

Procedure - Title I, Part A Parent and Family Engagement

Implementation for Parent and Family Engagement Federal Requirements

For districts with more than one school participating in Title I, Part A: Complete only Section 1. Each participating school must have its own school-level parent and family engagement policy.

For districts with a single school participating in Title I, Part A: Complete Sections 1 and 2.

Steps:

- Choose the sections that best match your district's Title I, Part A profile.
- The components of the ESEA Parent and Family Engagement do not change; only the descriptions or implementation actions do.
- The Parent and Family Engagement policy (both at the district and school levels) must be reviewed annually with parents. Ensure the adoption date is within the past 12 months.
- Tailor the descriptions to accurately represent your district. Address all components clearly in your descriptions to provide sufficient context for implementation.
- If you have more than one participating Title I, Part A school, please remove Section 2.

SECTION 1

The district will support effective parent and family engagement and strengthen student academic achievement through actions that support each element of the federal requirements in ESEA Section 1116 (A-F) and if applicable, Section 1116 (c)(d)(e)(f), as listed, and described below.

- A. Jointly Developed and Parent Input.** Parents and families will have the opportunity to jointly develop and provide input for the Title I, Part A program and policy. The district will involve parents and family members in:
 - The development of 4130 Procedure by establishing a parent advisory board and including parents in our annual Title 1 meetings where the Title 1 program goals and purpose will be explained and the policy and procedure will be reviewed.
 - The Consolidated Grant Application (CGA) Title I, Part A section by informing parents of the grant and its components as well as how Title 1 funds are used.
 - Developing school improvement plans (SIP), such as a combined SIP and Schoolwide Plan (SWP) or Targeted Assistance Protocols (TAS) by surveying parents and collecting feedback on the district Title 1 program. Parents will be given the opportunity to review SIP plans. Parent input will be used for continuous improvement to our schoolwide Title 1 program.
- B. Technical Assistance.** The district will provide coordination, technical assistance, and other support to assist schools in planning and implementing effective parent and family engagement activities. This may include meaningful consultation with employers, business leaders, philanthropic organizations, or individuals by ensuring that all parent and family engagement activities improve students' academic achievement and school performance.
- C. Integration.** The district will coordinate and integrate parent and family engagement strategies with other relevant federal, state, and local laws and programs by partnering with East Adams Library District, Adams County Integrated Health Care Services, East Adams Rural Healthcare,

Informing Families Parent-to-Parent through Grant/Adams Counties and Adams County Sheriff's Office.

- D. **Annual Evaluation.** The district will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under Title I, Part A and use the findings to design evidence-based strategies by:

Identifying barriers to greater participation by parents in activities with particular attention to parents who are low income, disabled, have limited English proficiency, limited literacy or are of any racial or ethnic minority background.

Identifying the needs of parents and family members to assist with the learning of their children including engaging with school personnel and teachers

Identifying strategies to support successful school and family interactions across multiple federal and state programs.

SECTION 2

The district will support effective parent and family engagement and strengthen student academic achievement through actions that support each element of the federal requirements, as listed, and described below.

A. Communications.

- The school will notify parents and family of the parent and family engagement policy in an understandable format, language the parents can understand and that is parent friendly by dispersing paper copies to each family at conferences, posting the policy on our district website, providing paper copies at the Annual Title 1 Parent Meeting and posting the policy through the district's social media platforms.
- The school will provide parents with timely information about Title I, Part A programs by conducting the Annual Title 1 Parent meeting, providing parents with Title 1, Part A program information at fall and spring conferences as well as posting program information on our district's web site.
- The school will offer parents a flexible number of meetings and transportation, childcare, or home visits by conducting joint parent meetings with other programs, holding meetings at various times of the day including evenings, offering an alternative meeting platform such as an online option and having meeting information available for parents to view through a slide presentation. Childcare will be offered and provided.

B. Annual Title IA Meeting.

- The school will convene an annual meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' right to be involved by conducting the Annual Title 1 Parent Meeting to discuss and review the district's Title 1 program and its components.

C. School-Parent Compact.

- The school will follow to jointly develop with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved academic achievement by asking for parent input regarding the school-parent compact at the Annual Title 1 meeting and distributing and discussing the school-parent compact at fall conferences. Parent, teacher and student signatures will be required on the compact at conferences.

D. Building Capacity.

- The school will build parent capacity for strong engagement by encouraging parents to attend parent family engagement activities throughout the school year, having parents participate in the Title 1 program surveys and encouraging parents to be part of their child's learning process.
- The school will help parents in understanding the achievement levels of the challenging State academic standards, state and local academic assessments and alternate assessments, Title I requirements, and how to monitor their child's progress and work with educators by conducting Title 1 Parent Meetings, providing materials at conferences, distributing assessment and academic progress reports to parents, providing paper and digital copies of Title 1 newsletters and providing Title 1 staff contact information.

Adoption Date: **07.24**
Classification: **Essential**
Revised Dates: