

## TOWN OF SOUTHAMPTON HEALTH AGENT

The Town of Southampton Board of Health is seeking a Health Agent. Reporting to and working under the direction of the Board of Health, the Health Agent, in accordance with applicable laws and regulations, provides support, direction and office management to the Town's public health operations and the Board of Health, in carrying out its charge to enforce health codes and promote good public health practices.

The position requires a Bachelor of Science degree in public health, sanitary or biological sciences or related field. A master's degree in public health policy is preferred. Additionally, the position requires a minimum of three (3) to five (5) years of experience in a public health program with at least 1 year in an administrative capacity and a minimum of 3 years' experience in food inspections. Candidates with experience in leadership, supervision and public management will be strongly considered.

The following minimum certifications are required or must be obtained within 18 months of employment:

- Registered Sanitarian / Registered Environmental Health Specialist
- Title 5 Inspector
- Soil Evaluator
- ServSafe Certification
- Allergen Awareness Certification
- ICS 100- 400 Certification

The Health Agent must have outstanding communication, customer service and organizational skills. The ideal candidate will have experience working with board members and knowledge of the current principles and practices of public health operations; knowledge of state statutes and local bylaws applicable to the jurisdiction of the Board of Health is preferred.

Position is full time, benefitted, salaried. Regular attendance at scheduled evening board meetings required. Anticipated salary range: \$57,694 – \$65,520, exempt employee at 35 hours per week.

Email cover letter and resume to: Town Administrator, [sszcebak@townofsouthampton.org](mailto:sszcebak@townofsouthampton.org) by May 1<sup>st</sup>.