jan 1 — Winter Break
Jan.20: Martin Luther King Day
Feb. 17-18: Febuary Recess
Apr. 14-18: Spring Recess
May 26: Memorial Day
June 12: *Last day of School*
June 19: Juneteenth
June 9: First day of summer school
July 3-4: Independence Day Holiday
July 31: Last day of summer school

Updated 6/13/2023 SF

#8a

Waterbury Board of Education

FY2024-2025

February
Expenditure Report

ACCOUNT	CLASSIFICATION	FY 25 ORIGINAL BUDGET	FY 25 ADJUSTED BUDGET	FEBRUARY EXPENDITURE	FEBRUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Salaries								
511101	Administrators	$11,652,029	$10,994,804	$7,047,623	$0	$3,947,181	$10,742,000	$252,804
511102	Teachers	$41,409,063	$41,117,136	$24,121,356	$0	$16,995,780	$41,476,369	($359,233)
511104	Superintendent	$454,426	$454,426	$211,166	$0	$243,260	$287,129	$167,297
511106	Early Incentive Certifiied	$796,084	$899,705	$940,842	$0	($41,137)	$940,842	($41,137)
511107	Certified Coaches	$770,000	$770,000	$247,499	$0	$522,501	$770,000	$0
511108	School Psychologists	$1,203,749	$1,226,832	$459,035	$0	$767,797	$850,361	$376,471
511109	School Social Workers	$2,311,147	$2,301,850	$1,151,198	$0	$1,150,652	$2,143,116	$158,734
511110	Speech Pathologists	$2,462,183	$2,496,959	$1,600,152	$0	$896,807	$2,630,488	($133,529)
511111	Assistant Superintendent	$173,250	$173,250	$113,279	$0	$59,971	$173,250	$0
511113	Extra Compensatory Stipend	$105,000	$105,000	$2,460	$0	$102,540	$105,000	$0
511201	Non-Certified Salaries	$2,918,541	$2,948,973	$2,260,144	$0	$688,829	$2,902,865	$46,108
511202	Clerical Wages	$1,286,958	$1,292,022	$664,394	$0	$627,628	$1,043,588	$248,434
511204	Crossing Guards	$391,528	$382,443	$264,658	$0	$117,785	$382,443	$0
511206	Educational	$450,000	$516,164	$195,300	$0	$320,864	$317,579	$198,585
511212	Substitute Teachers	$350,000	$350,000	$297,781	$29,985	$22,234	$388,634	($38,634)
511217	Library Aides	$207,477	$207,477	$94,173	$0	$113,304	$143,962	$63,515
511219	School Clerical	$2,338,476	$2,325,853	$1,300,224	$0	$1,025,629	$2,135,670	$190,183
511220	Fiscal Administration	$796,195	$796,195	$349,769	$0	$446,426	$564,944	$231,251
511222	Transportation Coordinator	$210,967	$210,967	$132,260	$0	$78,707	$210,967	$0
511223	Office Aides	$180,000	$180,000	$88,965	$0	$91,035	$158,087	$21,913
511225	School Maintenance Non-Certified	$2,563,557	$2,652,784	$1,568,951	$0	$1,083,833	$2,426,940	$225,844
511226	Custodians Non-Certified	$6,110,510	$5,629,847	$3,740,827	$0	$1,889,020	$5,907,999	($278,152)
511227	Overtime - Outside Activities	$245,000	$245,000	$259,952	$0	($14,952)	$275,000	($30,000)
511228	Paraprofessionals	$9,570,536	$9,910,014	$5,878,493	$0	$4,031,521	$9,976,216	($66,202)
511229	Bus Duty	$265,000	$265,000	$1,087	$0	$263,913	$265,000	$0
511232	Attendance Counselors	$129,458	$129,458	$73,210	$0	$56,248	$130,210	($752)
511233	ABA Behaviorial Therapist	$1,426,252	$1,073,848	$534,085	$0	$539,763	$842,673	$231,175
511234	Interpreters	$201,986	$201,986	$89,174	$0	$112,812	$149,293	$52,693
511236	Snow Removal	$0	$0	$69,946	$0	($69,946)	$69,946	($69,946)
511650	Overtime	$640,000	$640,000	$734,752	$0	($94,752)	$850,000	($210,000)
511653	Longevity	$5,620	$5,620	$6,835	$0	($1,215)	$6,835	($1,215)
511700	Extra Police Protection	$943,423	$943,423	$242,524	$0	$700,899	$943,423	$0
511800	Vacation and Sick Term Payout	$120,055	$416,434	$191,965	$0	$224,469	$416,434	$0
522501	Health Insurance-General	$10,000,000	$10,000,000	$0	$0	$10,000,000	$10,000,000	$0
529001	Car Allowance	$75,000	$69,200	$68,538	$0	$662	$75,000	($5,800)
529003	Meal Allowances	$15,000	$15,000	$15,315	$99	($414)	$15,315	($315)
Subtotal Salaries		**$102,778,470**	**$101,947,670**	**$55,017,931**	**$30,084**	**$46,899,654**	**$100,717,578**	**$1,230,093**

