MESQUITE ISD

# TUITION-BASED PRE-KINDERGARTEN PROGRAM

2025-2026



3819 Towne Crossing Blvd. Mesquite, TX 75150



April 1, 2025

Dear Parent,

Thank you for your interest in the Mesquite ISD Pre-Kindergarten Tuition-Based Program for 4-year-olds. Enrollment in the Tuition-Based Program is limited to residents of the district and children of Mesquite ISD employees. The cost for this program is \$4,025 for the 2025-2026 school year, regardless of the number of school days in any particular month. Payment can be made in full at the start of the school year or in 9 monthly installments. If paying monthly, the first payment is due Sept. 1, 2025.

The enrollment documents are attached. Packets are available at the MISD Administration Building or you may download a printable packet from the Mesquite ISD website.

Pre-Kindergarten enrollment documents must be completed and submitted to Administrative Services in the Administration Building, located at 3819 Towne Crossing Blvd. Applications may also be emailed to AdminServices@mesquiteisd.org.

Parents will be notified if their child is accepted into the program or placed on a wait list. Parents of selected students will be required to pay a nonrefundable \$200 deposit at time of placement to reserve their spot for the 2025-2026 school year.

Each of our teachers are highly qualified and trained in order to meet the needs of your preschool child. We hope you will find the program to be an incredible learning experience for your child.

If you have any questions, please contact Administrative Services at 972-882-5460.

Thank you,

Taylor Morris Assistant Superintendent of Administrative and Student Services

## FREQUENTLY ASKED QUESTIONS

### What documents are required for placement into the Pre-Kindergarten program?

The following documents must be submitted:

- Pre-K Student Application
- Agreement of Attendance for Pre-Kindergarten
- Enrollment Agreement
- A copy of birth certificate
- · Immunization record
- Social security card (if applicable)
- Copy of parent(s) driver's license (or other state-issued photo ID)
- Proof of residency in the district.

Mesquite ISD employees must provide a copy of their ID badge. Only students with completed enrollment packets will be considered for placement.

### What schools will offer this tuition-based program for 2025-2026?

All Mesquite ISD elementary schools will offer Tuition-Based Pre-Kindergarten based on availability, with the exception of Porter and Rugel.

### How much is tuition for 2025-2026?

Yearly tuition is \$4,025 payable in a lump sum or payments of \$425 per month for 9 months due on the first day of the month. (September-May) Mesquite ISD employees must pay through payroll deduction. A \$200 non-refundable deposit (paid through payroll deduction for employees) is required upon acceptance into the program.

### When is the enrollment period for 2025-2026?

Enrollment opens April 1, 2025, and will continue until full.

### What are school day hours?

Regular school hours (7:50 a.m. - 3:20 p.m.) will be observed. *Right at School* is an after-school program available at certain campuses for an additional fee. Contact *Right at School* at rightatschool.com/program-finder/ for more information.



### Are meals provided?

Breakfast and lunch are available. Parents are welcome to send a packed lunch and/or a nutritious snack with their child for snack time.

### Is transportation provided for Tuition-Based Pre-Kindergarten?

Transportation is not provided to students in the Tuition-Based Pre-Kindergarten Program.

### What curriculum will be used?

The Pre-Kindergarten program provides a detailed outline of knowledge and skills young children need to build a solid foundation for later learning. A complete version of the Texas State Pre-Kindergarten Guidelines can be found online at www.tea.texas.gov/Academics/Early Childhood Education/Texas Prekindergarten Guidelines.

### How many students will be in the class?

Each classroom may have up to 22 students.

# I am an employee, but do not live in the attendance zone of the elementary campus I would like for my child to attend. Do I need to complete a request for transfer?

No, placement is solely based on availability.

### I am not an employee of Mesquite ISD. Is my child eligible to enroll?

Yes, however, Mesquite ISD employees who are district residents will have the first option to enroll.

# I am not an employee of Mesquite ISD, and I do not live in Mesquite ISD. Is my child eligible to enroll?

No. Mesquite ISD's Tuition-Based Pre-Kindergarten Program is only available to students living within the district or the children of an employee.

# Before applying for Tuition Based PK 4, please ensure you or your child do not meet any of the criteria below that would qualify for free PK.

- 1. Child is a member of a household receiving SNAP, TANF, or State Medicaid or qualifies based on income or eligible participant in Head Start or Even Start or is considered a migrant.
- 2. Child is considered homeless.
- 3. Child is a foster child.
- 4. Child qualifies based on language.
- 5. Parent or step-parent of the child is active duty military or was injured or killed in active duty.
- 6. Parent received Star of Texas award.



