

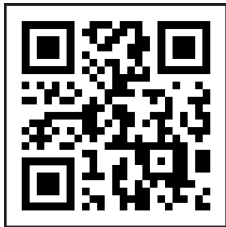


# Scenic Middle School

1955 Scenic Avenue  
Central Point, OR 97502

541-494-6400 – Main Office  
541-494-6407 – Student Office & Attendance

Principal – Rachel Allred  
Vice Principal –  
Dean of Students/Athletic Director – Jay Campbell  
Counselor – Jennifer Canfield  
Counselor/Dean – Jaycee Turner



Scenic Website



Parent Square



CPSD Website

## TABLE OF CONTENTS

GENERAL INFORMATION		STUDENT CODE OF CONDUCT	
Contact Us	3	Dress Code	10
School Hours & Visitors	3	Transportation Conduct	11
Video Surveillance	3	Student & Behavior Supports	11
Message from the Principal	4	Classroom & Campus Conduct	12
Legacy, Vision, Mission Statement	4	Affectionate Conduct	13
Bell Schedules	5	Disciplinary Action & Due Process	13
Attendance Policies and Procedures	6-7	Weapons in Schools	14
Change of Address/ Withdrawal	7	Harassment, Intimidation, Bullying	14
Medicine at School	7	Retaliation	14
Emergency Procedures	7	Student Reporting	15
Homework Philosophy & Grades	7-8	Hate Based Harassment	16
Student Recognition	8	Investigations & Searches	16
Visiting Teacher Policy	9	Classroom Complaints	16
Academic Integrity & AI Policies	9	Parental Notification and Consent	17
Meal Procedures	9	NonDiscrimination Statement	17
Lockers & PE Lockers	9-10	Discipline Matrix	18
Personal Electronics, Bikes, Skateboards	10	Student Technology Use Guidelines	19

## CONTACT US

**Attendance** 541-494-6407

*Please state full name, date of absence, reason. For attendance policies, see page 7.*

**Main Office** 541-494-6400

*Used for student registration, payment of fees, purchasing items, meeting with administrators. Main office hours: 8:00 - 4:00*

**Student Office** 541-494-6407

*Used for attendance issues, lost and found, meeting with counselors/ deans, locker problems, bus passes, or any other student related matter. Student office hours: 8:35- 3:45*

**Athletics** 541-494-6407

**Registrar/ Scheduling** 541-494-6411

**Para en Espanol** 541-494-6435

**Teachers** *Teacher emails can be accessed through the ParentSquare app. Please allow up to 24 hours for a response, as teachers are actively engaged in instruction during the school day and may have meetings before and after school.*

## PREFACE

The material covered within this student handbook is intended as a method of communicating to students and parents regarding general district information, rules, and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation, or collective bargaining agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation, or collective bargaining agreement. Board policies are available on the district website at [district6.org](http://district6.org) . Any information contained in this student handbook is subject to unilateral revision or elimination from time to time with or without notice.

## SCHOOL HOURS

School starts at 8:45 a.m. and ends at 3:25 p.m. for all students. Please note there is no campus supervision until 8:20 a.m. and on Wednesday 9:20 a.m.. The cafeteria opens for breakfast at 8:00 am. Students must immediately leave campus by 3:45 p.m. unless involved in a supervised activity.

## VIDEO SURVEILLANCE

Scenic Middle School is under constant and thorough video surveillance. Video cameras are placed in areas that present safety and/or security risks to students, staff, or property.

## CAMPUS VISITORS

Please ring the doorbell at the far left gate, closest to the main office. The gate will unlock and grant you access. All adult visitors are asked to report to the main office or student office as soon as they arrive on

campus. Visitors may visit in the building and classrooms **only with the prior arrangement & permission of the administration. The school reserves the right to deny visitors at any time.** A name tag will be issued and is to be visibly worn during the visit. Parents who wish to visit their child during lunch will be provided a private place on campus in which to do so. Students are not allowed to bring other student visitors to school.

## PRINCIPAL'S MESSAGE

Middle school is an exciting and entertaining time in the lives of young people. Over their three years at Scenic students will be provided many opportunities to grow and mature. It is a time when students learn that increased freedom also demands great responsibility. Students will gain independence and learn to take ownership of their behavior and learning. Most of all, it is a time for students to focus their energy in positive ways so that learning is relevant and fun!

Success in life is a result of consistent and disciplined decisions we make to learn, grow, and take full advantage of every opportunity that comes our way. As a staff we hope to instill a "Growth Mindset" in our students. Having a "Growth Mindset" means that a person believes that he or she can learn and develop in all areas of their life. They work hard because they do not believe that there is anything they can't learn or do. Some people say "I can't" but people with a Growth Mindset say "I can't...yet." Some advice from the Principal: consistently demonstrate great effort, be creative, think out-of-the-box, don't be afraid to ask for help, assert yourself as a leader, help your neighbor, and most importantly, attend school daily.

As you all move toward adulthood you are the ones who will determine your path to success. Find your passions, have a dream, and start making plans that will lead toward achieving your goals. In today's world that plan must include being successful in school. Tap into all of the resources available to you. Your family, friends, teachers, coaches, and mentors are all here to support you. We hope that your time at Scenic will be the best three years of your life...yet.

Sincerely,



Rachel Allred

Principal

## SCHOOL LEGACY

Scenic Middle School first opened its doors to 7th and 8th grade students in April 1968 and in September 1968 a three year junior high program began. The 1991-92 school year was the first year as a middle school.

## VISION STATEMENT

Scenic Middle School is a safe, positive, and engaging learning environment where staff, students, and parents work together to support and inspire students to become well-rounded and successful life-long learners.

## MISSION STATEMENT

Our mission is to provide a safe, respectful, and highly engaging learning environment in which all students are appropriately challenged while receiving an equally high level of support and encouragement. By fostering a "Growth Mindset" we believe all students will successfully work toward meeting their full academic and social potential, and be well prepared for high school and beyond.