ACCOUNT	CLASSIFICATION	FY 25 ORIGINAL BUDGET	FY 25 ADJUSTED BUDGET	FEBRUARY EXPENDITURE	FEBRUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Purchased Services								
533000	Professional Services	$4,200,000	$4,200,000	$1,738,472	$723,823	$1,737,706	$3,000,000	$1,200,000
533009	Evaluation	$2,500	$2,500	$0	$0	$2,500	$2,500	$0
533020	Consulting Services	$406,658	$406,658	$169,149	$122,504	$115,005	$406,658	$0
533100	Auditing	$62,000	$62,000	$57,500	$4,500	$0	$62,000	$0
539005	Sporting Officials	$25,000	$25,000	$25,000	$0	$0	$25,000	$0
539008	Messenger Service	$33,600	$33,600	$19,170	$0	$14,430	$33,600	$0
543000	General Repairs & Maintenance	$1,288,000	$1,288,000	$711,014	$419,083	$157,903	$1,288,000	$0
543011	Maintenance - Service Contracts	$975,000	$975,000	$514,729	$415,260	$45,011	$975,000	$0
544002	Building Rental	$587,642	$587,642	$397,606	$179,525	$10,511	$587,642	$0
545002	Water	$250,000	$250,000	$128,532	$0	$121,468	$250,000	$0
545006	Electricity	$3,000,000	$3,000,000	$2,212,887	$0	$787,113	$3,402,471	($402,471)
545013	Security/Safety	$100,000	$100,000	$37,363	$18,708	$43,930	$100,000	$0
551000	Pupil Transportation	$18,790,000	$18,790,000	$10,571,484	$8,038,252	$180,264	$19,900,000	($1,110,000)
553001	Postage	$45,000	$45,000	$26,854	$0	$18,146	$45,000	$0
553002	Telephone	$200,000	$200,000	$171,775	$13,800	$14,425	$200,000	$0
553005	Wide-area Network (SBC)	$93,600	$93,600	$41,469	$36,031	$16,100	$93,600	$0
556055	Tuition - Outside	$16,000,000	$16,000,000	$9,202,568	$5,919,812	$877,620	$16,988,432	($988,432)
556056	Purchased Service - Outside	$3,000,000	$3,825,000	$1,960,419	$1,679,259	$185,322	$4,385,000	($560,000)
557000	Tuition Reimbursement	$10,000	$10,000	$24,774	$0	($14,774)	$24,774	($14,774)
558000	Travel Expenses	$5,000	$5,000	$384	$0	$4,616	$5,000	$0
559001	Advertising	$32,500	$32,500	$7,924	$2,025	$22,551	$32,500	$0
559002	Printing & Binding	$23,000	$23,000	$248	$0	$22,752	$23,000	$0
559104	Insurance - Athletics	$21,700	$21,700	$19,851	$0	$1,849	$19,851	$1,849
Subtotal Purchased Services		**$49,151,200**	**$49,976,200**	**$28,039,172**	**$17,572,581**	**$4,364,447**	**$51,850,028**	**($1,873,828)**
Supplies/Materials								
561100	Instructional Supplies	$1,612,104	$1,562,104	$881,601	$241,832	$438,671	$1,412,104	$150,000
561200	Office Supplies	$75,590	$75,590	$36,040	$9,411	$30,138	$75,590	$0
561204	Emergency/Medical Supplies	$2,000	$2,000	$0	$0	$2,000	$2,000	$0
561210	Intake Center Supplies	$3,500	$3,500	$2,848	$63	$589	$3,500	$0
561211	Recruitment Supplies	$50,000	$50,000	$22,207	$5,406	$22,387	$50,000	$0
561212	Medicaid Supplies	$8,000	$8,000	$1,318	$1,806	$4,875	$8,000	$0
561501	Diesel	$173,736	$173,736	$69,429	$58,267	$46,040	$173,736	$0
561503	Gasoline	$210,667	$210,667	$136,958	$49,114	$24,595	$210,667	$0
561505	Natural Gas	$2,000,000	$2,000,000	$978,726	$0	$1,021,274	$1,635,356	$364,644
561507	Janitorial Supplies	$375,000	$375,000	$313,005	$39,088	$22,906	$375,000	$0
561508	Electrical Supplies	$50,000	$50,000	$40,014	$8,718	$1,268	$50,000	$0
561509	Plumbing Supplies	$100,000	$100,000	$85,019	$14,556	$425	$100,000	$0
561510	Building & Ground Supplies	$220,000	$220,000	$119,349	$61,883	$38,768	$220,000	$0
561511	Propane	$404,688	$404,688	$275,702	$0	$128,986	$275,702	$128,986
567000	Clothing Supplies	$40,000	$46,100	$44,962	$860	$279	$46,100	$0
567001	Crossing Guard Uniforms	$2,000	$2,000	$1,891	$0	$109	$2,000	$0
569010	Recreational Supplies	$15,000	$15,000	$7,812	$3,266	$3,922	$15,000	$0
569029	Athletic Supplies	$137,895	$137,895	$84,484	$42,367	$11,044	$137,895	$0
Subtotal Supplies/Materials		**$5,480,180**	**$5,436,280**	**$3,101,367**	**$536,637**	**$1,798,276**	**$4,792,650**	**$643,630**