# PARENT HANDBOOK

### Age Limits and Eligibility

Students entering the tuition-based program must be 4 years of age on or before Sept. 1, 2025

### "All Day Program" Definition

Regular school hours (7:50 a.m. - 3:20 p.m.) will be observed. Regular school calendar will be observed.

# For On-Campus After School Care Contact:

Contact *Right at School* at <u>rightatschool.com/</u> <u>program-finder/</u>. Many local daycares offer after school care options as well.

### **Attendance**

Mesquite ISD is not considered a daycare establishment. It considers the Pre-Kindergarten program to be an integral part of the pre-educational programming. Because the number of openings are limited in the Pre-Kindergarten, it is an expectation for parents to have their child arrive to school on time daily. This will avoid disruptions for the classroom. We want your child's teacher to have the best opportunity to maximize the learning environment. If you know your child is going to be absent for an extended time, please contact the school office.

### **Contacts**

Please contact Administrative Services at 972-882-5460 if you have general questions about the Mesquite ISD Tuition-based Pre-Kindergarten Program.

### Curriculum

The Pre-Kindergarten program provides a detailed outline of knowledge and skills young children need to build a solid foundation for later learning. Texas State Pre-Kindergarten Guidelines can be found online at tea.texas.gov/Academics/Early Childhood

tea.texas.gov/Academics/Early\_Childhood\_ Education/Texas Prekindergarten Guidelines.

This is NOT a Special Education program. Children who have special needs may be served through other placements in early childhood programs. Due to the differing needs of the preschoolers, some students will be at the beginning of the learning continuum while others may be further along. ALL students, however, will be provided instruction that ensures they master their appropriate learning objectives as set forth by our preschool curriculum.

### **Enrollment**

Registration will be on a first-come, first-served basis. Mesquite ISD Employees who are district residents and district residents will have the first option to enroll. Remaining openings will be given to non-resident employees and determined on a first-come, first-served basis. Mesquite ISD residents must provide either a current utility bill (no phone bills) or lease agreement with name and address for verification.

Mesquite ISD employees must provide a copy of their employee ID badge. Employees living outside of the Mesquite ISD district need to complete and submit an enrollment packet. Beginning late June, the district will notify parents by mail regarding acceptance for the program or of placement on the waiting list. The list of applicants will be maintained for reference throughout the school year. Parents will be contacted in order of the applicant waiting list as openings become available.



### **Field Trips**

The Pre-Kindergarten teacher will determine the number of chaperones to accompany students on school-sponsored field trips. However, it will be necessary to have a minimum ratio of 11-1 on all trips. All volunteers must pass a background/criminal check, prior to a field trip. The school office can help you obtain a volunteer badge. Chaperones will be asked to pay for their own expenses. Chaperones will provide their own transportation. Siblings are not allowed to attend the event. All students must ride the bus, which will be provided by Mesquite ISD.

### **Health and Medication**

Each campus has a full-time registered nurse. Please contact the nurse if your child has any health conditions or if you have questions about health services. Medications may not be sent to school with the child. Parents need to deliver all medications to the nurse's office. All medications must be accompanied by a doctor's prescription and in the original container.

### **Location of Program**

For the 2025-2026 school year, the Tuition-Based Pre-Kindergarten class will be offered at all MISD elementary schools, with the exception of Rugel and Porter based on availability.

### Meals

Breakfast and lunch are available through the Mesquite ISD Nutrition Program, or a child may bring a sack lunch from home.

### **Potty Training**

All students should be "potty" trained prior to admission.

### **School Day and Calendar**

The Pre-Kindergarten program will follow the Mesquite ISD student school calendar.

### **Student/Teacher Ratio**

Classes will have no more than 22 students with a certified teacher and a teacher assistant.

### **Supplies**

A school supply list can be found on the district website at <a href="www.Mesquiteisd.org">www.Mesquiteisd.org</a>. Click on Schools at the top of the webpage then choose the school your child will be attending. Click on School Supplies on that school's website.

### **Transportation**

Transportation is not provided for the Tuition-Based Pre-Kindergarten Program.