## SCENIC BELL SCHEDULES

Mon., Tues., Thurs., Fri		
Homeroom	8:45	9:15
<i>1</i>	9:19	10:08
<i>2</i>	10:12	11:01
<i>3</i> 6th Lunch	11:05	11:54
<i>4</i> 7th Lunch	11:58	12:47
<i>5</i> 8th Lunch	12:51	1:40
<i>6</i>	1:44	2:33
<i>7</i>	2:37	3:25

Wednesday-Late Start		
<i>1</i>	9:45	10:34
<i>2</i>	10:38	11:22
<i>3</i> 6th Lunch	11:26	12:11
<i>4</i> 7th Lunch	12:15	1:00
<i>5</i> 8th Lunch	1:04	1:49
<i>6</i>	1:53	2:37
<i>7</i>	2:41	3:25

# ATTENDANCE POLICIES AND PROCEDURES

The State of Oregon expects students to be in attendance 92% of scheduled school days. Consistent student attendance is a vital element of academic success. Academic failure, anxiety and frustration are associated with irregular attendance. Central Point School District 6 follows the compulsory school attendance laws established by the state of Oregon: all students ages 5 - 18 are required to attend school on a full time regular basis once you enroll in a public school. It is the responsibility of the legal guardian to encourage their student's attendance. A legal guardian who is not supervising their student by requiring school attendance may be in violation of Oregon Revised Statute 163.577. Missing Just 2 Days of School Every Month Directly Affects Your Child.

## EXCUSED ABSENCES

When students are absent from school the parent/guardian is expected to call and report the absence or send a note prior to the absence. Please call the Student Office at 541-494-6407. Extended absences 3 days or more due to illness require a physician's note to verify the absence. The excuse must state the full name, the date of absence, the reason and be signed by a parent or guardian. According to ORS 399.010 - 339.090 the only excused reasons are: 1. illness 2. family emergency less than 3 consecutive days 3. medical / mental health appointment 4. school sponsored activity.

Any work the student missed during their absence must be made up to receive credit. Students should reach out to teachers directly and use homeroom time to retrieve missing work. Homework packet requests arranged through the student office will only be honored if a student is gone three or more consecutive days and the request is made in advance.

## EXTENDED ABSENCES AND TRIPS

**Medical:** If the student is going to be absent for many consecutive days due to a medical circumstance, please provide documentation and notice to Scenic as soon as possible. The school will work collaboratively with the family, care providers, and treatment facilities to continue the student's education when possible and is determined on a case by case basis.

**Pre-Arranged Absence Fewer than 10 days:** If a student plans to be absent from school, he must bring a note or have parents notify the school before leaving. The student will be responsible to reach out to teachers to get assignments and homework. The student will be re enrolled upon return.

**Extended trip/ vacation/ other:** When the absence will exceed 10 consecutive days, the school must deactivate the student on the day of the first absence. At that point, the student is not an enrolled student in D6 and assignments will not be given or graded. Because the student is not enrolled at Scenic, we will not be providing or grading homework under those circumstances. The students' grades are assigned on the withdrawal date. If the student returns, they are re-enrolled and resume the academic responsibilities at that point.

**10 Day Drop:** Oregon State Law requires that we withdraw students who miss ten consecutive days of school.

## TARDY TO CLASS

Tardies accumulate per quarter/ per class. 1st tardy offense = conference with the teacher. 2nd offense = parent contact. 3rd offense = 15 min of lunch detention. **The 4th tardy and beyond per quarter will be subject to a referral & progressive disciplinary action.**

## ATTEND TO PLAY OR PERFORM

Students must be in attendance at least half a day at school if they wish to practice, play or participate in any activity, performance or athletic game. Students must attend all day to participate in a school dance.

## LEAVING SCHOOL DURING THE DAY

Our check out policy requires that all students are to be picked up in the main or student office. All students must have an off-campus pass issued by the Student Office to leave school during the day for any reason. This permission will be given if they have a written note or phone call from the parent/guardian or personal contact has been made with the school. Please allow 15-20 minutes from the time of the request for us to properly check your student out of class and school. Allow 30 minutes if they are in PE class.

## HALL PASSES/ CAMPUS KEYS/ CLOSED CAMPUS

It is the students' responsibility to have a **campus key or hall pass** whenever they are not in their assigned room or area. A student should never leave a class without one. If a student is found wandering around without a campus key or hall pass, disciplinary action may be taken. Students are expected to stay within the boundaries of our campus and are not allowed to leave campus after their arrival on school grounds unless they have a pass issued by the student office. Violations of this closed campus rule will result in disciplinary action.

## LOST AND FOUND

All unclaimed articles of clothing will be removed from campus monthly. It is highly recommended that clothing be marked or labeled for easy identification. Found items should be immediately turned into the student office.

## CHANGE OF ADDRESS / WITHDRAWAL

All changes of address, telephone or emergency numbers must be reported to the registrar (541-494-6411) as soon as possible. If moving, parents must contact the registrar prior to the date that the student will be checking out of Scenic. Check-out sheets must be completed and returned to the Student Office.

## IMMUNIZATION, VISION & DENTAL SCREENING

Students who are not in compliance with Oregon's immunization statutes and rules may be excluded from school until they meet the necessary requirements. Parents or guardians will be notified of the reason for exclusion and the steps needed to resolve the issue. This policy ensures that Scenic Middle School adheres to state laws while maintaining a safe and healthy environment for all students.

## MEDICINE AT SCHOOL

If your student requires medication at school, please visit or call the main office and complete the proper paperwork. Written instructions of the physician are required for the school to administer prescription medication. Such instructions must include the following information: name of the student, name of the medication, dosage, method of administration, frequency of administration and any other special instructions. A prescription label prepared by a pharmacist at the direction of a physician, physician assistant or nurse practitioner meets the requirements for written instructions from the physician, if the information above is included.

All medication to be administered by the district is to be brought to school by the parent in its original container. Medication not picked up by the parent within [five] school days of the end of the medication period or at the end of the school year, whichever occurs first, will be disposed of by the district.

In situations when a licensed healthcare professional is not immediately available, designated trained staff may administer to students, by means of injection, epinephrine, glucagon or other medications as prescribed and allowed by Oregon law (OAR 851-047-0030). A process shall be established by which, upon parent written request, a backup prescribed auto injectable epinephrine be kept at a reasonable, secured location in the main office.

## EMERGENCY PROCEDURES

Maintaining a safe school environment is a priority of Scenic and CPSD 6. Many factors are critical to securing the safety and well-being of students during school hours and at school-sponsored activities. District staff collaborate with community partners to review and enhance district practices - and to provide training to staff and students in routine safety measures as well as emergency preparedness. In all emergency situations, including emergency drills (Fire/ Earthquake/ ALICE/ Lockdown) students will follow the direction of the teacher or staff member in charge. Our main notification system in the event of an emergency is ParentSquare. For help using, downloading, and signing into this app, please visit the district website or call Scenic's main office at 541-494-6400.

