



# MINUTES

**January 2025 Crestview Parent Organization Executive Board Meeting – January 9, 2025; 9:00 am-9:45 am**

*Location of meeting: Crestview Middle School*

In attendance: Christopher B., Principal; Rachel P., President; Stephanie A., Secretary; Minden B., Events & Parent Involvement

President - Rachel P.

1. Call to Order

Secretary - Stephanie A.

1. Approved December meeting minutes.

Principal's Update - Dr. Brandriff

1. 2024-2025 School Year Updates
  - a. A shoutout to Stephanie M and Jen W. for their work on staff gift cards!
  - b. Turned focus to the upcoming school dance.

Treasurer Report - Jennifer D. (absent)

1. Financial Report
  - a. See Jen's email for an updated financial report.

Fundraising - Jodi F. (absent)

1. Partnering for Success campaign - COMPLETE
2. Spirit Wear Update
  - a. To be discussed at a later date.
3. Locker insert update - COMPLETE

School Support - Stephanie M. (absent) and Jen W. (absent)

1. Back to school breakfast - COMPLETE
2. Teacher conference meal update - COMPLETE
3. Staff Support - ONGOING
4. Got Your Backpack - No needs at this time.
5. Holiday outreach - COMPLETE

VP of Communications/Social Media - Keri D. (absent)

1. Social Media
2. Communications Updates



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## Events and Parent Involvement - Minden B.

1. Winter Dance planning
  - a. Dance Tickets Sales
    - i. Sales are low due to snow days at approximately 50 tickets.
    - ii. Added January 14th in addition to the 10th for ticket sales at lunch. Stephanie A. and Minden will sell tickets on the 14th. Parent Square message to go out regarding ticket sales.
  - b. The Student Council will be providing the snacks.
  - c. Volunteers
    - i. Short on parent volunteers. 8 parents are signed up currently. Minden will reach back out to the parent volunteer list.
    - ii. Minden will follow up with Lafayette NHS on the number of student volunteers.
  - d. Decorations:
    - i. Sign at Ellisville is maybe due to snow. Backup plan discussed with the red carpet, wall decals, lights.
  - e. Activities:
    - i. DJ will be a school principal.
    - ii. Giveaways: Gift Cards - Rachel has 3 businesses at minimum lined up. Parents also signed up for donations. Spirit Wear hoodies are ready to go.
    - iii. Jolly Jumps and 360 camera are set to go. Students will provide rockwood email for 360 videos.
  - f. Officer is lined up per Dr. Brandriff
  - g. Main Entrance will be used for dance check-in.
    - i. Open 15 minutes prior to the dance.
    - ii. The ticket list for check-in will be sorted by last name.
  - h. Clean Up
    - i. Supplies not cleaned up that evening can be placed on stage or in the hallway.
    - ii. DJ equipment will be handled by Rockwood.

## Closing - Rachel P.

1. Adjournment