



# TOWN OF SCARBOROUGH 2024 ANNUAL REPORT

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# Scarborough Town Council

NICOLAS MCGEE  
COUNCIL CHAIR



233-3982  
8 River Woods Drive

APRIL SITHER  
COUNCIL VICE CHAIR



840-6454  
14 Huntley Drive

JONATHAN ANDERSON



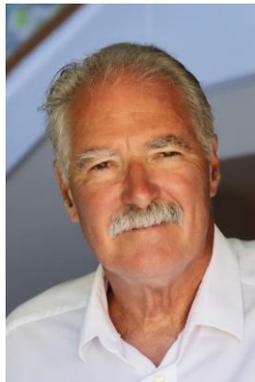
318-3440  
113 Gorham Road

JEAN-MARIE CATERINA



318-3440  
113 Gorham Road

DONALD CUSHING



303-4858  
1 River Pines Drive

DONALD HAMILL



420-1116  
3 Bay Street

KARIN SHUPE



272-0454  
193 Pine Point Road

THOMAS J. HALL  
TOWN MANAGER



730-4030

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## Letter of Transmittal from the Town Manager



*Thomas J. Hall*  
*Town Manager*

### To the Citizens of Scarborough:

It is my privilege to present to the citizens of Scarborough some of the highlights on the operations of the Town of Scarborough for the fiscal year ending June 30, 2024:

The overriding theme of this year is that “we are listening”. The Town Council and staff are actively involved in engaging the community, considering input and providing responses. This engagement is best demonstrated by another Community Survey to gauge residents’ opinions and preferences. Through the course of the year we responded to community concerns by adopting a Traffic Calming Policy to provide a process to address traffic safety concerns as well as modified our Sex Offender Registry to ensure residents are better informed. Similarly, we responded to resident concerns with property tax burden by expanding the eligibility in the Property Tax Assistance Ordinance. A final example is the institution of a moratorium on cannabis establishments while enhanced performance standards around odor and land use restrictions. These are a few examples of residents expressing a concern and the Town responding, the way local government should work. I was very pleased to actively participate in making the lives of our residents better.

- Facilities Planning-** This year was largely defined by the enormous effort to advance a referendum question to the voters to provide relief to our school facilities challenges. The proposal considered was a k-8 solution that included a new unified k-2 school to address the primary school needs and a renovation to the Middle School, a comprehensive approach that proposed to eliminate all 30 portable classrooms in use. The new school was proposed to be located in the Downs Project, primarily accessed off Sawyer Road. In the end the referendum was defeated % to % at the November 2023 general election.

With the defeat, the Town Council and Board of Education immediately went back to work and formed a School Building Advisory Committee (SBAC) that was composed of 70+ residents. SBAC surveyed the community for input to better understand why the referendum failed and worked diligently through the spring and produced four possible concepts that required study and input from educators and professional design consultants. I applaud the unconventional approach of using an open approach to finding a school solution that will work for our community.

As a simultaneous effort, the Town Council created a charge for an Ad-Hoc Community Center Advisory Committee to study the feasibility of a town owned and operated community center. This committee was supported by staff and consultants and provided a very thorough feasibility study that considered possible amenities and their associated costs and revenue potential. This work was invaluable and will serve us well when there is time for this discussion to be advanced again.

- Revaluation-** The Town undertook an in-house revaluation of property in Town to ensure that equity would be restored. This is a massive undertaking that can produce confusion and anxiety for property taxpayers. In an effort to combat these concerns extra effort was made to develop a comprehensive communication plan and strategy that was executed flawlessly. Early in the process we focused on educating taxpayers why it was necessary, then shifting to how and when it was to be conducted. Despite some fairly significant changes in assessed values, the community appeared to accept the results with very little angst. Clear and consistent communication undoubtedly contributed to a successful revaluation.
- Managing and Monitoring Growth** - The prior year major modifications to the Rate of Growth Ordinance were made. The Town continues to monitor growth metrics and by all accounts these changes have produced the desired results. The Town further modified ordinances to comply with the requirements of a new state law (LD 2003), as it applies to allowable density and accessory dwelling units. An important component of managing growth are appropriate impact fees to ensure that new development is responsible to address impacts on the community that are specific to the development. The Town implemented a new Traffic Impact Fee in the Payne Road Corridor as this area is adjacent to our primary designated growth area. These funds will be used to augment off-site traffic improvements that developers are required to accomplish. Lastly, my staff is committed to financial analyzes to better understand the financial impact of growth so informed decisions can be made in the future.
- Land Conservation-** The prior year the Town Council adopted a 30 x 30 goal of conserving 30% of the land in Town by 2030. In an effort to establish a plan for conservation, the Town Council funded an Open Space Plan and appointed an Ad-Hoc Open Space Plan Committee to assist in this endeavor. The Town, with the cooperation of our conservation partners, made

great progress on land conservation. Major acquisitions included the Silver Brook Reserve, which abuts conserved land at Broadturn Farm, additions to Warren Woods and land off Spurwink Road that contributes to the Rachel Carson Preserve.

- **Financial Planning and Management-** Efforts were undertaken to modify the Omnibus Downtown Tax Increment Financing District to maximize shelter benefits and expand eligible uses of TIF revenues. Deliberate actions were taken to improve the Town's financial position by reviewing the Financial and Fiscal Policy and increasing the unassigned fund balance. The Finance Department produced timely and accurate financial audits as well as consistent financial reporting to the Town Council and the public on a monthly basis. Lastly, we developed financial models to assist with capital planning and debt modeling, which will be very useful as high-value capital investments will be made in the near future.
- **Affordable Housing** - The Town continued its support and advancement of affordable housing. Notably, the Town Council provided financial support through a grant and a Credit Enhancement Agreement that enabled the 3iHOME Project that will provide affordable housing to disabled residents. Two senior affordable projects that previously were supported by the Town, Jocelyn Place and Firehouse Village, were opened this year and well received by the community.

As I consider the accomplishments of this year, I am proud of the work. None of these accomplishments could have been possible without an extremely competent and professional staff, a committed group of elected and appointed officials and an engaged public.



*Respectfully submitted,*

**Thomas J. Hall**

*Town Manager*



*Sunset at Ferry Beach - Photo by Kelley Parsons*

Report from the

# TOWN CLERK

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with pleasure that I submit my report from the Town Clerk’s Office for fiscal year July 1, 2023, through June 30, 2024.

The following Elections were held:

The State Referendum Elections and the Municipal Elections (Candidates/Referendum) were held on Tuesday, November 5, 2023; the Presidential Preference Primary was held on Tuesday, March 5, 2024 and the School Budget Validation Referendum Election, the Board of Education Election and the State Primary Election were held on Tuesday, June 11, 2024.

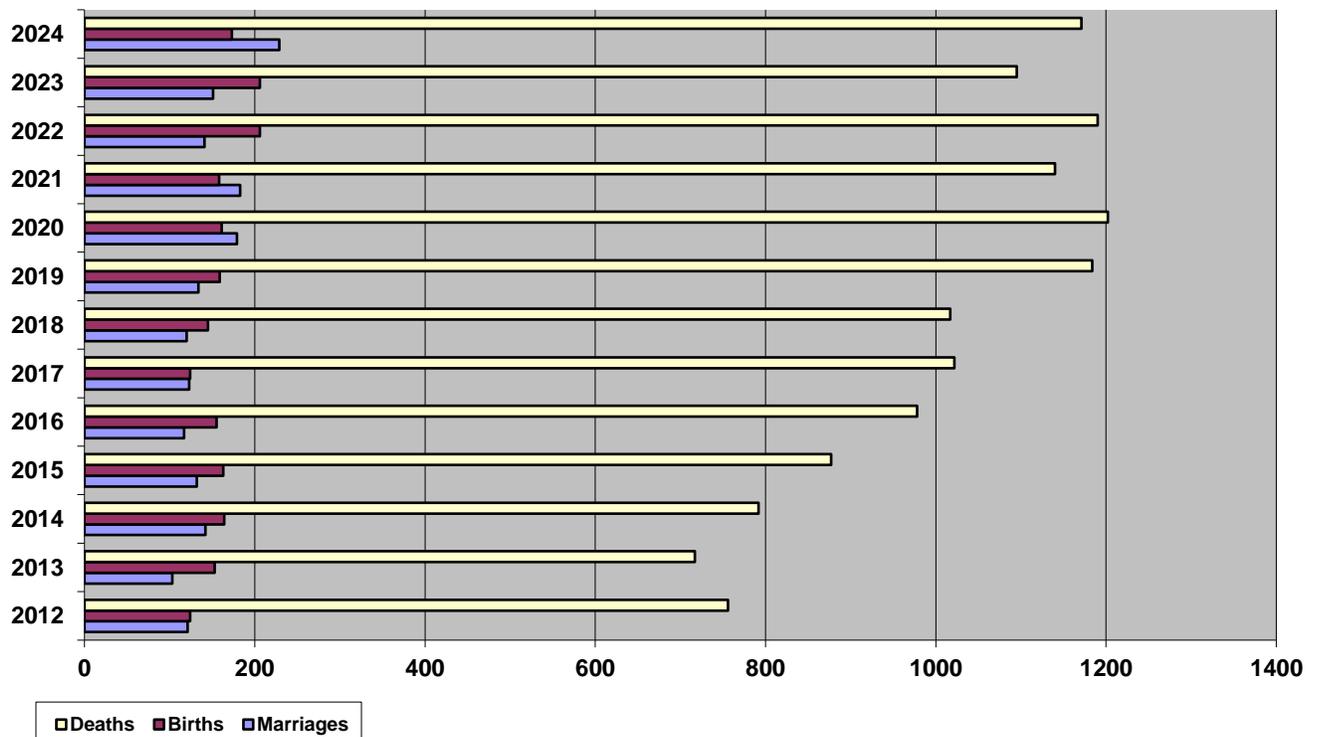
The Town Council holds two regularly scheduled meetings a month, except for July and August when the Council only holds one meeting each month. 22 meetings were scheduled over the course of a year; 2 Special meetings scheduled with 1 being canceled. In addition, there were a total of 82 public hearings.