### Fees/Tuition

A \$200 non-refundable deposit is required upon acceptance into the program. This deposit will be applied to the first month's tuition. The \$4,025 annual tuition is payable based on 2025-2026 school calendar, regardless of the number of school days of service in any particular month. Tuition is subject to change with Board approval. Tuition is due the 1st of each month; parents may pay this amount in full or in 9 monthly installments of \$425 by check or money order.

Mesquite ISD employees will be required to utilize the payroll deduction system. Payment will be deducted from each pay period. Failure to make payments will result in the withdrawal of your child from the program. Residents who are not employees will be provided a link to pay tuition online.

Payment not received by the 15th of month may result in your child being withdrawn from the PK program. This program is NOT supported by state and district funds, therefore prompt tuition payment is required each month to maintain your child's placement. In the event there is a school closure due to an emergency, tuition will not be refunded.



# **ENROLLMENT PARENT CHECKLIST**

**IMPORTANT NOTE TO PARENTS:** The following documents must be completed to qualify for Pre-Kindergarten. Incomplete packets will not be considered for placement in the program.

	Pre-K Student Application		
	Agreement of Attendance for Pre-K		
	Enrollment Agreement		
	Student's Birth Certificate		
	Student's Immunization Record		
	Student's Social Security Card		
	Parent(s) Driver's License (or other state-issued photo ID)		
	Proof of residence, such as:  • Current utility bill (gas, water or electric)  • Current lease agreement with name and address		
	Non-refundable deposit (employee's \$200 taken through payroll deduction)		
For MISD Employees ONLY:			
	Proof of Mesquite ISD employment (copy of ID badge, if applicable)		
	Payroll Deduction Form (if applicable)		



# PRE-K STUDENT APPLICATION

Student's full name as it appears on the birth	n certificate:				
Preferred name:	Birth Date:	_ Male	Female		
Home Address:					
City:	State:	Zip:			
Home MISD elementary	school or	other	district		
Last school/daycare child attended:					
Preferred school choice: 1.)	2.)	3.)			
STUDENT LIVES WITH:  Both Parents Father  Mother/Stepfather  Legal Guardian, describe relationship to st  MOTHER/LEGAL GUARDIAN INFORMATION:	omother				
Name:					
Address:					
City:State: Zip:					
Home Phone:	Home Phone:				
Cell Phone:	Cell Phone:				
Employer:	Employer:				
Work Phone:	Work Phone:				
Occupation:	Occupation:				
Fmail:	Fmail:	Fmail:			



### LIST ANY SIBLINGS CURRENTLY ATTENDING MESQUITE ISD SCHOOLS:

Brother/Sister Name	School		Grade
Has your child had a behavior or educational assessm	nent?	Ye	s No
Has your child ever been diagnosed as having a learn	ing disability and/or difference?	Ye	s No
If yes, please give the date(s), nature of the consultat	cion and the name and address of consultant:		
Do you suspect your child to have <b>ANY</b> development:	al delavs that would prevent		
him/her from having success in the Pre-Kindergarten		Ye	s No
If yes, please describe:			
, <b>,, ,</b>			



Is parent a Mesquite ISD district resident? If yes, you must provide a current utility bill or more agreement with name and address for district verif	rtgage or lease	No
For Mesquite ISD Employee Parents ONLY		
	Campus/Facility:	
Mesquite ISD district employees will be required	ed to utilize payroll deduction system, unless the distric spouse is responsible for payment. Employee must	ct
Person financially responsible for paying tuition	n:	_
Relationship to student:		_
	ct funds, therefore prompt tuition payment is required set forth in the Enrollment Agreement). This is not a	
Children who have special needs should be served t programs.	through appropriate placements in other early childho	od
	orrect. I understand that school district officials may ve n indicates false information has been provided, my ch	
Parent/Legal Guardian's Signature	Date	

RETURN THIS APPLICATION ALONG WITH REQUIRED DOCUMENTS TO:

Administration Building
Attn: Administrative
Services
3819 Towne Crossing Blvd., Suite 100
Mesquite, TX 75150

or email to AdminServices@mesquiteisd.org

Once all documents have been submitted, they become the property of Mesquite ISD.