## HOMEWORK PHILOSOPHY

Homework or independent practice is an important part of learning at Scenic Middle School. Most of the time students have the

opportunity to use class time for this work but occasionally teachers will assign homework in academic classes (language arts, math, social studies, science & health). Teachers will issue a homework policy directly related to their subject area at the beginning of the school year. In most cases homework is graded, recorded, and may reflect a significant part of the student's grade. The completion of homework demands organization, attention to directions, and a desire to succeed in school. Parents should help by providing a quiet place for students to study, but the responsibility for completing homework rests with the student. Completed homework must be turned in on time to receive full credit and daily progress should be made on long-term assignments. Homework is an extension of the classroom and important training for life.

The Library opens at 8:20 a.m. on most days and 9:20 on late start Wednesdays. Individual arrangements can be made ahead of time with Scenic teachers to meet with students before or after school for individual help with classroom assignments—please contact teachers directly.

## **GRADES/ SYNERGY PARENTVUE**

The school year at Scenic is broken into four quarters. At the end of each 9-week quarter we upload report cards into Synergy.

Synergy ParentVUE is a web-based program that allows you to check your student's grades, attendance, and schedule. You can connect via email with your student's teachers. You will be supplied with an access code for your student at registration. We recommend students and parents frequently access ParentVUE and StudentVUE to stay current on assignments and grades. There is a very useful app that you can download on your phone that provides easy and quick access to these useful tools. Your student knows how to login to StudentVUE and should be able to show you their grades and missing assignments when asked.

Grading policies, procedures, and expectations are determined by individual teachers and may vary by subject or course. Each teacher establishes their own criteria for assessments, homework, participation, and overall grading, in alignment with school and district guidelines. Teachers will communicate their grading policies to students and parents at the beginning of the school year or quarter. If you have questions about a specific class's grading practices, we encourage you to reach out directly to the teacher for clarification.

## **STUDENT RECOGNITION**

Students are recognized for their achievements in many ways at Scenic. We would like every student to excel in some way and be honored in one or more of the ways listed below. If students set high goals for themselves, at some point they will undoubtedly experience the pride of being recognized in one of these ways.

**NATIONAL JUNIOR HONOR SOCIETY** - The Scenic National Junior Honor Society is an affiliate of the national organization and operates within its guidelines. Seventh and eighth graders who have attended Scenic at least one half year and have a 3.5 accumulated GPA are considered for membership.

**HONOR ROLL** - Students who achieve a GPA of 3.5 or higher during any given quarter will have their names placed on the Honor Roll.

**SPARTAN WAY AWARDS** - These students are nominated by their team for demonstration of the Spartan Way traits: kindness, hard work and growth mindset.

Students are recognized at **HONORS NIGHT** as follows:

**ACADEMIC EXCELLENCE** - 4.0 GPA **ACADEMIC HONORS** - 3.5 - 3.9 GPA

**PERFECT ATTENDANCE** - Students must be enrolled the entire year. They must be here every day with 3 or fewer tardies.

**CITIZENSHIP** - Is given to students who demonstrate politeness, kindness and a positive attitude in all situations. Their exemplary behavior is appreciated.

**SOLID AS A ROCK** - Award winners represent students who demonstrate the Character Traits of District #6: Respect, Responsibility, Accountability, Integrity and Honesty, Self-esteem, Loyalty, Work Ethic, Social Responsibility, Empathy, Self-Motivation and Self-Restraint.



**PRINCIPAL'S AWARD** - 8th grade students who have achieved a 4.0 GPA for the first eleven quarters of middle school.

**ROTARY STUDENT OF THE YEAR** – The student is chosen by 8th grade teachers and represents a student who is outstanding academically, a good citizen, a leader among their peers and who participates in a wide variety of activities in and out of school.

**GROWTH MINDSET AWARD** - Stanford Psychologist Carol Dweck found that students succeed the most when they have a "Growth Mindset." Students who have a growth mindset understand that intelligence can be developed. They **work hard** to learn more because they believe their talents can be developed through hard work, good strategies, and input from others. Students with a "Growth Mindset" tend to achieve more than those with a more fixed mindset (those who believe their talents are innate gifts).

## **VISITING TEACHER POLICY**

Scenic students will: 1. Be polite and courteous to the visiting teacher. 2. Treat the visiting teacher with the same respect as a classroom teacher. 3. Follow all classroom and school rules while being instructed by the visiting teacher. Failure to abide by the above policy will result in disciplinary action.

## **ACADEMIC INTEGRITY POLICY**

Students are expected to put forth their best effort on tests and assignments. Assisting others is prohibited when it would constitute academic dishonesty. Academic dishonesty includes, but is not limited to, using or sharing prohibited study aides or other written materials on tests and assignments; sharing, collaborating, or communicating with others on tests or assignments, before or during tests or assignments, in violation of directions by the class instructor; and knowingly sharing false information or knowingly misleading another to reach a false answer or conclusion. Violation of the policy may result in discipline as deemed appropriate by the instructor or administration, based on the nature and seriousness of the offense.

## **AI POLICY**

Scenic believes that artificial intelligence is a useful tool, but also recognizes that generative artificial intelligence involves risk, including input and output, bias, and inaccuracies. As such, it is critical that staff and student use is conducted responsibly. Teachers may use generative artificial intelligence as part of instruction to further course objectives. Only applications approved by the district will be allowed to be used as part of the class. All Terms of Use will be followed, along with any additional rules established by the district or the teacher. Students are not allowed to share logins or passwords. Failure to follow these rules may result in incomplete credit or disciplinary action.

## **MEAL PROCEDURES**

All D6 schools qualify for the Community Eligibility Provision which allows all students to eat breakfast and lunch for free. There is no need to apply for meal benefits, all students will be served a free breakfast and lunch daily. Second meals or second entrees are charged at \$2/ breakfast and \$2.90/ lunch. .The Cafeteria is open at 8:00 a.m. for breakfast. Meals (breakfast and lunch) are free to all students. Monthly meal menus can be found on our Scenic website. Failure to abide by the rules of the cafeteria and lunch areas will result in assignment of clean up and/or a referral. Please observe the following rules for our cafeteria: students are to buy and eat only their own food, do not give or take cuts in line, keep voice volume low, and clean up after themselves. Students are not allowed to wear their hoods within the cafeteria. Students may be asked to leave the cafeteria when they are finished eating. Students may access the track, blacktop, library, courtyard and/or gym (depending on weather) during lunch, but must remain in supervised areas. There is no access to lockers, hallways, or classrooms during this time without prior approval.