Vital statistics include records of marriages, births, and deaths and are part of the records in the Clerk’s Office. The births and deaths are recorded in three locations within the state: 1) Place of residency, 2) Place of occurrence, and 3) the State Office of Vital Statistics in Augusta. The marriages are recorded in the municipality in which the license was obtained and the State Office of Vital Statistics in Augusta.

During the past fiscal year, a total of **229** marriages licenses were filed, **1,171** deaths and **173** births were on filed with the Town Clerk’s Office.



*Yolande P. Justice*  
Town Clerk



As required by Maine Law, any dog 6 months or older is required to be licensed. To license your dog, you will need to provide a current Maine State Rabies Certificate and a spayed or neutered certificate, if applicable. The fee is \$6.00, if you dog has been spayed/neutered and \$11.00 if your dog has not. For more information please contact the Town Clerk’s Office at 207-730-4020.

<b>PERMITS &amp; LICENSES ISSUED</b>		
5,653 Certified Copies	110 Burial Permits	18 Innkeeper's Licenses
4 Coin-Operator Licenses	183 Food Handler's Licenses	4 Junkyard Permits
18 Special Amusement License	6 Waste Hauler Permits	81 Garage/Yard Sale Permits
229 Marriage Licenses	17 Massage Therapist Licenses	3 Manufactured Housing Licenses
1 Ice Cream Truck License	1 Mass Gathering Permits	8 Massage Therapist Establishment Licenses
2 Massage Establishment License	46 Marijuana Establishment Licenses	173 Mooring Permits

<b>CLAM LICENSES ISSUED</b>		
200 Residential Recreational Licenses		20 Non-Resident Complimentary
140 Resident Recreational Licenses		14 Non-Resident Complimentary
30 Resident Commercial		3 Non-Resident Commercial
10 Commercial Student Resident		1 Non-Resident Student
2 Commercial Resident Over 60 Licenses		
340 Day Licenses		

*Respectfully submitted,*

**Yolande "Tody" Justice**

*Town Clerk*

The Municipal Beach Report table below shows the revenues for both seasonal and daily beach passes along the fiscal year period.

<b>Fiscal 2024 Seasonal and Daily Beach Passes</b>		
July 2023	\$123,820.00	
August 2023	\$122,327.00	
September 2023	\$30,451.00	
Jan/May 2024	\$98,335.00	
June 2024	\$130,165.00	
<b>Total</b>	<b>\$505,098.00</b>	
	<b>Boat Launch Fees</b>	<b>\$19,652.50</b>
	<b>Concession Stand</b>	<b>\$3,000.00</b>
Grand Total July 1, 2022, through June 30, 2023		\$463,603.95
Grand Total July 1, 2021, through June 30, 2022		\$381,801.72
Grand Total July 1, 2020, through June 30, 2021		\$391,540.00

*The State of Maine encourages all visitors at all beaches to carry out what you carry in.*

*Scarborough has made available rubbish containers in and near the parking areas of all local beaches and recreation areas. Please take the time to use them.*

*Keeping our beaches and parks clean is a "quality of life" issue we all need to be aware of. Your cooperation on this matter is greatly appreciated.*

*The containers are emptied by the Community Services Department during the summer and winter months.*

Report from the

## HUMAN RESOURCES & GENERAL ASSISTANCE OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:



*Liam Gallagher*

*Human Resource Director*

The Human Resources Department is responsible for attracting and supporting a qualified workforce to provide Scarborough's residents, business community, and others with service that is professional, dependable, efficient, and economical. The Human Resources team delivers services to all full-time, part-time, and seasonal municipal employees. The Department provides leadership and direction in the areas of recruitment, employee relations, labor relations, training, payroll, compensation, benefits, retirement, risk management, employee assistance, wellness, and safety.

The Human Resources team includes Payroll and Human Resources Coordinator Deanna Dyer, Deputy Director Stacie Hartley and General Assistance Coordinator Katie Wilcox.

The Human Resources Department is committed to utilizing best practices to provide quality customer service. Specifically, the department's key objectives include:

- Maintain effective employee relations and a productive work environment, characterized by open communication, fairness, personal accountability, trust, and mutual respect. Provide guidance in the area of performance management.
- Develop and maintain the Town's personnel policies and procedures. Ensure compliance with applicable state and federal regulations. Develop and uphold sound and ethical human resources practices.
- Administer payroll processes accurately and fairly and in compliance with all federal, state, and contractual obligations. Strategically manage employee benefits programs. Oversee the Town's Employee Assistance Program. Manage and maintain all employee personnel records and files.
- Recruit, hire, develop, and retain a diverse, quality workforce in compliance with all laws, regulations, and contractual requirements.
- Supports the annual budgeting process with regard to forecasting annual personnel expenses.
- Collaborate in managing and administering the Town's safety and risk management programs. Oversee the Town's Workers' Compensation program, administer the Department of Transportation Drug and Alcohol Testing Program for employees who hold a Commercial Driver's License and perform safety-sensitive work.
- Negotiated four (4) collective bargaining agreements for Police, Fire/EMS, Dispatch and Public Works Operations.
- The Town hired 169 full-time, part-time and seasonal employees over the last year.

### General Assistance

The Town of Scarborough's General Assistance (GA) Program is a state-mandated, municipally administered financial assistance program. It was designed to be a program of "last resort" for residents who are unable to provide for their basic needs. The GA office is located in the Scarborough Public Safety, 275 U.S. Route 1. It is overseen by the Human Resources Director and is staffed by Katie Wilcox, GA Coordinator, with assistance and support from Deanna Dyer, the Payroll and Human Resources Coordinator.

#### General Assistant Activity – FY24

<i>Applications</i>	<i>Assisted Cases</i>	<i>People</i>	<i>Total Assistance</i>
345	330	542	\$229,767.34

Assistance is available for basic necessities, as defined by local ordinance and state statutes. Eligible applicants are assisted through payments made to specific vendors. Administrative costs of the program are paid for through tax dollars. The State reimburses the Town for 70% of the cost of GA benefits paid for residents.

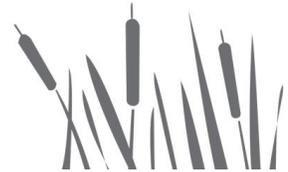
Under the GA Ordinance, applicants must provide verification of their income and expenses, residence, and—if unable to work—medical documentation substantiating their work limitations. Applicants are required to seek work if they are physically able, and/or to apply for assistance through other state and federal programs that may be available to them. A determination of eligibility is made for a 30-day period based on anticipated earnings. Individuals and families who do not qualify for financial assistance are referred to local resources appropriate to their need(s), such as local food pantries, Visiting Nurses Association, Mercy Hospital, Project Grace, LIHEAP, local churches, Lion's Club, Knights of Columbus, and DHHS.

Our GA Coordinator is on call around the clock and holds regular office hours. Appointments may be scheduled by calling: (207) 450-5621.

Thank you for the opportunity to serve the Town.

*Respectfully submitted,*

**Liam Gallagher,**  
Director of Human Resources



Report from the

## MARKETING & COMMUNICATIONS OFFICE



*Allison Carrier*

*Marketing &  
Communications Manager*

### **To the Town Manager, Town Council, and Citizens of Scarborough:**

The Marketing and Communications Manager, a position within the Executive Department is responsible for providing comprehensive outreach and information to the community and its residents. The primary channels of communication are the Town's website, a bi-monthly Town E-Newsletter, a weekly "In the Know" column in the Scarborough Leader, municipal campus electronic message board, and social media posts (e.g. Facebook, Instagram). The position also supports public engagement opportunities and initiatives of the Town Council as a staff liaison to the council's communications and public engagement committee. The role strives for accessibility, transparency, and an unbiased approach to the coverage of Town news and events.

### **Key highlights and accomplishments for 2024 include:**

#### ***Outreach***

- Sent 24 regular Town Newsletters to email subscribers
- Submitted 48 articles in the weekly Leader column
- Sent three (3) special edition Board & Committee Newsletters (July 2023, November 2023, March 2024), which we began in 2022 and continues to have an above average open rate of 72%
- Created special edition Voter Guide newsletter prior to November 2023 election
- Created a special edition Budget newsletter (April 2024)
- Newsletter subscribers increased +740

#### ***Special Projects***

- Developed a 12-page Marketing & Communications Guide as a point of reference for Town communications initiatives; Includes a Communications Plan Framework to use as a template for communications campaigns.
- Created five (5) videos and complementary materials (articles, social posts) during budget season to share featured parts of the proposed FY2025 budget.
- Created a "Summer Outdoors" Photo Contest, which occurred from July-September 2024 and received 255 submissions. This drove social media engagement and provided the Town with scenic photos to use for marketing collateral.
- Supported communications efforts with the Assessing department for the Townwide Revaluation. Followed a comprehensive calendar from Fall 2023-June 2024 for timing and messaging.
- Became regular feature columnist for new *Scarborough Living* magazine, a quarterly publication distributed in Scarborough.

#### ***Engagement***

- Supported council engagement goal with the promotion of two (2) Council Corner Live programs attended by dozens of Scarborough residents (Short Term Rentals in November 2023, Finding a School Solution in January 2024)
- Worked with the Council Communications Committee and survey vendor ETC Institute to administer a Fall 2023 Townwide Survey. It received 608 responses and key findings helped inform 2024 Town Council goals.

## **Key Priorities for Informing Public:**

### ***Accessibility***

The Town of Scarborough intentionally covers a range of digital and print channels for public outreach to meet residents where they are receiving their information. According to the 2023 Townwide Community Survey, the top three preferred methods of receiving information about the Town were the *Scarborough Leader*, Town's website, and email newsletter. While emphasis is put on these sources, the Town also actively uses social media for the more passive follower of Town news and to serve as a reminder/supplement to the newsletters and website. The variety of communication channels covered by the Town meets a varied demographic of residents.

Information is formatted to be simple to read and digest. Supporting materials and contact information are also provided when applicable. Larger topics are covered in both long and short form. For example, the annual budget is available as a 400+ page document or broken down into key highlights in the special edition budget newsletter.

### ***Transparency & Neutrality***

By making information easily accessible across platforms, the Town of Scarborough is enhancing transparency of municipal government and actions. The "What's Happening" page includes a visual display of the ongoing projects in town, each its own page with a background overview, supplemental material, and a staff contact. There are also dedicated areas of the website for budget communications, newsletters, and a search function.

This year there was more effort made to provide a longer lead time for topics deemed more significant for public interest, such as the revaluation or other issues that would have an impact on taxes. There has been an intentional shift to cover the progression of topics over the course of several newsletters, rather than stating them one time. The intent is to increase transparency, as with there being several items to cover simultaneously it can be easy for residents to miss updates of importance.

The Town of Scarborough maintains a neutral, unbiased tone in all communications. Its focus is to provide information in a way that is easy to understand and links to dive deeper if interested. The Town is strategic in what topics are covered and to do so in advance, and it is left to the reader to formulate an opinion on the information provided without influence from the Town.

### ***Public & Council Engagement***

An objective of all communications campaigns is to encourage public participation. We promote visibility for meetings, forums, and topics of interest. Scarborough events, such as Summerfest and Sustainable Scarborough Day, are used as opportunities for the Town Council to provide outreach. We also coordinate with the Town Council to provide messaging in the Council Corner in the newsletter and biweekly in the *Scarborough Leader*.

*Respectfully submitted,*

***Allison Carrier***

Marketing & Communications Manager



Report from the

## TECHNOLOGY & INFORMATION SERVICES



*Jennifer Day*

*Information Systems  
Director*

### To the Town Manager, Town Council, and Citizens of Scarborough

The Scarborough Technology and Information Services Department functions as a shared service for both the Town of Scarborough and Scarborough Schools. The IT team consists of 11 full-time employees providing technology services to over 900 active employees, 3,000 students, a variety of per-diem staff and volunteers across 19 physical locations. Town-wide, our team supports over 16,000 devices including desktops, laptops, chromebooks, tablets, phones, web cameras, projectors, printers, assistive audio equipment, and other interactive devices.

In addition to end-user technology, the IT Department also manages a complex infrastructure of fiber and wireless networks as well as the telecommunication system and cybersecurity oversight. Between the School and Town, our staff maintains and provides support for more than 50 critical operational applications both internally hosted and cloud based, as well as the Town and School department public websites, intranets, and a variety of other social media and online services.

Routine department tasks include managing the cross-functional help desk, imaging and deploying devices, cyclical replacement and upgrading of hardware and software, implementation and maintenance of town-wide A/V systems, and developing/ coordinating the delivery of technical training and documentation. The IT group is also responsible for a volume of special projects as defined by both Town and School departments.

- Deployed multi-factor authentication for Town and School District senior staff and administrators.
- Secured a grant for, completed configuration, installation and deployment of new primary firewalls.
- Implemented the Town's online payments and implementing a new point-of-sale solution.
- Assisted with authentication processes, connectivity, hardware installation, application configuration and integration implementation of the new Public Safety Core system.
- Refreshed telecom switches that were entering end of life-cycle.
- Migrated existing PRI lines to new service provider.
- Scoped project for power redundancy in Public Safety building network operations center.
- Launched artificial intelligence project with High School staff and Help Desk students.
- Launched new and enhanced cyber security protocols.
- Continued work on connectivity for new traffic cabinets and lights.
- Deployed replacement Chromebooks to Wentworth Intermediate students.
- Replaced end-of-life projectors at the Middle School.
- Replaced end-of-life projectors at Wentworth Intermediate.
- Supported technology and connectivity for District-wide student testing.
- Assisted with migration of commercial fire alarm monitoring/alerting system.
- Facilitated partial fleet replacement of School District multi-functional printers as well as all student printers.



*Respectfully submitted,*

**Jennifer Day**

*Information Systems Director*

Report from

## FINANCE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Norman Kildow, CPA,  
MBA, CPFO  
Finance Director

I am pleased to submit the annual report on behalf of the Finance Department for the Fiscal Year 2023-2024 (FY24). The Finance Department's mission is to "Provide accurate and timely financial information and services so that the community, elected officials, and Town departments can make informed decisions."

The Finance staff works closely with the Town Finance Committee, the Town Manager and all the Town Departments supporting their accounting and budgeting needs. The Finance Accounting staff work with both Human Resource and School Department staff supporting their Federal and State reporting needs.

After experiencing complete turnover of the Accounting staff in FY23 (Finance Director, Deputy Finance Director, Sr. Accountant), FY24 was quiet on the staffing front. With stability within the Accounting staff, the Annual Comprehensive Financial Report (ACFR) for FY23 was completed December 13, 2023. The ACFR for FY24 was completed November 26, 2024.

The Town's Finance Department was awarded the distinguished *Certificate of Achievement for Excellence in Financial Reporting* for the ACFR for the Fiscal Year Ended June 30, 2022 and Fiscal Year Ended June 30, 2023 from the Government Finance Officers Association of the United States and Canada (GFOA). This was the eighteenth and nineteenth consecutive years, respectively, that the Town had submitted and achieved this outstanding award. A Certificate of Achievement is valid for a period of one year only. We believe that Scarborough's future ACFRs will continue to meet the Certificate of Achievement Program's requirements. We have submitted our fiscal year ending June 30, 2024 to the GFOA for review.

The revenue office was very busy with ongoing tax abatements, tax bill preparation and collections with a tax collection rate of 99% this year. The finance staff processed 52,781 receipts in FY24 compared to 51,814 in FY23. These transactions consist of property tax collections, vehicle and boat registrations, hunting and fishing licenses as well as other revenues for the Town. The Town continues to offer online options for citizens to pay taxes and renew registrations.

The Finance Department strives to manage the finances of the Town in a prudent, efficient and transparent manner to assure to all interested parties, that those public resources are conscientiously received, safeguarded, invested and accounted for. Our goal is to provide an understanding into the financial workings of the Town. The Finance Department oversees the managing and reporting of the accounting functions of general ledger, budget management, debt management, accounts receivable, accounts payable, credit enhancement agreements and tax increment financing districts.