# AGREEMENTOFATTENDANCE FOR PRE-K

The Tuition Pre-Kindergarten Program is limited in the number of opening; therefore, the following must be agreed to on a continuous basis:

·	I agree to have my child to school on time.		
	I agree to have my child picked up from school on ITIAL	time.	
	I agree to notify my elementary school office if my	child is going to be absent.	
·	I agree to conference with my child's teacher whe	n requested.	
Students who are enrolled for the Pre-Kindergarten Program are required to attend. Enrolled students are expected to follow the attendance rules as set forth by the contract agreement. Failure to adhere to above statements may result in withdrawal of student from the program.			
ı,	have read and understand the stateme	ents above. I agree to each	
statement. Studen	t's Name:		
Parent/Legal Guard	dian's Signature	Date	



# **ENROLLMENT AGREEMENT**

The parent(s)/guardian(s) of	("Student") hereby enroll the
student in the Mesquite Independent School District Pre-Kindergart	en Program (Pre-Kindergarten Program), for
the 2025-2026 school year, subject to provisions below. In consider	ation of the acceptance by the Pre-
Kindergarten Program of this agreement, the Parent(s) agree, jointl	y and severally, to pay the Tuition and Fees as
set forth in this Enrollment Agreement ("Agreement"). Tuition and	fees include payment for a full-day Pre-
Kindergarten program, on student school days designated by the M	esquite ISD 2025-2026 School Calendar.

### I. Tuition

The parent agrees to pay the required Tuition and Fees, as specified below.

A. Summary of Tuition:

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B. Non-refundable Fees: A non-refundable deposit of \$200 must be submitted at time of acceptance. If the student is accepted in the Pre-Kindergarten Program and fails to attend or is withdrawn, this deposit will not be returned to the parent. In addition, if the student is withdrawn from the Pre-Kindergarten Program for any reason and is accepted back into the Pre-Kindergarten Program at a later date, the parent must submit a new deposit of \$200.

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- C. Tuition Payments: The \$4,025 annual tuition is payable based on the 2025-2026 school calendar, regardless of the number of school days of service in any particular month.
  - Mesquite ISD district employees will be required to utilize the payroll deduction system; unless the district employee has court papers proving that an ex-spouse is responsible for payment.
  - Those who are not employed by Mesquite ISD may mail or drop off payment at the MISD Administration Building located at 3819 Towne Crossing Blvd., Suite 100.

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Based on the 2025-2026 yearly/school calendar, monthly tuition payments must be received for each month as follows (unless payroll deducted):

<b>Tuition for</b>	Payment Due:	Tuition for the	Payment Due:
the Month of:		Month of:	
August	Deposit Covers August	January	1/6/2026
September	9/1/2025	February	2/1/2026
October	10/1/2025	March	3/1/2026
November	11/1/2025	April	4/1/2026
December	12/1/2025	May	5/1/2026

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### II. Delinquent Accounts

The Parent understands and agrees that the timely payment of tuition and fees in accordance with this Agreement is important to the operating budget of the Pre- Kindergarten Program. Accordingly, the Parent agrees as follows:

- A. Monthly tuition is due on the 1st day of the month, or the Monday following the 1st. (see schedule). There is a daily \$50 late payment fee for tuitions received after the close of business on the due date.
- B. Any account which is delinquent as of the last school day of the month in which the payment is due will result in **automatic withdrawal** of the student from the Program on the first school day of the following month the payment was due. Such suspension, dismissal, or refusal by Mesquite ISD to allow the student to attend shall not be considered a breach of this Agreement by Mesquite ISD and shall be without prejudice to any other rights Mesquite ISD may have under this Agreement.
- C. Any student who reapplies to the Pre-Kindergarten Program after being automatically withdrawn for a delinquent account must reapply to the program as a new student, pay all past due tuition and Fees, and pay a new deposit, before being considered for reenrollment.
- D. Any student who is automatically withdrawn twice (2 times) for a delinquent account will not be eligible to apply for re-enrollment in the Pre-Kindergarten Program.
- E. Student progress reports, certificates of completion, and/or any other school records may be withheld for any student for whom Tuition and Fees are delinquent, until tuition and fees are paid in full.
- F. Mesquite ISD shall be entitled to reimbursement for all collection costs associated with collecting delinquent accounts, including any court costs and attorney's fees.

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### III. Mesquite ISD Authority

Mesquite ISD reserves the following rights:

- A. To require the immediate withdrawal of any student whose presence is considered detrimental to either the student's or the Pre-Kindergarten Program's best interest or who the Pre-Kindergarten Program determines is not benefiting from or adjusting to the Pre-Kindergarten Program;
- B. Mesquite ISD reserves the right to reject, for any reason, an enrollment application in the Pre-Kindergarten Program for any subsequent year;
- C. To immediately suspend or dismiss any child from the Pre-Kindergarten Program if the faculty or administration of the Pre-Kindergarten Program or Mesquite ISD determines educational and/or special education services cannot be provided by the Pre-Kindergarten Program; and
- D. To immediately suspend or dismiss any child whose parents fail to comply with the rules and/or procedures of the Pre-Kindergarten Program and/or the provisions of this Agreement.