ACCOUNT	CLASSIFICATION	FY 25 ORIGINAL BUDGET	FY 25 ADJUSTED BUDGET	FEBRUARY EXPENDITURE	FEBRUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Property								
575008	Furniture-Misc.	$15,000	$15,000	$2,391	$0	$12,609	$15,000	$0
575200	Office Equipment	$155,000	$155,000	$17,819	$22,050	$115,131	$155,000	$0
575408	Plant Equipment	$40,000	$39,700	$15,033	$13,951	$10,716	$39,700	$0
Subtotal Property		**$210,000**	**$209,700**	**$35,242**	**$36,002**	**$138,456**	**$209,700**	**$0**
Other/Miscellaneous								
589021	Mattatuck Museum	$12,000	$12,000	$7,020	$4,980	$0	$12,000	$0
589034	Board of Ed Commissioners	$20,700	$20,700	$15,271	$775	$4,654	$20,188	$512
589036	Emergency Fund	$9,450	$9,450	$9,185	$138	$128	$9,323	$128
589056	Waterbury Promise	$500,000	$500,000	$500,000	$0	$0	$500,000	$0
589201	Mileage	$10,000	$10,000	$5,800	$0	$4,200	$10,000	$0
589205	Coaches Reimbursements	$3,000	$3,000	$1,240	$0	$1,760	$3,000	$0
589900	Dues & Publications	$65,000	$65,000	$32,746	$150	$32,104	$65,000	$0
591002	Transfer to Sinking Fund	$0	$0	$0	$0	$0	$0	$0
591004	Athletic Revolving Fund	$135,000	$185,000	$149,960	$25,400	$9,640	$185,000	$0
Total Other/Miscellaneous		**$755,150**	**$805,150**	**$721,221**	**$31,443**	**$52,486**	**$804,511**	**$640**
GRAND TOTAL OPERATING BUDGET		**$158,375,000**	**$158,375,000**	**$86,914,934**	**$18,206,747**	**$53,253,320**	**$158,374,465**	**$0**
Other Additional Funding								
	Alliance Non-Reform/Reform	**$57,684,387**	**$57,684,387**	**$29,674,816**	**$0**	**$28,009,571**	**$57,684,387**	**$0**
	GF Surplus 15-16	$1,000,000	$1,000,000	$0	$0	$1,000,000	$1,000,000	$0
	GF Surplus 14-15	$1,000,000	$1,000,000	$0	$0	$1,000,000	$1,000,000	$0
	GF Surplus 16-17	$450,000	$450,000	$0	$0	$450,000	$450,000	$0
	Contingency Surplus	$675,000	$675,000	$0	$0	$675,000	$675,000	$0
	City Non Lapsing Account	$500,000	$500,000	$0	$0	$500,000	$500,000	$0
Total Additional Funding		**$61,309,387**	**$61,309,387**	**$29,674,816**	**$0**	**$31,634,571**	**$61,309,387**	**$0**
GRAND TOTAL ALL FUNDING		**$219,684,387**	**$219,684,387**	**$116,589,750**	**$18,206,747**	**$84,887,890**	**$219,684,387**	**$0**