Since the coronavirus pandemic, online property tax payments have become a popular way to make tax payments. The third-party company processing the online payments charge a nominal fee for this service and that fee is paid directly to them by the citizen. We continue to expand this service. I applaud all the staff for supporting this much requested service from our citizens. The Finance Department staff oversee and manage the revenue collections and expenditure payments for all the departments of the Town. We also provide financial reporting to the Scarborough citizens, Town Council, Finance Committee, Town Manager and Town departments. The Finance staff professionally accomplishes these requirements with the highest level of customer service by efficiently implementing procedures, promoting strong internal controls, incorporating new technologies, training and anticipating citizen expectations. The Finance staff are dedicated and work hard on all the interesting facets of financial responsibilities, from the back-office work to serving you, our customers. In addition, quantifying revenues and costs accurately allows the Town Manager and Department Heads to track assets and costs for both operational and management purposes.

### Finance Department Oversees:

Accounting	Accounts Payables
Accounts Receivables	Auditing
Budgeting	Cash Management
Capital Planning	Credit Enhancement Implementation and Tracking
Debt Management Administration	Excise Collections/Processing (Vehicles and Boats)
Financial and Fiscal Policy Review & Monitoring	Fixed Asset Management and Reporting
Grant Accounting and Management	Investing
Property Tax Billing and Collections	Monthly, Quarterly & Annual Financial Reporting

Revenue Billing  
 State Agency Reporting for Motor Vehicles  
 State-Federal Payroll Reporting for School & Town

Revenue Collections  
 State Agency Reporting for Inland Fisheries  
 Tax Increment Financing Processing and Tracking

***The Finance Department is comprised of the following offices and describes the related responsibilities:***

- **Accounting:** Includes accounts payable, treasury management, financial software oversight, investments, risk assessment, accounts receivable, internal audit review, budget preparation, debt management, financial reporting, infrastructure reporting and federal and state reporting.
- **Revenues:** Includes servicing customers, property tax billing, tax collecting and processing, special assessment billing and collecting, general and rescue revenue billing and collecting, registering all vehicle types, hunting and fishing licenses, beach parking permits, boat launch permits, parking tickets, snowmobile and ATV and watercraft registrations along with various other revenue collection services. Additionally, the Revenue Office is an Agent for the State of Maine for both motor vehicles and Inland Fisheries and Wildlife. As such, fees are collected by the Town, on behalf of the State of Maine, and remitted weekly and monthly to them along with reports prepared and sent to the State.

We prepare quarterly revenue, expenditure and balance sheet reports for the Finance Committee. These reports are available on line [Quarterly Financial Reports](#).

Finance staff worked diligently in coordination with the Town Manager, the Town's Municipal Advisor, Joseph Cuetara from Moors and Cabot, Boston, MA and Bond Counsel, Bernstein, Shur, Sawyer & Nelson, Portland ME in preparing and issuing bonds for capital improvement projects.

On October 5, 2023, the Town issued general obligation bonds totaling \$9,034,000. The proceeds from this bond were used to fund capital improvements of the Town and the School. For a more thorough review of this bond issue, please see the Official Statement relating to these bonds online at [Official Bond Statements](#). Moody's assigned their Aa3 rating to these bonds and re-affirmed the Aa3 rating for all of Scarborough's outstanding debt with stable outlook to these bond issues and for all the Town's outstanding debt. S&P assigned their AA+ rating and re-affirmed the Town's AA+ rating. Both bond rating documents can be found at [Bond Ratings Documents](#). The Town plans another debt issuance in February 2025.

**The department's continuous goals are:**

- To manage all financial functions of the Town and provide valuable insight to the various departments, Town Manager, Finance Committee, Town Council and citizens of Scarborough;
- Friendly, high quality customer services for residents, non-residents, departments and vendors, incorporating cross training of staff to help meet this goal;
- Expand electronic green (paperless) services;
- Create and/or update operational policies and procedural manuals;
- Work with the Town Manager's staff providing budget information during the budget process.

The Governmental Accounting Standards Board (GASB) is the governing body for State and local governments and promulgates rules and regulations for the financial reporting and accounting of municipalities across the country.

Excerpts of the June 30, 2024 ACFR are highlighted on the following pages. The Town of Scarborough's financial report is audited by the firm of Marcum, LLP located at 155 South Main Street, Suite 100, Providence, RI 02903. For a complete analysis of Town's financial position, the ACFR may be found on the Town's web site [Annual Comprehensive Financial Reports](#).

I would like to thank the Citizens of Scarborough, the Town Council, Finance Committee and Town Manager, Tom Hall, for all of their guidance and insight. It is a pleasure to work with each member of the Finance team who provide quality and friendly service to all our customers. I have an exceptional team. I appreciate and thank all the Town Officials, Town Manager, Committees, Department Heads and Staff who have enabled the Finance Department to provide services to our citizens.

*Respectfully submitted,*

**Norman E. Kildow, CPA, MBA, CPFO**

*Finance Director*

**AUDIT FOR YEAR ENDING JUNE 30, 2024**

The schedules on the following pages have been extracted from the financial statements of the Town of Scarborough, Maine, a complete copy of which is available for inspection at the Town Office. The schedules included herein are:

- Statement 1: Statement of Net Position
- Statement 3: Balance Sheet - Governmental Funds
- Statement 4: Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds
- RSI-1 : General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgetary and Actual
- Exhibit G-1: Statement of Changes in Long-term Debt



Statement 1

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Net Position**  
**June 30, 2022**

	Governmental Activities	Component Unit Public Library
<b>ASSETS</b>		
Cash and cash equivalents	\$ 18,957,080	\$ 938,741
Investments	16,968,905	715,714
Receivables:		
Accounts, net	1,031,683	24,631
Intergovernmental	1,671,421	63,189
Taxes receivable	292,452	-
Tax liens	536,866	-
Tax acquired property	7,231	-
Prepays	-	39,599
Inventory	102,519	1,342
Lease receivable	411,552	-
Notes receivable	128,884	-
Lease asset, net	551,336	-
Capital assets, not being depreciated	10,284,931	-
Capital assets, net	158,651,560	655,459
<b>Total Assets</b>	<b>209,596,420</b>	<b>2,438,675</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred charge on refunding	5,619,294	-
Deferred OPEB items	2,352,621	-
Deferred pension items	5,441,679	-
<b>Total deferred outflows of resources</b>	<b>13,413,594</b>	<b>-</b>
<b>LIABILITIES</b>		
Accounts payable and other current liabilities	4,953,876	12,510
Accrued payroll and other related liabilities	6,716,511	40,797
Unearned revenues	1,873,789	-
Accrued interest	557,800	-
Noncurrent liabilities:		
Due within one year	9,476,632	-
Due in more than one year	107,144,505	-
<b>Total Liabilities</b>	<b>130,723,113</b>	<b>53,307</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred OPEB items	757,187	-
Deferred pension items	8,063,195	-
Deferred lease items	409,985	-
<b>Total deferred inflows of resources</b>	<b>9,230,367</b>	<b>-</b>
<b>NET POSITION</b>		
Net investment in capital assets	75,907,216	655,459
Restricted for:		
Nonexpendable trust principal	204,168	250,744
Expendable trust - income portion	98,624	-
Town grants and projects	2,726,088	-
Education	3,673,009	-
Unrestricted	447,429	1,479,165
<b>Total Net Position</b>	<b>\$ 83,056,534</b>	<b>\$ 2,385,368</b>

