



MINUTES

February 2025 Crestview Parent Organization Executive Board Meeting – February 10, 2025; 1:00 pm - 2:00 pm

Location of meeting: Crestview Middle School

In attendance: Christopher B., Principal; Rachel P., President; Stephanie A., Secretary; Minden B., Events & Parent Involvement; Jennider D., Treasurer; Jodi F., Fundraising; Stephanie M. & Jen W. School Support; Lauren H. Vice President.

President - Rachel P.

1. Call to Order

Secretary - Stephanie A.

1. Requested approval of January meeting minutes, CPO approved.

Principal's Update - Dr. Brandriff

1. 2024-2025 School Year Updates
 - a. Literacy growth is good. Focus will be on math improvements for the students.
2. Building Updates
 - a. Amphora is this month as are parent/teacher conferences.
 - b. Unfortunately, some staff have been impacted by family losses this school year.
 - c. Fingerprint costs discussed as parents are needed for 7th grade field trip in the spring.
3. Principal Coffee
 - a. February 27th coffee is upcoming.
 - b. The subject for the meeting is yet to be determined, awaiting teacher suggestions.

Treasurer Report - Jennifer D.

1. Financial Report
 - a. Jen moved the bulk of CPO money into our savings account as a safety precaution in case of debit card/check theft. Please let her know about upcoming expenses so that money can be shifted to checking.
 - b. Reviewed staff event meals budget for upcoming conferences.
 - c. Awaiting to hear how Betsy could use the remaining holiday outreach money.
 - d. Spirit Wear check came in for \$9 along with sales breakdown.
 - e. The dance made a profit of \$158. 280 tickets were sold for the event. We provided 3 tickets to Betsy to use on student tickets.



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Fundraising - Jodi F.

1. Partnering for Success campaign - COMPLETE
2. Spirit Wear Update
 - a. More or less broke even on November sales. (\$9 profit)
 - b. Reviewing options for next year's vendor.
 - c. Awaiting to hear from Chapman if they can fulfill spring orders for incoming 5th graders.
3. Locker insert update - COMPLETE

School Support - Stephanie M. and Jen W.

1. Back to school breakfast - COMPLETE
2. Teacher conference meal update
 - a. Providing soup/sandwich combos for 2/25 conferences. Keeping to a \$2,000 budget.
3. Staff Support - ONGOING
4. Got Your Backpack
 - a. Betsy has \$646 to spend. Awaiting word from Betsy on family needs.
5. Holiday outreach - COMPLETE

VP of Communications/Social Media - Keri D. (absent)

1. Social Media
2. Communications Updates

Events and Parent Involvement - Minden B.

1. Winter Dance - Complete
 - a. Successful event for students.
 - b. 360 pictures went out via Canvas.
 - c. Consider changing name next year, but leave the rest in place.
 - d. Gifts: Thank you gift to Koenig and custodians will be put together.
2. Spring event
 - a. Planning is underway: 2 savory food trucks and Kona Ice truck; Brandriff will check on DJ equipment; looking into games

Closing - Rachel P.

1. Adjournment