## **LOCKERS**

All students will be given individual lockers or assigned with another student. Once assigned to a locker, they are to remain in that locker. **No other student should know the locker combination or use that locker.** Students may lose the privilege of a locker if they are found abusing their lockers. It is the student's responsibility to keep their locker clean, orderly and locked at all times. The

lockers are not theft proof and consequently any valuables that must be brought to school should be left in the Student Office or with a teacher.

Problems with lockers should be reported to the Student Office. The school is not responsible for lost or stolen personal property. All lockers are on loan and are subject to inspection at any time by the school administration. There should be NO expectations of privacy where lockers are concerned. Backpacks are to remain in lockers during school hours and are not permitted in classrooms.

## P.E. LOCKERS

Students will be issued a P.E. lock and wire basket during their first P.E. period. **No other student should know the combination or use that locker.** Students are responsible for their own personal belongings including their P.E. uniform. Any valuables that must be brought to P.E. should be left with a teacher. Should a student lose their lock, they will be charged for it and issued a new lock. If the student's original lock is found, money will be refunded. Problems with any locks should be reported to the P.E. Teacher. All P.E. clothing should be marked with the student's first and last name.

## PERSONAL ELECTRONICS

**Cell phones, smart watches and other electronic devices must be turned off and out of sight during class time.** Students found in violation of this rule may have their phone, watch or electronic device confiscated by the instructor and referred to the dean. We strongly recommend that personal items (iPad, Tablets, cell phones, handheld gaming devices, and especially **airpods**) be left at home. The school will not accept responsibility for any theft or damage to items of this type. Students may be allowed to use and possess personal communication devices on district property and at school-sponsored activities provided such devices are not used in any manner that may disrupt the learning environment, school-sponsored activities or violate Board policies, administrative regulations, school or classroom rules, state and federal law. **All cell phone use is banned in locker rooms and restrooms.** Taking photos or video of students or staff without their permission and knowledge is not allowed and will result in a disciplinary referral.

## BICYCLES/SKATEBOARDS/ROLLERBLADES

Students are not to ride bicycles, skateboards or rollerblades on campus. Bicycles should be locked up in the designated area between the A and I wings. The school will not accept any responsibility for theft or damage to bicycles, skateboards or rollerblades. Skate shoes (Heelys) are considered rollerblades and should not be used on campus. Locks are not provided but may be brought from home.

## DRESS CODE

Dress and hygiene are the responsibility of students and parents. Clothing, accessories, belongings, and hygiene should not interfere with or disrupt the learning environment. The following guidelines will be followed:

- 1. Clothing, accessories or student belongings (binder, water bottle, backpack, etc.) must not display images, symbols, or language that are obscene, profane, discriminatory, or promote violence, pornography, illegal activity, drugs/alcohol, or hate speech. Additionally, attire that disrupts the learning environment or creates a hostile atmosphere for others is not permitted.**
2. All undergarments should be covered.
3. Shorts need to have a definitive leg, meaning that they have a substantial inseam that must cover private areas and conceal underwear. In this dress code, "private areas" refer to buttocks, breasts/nipples, and crotch areas.
4. Shorts or pants with rips or tears should cover private areas and conceal underwear.
5. No see-through mesh shirts unless a shirt is worn underneath.
6. No tube tops, halter tops, or off the shoulder tops. All tops must have visible shoulder straps or sleeves. No bare midriffs more than 2 inches, or exposed undergarments, including lace bralettes, corsets, lingerie or bustiers.
7. Headwear (hats and hoods) may be worn before school, at lunch, and after school. Hats may be allowed in the classroom per teacher discretion. All headwear, including hoods, must allow the face and ears to be visible. Religious head coverings (e.g., hijabs, yarmulkes, turbans) are always permitted and are not subject to these restrictions. No hoods allowed in the cafeteria.
8. Footwear is required. Slippers are not allowed.

9. Clothing designed to call undue attention or make the wearer conspicuous is inappropriate at school. (For example: trench coats, wallet chains, excessive belt lengths, sagging pants, garter belts, pajama onesies). Full camo outfits or military fatigues are not allowed.
10. Costume accessories, including but not limited to animal tails, ears, dog collars, costume makeup, or other non-functional, non-human adornments, are not permitted during the school day. Spirit days may be an exception to this rule.
11. Gang-related behavior, including symbols, clothing, bandanas, accessories, hand signs, graffiti, whistling, or any form of communication associated with gangs, is strictly prohibited on school grounds and at school-sponsored events. This includes wearing specific colors, styles, or insignias known to be affiliated with gangs, as well as engaging in gestures, drawings, or language that promote gang affiliation. See more under Discipline/ Due Process.
12. Perfume, cologne and body sprays should be used sparingly and sprayed only in a restroom or locker room. Excessive or inappropriate spraying will result in confiscation of the item.

Student dress, grooming, and hygiene should not cause a disruption or act as a safety or health hazard. If a student is wearing something that is deemed inappropriate a parent phone call will be made asking for a parent to bring clothes. If a parent cannot be reached, the student will be asked to wear clothing provided by the student office or their PE clothes.

## TRANSPORTATION CONDUCT

Student safety is our top priority. All students who ride the school bus are required to follow transportation rules established by the State Board of Education, as well as Scenic and District 6 policies. These rules and expectations apply at all times while riding the bus, at bus stops, and during loading and unloading. Bus drivers may also have additional rules specific to their routes that students are expected to follow. Students must behave appropriately on the bus to ensure a safe and respectful environment for all passengers. Inappropriate behavior, including but not limited to bullying, vandalism, excessive noise, or failure to follow the driver's instructions, will result in disciplinary action. Bus citations will be issued for misconduct, and repeated violations may result in temporary or permanent loss of bus riding privileges and additional school disciplinary action.

A bus pass is required if a student is riding a different bus or getting off at a stop other than their designated home stop. Bus passes must be obtained through the student office and require either a parent note or a parent phone call to the office before the end of the school day. Passes will be issued before school or during lunch; due to time constraints, passes cannot be issued at the end of the day.