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### IV. Parent Acknowledgments

Registration will be on a first-come, first-serve basis. Mesquite ISD Employees who are district residents and district residents will have the first option to enroll. Remaining openings will be given to non-district employees on a first-come, first-serve basis. Completed enrollment packets will be stamped with the date of receipt. (District residents must provide either a current utility bill or lease agreement with name and address for verification. Phone bills will not be accepted.) Incomplete enrollment packets will not be eligible to be considered for enrollment.



- A. The Parent acknowledges that the Pre-Kindergarten Program is solely a self-funded tuition-based program, which is not supported by state or school district funds. **TIMELY PAYMENT OF TUITION AND FEES IS, THEREFORE, A REQUIREMENT FOR ATTENDANCE.**
- B. The Parent agrees that if the Pre-Kindergarten Program is not deemed appropriate for the student's ability and needs, Mesquite ISD may require the student's withdrawal from the Pre-Kindergarten Program.
- C. The Parent agrees to provide all transportation to and from the Pre-Kindergarten Program for the student.
- D. Mesquite ISD is not considered a daycare establishment. It considers the Pre-Kindergarten program to be an integral part of the pre-K through grade 12 educational programming. Because the number of openings is limited in the Pre-Kindergarten Program, it is an expectation for parents to have their child arrive to school on time daily. This will avoid disruptions for the classroom. We want your child's teacher to have the best opportunity to maximize the learning environment.
- E. If you know your child is going to be absent for an extended time, please contact the school office.
- F. The Parent acknowledges that Mesquite ISD may deny access to any child believed to be suffering from an illness which could endanger the health of other students and/or faculty, including, but not limited to, communicable diseases, fever, flu, chicken pox, etc.
- G. The Parent acknowledges that the Pre-Kindergarten Program is not a special education program under the Individuals with Disabilities Education Act ("IDEA") and that any Pre-Kindergarten student who is eligible for special education services under the IDEA may be served through other placements in early childhood programs.

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### V. Termination

A. It is agreed that enrollment of the Student, as specified in this Agreement, may be cancelled by the Parent, without penalty (except forfeiture of the \$200 deposit and the remainder of the month's Tuition and Fees) with ten (10) days written notice. However, if a Student is withdrawn or removed by either the Parent or by Mesquite ISD from the Pre-Kindergarten Program during any calendar month, the Parent is not entitled to any refund of tuition and fees already paid.

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### VI. Miscellaneous

- A. The Parent acknowledges that this Agreement represents the complete agreement between the parties, and that this Agreement supersedes any prior agreement(s), promise(s), or representation(s), either written or oral.
- B. Where appropriate, plural terms include singular and pronouns of one gender include both genders.
- C. This Agreement is fully performable in Dallas County, Texas. Exclusive jurisdiction and venue for any legal proceeding under this Agreement shall be in state district court in Dallas, County, Texas.

County, Texas.				
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Is parent a Mesquite ISD district re	esident?	Yes	☐ No	
If yes, you must provide a current address for district verification.	utility bill or mortgage	or lease agreement with	name and	
For Mesquite ISD Employee Parents	ONLY			
Employee Name:	Campus/I	Facility:		
Mesquite ISD district employees will be required to utilize payroll deduction system, unless the district employee has court papers proving that an ex-spouse is responsible for payment. Employee must provide a copy of employee ID badge for verification.				
Person financially responsible for pay	Person financially responsible for paying tuition:			
Relationship to student:				
Please read the entire contract and for provided below. This document is a contract and for accordance with the laws of the stat of the st	contract which shall be to of Texas.  pplication is true and contains on the application my child may be without	e interpreted and enforce orrect. I understand that on/contract. If investigation drawn from the program.	ed in	
Parent(s) Name:				



Date

Parent/Legal Guardian's Signature

# PAYROLL DEDUCTION FORM

Employee Name:	Employee ID:		
Student Name:			
I agree that the Pre-Kindergarten Program tuition amount will be regularly deducted from my Mesquite ISD paycheck from September 2025 through May 2026.			
iss payerical from september 2023 timough may 2020.			
Parent/Legal Guardian's Signature	Date		