#8b

CITY OF WATERBURY
DEPARTMENT OF EDUCATION

4/3/2025

Board of Education

Board of Education Commissioners:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends the following transfer for fiscal year 2024/2025 from Capital Improvement Budget:

FROM:

Accounting Unit	Account	Activity	Description	Amount	
65022	547000	6502280028446	Crosby High School Roof Replacement		($1,500,000)

TO:

65022	547000		Bergin Complex Roof Replacement	$1,500,000	

TOTAL	**$1,500,000**	**($1,500,000)**

Transfer to move funds from Crosby High School Roof Replacement to Bergin Complex Roof Replacement.
This is a name change to align with a state request for school construction funds to complete the roof on the entire complex, not just Crosby as the original Capitol Improvement Budget stated.

Respectfully Submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

#9

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: **Thursday, April 3, 2025**
BOARD MEETING: **Thursday, April 10, 2025**

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
T. Afable Bridge to Success	Gilmartin gym & café : April 7th thru June 9th 2:50-5:00 pm (after school program) Gilmartin café: April 3rd thru June 12th 2:50 – 4:00 pm (after school program) Gilmartin café: April 7th thru June 9th 2:50 – 5:00 pm (after school program)
N. French-Gaham	R. Clemente School gym: Wednesday, April 23rd 4:30-7:30 pm (CPR training to families)
M. Cuevas	Walsh café & gym: Thursday, April 3rd 5:00 – 7:00 pm (Science Night)
Ilene Morales	WAMS atrium: Wednesday, April 30th 5:00-7:00 pm (new accepted students orientation night) WAMS atrium: Friday, August 22nd 5:00 – 7:00 pm (New student orientation)
N. Albini	West Side media center: Monday, April 28th 3:00 – 5:00 pm (Health & Wellness advisory Council)
M. Waters	West Side aud., gym, café: Monday & Tuesday, August 18th & 19th (New teacher orientation)
C. Hagen	West Side aud.: Thursday, May 15th 5:00 – 8:00 pm (Spring Concert)
E. Betjemar	WAMS café: Monday, June 9th 4:45 – 8:30 pm (Student – Parent arts & crafts event)
V. Boatright	Reed café: Saturday, May 10th 10:00am – 12:00pm (STEM Program last day ceremony)