*See accompanying notes to financial statements.*

Statement 3

**TOWN OF SCARBOROUGH, MAINE**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2022**

	General	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 16,593,480	\$ -	\$ 2,363,600	\$ 18,957,080
Investments	8,208,442	-	8,760,463	16,968,905
Receivables:				
Accounts, net	575,295	-	456,388	1,031,683
Intergovernmental	422,726	-	1,248,695	1,671,421
Taxes receivable	292,452	-	-	292,452
Tax liens	536,866	-	-	536,866
Interfund loans receivable	3,864,203	-	1,940,064	5,804,267
Tax acquired property	7,231	-	-	7,231
Inventory	15,379	-	87,140	102,519
Lease receivable	411,552	-	-	411,552
Notes receivable	-	128,884	-	128,884
<b>Total assets</b>	<b>\$ 30,927,626</b>	<b>\$ 128,884</b>	<b>\$ 14,856,350</b>	<b>\$ 45,912,860</b>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable and other current liabilities	\$ 4,219,219	\$ -	\$ 734,657	\$ 4,953,876
Accrued payroll and other related liabilities	6,716,511	-	-	6,716,511
Interfund loans payable	-	2,809,462	2,994,805	5,804,267
Unearned revenues	81,851	-	1,791,938	1,873,789
<b>Total liabilities</b>	<b>11,017,581</b>	<b>2,809,462</b>	<b>5,521,400</b>	<b>19,348,443</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue-property taxes	756,170	-	-	756,170
Unavailable revenue - leases	409,985	-	-	409,985
<b>Total deferred inflows of resources</b>	<b>1,166,155</b>	<b>-</b>	<b>-</b>	<b>1,166,155</b>
Fund balances:				
Nonspendable Permanent Fund Principal	-	-	204,168	204,168
Nonspendable Inventory	15,379	-	87,140	102,519
Restricted for Town	2,809,462	-	2,824,712	5,634,174
Restricted for Education	2,643,009	-	849,539	3,492,548
Committed - General Fund	567,204	-	-	567,204
Committed - Education	-	-	601,719	601,719
Committed - Special Revenues	-	-	5,195,330	5,195,330
Assigned - General Fund	1,745,508	-	-	1,745,508
Assigned - Education	1,030,000	-	-	1,030,000
Unassigned Town	9,933,328	(2,680,578)	(427,658)	6,825,092
<b>Total fund balances</b>	<b>18,743,890</b>	<b>(2,680,578)</b>	<b>9,334,950</b>	<b>25,398,262</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 30,927,626</b>	<b>\$ 128,884</b>	<b>\$ 14,856,350</b>	
Amounts reported for governmental activities in the statement of net position are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.				169,487,827
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.				756,170
Deferred charge on refunding is not a financial resource and, therefore, is not reported in the funds				5,619,294
Long-term liabilities, including related deferred inflows and outflows, are not due and payable in the current period and therefore, are not reported in the funds.				
Bonds payable, including issuance premiums				(100,285,856)
Accrued interest				(557,800)
Landfill liability				(1,621,901)
Other postemployment benefits liability with related deferred inflows and outflows of resources				(8,674,049)
Net pension liability with related deferred inflows and outflows of resources				(2,734,861)
Right of use asset liability				(559,700)
Accrued compensated absences				(3,770,852)
<b>Net position of governmental activities</b>				<b>\$ 83,056,534</b>

Statement 4

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2022**

	General	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Taxes	\$ 78,871,472	\$ -	\$ 917,851	\$ 79,789,323
Licenses and permits	1,228,531	-	-	1,228,531
Intergovernmental	15,453,547	-	10,908,186	26,361,733
Interest earned	2,628	17,263	(160,575)	(140,684)
Donations	-	-	302,394	302,394
Sale of lots	-	-	9,780	9,780
Assessments and impact fees	-	-	4,361,178	4,361,178
Other	5,663,336	-	2,375,368	8,038,704
Total revenues	101,219,514	17,263	18,714,182	119,950,959
<b>Expenditures:</b>				
Current:				
General government	7,724,048	-	-	7,724,048
Public services	5,569,316	-	-	5,569,316
Public safety	13,169,023	-	-	13,169,023
Public works	7,079,988	-	-	7,079,988
Education	58,091,049	-	5,734,869	63,825,918
County tax	3,081,933	-	-	3,081,933
Debt service	6,361,083	-	-	6,361,083
Capital improvements	1,611,570	-	2,680,239	4,291,809
Other	-	-	9,427,949	9,427,949
Total expenditures	102,688,010	-	17,843,057	120,531,067
(Deficiency)/Excess of revenues over expenditures	(1,468,496)	17,263	871,125	(580,108)
<b>Other financing sources (uses):</b>				
Transfers in	2,368,095	162,350	1,178,970	3,709,415
Transfers out	(850,841)	(370,000)	(2,488,574)	(3,709,415)
Issuance of general obligation bonds	1,134,075	-	2,590,925	3,725,000
Premium received on general obligation bonds, net of issuance costs	651,252	-	-	651,252
Total other financing sources (uses)	3,302,581	(207,650)	1,281,321	4,376,252
Net change in fund balances	1,834,085	(190,387)	2,152,446	3,796,144
Fund balances (deficit), beginning of year (as restated)	16,909,805	(2,490,191)	7,182,504	21,602,118
<b>Fund balances (deficit), end of year</b>	<b>\$ 18,743,890</b>	<b>\$ (2,680,578)</b>	<b>\$ 9,334,950</b>	<b>\$ 25,398,262</b>

*See accompanying notes to financial statements.*

RSI-1

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis)**  
**General Fund**  
**For the Year Ended June 30, 2022**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ 78,720,352	\$ 78,720,352	\$ 78,871,472	\$ 151,120
Licenses and permits	1,059,900	1,059,900	1,228,531	168,631
Intergovernmental	11,442,460	11,442,460	11,608,128	165,668
Interest earned	125,000	125,000	2,628	(122,372)
Unclassified	6,941,527	6,941,527	6,828,336	(113,191)
<b>Total revenues</b>	<b>98,289,239</b>	<b>98,289,239</b>	<b>98,539,095</b>	<b>249,856</b>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	7,800,178	7,800,178	7,712,475	87,703
Public services	5,799,275	5,799,275	5,569,316	229,959
Public safety	13,874,448	13,874,448	13,169,023	705,425
Public works	7,453,945	7,453,945	7,079,988	373,957
Education	55,866,156	55,866,156	54,245,630	1,620,526
County tax	3,081,933	3,081,933	3,081,933	-
Debt service	6,482,918	6,482,918	6,361,083	121,835
Capital improvements	1,865,889	1,865,889	1,611,570	254,319
<b>Total expenditures</b>	<b>102,224,742</b>	<b>102,224,742</b>	<b>98,831,018</b>	<b>3,393,724</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(3,935,503)</b>	<b>(3,935,503)</b>	<b>(291,923)</b>	<b>3,643,580</b>
<b>Other financing sources (uses):</b>				
Transfers in	1,203,095	1,203,095	1,203,095	-
Transfers out	(210,225)	(210,225)	(862,414)	(652,189)
Utilization of surplus	664,577	664,577	-	(664,577)
General obligation bonds	1,134,075	1,134,075	1,134,075	-
Premium received on issued bonds	651,252	651,252	651,252	-
Overlay	492,729	492,729	-	(492,729)
<b>Total other financing sources (uses)</b>	<b>3,935,503</b>	<b>3,935,503</b>	<b>2,126,008</b>	<b>(1,809,495)</b>
<b>Net change in fund balances - budgetary basis</b>	<b>-</b>	<b>-</b>	<b>1,834,085</b>	<b>1,834,085</b>
<b>Fund balance, beginning of year (as restated)</b>	<b>-</b>	<b>-</b>	<b>16,909,805</b>	<b>-</b>
<b>Fund balance, end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,743,890</b>	<b>\$ -</b>

*See accompanying notes to financial statements.*

Exhibit F

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Changes in Long-Term Debt**  
**For the year ended June 30, 2022**

	Interest Rate	Final Maturity Date	Annual Principal Payments	Balance Beginning of Year	Current Year		Balance End of Year
					Issued	Retired	
<u>General Obligation Bonds</u>							
2012 Capital Improvements	3.00%	2023	\$3,685,000 in 2022				
	5.00%		3,520,000 in 2023	\$ 7,205,000	\$ -	\$ 3,685,000	\$ 3,520,000
2013 Capital Improvements	Varies	2024	765,000 to 2023				
	Varies		715,000 in 2024	2,245,000		765,000	1,480,000
2014 Capital Improvements	2.00%	2034	310,000 in 2022				
	3.00%		300,000 to 2024				
	3.00%		250,000 to 2029				
	4.00%		50,000 to 2034	2,410,000	-	310,000	2,100,000
2015 Capital Improvements	Varies	2035	335,000 to 2023				
	4.00%		320,000 to 2025				
	Varies		265,000 to 2029				
	3.00%		245,000 in 2030				
	3.00%		165,000 in 2031				
	3.00%		160,000 to 2034				
	3.00%		150,000 in 2035	3,410,000	-	335,000	3,075,000
2016 Capital Improvements	2.00%	2036	465,000 in 2022				
	2.00%		435,000 in 2023				
	2.50%		430,000 in 2024				
	3.00%		395,000 to 2026				
	3.00%		340,000 in 2027				
	4.00%		335,000 in 2028				
	4.00%		165,000 in 2029				
	3.00%		65,000 to 2036	3,415,000	-	465,000	2,950,000
2017 Capital Improvements	5.00%	2037	295,000 in 2022				
	5.00%		190,000 in 2023				
	5.00%		185,000 to 2027				
	3.00%		55,000 to 2032				
	3.00%		35,000 to 2037	1,675,000	-	295,000	1,380,000
2018 Capital Improvements	5.00%	2048	935,000 to 2022				
	5.00%		930,000 to 2024				
	5.00%		695,000 to 2027				
	5.00%		690,000 to 2029				
	4.00%		635,000 to 2031				
	Varies		580,000 to 2034				
	4.00%		510,000 to 2039				
	Varies		500,000 to 2048	16,320,000	-	935,000	15,385,000

