Clark County School District #161

NON-CERTIFIED APPLICATION FOR EMPLOYMENT

P.O. Box 237, Dubois, ID 83423

Clark County School District #161 is an equal opportunity employer that encourages applications from all persons regardless of race, religion, sex, age, national origin, or disability.

Position applying for: _____ Date of application: _____

Name: _____ Social Security Number: _____

Permanent Address: _____

Telephone: _____

Home Work Message

Present Position or Employment Status: _____

EDUCATION

Starting with first high school, list in order of attendance, all institutions

Name of Institution City and State	Dates Attended Mo/Yr to Mo/Yr	Credits Earned Sem or Qtr	Degree Earned	Degree Date	Major	Minor
_____						
_____						
_____						
_____						

EMPLOYMENT HISTORY

List your current employer first and continue in reverse chronological order. List all employment for the past 15 years. Use extra copies of page 2 as necessary. May we contact your current employer? _____

Employer: _____

Address: _____

Job Title: _____ Employed from _____ to _____ Salary: _____

Specific Duties: _____

Immediate Supervisor: _____ Phone: _____

Reason for Leaving: _____

Employer: _____

Address: _____

Job Title: _____ Employed from _____ to _____ Salary: _____

Specific Duties: _____

Immediate Supervisor: _____ Phone: _____

Reason for Leaving: _____

Employer: _____

Address: _____

Job Title: _____ Employed from _____ to _____ Salary: _____

Specific Duties: _____

Immediate Supervisor: _____ Phone: _____

Reason for Leaving: _____

Employer: _____

Address: _____

Job Title: _____ Employed from _____ to _____ Salary: _____

Specific Duties: _____

Immediate Supervisor: _____ Phone: _____

Reason for Leaving: _____

Employer: _____

Address: _____

Job Title: _____ Employed from _____ to _____ Salary: _____

Specific Duties: _____

Immediate Supervisor: _____ Phone: _____

Reason for Leaving: _____

Have you ever been convicted of, pled guilty or nolo contendre to, or been granted deferred adjudication for a felony, misdemeanor, (excluding juvenile adjudication), or any lessor crime other than a minor traffic infraction?..... ☐ Yes ☐ No

If yes, list all such offenses and provide date, name of court, and disposition. Omission of information may be considered cause for disqualification from the employment pre-screening process, or result in termination of employment.

_____

_____

Have you ever been disciplined in your employment related to workplace violence?..... ☐ Yes ☐ No

If yes, please explain.

_____

_____

Do you presently use illegal drugs? ..... ☐ Yes ☐ No

Have you ever been employed by Clark County School District #161? ..... ☐ Yes ☐ No

If yes, please provide the following information:

Department _____ Position Title _____

Dates of Employment _____ Reason for Separation _____

Are you related to anyone who is currently employed by Clark County School District #161?..... ☐ Yes ☐ No

If yes, please provide the following information:

Related person's name _____ Department _____

Relationship _____

REFERENCES

Please list people other than immediate supervisors indicated in employment history who can provide information about your work skills.

Name and Position	***Institution/Name of Firm***	***Address, City, State***	***Business Phone***
_____		_____	
_____		_____	
_____		_____	

_____		_____	

I hereby authorize Clark County School District #161 to inquire from any former and current employer (if indicated on page 2), references, credit bureaus, and law enforcement agencies regarding my background, employment, performance, and to confirm the accuracy of the information I have provided in this application. I understand that misrepresentation or omission of information requested is cause for dismissal, and I affirm that the information provided in this application is complete and accurate.

_____ _____

Signature Date