E. Devin	North End café: Tuesday, April 22nd 5:00 – 8:00 pm (Art Night) North End café: Tuesday, May 6th 5:00-8:00 pm (STEM Night)
A Magliaro	WAMS apron stage: Fri., April 4th & Sat., April 5th 5:00-10:30 pm and Sun., April 6th 11:00am - 5:00pm (play performances)

SCHOOL PERSONNEL USE ONLY

DATE: 3/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: Taylor Afable - Gilmartin Elementary School Community School Coordinator

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin Elementary School

☐ Auditorium ☑ Gymnasium ☐ Swimming Pool ☑ Café/Rooms

DATES REQUESTED: April 7, 2025 to June 9, 2025

FROM: 2:50 am/(pm) TO: 5:00 am/(pm)

FOR THE FOLLOWING PURPOSES:

Bridge to Success/WPS + Gilmartin afterschool program (Leadership University) Classroom to meet + gym for instruction

Dates: April 7, ~~14~~, 21, 28
May 5, 12, 19, ~~26~~
June 2, 9

Taylor Afable
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Yook

SCHOOL PERSONNEL USE ONLY

DATE: 3/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: Taylor Affable - BOOST Community School Coordinator for Gilmartin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin Elementary School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☑ Café/Rooms

DATES REQUESTED: April 3rd, 2025 - June 12th, 2025

FROM: 2:50 am/(pm) TO: 4:00 am/(pm)

FOR THE FOLLOWING PURPOSES:

Bridge to Success/WPS + Gilmartin afterschool program (Rise Dance) Cafe for snacktime + classroom for instruction

Dates:

April 3, 10, 24
May 1, 8, 15, 22, 29
June 5, 12

Taylor Affable
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Blank

SCHOOL PERSONNEL USE ONLY

DATE: 3/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: Taylor Afable - BOOST Community School Coordinator for Gilmartin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin Elementary School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☑ Café/Rooms

DATES REQUESTED: Monday April 7, 2025 to Monday June 9, 2025

FROM: 2:50 am/(pm) TO: 5:00 am/(pm)

FOR THE FOLLOWING PURPOSES:

Bridge to Success/WPS + Gilmartin Afterschool program (Kids RISE Up Yoga) Cafe for snacktime + classroom for instruction

Dates: April 7th, ~~14th~~, 21st, 28th
May 5th, 12th, 19th, ~~26th~~
June 2nd, 9th

APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 3/17/25

TO: SCHOOL BUSINESS OFFICE

FROM: Boost! Site Coordinator
Nadia French-Graham

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Roberto Clemente International Dual Language School

Text

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 4/23/25

FROM: 4:30 PM am/pm TO: 7:30 PM am/pm

FOR THE FOLLOWING PURPOSES:

The event is a Community CPR Day for Families at Robert P. Clemente International Dual Language School on April 23rd, 2025 from 5:30 PM to 7:00 PM. The event aims to provide CPR training and demonstrations to families in the community.
Schedule: Setup: 4:30 PM – 5:30 PM/Registration & Food: 5:30 PM – 6:00 PM/CPR Demonstration Training: 6:00 PM – 7:00 PM
Participants will have the opportunity to learn life-saving CPR techniques through a hands-on demonstration and training session. Refreshments will be provided, and the event is open to all families in the community.

APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 3.20.25

TO: SCHOOL BUSINESS OFFICE

FROM: Ms. Cuevas

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Walsh School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 4/3/25

FROM: 5:00 am/(pm) TO: 7:00 am/(pm)

FOR THE FOLLOWING PURPOSES:

Science Night with the Children's Museum for Walsh families.

Ms. C

APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 3/19/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Ilene M. Morales
(Magnet School Specialist)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms Atrium

DATES REQUESTED: April 30, 2025

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

New accepted student orientation night.