Exhibit F, Continued

**TOWN OF SCARBOROUGH, MAINE**  
**Statement of Changes in Long-Term Debt, Continued**  
**For the Year Ended June 30, 2022**

	Interest Rate	Final Maturity Date	Annual Principal Payments	Balance Beginning of Year	Current Year		Balance End of Year
					Issued	Retired	
<b>General Obligation Bonds</b>							
2019 Capital Improvements	5.00%	2049	410,000 to 2025				
	Varies		295,000 to 2035				
	3.00%		260,000 to 2040				
	3.00%		120,000 to 2049	6,970,000	-	410,000	6,560,000
2020 Capital Improvements	Varies		745,000 to 2026				
	5.00%		370,000 to 2031				
	Varies		215,000 to 2036				
	2.25%		80,000 to 2039				
2020 Advance Refunding A	2.25%	2031	75,000 to 2040	7,040,000	-	745,000	6,295,000
	4.00%		0 in 2021				
	4.00%		385,000 to 2025				
	2.50%		380,000 in 2026				
	2.25%		195,000 in 2027				
	2.25%		185,000 to 2031	2,855,000	-	385,000	2,470,000
2020 Advance Refunding B	3.00%	2043	345,000 in 2021				
	3.00%		0 to 2023				
	4.00%		2,125,000 in 2024				
	4.00%		2,525,000 in 2025				
	4.00%		2,555,000 in 2027				
	4.00%		2,675,000 in 2027				
	4.00%		2,680,000 in 2028				
	4.00%		2,640,000 in 2029				
	4.00%		2,700,000 in 2030				
	5.00%		2,770,000 in 2031				
	5.00%		2,855,000 in 2032				
	5.00%		2,885,000 in 2033				
	5.00%		2,225,000 in 2034				
	2.33%		1,740,000 in 2035				
	2.38%		1,230,000 in 2036				
	2.87%		1,200,000 in 2037				
	2.87%		1,185,000 in 2038				
	2.87%	1,170,000 in 2039					
	2.87%	1,155,000 in 2040					
	2.87%	1,140,000 in 2041					
	2.87%	1,125,000 in 2042					
2021 Capital Improvements	2.87%		535,000 in 2043	39,115,000	-	-	39,115,000
	5.00%		350,000 to 2027				
	5.00%		300,000 to 2032				
	2.00%		75,000 to 2037				
	2.00%		20,000 to 2042	-	3,725,000	-	3,725,000
<b>Total bonds</b>				<b>92,660,000</b>	<b>3,725,000</b>	<b>8,330,000</b>	<b>88,055,000</b>
<b>Total long-term debt</b>				<b>\$ 92,660,000</b>	<b>\$ 3,725,000</b>	<b>\$ 8,330,000</b>	<b>\$ 88,055,000</b>

Report from the

## COLLECTIONS/EXCISE TAX OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:



*Barbara Fagnant*  
Excise Agent

The Collections/Excise Department is responsible for all vehicle registrations. Our staff is here to assist you in registering your automobiles, trucks, snowmobiles, ATV's and boats, along with hunting and fishing licenses. We are also here to answer any questions you may have regarding this process. We appreciate the opportunity to be of service to the citizens of Scarborough, and I look forward too many more years of serving our community.

The Rapid Renewal allows citizens to register vehicles on-line via the internet. This program has been on a steady increase and, as the state perfected its online renewal process, we have seen accelerated growth in the area.

*Respectfully submitted,*

**Barbara Fagnant**

*Excise Office*

2024		2023		2022	
<b>Excise Tax Collected:</b>		<b>Excise Tax Collected:</b>		<b>Excise Tax Collected:</b>	
Total Vehicle Excise.....	\$7,977,253.61	Total Vehicle Excise.....	\$7,369,371.45	Total Vehicle Excise.....	\$7,132,628.15
Boat Excise.....	\$33,027.99	Boat Excise.....	\$32,726.60	Boat Excise.....	\$30,497.85
<b>Town Fees Collected:</b>		<b>Town Fees Collected:</b>		<b>Town Fees Collected:</b>	
Automobile.....	\$92,282.00	Automobile.....	\$88,326.00	Automobile.....	\$89,570.00
Boat.....	\$1,010.00	Boat.....	\$1,154.20	Boat Excise.....	\$1,121.00
Snowmobile.....	\$1,073.00	Snowmobile.....	\$368.00	Snowmobile.....	\$477.00
ATV's.....	\$593.00	ATV's.....	\$254.00	ATV's.....	\$286.00
<b>Total Revenues</b>	<b>\$8,105,239.60</b>	<b>Total Revenues</b>	<b>\$7,492,200.25</b>	<b>Total Revenues</b>	<b>\$7,254,580.00</b>



*Marsh Scenery*

Report from the

## TOWN ASSESSOR

To the Town Manager, Town Council, and Citizens of Scarborough:



*Nicholas Cloutier*

*Town Assessor*

The 2023-2024 tax rate was set at \$15.97 per thousand dollars of value based on a taxable valuation of \$5,142,583,176 for real and personal property as of April 1, 2023. This was an increase in taxable valuation of \$154,406,300 from 2022 or 3.10%. The 2023-2024 total tax levy was \$82,127,053.

The total number of taxpayers who qualified for the State of Maine Homestead Exemption in 2023-2024 was 5,456 resulting in a savings of \$375.29 in property taxes. The total number of Veterans and Widows of Veterans qualifying for the Maine Veteran's Exemption was 555 resulting in a tax savings of \$89.43. In order to qualify for these exemptions taxpayers must meet requirements noted on the applications and submit them to the Assessor's Office by April 1st.

The 2023-2024 Tax Year was the 16<sup>th</sup> year of the Town's Senior Property Tax Assistance program. 423 applications were approved for a total benefit amount of \$311,224. In order to qualify for this reimbursement, you needed to be 62 years of age, a ten-year resident of Scarborough, and the Federal Adjusted Gross Income for adults in the household could not exceed \$50,000. All Scarborough citizens are encouraged to contact our office so that we can determine if you qualify for any exemption and assure that the proper forms are completed in a timely manner.

For additional information regarding annual Assessment data and Tax Relief programs, please visit the Assessing Department pages on the Town's website. Most notably, the Assessing Department produces a comprehensive "Tax Commitment Report" each year which includes the following data and documentation:

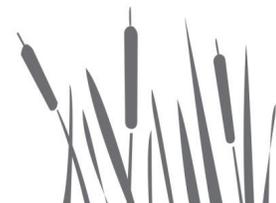
- Final Approved Budget and Tax Rate Computation
- Assessment Statistics (i.e. Tax-Base Breakdown, Assessed to Sales Price Ratios)
- State and County forms (i.e. Municipal Valuation Return)
- TIF/CEA Totals: Annual and Historical Summary

Our staff is available to all citizens for any questions you may have concerning your valuation and property tax.

*Respectfully submitted,*

***Nicholas Cloutier, CMA,***

*Town Assessor*



Report from the

## PURCHASING DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

The Town of Scarborough's Purchasing Office is responsible for procuring goods, services and construction for all Town Departments as well as administering bids and purchasing contracts. Created in 2005, the Purchasing Office collaborates with all departments to streamline the bidding and purchasing processes for the Town.

***During fiscal 2024, Purchasing initiated and secured bids for numerous Town and School projects including:***

- Plow Cab & Chassis and Gear for Public Works
- Sidewalk Tractor for Public Works
- ½ Ton Pickup for Public Works
- Swing Boom Excavator for Public Works
- Jet/Vacuum for Public Works
- 3 Ton Mini Excavator for Public Works
- CBDG Grant Assessment/Development
- Memorial Park Skate Park Overlay & Resurface
- Wentworth Tennis Courts Overlay & Resurface
- Building Repairs to Memorial & Springbrook Parks
- Weapon Mounted Sites for Police Department
- Chevy Tahoe for Police Department
- Truck for Police Department
- Heating oils bid and utility contracts
- Mowing Contract for Schools and Library
- Air Handler Unit For Municipal Building & Fire Stations
- Police Cruisers
- Police Ammunition
- Time & Materials bid and contracts for Public Works
- Roadside Traffic Island Mowing for Public Works
- Townwide Paving bid & Contracts
- Higgins Beach Storm Damage Repairs bid & Contract
- North Scarborough Three Intersection bid & Contract
- Engineering Bid and Agreements
- Vulnerability Study bid & Contract
- Open Space Plan bid & Contract
- Utility Tracking/Solar Conversion
- Gas and Diesel and heating fuel contracts

As with all Departments this past year, the Purchasing Department has had to adapt and refine their duties and needs accordingly. We look forward to assisting the Town in all capacities for future contracts and combined purchasing power.