Students should arrive at the bus stop at least five minutes before the scheduled pickup time. Parents are encouraged to review the expectations with their students to ensure a safe and positive transportation experience.

## STUDENT & BEHAVIOR SUPPORTS



**Community Resources**



**School Counseling**



**Health Services**

At Scenic, we believe that students do well if they can. Misbehavior is a result of a lagging skill, an unmet need or an unsolved problem. We have several interventions in place to help students solve problems and do well.

**Student Wellness Center (SWC):** The Student Wellness Center offers support to students who need intensive goal setting, organization, and/or academic support when a student is struggling to meet the demand in the classroom. The Student Wellness

Specialist will work with the student and their classroom teachers to create a plan of action to assist students in building confidence and gain independence with the goal of increasing academic success.

**Student Office:** The student office is where students will have access to meet with administrators, dean of students, or the school counselors for a variety of school related reasons and/or support services.

**School Counseling:** Our school counselors support students' academic, social, and emotional well-being by providing guidance, coping strategies, and a confidential safe space to navigate challenges. They offer behavior support through individual and group counseling, conflict resolution, and skill-building interventions that promote positive decision-making. By working closely with students, families, and staff, they help create a supportive and inclusive school environment where every student can be successful..

**School Deans:**The deans play a key role in fostering a positive school culture by addressing behavioral concerns, and promoting healthy social-emotional development. They provide behavior support through restorative practices, conflict resolution, and collaboration with teachers and families to ensure a safe learning environment. Their goal is to guide students in making responsible choices while reinforcing our school's expectations and values.

**La Clinica Mental Health Therapy:** In partnership with D6, students can be referred to acute and long-term therapy with licensed mental health therapists. Referrals to La Clinica counseling can be made through the Scenic Middle school counselors, teachers, or a direct phone call to our La Clinica Health Center to request services.

**La Clinica Health Center:** In partnership with D6, students have access to medical, dental and vision services on the Scenic Middle School campus. Appointments with a medical provider or nurse can be made by a parent by calling the La Clinica Health Center directly at 541-494- 6417.

**Spartan 300/ Shout outs/ Spartan Way awards:** We have a variety of recognition and reward systems to recognize how our students are successful or improving.

## CLASSROOM & CAMPUS CONDUCT

The teacher is responsible for classroom management and establishing the rules of conduct in the classroom. Students are expected to accept and respect the authority of the teacher/ staff member in the classroom, on the school premises and at all school activities.

- Students are expected to be in class on time, to have the necessary materials needed for class and to be prepared for class work.
- Students are expected to walk at all times and to refrain from pushing, scuffling and making unnecessary sounds and noises.
- Students are expected to keep the school grounds free from litter by using the trash cans provided. Students are expected to keep the school grounds and buildings nice looking by refraining from kicking, writing on or throwing things against the buildings.
- Students are expected to use the proper walkways and to stay out of the landscaped areas and refrain from picking and/or damaging the flowers, plants and trees. Students are expected to use the benches provided and are not to sit on the chain link around the landscaped areas of the campus.
- Students are expected to use the field and designated areas at designated times for playing ball, frisbee or games of that type and are not to use the amphitheater or hall areas during lunch time.
- Students are expected to conduct themselves properly and are not to be involved in the mischievous use of water, food, rough housing, etc. Students are not to bring squirt guns, water balloons or any other water squirting devices to school. Students are to refrain from spitting.
- Students are not to bring items to school for sale. (Candy, gum, pop, etc.).
- Students shall not have in their possession any item that could be considered a dangerous/deadly weapon or could cause bodily harm. (Firearms, knives, fireworks, laser lights, lighters, etc.). This also includes anything with a blade, including but not limited to: knives of any kind, razors, dermaplaning blades or tools, box cutters, X-Acto knives, utility knives, multi-tools with blades, and scissors with pointed blades. See "Weapons in School" policy below.
- Students are expected to have read the school rules and procedures and follow them.

## AFFECTIONATE STUDENT TO STUDENT CONDUCT

Students are expected to maintain appropriate boundaries with other students while on school grounds and during school-sponsored activities. Acceptable displays of affection are limited to hand-holding only. All other forms of physical affection, including but not limited to kissing, prolonged hugging, cuddling, or any intimate contact, is prohibited. Students should respect each other's personal space and demonstrate behavior that contributes to a focused and respectful learning environment.

## DISCIPLINARY ACTION & DUE PROCESS

All violations of school rules referred to the administration will be dealt with in accordance with school, district and board policy. Students will be held accountable by progressive disciplinary action for repeated violations (see Disciplinary Matrix). Unlawful actions at school may be cited by Central Point Police. Due process rights will be observed in all instances, including the right to appeal the discipline decisions of staff and administrators. Offenses such as vandalism, theft, truancy, fighting, etc., will result in immediate discipline. Suspension or expulsion is in accordance with the Oregon State Administrative Rules, 581-21-050 through 581-21-075.

Students will be subject to discipline including detention, suspension, expulsion and/or referral to law enforcement officials for the following, including but not limited to:

1. Any threat of physical harm to staff or students.
2. Any conduct that substantially disrupts a school function or is likely to do so. Conduct, behavior, and attire which materially and substantially interferes with the educational process, including the use of obscene, suggestive, profane language or gestures advocating disruptive or illegal activity
3. Damage to school or private property, or stealing or attempting to steal school or private property either on the school grounds or during a school activity, function, or school event held off the school grounds.
4. Knowingly possessing dangerous weapons, replicas of weapons, using an object/ hand gesture to mimic a weapon. See "Weapons in School" below.
5. Willful disobedience, insubordination, being disrespectful, open defiance of authority, or the repeated use of profane or obscene language or gestures.
6. Leaving the school grounds after arriving at school without the permission of school authorities is considered skipping. Scenic has a closed campus, which means that once you arrive at school, you are to remain on the school grounds until school is dismissed, unless permission to leave has been obtained.
7. Not attending a scheduled class without a written pass is considered skipping.
8. Defacing of school property by writing or scratching words, symbols or designs on the walls, restroom stalls, lockers, etc.
9. **Gambling:** The act of using coins, rocks, or other objects in activities such as flipping, matching, or wagering, with the intent of gaining money or valuables.
10. **Extortion, blackmail or unlawful coercion:** obtaining money or property by violence or threat of violence or forcing someone to do something against his/her will by force or threat of force, or by threatening to accuse another of a crime.
11. **False fire alarms:** causing the fire alarm to be set off without the permission of authority or need may be cited for disorderly conduct.
12. **Arson:** the intentional setting of fire. Parents and or students will be held financially responsible for damage.
13. **Sexual harassment:** Sexual harassment includes any unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact or communication of a sexual nature. Students being sexually harassed should notify the principal or student office personnel. School administrators will take affirmative steps to stop sexual harassment by students when brought to their attention, including warning, cease and desist document, and suspending or expelling the offending student.
14. **Alcohol, tobacco, drugs, drug paraphernalia & inhalant delivery systems:** State law dictates that there should be no tobacco

