Actualización de la Información del Estudiante en Aspen

• El primer paso es crear una cuenta en Aspen, haga clic en este enlace para iniciar el proceso

https://ma-barnstable.myfollett.com/aspen-login/?deploymentId=ma-barnstable

	English 🗸
♦ Follet	t Aspen
Barnstable F	Public Schools
Login ID	
Password	
	Trouble logging in?
Log In	Request Account
Log in with Another Provide	er
Privacy II Copyright (<u>Follett So</u> All rights	nformation © 2003-2025 ftware, LLC, s reserved.

• Haga clic aquí si es la PRIMERA VEZ que usa Aspen:

Create Your Aspen Account

<u>Click or tap here</u> if you are new to the district and the system doesn't contain any of your informatic.

Click or tap here to have the account verification email resent.

• Haga clic aquí si ya tiene una cuenta y necesita verificar la dirección de correo electrónico:

Create Your Aspen Account

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<u>Click or tap here</u> if you are new to the district and the system doesn't contain any of your information.

<u>Click or tap here</u> to have the account verification email resent.

• Rellene toda la información personal y de la cuenta y haga clic en Siguiente (Next) y luego en Crear mi cuenta (Create My Account):

Create Your Aspen Account Personal INFORMATION ACCOUNT INFORMATION	Create Your Aspen Account PERSONAL INFORMATION ACCOUNT INFORMATION		
First Name	Primary Email		
8.51	lam/Willightmail.com		
Last Name	Confirm Email		
(internet)	(ynx19405pgmail.com		
Address Line 1	Password Requirements		
22.Addets Read	•••••		
Address Line 2 (Optional)	onal)		
South Yarmouth, NA 82004	••••••		
City	Security Question		
South Parminen +	What is your mother's maiden name?		
State/Province			
564 -	Security Answer		
Postal Code	•••••		
10554	Confirm Security Answer		
Primary Phone	•••••		
TORCY OWNER	Previous Next Close		
Previous Next Close	Create My Account		

• Su cuenta ha sido creada y se ha enviado un correo electrónico de verificación a la dirección de correo electrónico principal que proporcionó.

Creat	e Your Aspen Account			
Account Request Processed! A verification email will be sent to the address you specified. Please click on the confirmation link in the email to verify your address. Once completed, your account will be activated and you'll be able to login using the email and password you just entered.				
	Welcome\! Please verify your Aspen email address 🔎 🔤			
	Aspen Support -aspen-sysadmin@myfollett.com- to me ~			
	Hi Robin Lynn,			
	Thank you for requesting an Aspen account.			
	Your request was submitted using this email address. Please click here to verify your email address and activate your account.			
	If you didn't request an Aspen account, please click here to cancel the request.			
	Thank you, Aspen System Administrator			
Accou	nt Verification			
Verificatio	on completed successfully!			
Your acco	bunt is now active.			
	Close			

• Vuelva a Aspen e inicie sesión con sus nuevos credenciales. Login ID = dirección de correo electrónico y su contraseña es la que acaba de crear.

Actualice la información de su(s) estudiante(s):

• Haga clic en Formularios (Forms) y Nuevo (New) para empezar

1	പ് Home	>	Forms for TestStudent71, TestRW8 -		
[Assignments	>	NAME	ACTIONS	STATUS
ŝ	Attendance	>	Returning Student Registration	New	Not Started
	Classes	>			
(Calendar	>			
	Forms	>			
	New Student	>			

- Siga las instrucciones cuidadosamente. Trabajará a través de las PESTAÑAS que están marcadas en ROJO. Usted no tiene que terminar toda la actualización a la vez, siempre puede volver y terminar su trabajo - sus cambios se guardarán cada vez que haga clic en el botón Guardar y Cerrar (Save and Close) en la parte inferior de la página.
- Si utiliza un dispositivo móvil, como un teléfono o una tablet, las flechas estarán en la parte inferior de la pantalla.



• Pestaña Familia/Contactos (Family/Contacts) - Puede actualizar su propia información y campos limitados de los otros contactos haciendo clic en el signo + para abrir el registro. Si necesita eliminar o actualizar más información - Póngase en contacto directamente con su escuela.

🔂 Home	>	< Forms	¢ (2)
Assignments			
ging Attendance			~ ^
⊟r Classes		STUDENT FAMILY/CONTACTS HEALTH ADDITIONAL INFO DOCUMENTS SUBMIT	
Galendar		Parent / Guardian / Other Contact	
Forms	>	Click on the + to the left of your name to complete your own record(s), then click on the + to the left of the other contact(s) to complete their record(s). Click Add to add any additional contacts for the student.	
A New Student	>	To delete any contacts, please contact your student's school.	
		Only 1 contact per priority	
			Add
		2 - Teal Contant - Teal Contant (- Bedfeen	
		© 4 Balan Manna And	

• Pestaña de Salud (Health) - Por favor actualice TODA la información. Deberá elegir algo o NINGUNA/Sin Afecciones Médicas para informar en las secciones Medicamentos e Historial Médico.