Ilene M. Morales
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Yoo

SCHOOL PERSONNEL USE ONLY

DATE: 3/19/25

TO: SCHOOL BUSINESS OFFICE

FROM: Ilene M. Morales
(Magnet School Specialist)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Atrium ☐ Café/Rooms

DATES REQUESTED: August 22, 2025

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

New Student Orientation

Ilene M. Morales
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: March 24, 2025

TO: SCHOOL BUSINESS OFFICE

FROM: Nicholas J. Albini, Chief Operating Officer

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Middle School Media Center

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Monday, April 28, 2025

FROM: 3:00 am/pm TO: 5:00 am/pm

FOR THE FOLLOWING PURPOSES:

Waterbury Public Schools Health & Wellness Advisory Council; use of laptop, projector and screen needed; no food. 15 to 20 people. Set up 8 tables in a square with 24 chairs (6 at each table).

Nicholas J. Albini
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Yook

SCHOOL PERSONNEL USE ONLY

DATE: **3/24/25**

TO: SCHOOL BUSINESS OFFICE

FROM: **Marissa Waters & Carli Carpentieri**

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: **West Side Middle School**

X Auditorium X Gymnasium ☐ Swimming Pool X Café/Rooms

DATES REQUESTED: **Monday, August 18, 2025 & Tuesday, August 19, 2025**

FROM: **8:00 am** TO: **3:00 pm**

FOR THE FOLLOWING PURPOSES:

2025 Waterbury Public Schools New Teacher Orientation

APPLICANT Carli Carpentieri

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

Date: March 25th 2025

TO: ms. Sandy McCasland

FROM: Christine Hagen

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: Westside middle School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café

DATES REQUESTED: May 15, 2025

Time: 5-8 pm

FOR THE FOLLOWING PURPOSES:

Spring concert

Applicant

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 3/24/25

TO: SCHOOL BUSINESS OFFICE

FROM: Eva Betjemann

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☑ Café/Rooms

DATES REQUESTED: June 9, 2025

FROM: 4.45 am/pm TO: 8.30 am/pm

FOR THE FOLLOWING PURPOSES:

Student-Parent arts + crafts event sponsored by the CCRC + the PTSO

Eva Betjemann
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: March 31, 2025

TO: SCHOOL BUSINESS OFFICE

FROM: Vira Boatright-Central Office

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed Elementary

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☑ Café/Rooms

DATES REQUESTED: May 10, 2025

FROM: 10:00 (am)/pm TO: 12:00 am/(pm)

FOR THE FOLLOWING PURPOSES:

STEM program last day ceremony

APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Yook

SCHOOL PERSONNEL USE ONLY

DATE: 3/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: NEMS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: North End

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: Tuesday, April 22, 2025

FROM: 5 am/pm TO: 8 am/pm

FOR THE FOLLOWING PURPOSES:

SEL Art Night

APPLICANT

Evelyn Devin

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Yoko

SCHOOL PERSONNEL USE ONLY

DATE: 3/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: NEMS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: North End

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☑ Café/Rooms

DATES REQUESTED: Tuesday, May 6, 2025

FROM: 5 am/pm TO: 8 am/pm

FOR THE FOLLOWING PURPOSES:

STEM Night

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 4/1/25

TO: SCHOOL BUSINESS OFFICE

FROM: Alicia Magliaro

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Approx Stage
☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Fri. April 4, Sat. April 5 + Sun April 6
Fri + Sat 5pm - 10:30pm
FROM: Sat + Sun ~~am/pm~~ TO: _____ ~~am/pm~~
11am - 5pm

FOR THE FOLLOWING PURPOSES:

Pipin Show - Spring Production

Magliaro
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

#10

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: **Thursday, Apriil 3, 2025**
BOARD MEETING: **Thursday, April 10, 2025**

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUP	FACILITIES AND DATES/TIMES

REQUESTING WAIVERS:

Afro Caribbean Cultural Center D. Pittman	Wilby gym: Saturday, June 28th 10am – 7pm (Alumni Basketball game)	($1,260.)
Chabad Lubavitch Rabbi Eisenbach	Kingsbury café: Sunday, April 6th 11:00am – 3:00pm (matzah bake craft)	($210.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Wtby. Special Olympics	Wilby pool: April 1st thru June 3rd	Tuesdays	5:00 – 8:00 pm
J. Stack	Crosby track: april 3rd thru June 5th	Thursdays	5:30 – 8:00 pm
	(swim and trach practice)		

MONEY COLLECTED TO DATE: **$ 36,123.50**

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Dwayne Pittman NAME OF ORGANIZATION Afro Caribbean Cultural Center/Building legacy and comm

ADDRESS 158 Grand St Waterbury CT 06702 TELEPHONE # 203-695-6034
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby High DATES June 28th ROOM(S) School Gym
School Gym

OPENING TIME 10:00am CLOSING TIME 7:00pm PURPOSE Alumni Basketball game

ADMISSION (if any) $15.00 tickets CHARGE TO BE DEVOTED TO Scholarship fund

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____

SIGNATURE OFAPPLICANT [signature] DATE 3/12/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Dwayne Pittman 57 Edson Ave Waterbury, CT 06705 203-695-6034

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR. service per cust. (3) ($1200.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT $ 250.- INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. Saturday

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Application for Building Permit)

APPLICANT/ORGANIZATION: Afro Caribbean Cultural Center
Building legacy & Community

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Wilby High School Gym

DATE(S): June 28th 2025 TIMES: 10:00am – 7:00pm

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

3/12/25
Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

$ _____ Building Usage Fees

$ 1,260. Custodial Fees

$ _____ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST: _____
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Joseph Eisenbach NAME OF ORGANIZATION Chabad Lubavitch of NW CT

ADDRESS 99 Crescent St. Waterbury CT 06710 TELEPHONE # 8605673377
(street) (city) (state) (zip code)

SCHOOL REQUESTED Kingsbury DATES April 6, 2025 ROOM(S) Cafeteria

OPENING TIME 11 am CLOSING TIME 3 pm PURPOSE matzah bake craft

ADMISSION (if any)_____ CHARGE TO BE DEVOTED TO_____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 70

SIGNATURE OFAPPLICANT [signature] DATE 3/31/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Rabbi Joseph E. Isenbach 8604599319

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JE (PLEASE INITIAL)

(D $210.)

SCHEDULE OF RATES: CUSTODIAL FEES: $42/HR plus 1 HR service per cust.

RENTAL FEES:_____

MISCELLANEOUS FEES:_____

SECURITY DEPOSIT $_____ INSURANCE COVERAGE_____ YES_____ NO

PLEASE READ THE FOLLOWING CAREFULLY

Sunday April 6th

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE_____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with case of Building Permit)

APPLICANT/ORGANIZATION: Chabad Lubavitch of NWCT

Please check below specific item(s):

Building Usage Fees [X] Custodial Fees [X]

SCHOOL/ROOMS REQUESTED: Kingsbury school cafeteria

DATE(S): April 6 2025 TIMES: 11am – 3pm

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

DATE(S): _____ TIMES: _____

3/31/25
Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

$ _____ Building Usage Fees

$ 210.- Custodial Fees

$ _____ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Jean Stack NAME OF ORGANIZATION Waterbury Special Olymp

ADDRESS 101 Hempel Dr Wolcott CT 06716 TELEPHONE # 203-565-1916
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby/Wolcott DATES 4/1/25-6/3/25 ROOM(S) Pool + locker rooms

OPENING TIME 5pm CLOSING TIME 8pm PURPOSE Waterbury Special Olympics swim practice

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 15

SIGNATURE OF APPLICANT Jean Stack DATE 2/28/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Heather Minervini 86 Potuccos Ring Rd Wolcott CT 06716 203-565-8433

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JMS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT $_____ INSURANCE COVERAGE ✓ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

4-1-25 To 6-3-25 Tuesdays

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE_____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Jean Stack NAME OF ORGANIZATION Waterbury Special Olympics