products or the use of on school grounds at any time. Use and/or possession of alcohol and/or drugs during school or during any school-sponsored activity will result in immediate disciplinary action and potential notification of the authorities. Student possession, use, sale, distribution including any smoking of any tobacco product, drug, or inhalant delivery system is strictly prohibited. Any form of promotion or advertisement related to any tobacco product or inhalant delivery system is also strictly prohibited. Further offenses will result in more severe disciplinary action. Tobacco "Inhalant delivery system" means a device that can be used to deliver nicotine or cannabinoids in the form of a vapor or aerosol to a person inhaling from the device; or a component of a device or a substance in any form sold for the purpose of being vaporized or aerosolized by a device, whether the component or substance is sold or not sold separately.

15. **Out-of-School Misconduct:** Off campus and outside-of-school-time conduct that violates the District's Student Code of Conduct may also be the basis for discipline if it has the potential to disrupt or impact the safe and efficient operation of the school or interfere with the rights of others. Any use of social media or technology that causes a viable threat to anyone in the school or undermines the authority of any staff members at Scenic may be subject to disciplinary action and or inquiry by law enforcement.

16. **Technology/Network Use:** See page 20

17. **Gangs:** Our school is committed to maintaining a safe and respectful learning environment, free from gang influence or activity. Gang-related behavior, including symbols, clothing, accessories, hand signs, graffiti, whistling, or any form of communication associated with gangs, is strictly prohibited on school grounds and at school-sponsored events. This includes wearing specific colors, styles, or insignias known to be affiliated with gangs, as well as engaging in gestures, drawings, or language that promote gang affiliation. A gang is defined as a group of individuals who associate for the purpose of engaging in criminal, disruptive, or threatening behavior. Gangs often use specific symbols, colors, clothing, hand signs, graffiti, and other forms of communication to identify themselves and their affiliations. The school reserves the right to define gang related activity and will consult with local law enforcement and other agencies. Students found participating in gang-related activity, whether through dress, behavior, or communication, will be subject to disciplinary action, up to and including expulsion and referral to law enforcement.

The student's primary purpose for being at Scenic is to get an education. Anyone who attempts to prevent a student from this will be disciplined. Likewise, any student who disturbs others who are trying to learn will be disciplined. Teachers and staff are in a position of authority throughout the school and on the school grounds or at school activities. Scenic staff have the right and the responsibility to take appropriate action in matters of student discipline no matter where the need for such action arises.

## **WEAPONS IN SCHOOLS**

Weapons and replicas of weapons are forbidden on school property. Weapons shall include, but are not limited to: firearms, knives, metal knuckles, straight razors, explosives, noxious, irritating or poisonous gases, poisons, drugs or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents and patrons. This also includes anything with a blade, including but not limited to: knives of any kind, razors, dermaplaning blades or tools, box cutters, X-Acto knives, utility knives, multi-tools with blades, and scissors with pointed blades.

"Dangerous weapon" means any weapon, device, instrument, material or substance which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury. Any loaded or unloaded firearm or dangerous weapon, or replica, possessed on or about a person while on district property is subject to seizure or forfeiture. Incidents of a student possessing weapons will be reported to the student's parents and may be reported to the police. Appropriate disciplinary and/or legal action will be taken against students who possess weapons and students who assist possession in any way.

Violations of any other provision of this policy or law will result in disciplinary action including, but not limited to, suspension or expulsion.

## **HARASSMENT, INTIMIDATION, BULLYING & RETALIATION**

Harassment, intimidation, bullying, cyberbullying or teen dating violence, by students, staff, or third parties toward students is strictly prohibited and shall not be tolerated in the district. Retaliation against any person who is a victim of, who reports, is thought to have

reported, or files a complaint about an act of harassment, intimidation, bullying, an act of cyberbullying, or teen dating violence, or otherwise participates in an investigation or inquiry is strictly prohibited. A person who engages in retaliatory behavior will be subject to consequences and appropriate remedial action. False charges shall also be regarded as a serious offense and will result in consequences and appropriate remedial action. Students whose behavior is found to be in violation of Board policy JFCF – Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence or Domestic Violence – Student and any accompanying administrative regulations will be subject to consequences and appropriate remedial action which may include discipline, up to and including expulsion. Individuals may also be referred to law enforcement officials.

“Harassment, intimidation, or bullying” means any act that substantially interferes with a student’s educational benefits, opportunities, or performance, that takes place on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation, or at any official school bus stop, that may be based on but not limited to, the protected class of a person, having the effect of:

1. Physically harming a student or damaging a student’s property;
2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property; or
3. Creating a hostile educational environment including interfering with the psychological well-being of the student.

“Protected class” means a group of persons distinguished, or perceived to be distinguished, by race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, familial status, source of income, or disability.

“Cyberbullying” is the use of any electronic communication device to harass, intimidate, or bully.

“Retaliation” means any act of, including but not limited to, harassment, intimidation, bullying, teen dating violence, and acts of cyberbullying toward the victim, a person in response to an actual or apparent reporting of or participation in the investigation of, harassment, intimidation, bullying, teen dating violence, and acts of cyberbullying, or retaliation.

## STUDENT REPORTING

Our school is committed to ensuring a safe and respectful environment for all students. Scenic Middle School follows Oregon law (ORS 339.356) regarding complaints related to bullying, harassment, discrimination, retaliation, violence or bias incidents. All complaints will be handled promptly, fairly, and confidentially to maintain a safe learning environment. Any reports of incidents related to harassment, intimidation, bullying, bias-incidents, teen dating violence, and acts of cyberbullying, or retaliation will be promptly investigated in accordance with the following procedures:

**Step 1: Report** Students are strongly encouraged to report major conflict, harassment, bullying or other concerns to the student office.