ි	Home	>	< Forms
ß	Assignments	>	
ŝŝ	Attendance	>	
Ē	Classes	>	STUDENT FAMILY/CONTACTS HEALTH ADDITIONAL INFO DOCUMENTS SUBMIT
Ħ	Calendar	>	Medical Providers
Ð	Forms	>	Have there been any changes to the medical providers section?
گ	New Student	>	Select options
			Physician Name
			SP Dr
			Physician phone
			666-666-6666

• Pestaña de Información Adicional (Additional Info) - Por favor, revise el manual y las políticas de uso aceptable si no está familiarizado con el contenido de cualquiera de estos documentos.

ි	Home	>	< Forms
Ø	Assignments		
ŝŝ	Attendance		
Ē	Classes		STUDENT FAMILY/CONTACTS HEALTH ADDITIONAL INFO DOCUMENTS SUBMIT
曲	Calendar		Additional Student Information
Ð	Forms	>	Is this student a military dependent? If so, select type:
å	New Student	>	Not enrolled as Member of a Military family
			Children who ARE eligible for assistance under the Interstate Compact on Educational Opportunity for Military Children: Active duty members of the uniformed services, National Guard and Reserve on active duty orders Members who die on active duty Wethers who die on active duty Veterans who have been severely injured and medically discharged Children who ARE NOT eligible for assistance under the Interstate Compact on Educational Opportunity for Military Children: Inactive members of the National Guard and Reserves

• Pestaña Documentos (Documents) - Añada cualquier documento justificativo.

ි Home	>	< Forms
Assignments	>	
and the second ance	>	
Er Classes	>	STUDENT FAMILY/CONTACTS HEALTH ADDITIONAL INFO
Calendar	>	Documentation
Forms	>	Required Documentation for Returning Students to Barnstable
A New Student	>	If you have changed your physical address and moved out of the town of Barnstable, please complete the school choice application form located here: https://
		If you have recently moved into Barnstable or moved to a different town within Barnstable, families submitting a change of address must demonstrate Barnst. A photo ID is also required. In order to verify residency, the District reserves the right to request additional documents and/or to conduct an investigation if ne Because residency can change for students and their families during the school year, the District may verify residency at any time.
		Please upload only the following document types: pdf, doc, docx, jpg, png
		1. Photo identification of parent/guardian (one of the following)
		Driver's license
		Massachusetts ID card
		Valid government-issued photo ID such as a passport
Forms >	1 Photo ido	ntification of naront/murdian
<u> &</u> New Student >	Click the Add bu	tton to begin uploading your Photo ID documents.
	2. Proof of F	Residency
	Click the Add bu	tton to begin uploading your Proof of Residency documents.
	7 Health D	
	Click the Add bu	SCOTOS tton to begin uploading your Health documents.
		(44)
	4. Legal doo Click the Add bu	cuments such as custody agreements, caregiver affidavits, divorce decrees or restraining/protection orders (notarized translation into English) tton to begin uploading your Legal documents.
		ee

 \circ Recuerde escribir su nombre:

Enter your name to confirm you have read and agree to our Affidavit of Residency. *
Please type your name

• Pestaña Enviar (Submit)- Haga clic en Enviar (Submit)

🔂 Home	,	< Forms Q
🖉 Assignments		
and Attendance		
Classes		STUDENT FANILYCONTACTS HEALTH ADDITIONAL NFO DOCUMENTS SUBMIT
Coloridar		Click each tab and review the information. When all information is accurate and complete, click Submit.
Forma	>	• •
& New Student	>	Required documentation is listed below. If the situations do not apply to you, click Submit.
		If your student takes medication at school, medication consent forms need to be signed by parent and health care provider and be returned to the school(s).
		Proof of protection order/restraining order custody agreement/divorce decree/other legal documentation -you must provide the school with copies of these documents.
		Residency Requirement: Your child must live in the town of Bannstable to attend the Bannstable Public Schools. If your child is no longer living in the town of Bannstable please contact the school.
		<
		Sava & Casa

• Recibirá este mensaje rojo «Por favor, corrija todos los errores del formulario (Please fix all form errors)» si ha omitido algún campo:



• Cuando haya completado la Actualización de Estudiantes recibirá un correo electrónico de Aspen.

------ Forwarded message ------From: <u>aspen-sysadmin@myfollett.com</u> <<u>aspen-sysadmin@myfollett.com</u>> Date: Thu, Feb 27, 2025 at 1:55 PM Subject: Re-Registration form for Test Student SY24, Test BUE received To:

Thank you for completing the Re-Registration form. Once reviewed, any changes will be updated on the student's records in Aspen and you will be notified via email.