

**2024-2025**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Wednesday,**  
**April 2, 2025**

**Meeting Location:**  
**2601 Rosamond Blvd., Rosamond, CA 93560**  
**Closed Session 5:30 p.m., Open Session 7:00 p.m.**

**Board of Trustees**

Mario Gutierrez, President  
Robert Vincelette, Vice President  
Sunni Hepburn, Clerk  
Adrienne Rendon, Member  
Justin Wright, Member  
Adrian Arellano, Student Board Member

**Superintendent**

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, April 2, 2025

Closed Session: 5:30 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,  
Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ TIME: \_\_\_\_\_

- A. Reinstate Expulsion for Student #56-22-23 5:30 p.m.
- B. Claim for Damage to Windshield 03/20/2025 (JR)
- C. Claim for Injury 10/04/2024 (JLC)
- D. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving  
Employee Organization: California School Employee Association / Rosamond Teacher Association
- E. Discussion of Student Matters: Education Code sections 35146 and 48918(c)
- F. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)  
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: \_\_\_\_\_  
TIME

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_  
PREFERENTIAL STUDENT VOTE \_\_\_ TIME: \_\_\_\_\_

IV. Action determined in closed session:

A. Student Petition for Reinstatement #56-22-23

- \_\_\_\_\_ to deny re-instatement
- \_\_\_\_\_ to permit re-instatement
- \_\_\_\_\_ to permit conditional enrollment in a traditional school program or another education program

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

B. Claim for Damage to Windshield 03/20/2025 (JR) – Gutierrez

ACTION

- Approve
- Deny

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

C. Claim for Injury 10/04/2024 (JLC) – Gutierrez

ACTION

- Approve
- Deny

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

**V. Procedural Issues:** A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: \_\_\_\_\_

**B. Roll Call - Members Present:**

\_\_\_\_ Mario Gutierrez, President \_\_\_\_ Robert Vincelette, Vice President \_\_\_\_ Sunni Hepburn, Clerk  
\_\_\_\_ Adrienne Rendon, Member \_\_\_\_ Justin Wright, Member \_\_\_\_ Adrian Arellano, Student Member

C. Approve the agenda

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_\_

Rendon, Wright, Arellano

**VI. Reports and Communications**

INFORMATIONAL

- A. Girls Varsity Basketball Team: *Justin Armstrong*
- B. Classified Employees of the Year: *Leanne Hargus*
- C. RTA report: CSEA report:
- D. Student Board Member: *Adrian Arellano*
- E. CBO Report: *Robert Irving*
- F. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*
- G. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*
- H. Associate Superintendent, Human Resources: *Leanne Hargus*
- I. Superintendent Report: *Barbara Gaines*
- J. Board Member Communications:
- K. Sub-Committee Communications/Updates:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

**VII. Consent items A-P**

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_\_

Rendon, Wright, Arellano

- A. Ratify March EOM \$2,841,164.52
- B. Approve Purchase Orders 250767-250798, Purchase Vouchers 250899-250952
- C. Approve 3K Building Services, Inc. Proposal #03-124766 for TMS Drainage Improvements – \$67,424
- D. Approve Austin Entertainment DJ Services for the RHECC Prom – \$450 Covered by ASB
- E. Approve CENTEGIX Safety Platform – \$287,400
- F. Approve FreezeFlash Photobooth Agreement for the RHECC Prom – \$500 Covered by ASB
- G. Approve Earth Systems Proposal #PAL-25-3-006 Soil Testing WES Pre-K/T-K Classrooms – \$191,955
- H. Approve Donation Valued at \$125 for RHECC Girls’ Basketball Team Prior to State Championship in Sacramento – *Aaron Bender/Guido’s*
- I. Approve Donation Valued at \$125 for RHECC Girls’ Basketball Team Prior to State Championship in Sacramento – *Candice Winn/Coach’s*
- J. Approve RHECC Girls’ Basketball State Championships in Sacramento March 13-14, 2025
- K. Approve RHECC Cadets Tour and Session with the State Senate April 23-24, 2025
- L. Approve RHECC Cadets State Drill Competition in Los Alamitos April 4-6, 2025
- M. Approve AV Fair Association Agreement #SV25-08 RHECC Boys’ Soccer Team Gate Attendants
- N. Approve All It Takes LDTPE Practical Training for TMS Physical Education Teachers April 25, 2025
- O. Approve New Job Description CTE Teacher/Production and Managerial Arts
- P. Approve Earth Systems Proposal for TMS Soil/Materials Testing and Special Inspections – \$63,515