- There are “green slips” available in the student office to request a meeting with a dean, counselor or administrator. Students can also fill out a report form (available in the student office) to describe an incident they do not wish to talk about. These forms can also be completed anonymously.
- Links to reporting with Safe Oregon are available on our website or by calling or texting 844-472-3367.
- We respond to and investigate all reports. Therefore, if a student knowingly makes a false report, they waste valuable resources and are subject to disciplinary action.

**Step 2: Investigation** Upon receiving a report, the school will promptly investigate the incident to determine the facts and appropriate response.

- School officials may interview students directly involved, as well as any witnesses. Students may be interviewed without prior parent notification; however, parents/guardians may be contacted depending on the nature and severity of the situation.
- If the investigation confirms that misconduct occurred, the school will take appropriate action in accordance with Oregon law, school board policy, and district guidelines. This may include disciplinary consequences, restorative interventions, or other corrective measures.
- The school will notify the parents/guardians of both the targeted student and the student responsible unless an exception applies (see Board Policy JFCF and ORS 339.356).

**Step 3: Appeal to School Administration**

- If the reporting party is not satisfied with the outcome of the investigation, they may submit a written appeal within **10 working days** of the decision.
- The principal or designee will review the appeal, meet with involved parties if necessary, and provide a written response within **10 working days** of the receipt of the appeal or complaint.

#### Step 4: Appeal to the District

- If the reporting party is still not satisfied, they may submit a written appeal to the district using the complaint form available at [district6.org](http://district6.org).

We encourage students and families to speak up about concerns, and we are committed to addressing reports with fairness, transparency, and care. Documentation related to the incident may be maintained as a part of the student’s education records.

## HATE BASED HARASSMENT

Hate-based harassment includes any conduct, verbal or nonverbal, that targets a person based on race, ethnicity, national origin, religion, gender, gender identity, sexual orientation, disability, or any other protected status in a way that is harmful, intimidating, or offensive. Such behavior is never excused by intent or claims of joking. Repeated or severe incidents will result in disciplinary action.

Jokes, teasing, or comments that target a person’s race, ethnicity, national origin, gender, gender identity, religion, disability, sexual orientation, or any other protected status—even if intended as humor—are not permitted. If a statement causes harm, the impact matters more than the intent. Students will be held accountable for behavior that contributes to a hostile, intimidating, or uncomfortable school environment.

## INVESTIGATIONS & SEARCHES

To maintain a safe and respectful learning environment, the school has the authority to investigate reports of harassment, intimidation, bullying, cyberbullying, or other misconduct. The school may speak with students involved, as well as witnesses, to gather the facts. These conversations are meant to be fair and supportive, ensuring all sides are heard. Students may be interviewed without prior parent notification, although parents may be contacted based on the nature of the situation. Investigations will follow district policies and applicable laws to ensure a thorough and appropriate response.

If a law enforcement official is allowed to question or meet with students during the school day or during periods of extracurricular activities, the principal or designee will be present, when possible. An effort will be made to notify the parent of the situation except as provided below. Parents are advised that when an Oregon Department of Human Services or a law enforcement official is questioning a child whom the investigating agent believes may have been a victim of abuse of a child, the investigator may exclude district personnel from the investigation and may prohibit personnel from contacting parents.

District officials may search the student, their personal property, and property assigned by the district for the student’s use on district property or when the student is under the jurisdiction of the school when there is reasonable suspicion based upon specific and articulated facts to believe that the student personally poses or is in possession of some item that poses an immediate risk or serious harm to the student, school officials and/or others at the school. Searches shall be “reasonable in scope”, that is, the measures used are reasonably related to the objectives of the search, the unique features of the official’s responsibilities, and the area(s) which could contain the item(s) sought and will not be excessively intrusive in light of the age, sex, maturity of the student, and nature of the infraction. Strip searches are prohibited by the district. District officials may seize any item which is evidence of a violation of law, Board policy, administrative regulation, or school rule, or which the possession or use of is prohibited by such law, policy, regulation, or rule.

## PARENT/STUDENT CLASSROOM COMPLAINTS

A student or parent who has a complaint concerning a classroom/teacher issue should first bring the matter to the appropriate teacher. If the outcome is not satisfactory, a conference with the principal can be requested within 3 working days. If the outcome of this conference is not satisfactory, the student or parent may file a written, signed complaint with the superintendent within 5 working days, who will investigate the complaint and render a decision. If the complainant is dissatisfied with the decision of the superintendent, the



complainant may appeal to the Board in care of the superintendent within 10 working days following the receipt of the superintendent's decision. The superintendent will provide the complainant with necessary Board appeal procedures. The complainant may appeal the decision to the Board within 5 working days of receiving the superintendent's decision. The Board may hold a hearing to review the findings and conclusion of the superintendent, to hear the complainant and hear and evaluate such other evidence as it deems appropriate. The complainant shall be informed of the Board's decision within 20 working days from the hearing of the appeal by the Board. The Board's decision is final.

## PARENTAL NOTIFICATION AND CONSENT

Our main mode of communication home is through the ParentSquare app. Help downloading and accessing this app is available on our district website or by visiting or calling the main office. School District #6 shall make a reasonable and diligent effort to keep parents informed and offer means of communication between school officials and parents. It is the parents' responsibility to keep the school informed of changes in personal information, especially contact information and updated phone numbers.

The following items may be used to provide notification and/or obtain consent.

1. Student Registration forms
2. Emergency contact forms
3. Parent/Student Handbooks
4. Field Trip Notices
5. Newsletters
6. School Web Page
7. Parent Mass Emails
8. Emergency Closure Form
9. Radio/television notifications
10. Parent Square communication app
11. Auto dialer and voice message system

## NONDISCRIMINATION STATEMENT

Central Point School District is committed to providing an environment free from discrimination and harassment. The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings. Telephone access numbers for hearing and/or visually impaired individuals: <http://www.oregonrelay.com/tty>

Use the QR codes for the CPSD Website to access: [Nondiscrimination Policy](#) & [Sexual Harassment Policy](#)

If you or anyone you know has experienced sexual assault or harassment, you may seek assistance through local law enforcement or through one of the district/school Title IX coordinators. The Central Point School District Title IX Coordinator is Tom Rambo and can be reached at 541.494.6232 or [Tom.Rambo@District6.org](mailto:Tom.Rambo@District6.org).

