

**TUSTIN UNIFIED SCHOOL DISTRICT**  
**2024-25 School Site Council (SSC) Meeting #2**

Tustin High School  
November 12, 2024 & 4:00 PM

**MINUTES**

**SSC Attendance for this meeting included: (number of attendees)**

2	SSC parents/guardians or community members
2	School Staff Certificated/Teachers
1	School Staff Classified
1	Principal

**A quorum must be present in order to conduct business. (Quorum = 50% +1)**

**A quorum of the committee members:**

x	Has been met
	Has not been met

**1. Welcome and Introductions**

**2. Call to Order**

a. Approval of Minutes

The minutes from the last meeting were approved by Jailyne and seconded by Stephanie Cecena as read and/or corrected.

b. Approval of Proposed Agenda

The agenda was approved by Jailyne and seconded by Patty.

**3. Committee Reports**

a. DELAC

- i. Mrs. Hsieh went over committed training and EL Process
- ii. Meeting held on October 17, 2024
- iii. Next ELAC meeting is December 12, 2024

b. WASC (High Schools)

- i. No WASC Report to share, Dr. Bojorquez will review starting next year.

**4. Legal Requirements**

- a. SSC Bylaws (if revisions were requested in Meeting #1)

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- i. Adopt bylaws
- b. Present overview of Student Performance Data on CAASPP and ELPAC
  - i. Dr. Bojorquez shared fun facts for 2024-25, explained declining enrollment and demographics of 23% EL, 16% SpED, 4% Foster Youth, 69% Free & 17% Reduced Lunch and 27% Unduplicated student populations
  - ii.  $\frac{1}{3}$  of student receive student services and Title I funds
  - iii. Have 251 less students this, projected to lose about another 250 student next year
  - iv. Reviewed CAASPP state website assessment results
    - 1. ELA/Math: 64.65% meet or exceed / 24.44% meet or exceed
      - a. Grew from last year in both areas
    - 2. Science: 30.70% meet or exceed
      - a. Showing growth each year
    - 3. ELPAC
      - a. Newcomer Program Committee created, data still being collected - projected of 67% students on campus who have been in the US for 5 years of less
      - b. Students scoring low due to interrupted education
      - c. Past 3 years 273 students have been redesignated, has shown an impact because high scoring EL students no longer taking the ELPAC
      - d. Goal is 32% to score level 4 for proficiency
- c. 2023-24 SPSA Budget Review and Development
  - i. Feedback from committee
  - ii. Dr. Bojorquez explains that SPSA is a public document
  - iii. 3 Goals and 19 action items
    - 1. Example: Algebra 1/ Algebra 2 Trig - Goal for students to pass their classes with C or better, improving attendance and receive additional academic support
    - 2. Intervention Counselor: Griselda working from ACCESS in the county, spanish speaking, foster youth - working close with social worker to target EL pop

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- a. Working close with Hseih and Giebe to help support with attendance
- b. Doesn't have a caseload - her job is to act as intervention support for families and staff, to help student
- 3. Prop 28 - Earmarked funds for VAPA
  - a. Dr. Borjoquez shared proposal for how to use funds, class offered before or after school (\$300,000) which is to supplement our arts programs
  - b. Large portion will be set aside to purchase instruments and supplies, based on VAPA teacher ideas and feedback
    - i. "Stipends" - Woodwind coach, brass coach, low string coach, etc.
    - ii. Larger need for VAPA instructional assistants, this could help free up SpED paraeducators into other classes
    - iii. Have 3 years to allocate and spend funds
      - 1. Approx. 46,000 for 2024-2025 school year
      - 2. 80% on personnel (\$268,000), 20% on supplies (\$68,00)
      - 3. Approx. \$60,000 spent on Band
  - c. Increased amount for guest speaker, from 10,000 to 25,000
    - i. Multiple day speaking engagements based on grade level (April 22nd and 23rd)
    - ii. Working with leadership team during PD day, focusing on supporting students, kindness
    - iii. Non-testing day, juniors will have an assembly
  - d. Motioned Heidi Munoz Seconded by Jalen
- d. Discuss progress and implementation of School Plan for Student Achievement (SPSA) goals
- e. Schoolwide Behavior Plan (SEL/PBIS/Discipline Matrix)

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- i. AP McKinley shared Comprehensive Safe School Plan and trends from 2022-2023 and 2023-2024 school years
- ii. 2023-2024 Enrollment 1880 students
- iii. Saw a reduction in Suspension, ATS, and expulsions in the last two years
- iv. Coming out of COVID there was a huge issue with Attendance, Tardies, and Cuts and the last two years saw a reduction of 14% tardies, 17% cuts (2022-2023)/ 14% tardies, 13% cuts (2023-2024)
- v. THS is on track and comparable to other schools
- vi. Suspensions and ATS 137 down to 119
- vii. PBIS to reward positive behavior
- viii. Minga implementation to also connect student time out of class with class performance, prevented students from meeting to skip class (Block List and VIP Bathroom Escort / No Starbucks)
- ix. Family engagement, visible SRO, making a lot of progress
- x. Areas of improvement: attendance and doing home visits multiple times a week, dramatic decrease in bathroom vandalism
- xi. SART Contracts, mental health, social workers, Tiller Tickets
  - 1. In Depth training, locating supplies on campus, understanding individual resp
  - 2. Implement emergency
- f. Dr. Bojorquez explains the need to have students present, in class, and engaged and using tools
- g. Comprehensive Safe Schools Plan
  - i. Motion to approve the Safe Schools Plan by: Jailyn
  - ii. Motion seconded by: Jason Lee
- h. Components of a Schoolwide Program (TI schools)
- i. Parent Involvement and Education Opportunities (District and School)
  - i. Mrs. Hsieh shared parent involvement opportunities that have had a good turn out
  - ii. First family art night is next Tuesday, November 19 and campus tours allow parents to come tour the school and visit student's classes

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- iii. Goal is to open it to potential students who are interested in our programs, to get a sense of the school and meet potential future teachers
- iv. Cal State Fullerton Campus tour December 4, 2024 open to students and parents (free of charge - paid by Title I funds)

**5. Unfinished Business**

- a.
- b.

**6. New Business**

- a.
- b.

**7. Adjournment**

- a. Motion to adjourn the meeting made by: Hope Croaker
- b. Meeting adjourned at: Jaily (5:14 pm)

**Materials Provided or Presented to SSC members:**

- List of SSC members
- DELAC Report
- WASC Report (High Schools only)
- Copy of Bylaws (if revisions were made in Meeting #1)
- Current Budget Summary Reports for all Categorical programs
- School Plan for Student Achievement (SPSA)
- Schoolwide Behavior Plan
- Comprehensive Safe Schools Plan
- Components of a Schoolwide Program (TI schools)
- Parent Involvement and Education Opportunities (flyers, booklets, etc.)