**VIII. General**

**A. Approve the Updated Discipline Matrix – Taylor** ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

**B. Discuss and Approve the Student Personal Device Policy – Wexler** ACTION

- Option 1:** Students must keep their personal devices turned off and in a backpack throughout the school day, including lunch, nutrition, passing periods, and any time the students are on campus. Students are not allowed to use their personal devices while on campus.
- Option 2:** Students must keep their personal devices turned off and, in their backpacks, while in class, but are free to use their personal devices when they are on campus but outside of class.

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

**IX. Curriculum and Instruction**

**A. Accept Quarterly Report (January, February, March 2025) on the Williams Uniform Complaints under Education Code §35186 – Dr. Mendez** ACTION

This information is to be reported publicly to the Board of Trustees. Claims may be filed for reasons such as: insufficient instructional materials, teacher vacancies, and including facility conditions. Filing information is posted in the classrooms.

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano	SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

**X. Business and Operations**

**A. SKUSD’s Sunshine Proposal to RTA dated March 28, 2025 for 2024-2025 – Gaines** INFORMATIONAL

Proposal of Southern Kern Unified School District to the Rosamond Teachers Association/CTA/NEA for the 2024-2025 Collective Bargaining Negotiations.

Recess Business Meeting/**Open** Public Hearing: Time: \_\_\_\_\_

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

Public Hearing Comments:

**Close** Public Hearing/Reconvene into Regular Session: Time: \_\_\_\_\_

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

**B. Approve Change in Contract with Medallion Contracting, Inc. Order No. 07 for the New Cafeteria at Rosamond High Early College Campus #(SKUSD-RHECC-NCB) Total Change of \$34,532.44 – Irving** ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

**C. Approve Change in Contract with Coast Construction Group Order No. 002 for the After-School Program at Rosamond Elementary School (Job #3000.150) Total Change of \$73,483.66 – Irving** ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ PREFERENTIAL STUDENT VOTE ____	

**XI. Personnel Items**

A. Approve the following listed personnel items – *Hargus*

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<b><u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Burnstein, Londre	4/3/2025	S1 \$17.58	Custodian	RHECC	Hire
Gomez, Emily	4/3/2025	S2 \$18.36	ASES Instructor/Classroom Paraeducator	RES	Transfer
Ontiveros, Sadie	4/3/2025	---	Campus Safety Officer	TMS/REHS	Transfer
Tellez Olvera, Magnolia	3/19/2025	---	Campus Safety Officer	REHS/TMS	Transfer
Yohn, Lacey	4/3/2025	S1 \$17.58	SPED Paraeducator/Custodian	RES/RHECC	Transfer
Loera, Laura	4/4/2025	---	Custodian	WES	Resign
Tellez Olvera, Magnolia	3/25/2025	---	Campus Safety Officer	TMS	Resign
Walker, Roxanne	3/27/2025	---	SPED Paraeducator 1:1	WES	Resign
Soriano Gonzalez, Analy	3/13/2025	---	ASES Instructor	TMS	Terminated
Hill-Santander, Andriana	3/6/2025	S6 \$21.76	SPED Paraeducator	RHECC	Salary Correction

<b><u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Tilton, Ethan	4/3/2025	\$1,127.36	Afterschool -Ballroom Dance	TMS	Hire

<b><u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Cabrera, Carolina	4/3/2025	Hire
Downs, Shana	4/3/2025	Hire
Fordham, Sayrah	4/3/2025	Hire
Leffler, Lamara	4/3/2025	Hire
Wong, Nicole	4/3/2025	Hire

**XI. Personnel Items (Continued)**

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Lethgo, Tracy	3/25/2025	\$70/HR	After School Reading Academy	WES	Resign

<b><u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Fortenberry, Servia	04/03/2025	Hire

<b><u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u></b>			
Ernesto Rojas	Larramie Ward	Jared Ward	Marissa Galvan
Sasha Vasquez	Zachary Wagner	Jesus Arias	Rita Gonzalez
Erica Alarcon	Debbie Comejo		

**XII. Adjournment**

**ACTION**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____	
PREFERENTIAL STUDENT VOTE ____ TIME: _____	