Sexual conduct, harassment or Title IX issue:

Tom Rambo- Director of Human Resources [tom.rambo@district6.org](mailto:tom.rambo@district6.org) - (541) 494-6232

To report a Civil Rights violation:

Tom Rambo- Director of Human Resources [tom.rambo@district6.org](mailto:tom.rambo@district6.org) - (541) 494-6232

SPED or Title II- Americans with Disabilities Act:

Ryan Munn- Director of Student Services [ryan.munn@district6.org](mailto:ryan.munn@district6.org) - (541) 494-6231

504, TAG, ELD:

Christine Beck- Director of Education [Christine.beck@district6.org](mailto:Christine.beck@district6.org) - (541) 494-6224



<b>1<sup>ST</sup> TRIMESTER: Minor Referrals</b>	Mini Ref.	1 Day Detention	3 Days Detention	5 Days Detention	In school Susp	1 Day Susp	3 Days Susp	5 Days Susp
3 or more TARDIES								
ROUGH HOUSING								
NO SHOW DETENTION								
* SCHOOL RULES								
<b>2<sup>ND</sup> TRIMESTER: Minor Referrals</b>								
3 or more TARDIES								
ROUGH HOUSING								
NO SHOW DETENTION								
* SCHOOL RULES								
<b>3<sup>RD</sup> TRIMESTER: Minor Referrals</b>								
3 or more TARDIES								
ROUGH HOUSING								
NO SHOW DETENTION								
* SCHOOL RULES								
<b>Annual Major Referrals</b>	Admin Conf	1 Day Detention	3 Days Detention	5 Days Detention	In school Susp	1 Day Susp	3 Days Susp	5 Days Susp
CELL PHONE VIOLATION		RP	PM					
BUS CITATION		RP	PM					
INSUBORDINATION	RP	RP	RP/ PM					
DISORDERLY CONDUCT					RP/PM			
DISRESPECT	RP	RP	RP/ PM					
CLASS DISRUPTION	RP	RP	RP/ PM					
VISITOR TEACHER								
INAPPR LANG/GESTURE	RP	RP/ PM						
SKIPPING CLASS				PM				
SKIPPING/OFF CAMPUS				PM				
FIGHTING							RP	RP
VANDALISM				RP/ PM	RP/PM	RP	RP	RP
THEFT				RP/ PM	RP/PM			
ALCOHOL/DRUGS								PM/RP
FIRE ALARM						PM		
<b>HARASSMENT:</b>								
SEXUAL HARASSMENT								
VERBAL HARASSMENT		RP	RP/ PM	RP/ PM	RP	RP	RP	RP
PHYSICAL HARASSMENT				RP/ PM	RP/ PM	RP	RP	RP
ASSAULT/BATTERY (INJURY)						RP/ PM	RP/ PM	RP
HATE BASED HARASSMENT					RP/ PM	RP/ PM	RP/ PM	RP
CYBER HARASSMENT		RP/ PM	RP/ PM	RP/ PM	RP/ PM	RP/ PM	RP/ PM	RP
FORGERY				PM/RP	PM/RP			
CHEATING			PM/RP	PM/RP				
TECHNOLOGY/NETWORK VIOLATION			PM	PM				
OTHER:								

**PM=Parent Meeting      RP=Restorative Practices**

**\*SCHOOL RULES:** examples include inappropriate dress, spitting, crossing yellow lines, littering, minor classroom disruptions.

**For minor classroom disruptions:** 1) Verbal Warning 2) Mini-Referral 3) Call home 4) Becomes a Major Referral

Discipline Matrix provides a general guideline for student incidents. Some incidents may have variables that could include lesser or more responses.



# Scenic Middle School

## Student Technology Use Guidelines



This document explains all of Scenic Middle School’s expectations regarding students’ appropriate use of school computers and devices, school Internet including Wi-Fi, and all personal devices used at school.

*When using school technology, students will be good digital citizens and be **SAFE, RESPECTFUL, and RESPONSIBLE** by following the below criteria.*

<ul style="list-style-type: none"> <li>• I will use the Internet to access <b>school appropriate content</b> and learning activities</li> <li>• I will use good manners and appropriate language at all times. I will <b>avoid any negative interactions</b> with anyone when using any device.</li> <li>• Inside or outside of school I will avoid any interactions on social media or when using technology that could lead to <b>anyone at Scenic feeling unsafe or undermine the school or its staff from maintaining safety and order.</b></li> <li>• I will use Wi-Fi on my personal devices only during lunch or passing periods unless directed by a teacher to do so <b>in class.</b></li> <li>• I understand that all my use of the school’s network is <b>monitored</b> and that my activity on school internet and Wi-Fi is <b>filtered for content.</b></li> <li>• I will <b>show respect</b> for all hardware and software that I use. I understand that if I damage or destroy school property as a result of improper use or carelessness that my parents may be subject to charges.</li> <li>• I will avoid looking at or using anyone else's work without their permission.</li> </ul>	<ul style="list-style-type: none"> <li>• I will <b>not share</b> personal information about myself or anyone else on the internet. This includes name, address, and phone number. I will keep my <b>passwords private.</b></li> <li>• I will not take photographs or record video or audio of anyone without their permission. This includes Scenic staff and students.</li> <li>• I will not send anything over the internet about someone, or send anything that belongs to someone else without his or her permission. This includes photos, videos, homework, etc.</li> <li>• If I do not know how to use any or part of the computer system, I will ask for help.</li> <li>• I will not attempt to change any settings on any devices without permission from the teacher or other staff member.</li> <li>• I will not use my phone or any other device to film any situation that violates any school rules for example: verbal harassment, physical harassment, sexual harassment, assault, fighting, or any other misconduct that is unlawful or against Scenic’s policies.</li> <li>• I will not have any of my devices out or in use in any restroom or locker room.</li> </ul>
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**Student**

I understand these rules and promise to follow them. I understand that violation of these agreements will result in discipline up to and including expulsion from school and/or suspension or removal of system access and related privileges and/or referral to law enforcement officials when appropriate.

**Sponsoring Parent(s)**

I have reviewed the above Guidelines with my child and he/she understands these rules and promises to follow them. I understand that violation of these agreements will result in discipline up to and including expulsion from school and/or suspension or removal of system access and related privileges and/or referral to law enforcement officials if appropriate.

I also understand that my child could be held accountable for his or her actions inside or outside of school if it creates a safety threat to Scenic Middle School students or staff, and/or if it undermines the school’s authority to maintain safety and order.