ADDRESS 107 Hempel Dr Wolcott CT 06716 TELEPHONE # 203-565-1916
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES 4/3/25-6/5/25 ROOM(S) Crosby Track

OPENING TIME 5:30p CLOSING TIME 8pm PURPOSE Waterbury Special Olympics Track & field practice

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 25 CHILDREN _____

SIGNATURE OF APPLICANT Jean Stack DATE 2/28/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Cara Manforte 4 Idlewood Rd Wolcott CT 06716 203-509-4871

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JMS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT $ _____ INSURANCE COVERAGE ✓ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. 4-3-25 to 6-5-25 Thursdays

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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APPROVAL DATE _____ _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian



COMMUNICATIONS



March 18, 2025 through
April 1, 2025

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 18, 2025

Sheilyn Zayas
161 Scott Rd.
Waterbury, CT 06705

Dear Ms. Zayas:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional I (Req. #20250161) at $18.87 per hour. Please contact Wendy Johns, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, March 27, 2025 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 28, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd
cc Board of Education
Darren Schwartz, Interim Supt. of Schools
Wendy Johns, Director of Pupil Serv.
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 18, 2025

Damian Sanchez
33 Lydia St.
Waterbury, CT 06705

Dear Mr. Sanchez:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20250540) at $17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

Your first day reporting to your new department/supervisor will be April 3, 2205 at your regular scheduled time.

We have scheduled your orientation for Thursday, April 10, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City.

Please call Donna Ignacio at 203-574-8036 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
Linda Franzese, Food Serv. Director
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 18, 2025

Rehika Dimanche
23 Pine St.
Waterbury, CT 06710

Dear Ms. Dimanche:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20250538) at $17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, March 27, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 28, 2205 at your regular scheduled time.

Please call Gina Morton at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
Linda Franzese, Food Serv. Director
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 17, 2025

Cleopatra Thomas-Creese
10 Highland Dr.
Waterbury, CT 06708

Dear Ms. Thomas-Creese:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20250539) at $17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, March 27, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 28, 2205 at your regular scheduled time.

Please call Judith Booth at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
Linda Franzese, Food Serv. Director
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 20, 2025

Maria Jimenez de Vargas
1812 E. Main St., Apt. 2W
Waterbury, CT 06705

Dear Ms. Jimenez de Vargas:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional I (Req. #20250157) at $18.87 per hour. Please contact Wendy Johns, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, March 27, 2025 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 28, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd
cc Board of Education
Darren Schwartz, Interim Supt. of Schools
Wendy Johns, Director of Pupil Serv.
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 25, 2025

Arwen Rodriguez
171 Northridge Dr., Apt. 10
Waterbury, CT 06708

Dear Mr. Rodriguez:

Your name is being certified to the Department of Education for the position of Paraprofessional II (Req. #20250562) at $20.76 per hour.

Your official start date in this position will be April 24, 2025.

Please contact Wendy Johns, Director of Pupil Services at (203) 574-8000 ext. 11181 with any questions you may have in regards to this position.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd
cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
Wendy Johns, Director of Pupil Services
File

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 25, 2025

Jasmine Beltran
521 Chase Ave.
Waterbury, CT 06704

Dear Ms. Beltran:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20250541) at $17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, April 10, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 11, 2205 at your regular scheduled time.

Please call Donna Ignacio at (203) 574-8036 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
Linda Franzese, Food Serv. Director
file

236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

April 1, 2025

Melissa Antrum
28 Grandview Ave., Apt. 1
Waterbury, CT 06708

Dear Ms. Antrum:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Administrative Associate I @ Kingsbury Elementary School (Req. #20250429) at $17.54 per hour. Please contact Hannah Sam, Principal @ Kingsbury Elementary School at (203) 574-8172 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, April 24, 2025 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 25, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd
cc Board of Education
Darren Schwartz, Interim Supt of Schools
Hannah Sam, Princ @ Kingsbury Elem Schl
file