Through the Town of Scarborough's online website, businesses can utilize both the Vendor Self-Service Web Portal at <https://scarborough.munisselfservice.com/> and our Electronic Bidding Portal at

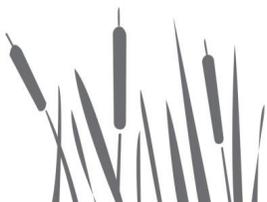
<http://www.scarboroughmaine.org/departments/finance/purchasing/>

Procurement of goods and services plays a critical role in government and the Purchasing Department continues to assure fairness in the procurement process while continuing to provide the highest quality of products at the most economical price. It is our goal to reduce costs and improve processing times for purchases and create a more transparent procurement process, not only within Purchasing but with local departments and our regional neighbors.

*Respectfully submitted,*

**Kimberly Morrison,**

*Purchasing Specialist*



Report from the

## TAX COLLECTIONS OFFICE



*Lisa Saulle*

*Deputy Tax Collector*

**To the Town Manager, Town Council, and Citizens of Scarborough:**

The following is the annual report from the Scarborough Revenue/Tax Collection Office for the Fiscal Year July 1, 2023, through June 30, 2024. The following pages show the uncollected real estate and personal property taxes for this same period.

*Respectfully submitted,*

***Lisa Saulle,***

*Deputy Tax Collector*

*Please visit the Tax Office for more information for on-line tax information visit: [www.scarboroughmaine.org](http://www.scarboroughmaine.org) and navigate to the Accounting/Collections Web pages.*

### UNCOLLECTED REAL ESTATE TAXES OF JUNE 30, 2024

<b>2011</b>			
	ELLIS, WAYNE	4 DAVID DR	\$46.25
<b>2012</b>			
	ELLIS, WAYNE	4 DAVID DR	\$85.03
<b>2013</b>			
	ELLIS, WAYNE	4 DAVID DR	\$100.23
<b>2014</b>			
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	\$1,021.80
	ELLIS, WAYNE	4 DAVID DR	\$101.17
<b>2015</b>			
	AMES, JOAN E	19 CRYSTAL LN	\$204.82
	DAVIS, ROBERT & BARBARA	10 DAVID DR	\$97.90
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	\$1,046.52
	ELLIS, WAYNE	4 DAVID DR	\$102.29
<b>2016</b>			
	AMES, JOAN E	19 CRYSTAL LN	\$166.25
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	\$1,075.29
	MONTGOMERY, JOHN	8 DAVID DR	\$52.40
	OBRIEN, AMANDA	11 DAVID DR	\$195.90
<b>2017</b>			
	AMES, JOAN E	19 CRYSTAL LN	\$170.09
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	\$1,110.37
	MONTGOMERY, JOHN	8 DAVID DR	\$202.46
	OBRIEN, AMANDA	11 DAVID DR	\$200.76
<b>2018</b>			
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	\$1,117.20
	LECLAIR, PAUL	134 ASH SWAMP RD	\$1,605.76
	MONTGOMERY, JOHN	8 DAVID DR	\$174.37
	WILLIGAR, JUSTIN	28 MATTHEWS WAY	\$296.08

## UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2024

Year	Owner	Address	Tax Amount	Status
2019	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	\$3,095.10	
	DESOUZA, MICHAEL	6 WARD ST	\$94.43	***
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	\$354.69	
	JOHNSON, SANDRA	245 DEERWOOD ST	\$119.67	***
	LECLAIR, PAUL	134 ASH SWAMP RD	\$1,778.38	
	WHEELER, HARRY A JR HEIRS OF	0 GORHAM RD	\$1,312.86	
2020	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	\$3,128.23	
	DESOUZA, MICHAEL	6 WARD ST	\$62.13	***
	DOUGLAS, PAUL W	0 BEECH RIDGE RD	\$357.98	
	LECLAIR, PAUL	134 ASH SWAMP RD	\$1,797.16	
	PINE POINT HEIGHTS, LLC	2 OTIS LILLEY DR	\$400.18	
	WHEELER, HARRY A JR HEIRS OF	0 GORHAM RD	\$184.37	
2021	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	\$3,176.20	
	DESOUZA, MICHAEL	6 WARD ST	\$134.12	***
	DOUGLAS, PAUL W	BEECH RIDGE RD	\$363.00	
	FOSTER, ROBERT JOHN	312 PLEASANT HILL RD	\$325.84	***
	LECLAIR, PAUL	134 ASH SWAMP RD	\$1,824.50	
	PARSONS-WEST, ZACHARY	30 MATTHEWS WAY	\$169.68	
	PINE POINT HEIGHTS, LLC	2 OTIS LILLEY DR	\$257.84	
	PIPER, ARLENE P	332 GARNET DR	\$556.32	
	WHEELER, HARRY A JR HEIRS OF	GORHAM RD	\$186.70	
2022	BLACKPOYNT PARTNERSHIP	25 GARRISON LN	\$30,414.39	***
	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	\$3,222.32	
	BRIDGES, LINDA S	8 BROADTURN RD	\$265.99	***
	BROWN, MELISSA RAE	31 BEECH RIDGE RD	\$4,562.34	***
	CHAPMAN, DAVID S	381 COUNTY RD	\$5,180.58	
	COLPRITT, MATTHEW	343 PAYNE RD	\$4,498.01	***
	CONCANNON, MICHAEL T	6 APPLE TREE DR	\$3,922.15	***
	CORDINER, BARBARA J HEIRS OF	142 TWO ROD RD	\$1,623.40	***
	DESOUZA, MICHAEL	6 WARD ST	\$135.90	***
	DIMICK, JOYCE	GREENWOOD AVE	\$1,651.66	
	DOUGLAS, PAUL W	BEECH RIDGE RD	\$368.12	
	DWYER, JAMES	19 BRIDGES DR	\$2,798.66	***
	FORMANT, PETER COOPER	163 FOGG RD	\$2,870.72	
	FOSTER, ROBERT J	316 PLEASANT HILL RD	\$2,584.62	
	FOSTER, ROBERT JOHN	312 PLEASANT HILL RD	\$3,689.92	
	HARTFORD, MERLE	169 GORHAM RD	\$2,208.48	***
	HAYES, MICHAEL P	15 BUNKER HILL TER	\$6,286.79	***
	HORR, DOROTHY M HEIRS OF	83 HOLMES RD	\$2,260.46	***
	IRELAND, PAUL & PATRICIA	97 FOGG RD	\$4,047.43	***
	LECLAIR, PAUL	134 ASH SWAMP RD	\$1,850.93	
	MARQUIS, JULIE	27 IMPERIAL LN	\$3,751.12	***
	MCDUGALL, JOAN B ESTATE OF	41 KIRKWOOD RD	\$5,645.14	***
	MERLE HARTFORD PAINTING LLC	169 GORHAM RD	\$43.11	***
	OCEANSIDE HOUSE LLC	7 PEARL ST	\$7,075.62	***
	PETERSON, ALISON T	18 CHAMPION ST	\$11,028.62	***
	PINE POINT HEIGHTS, LLC	2 OTIS LILLEY DR	\$261.42	
	PIPER, ARLENE P	332 GARNET DR	\$542.29	
	SACO STREET REALTY LLC	96 SACO ST	\$2,003.13	***

## UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2024

<b>2022</b>	SANDERS, JAMES G	5 OLD NECK RD	\$3,227.87	***
<b>Continued</b>	SHORE CAPITAL REAL ESTATE PARTNERS HOLDC	12 PINE POINT RD	\$153.65	***
	TASSIE, KAREN A	30 HORSESHOE DR	\$5,549.22	***
	THAYER DEVELOPMENT LLC	138 BEECH RIDGE RD	\$3,459.25	***
	THAYER DEVELOPMENT LLC	PROVIDENT DR	\$1,747.37	***
	THOMPSON, KENNETH E HEIRS OF	131 BURNHAM RD	\$1,692.53	***
	TIBBETTS, RICHARD E	63 MUSSEY RD	\$3,382.38	***
	WHEELER, HARRY A JR HEIRS OF	GORHAM RD	\$189.25	
<b>2023</b>				
	201 SOUTH LLC	59 EAST GRAND AVE 6	\$5,756.86	***
	2290 BROADWAY LLC	35 POSTAL SERVICE WAY	\$3,973.19	
	25 WASH LLC	25 WASHINGTON AVE	\$150.91	
	311 BEECH RIDGE LLC	311 BEECH RIDGE RD	\$8,453.08	
	600 TECHNOLOGY WAY LLC	600 TECHNOLOGY WAY	\$272.23	***
	97 COUNTY ROAD LLC	97 COUNTY RD	\$2,932.00	
	ALOFS, DAVID B & CARLENE E	5 WINDSOR PINES DR	\$3,178.48	***
	ALOFS, JEANNINE M	10 GUNSTOCK RD	\$529.19	***
	AMERICAN HOUSE SCARBOROUGH LLC	4 HACKAMORE AVE	\$124.12	***
	BALDRIDGE, ELIZA C	66 OCEAN AVE	\$4,170.17	***
	BARBOUR, LAURANCE	247 DEERWOOD ST	\$394.89	
	BLACKPOYNT PARTNERSHIP	25 GARRISON LN	\$62,362.56	***
	BOMBARD, NANCY	74 RITZCRAFT ST	\$1,417.73	
	BRACKETT, PHILIP L III	BROADTURN RD	\$253.46	***
	BRADY, JOHN E JR	5 CAMPERDOWN ELM DR 6	\$3,398.50	
	BRIDGES, LINDA S	8 BROADTURN RD	\$3,367.03	
	BROWN, MELISSA RAE	31 BEECH RIDGE RD	\$4,837.70	
	BUTTS, NANCY D LIVING TRUST	685 US ROUTE 1	\$2,505.12	***
	CAREY, MICHAEL D	2 LANE BY THE SEA	\$7,415.69	
	CHAMBERLAIN, AMY	9 EAST GRAND AVE 11	\$2,393.52	***
	CHAPMAN, DAVID S	381 COUNTY RD	\$5,490.22	
	COLPRITT, MATTHEW	343 PAYNE RD	\$4,744.95	
	CONCANNON, MICHAEL T	6 APPLE TREE DR	\$3,989.06	
	CORNWALL, ALLEN S	21 HIDDEN CREEK DR	\$4,577.97	***
	COULSTON, MARK G ET AL	35 EAST GRAND AVE	\$3,841.90	***
	D3 INVESTMENTS LLC	1 COMMERCIAL RD	\$7,562.07	
	DAVIO, DOLORES	481 SOPHIA AVE	\$1,858.39	***
	DESOUZA, MICHAEL	6 WARD ST	\$140.84	***
	DIMICK, JOYCE	GREENWOOD AVE	\$1,740.69	
	DOUGLAS, PAUL W	BEECH RIDGE RD	\$385.95	
	DWYER, JAMES	19 BRIDGES DR	\$2,951.33	***
	FAIRFIELD INN	2 CUMMINGS RD	\$86.63	***
	FARRELL, JOHN & SHARON	328 GARNET DR	\$174.55	
	FERRON, MICHAEL	34 HANSON RD	\$4,643.93	***
	FOLEYS ICE CREAM	1 HANNAFORD DR	\$6,949.58	***
	FORMANT, PETER COOPER	163 FOGG RD	\$6,028.47	
	FORTIER, DOMINIQUE	8 MORNING ST	\$115.75	***
	FOSTER, ROBERT J	316 PLEASANT HILL RD	\$3,612.15	
	FOSTER, ROBERT JOHN	312 PLEASANT HILL RD	\$3,752.86	
	GALLANT, JAYSON A	51 JASPER ST	\$5,099.63	
	GILLESPIE, JOHN	7 CRICKET LN	\$15,928.12	***
	GRIFFITH, MELANI ELISSA	9 MASSACRE LN	\$74.82	***
	GUILLERAULT, SUSAN L	476 SOPHIA AVE	\$2,207.91	
	GULLIFER, BRUCE W HEIRS	23 MCCANN WAY	\$80.20	***
	GURRY, ROBERT E	6 FREEDOM RD	\$4,193.79	***
	HARTFORD, MERLE	169 GORHAM RD	\$4,471.68	***

## UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2024

<b>2023</b>	HAYES, MICHAEL P	15 BUNKER HILL TER	\$6,657.81	***
<b>Continued</b>	HERMAN, WALTRUD	491 SOPHIA AVE	\$2,346.77	
	HORR, DOROTHY M HEIRS OF	83 HOLMES RD	\$2,383.27	
	HOWARD, STEVEN S	142 HOLMES RD	\$2,485.34	
	IMBRIANO, SANDRA	27 RUNNING TIDE DR	\$1,867.58	***
	IRELAND, PAUL & PATRICIA	97 FOGG RD	\$4,696.92	***
	IVES, PAMELA J	182 BLACK POINT RD	\$78.53	***
	JAVED, AMIR	380 PAYNE RD	\$1,063.28	***
	JJ BROWN INVESTMENTS LLC	754 US ROUTE 1	\$68.85	***
	KEBIWIL LLC	137 PLEASANT HILL RD	\$3,423.17	***
	KEYEK, ANDREW E RANSOM	3 IRIS DR	\$3,331.88	***
	LA PROJECTS LLC	3 LANE BY THE SEA	\$5,002.69	***
	LECLAIR, PAUL	134 ASH SWAMP RD	\$1,951.02	
	LELLO, JAYNE	MARION JORDAN RD	\$200.68	***
	LEVESQUE, SALLY HEIRS OF	10 HUNTLEY RD	\$2,848.88	
	LUNA REALTY LLC	34 MILL COMMONS DR 109	\$339.51	***
	MAO PROPERTIES LLC	359 GORHAM RD	\$895.95	
	MARQUIS, JULIE	27 IMPERIAL LN	\$3,956.62	
	MARTELL, CHRISTOPHER M	4 MARTELL WAY	\$2,320.35	***
	MARTIN, ROBERT G	437 GORHAM RD	\$2,141.80	***
	MCCORMICK, KEVIN	2 PARK AVE	\$1,844.04	
	MCDUGALL, JOAN B ESTATE OF	41 KIRKWOOD RD	\$15,912.40	
	MCMAHON, TRACY E	6 SNOWBERRY DR	\$3,634.16	***
	MELVIN, KATRINA M	6 SECOND AVE	\$2,445.65	***
	MERLE HARTFORD PAINTING LLC	169 GORHAM RD	\$230.27	***
	MERLE HARTFORD PAINTING LLC	169 GORHAM RD	\$260.09	***
	NAPPI, JOSEPH S	162 TWO ROD RD	\$3,815.63	
	NELSON, CAROLE J	192 PAYNE RD	\$4,637.30	
	NEW ENGLAND EXPEDITION-SCARBOROUGH LLC	100 CABELA BLVD	\$258,514.12	***
	OCEANSIDE HOUSE LLC	7 PEARL ST	\$24,754.62	***
	PAUL-BENTLEY, REBECCA	8 SACCARAPPA LN	\$72.75	***
	PETERS, JAMES P	57 KING ST	\$4,008.28	
	PETERSON, ALISON T	18 CHAMPION ST	\$11,637.87	
	PIKE & NOEL IRREVOCABLE TRUST	151 BROADTURN RD	\$2,699.75	***
	PINE POINT HEIGHTS LLC	2 OTIS LILLEY DR	\$273.33	
	PINER, MARIANNE	407 TOPAZ DR	\$294.86	***
	PIPER, ARLENE P	332 GARNET DR	\$594.63	
	PIZZA & PASTA ENTERPRISES LLC	51 DYNAMIC DR 4	\$110.40	
	POWERS, MEGHAN C	4 RAMSAY TER	\$4,125.77	
	QUIMBY, JANIS	120 PLEASANT HILL RD	\$3,363.42	***
	ROBERTS, DOREEN	98 BROADTURN RD	\$2,119.81	***
	ROBERTS, DOREEN A	249 BROADTURN RD	\$1,070.78	***
	RTS PACKAGING LLC	16 WASHINGTON AVE	\$24,151.52	
	SACO STREET REALTY LLC	96 SACO ST	\$2,111.66	
	SANDERS, JAMES G	5 OLD NECK RD	\$5,750.23	***
	SANFORD, MICHAEL G.	6 GRAVEL RD	\$3,774.45	***
	SCOTT, KATHLEEN F	53 CLAY PITS RD	\$3,786.04	
	SHALDAGAMA LLC	28 CLEARVIEW DR	\$1,618.02	
	SULLIVAN, RICHARD J JR	1 SULLIVAN FARM RD	\$9,469.96	
	TASSIE, KAREN A	30 HORSESHOE DR	\$5,992.03	***
	TESLA REALTY LLC	4 TRACK VIEW TER	\$2,997.71	***
	THAYER DEVELOPMENT LLC	138 BEECH RIDGE RD	\$3,648.58	
	THAYER DEVELOPMENT LLC	PROVIDENT DR	\$1,841.71	
	THERIO, EUGENE	288 BEECH RIDGE RD	\$72.59	***
	THOMPSON, DAVID	388 GORHAM RD	\$4,779.73	***

**UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2024**

<b>2023</b>	THOMPSON, KENNETH E HEIRS OF	131 BURNHAM RD	\$3,949.99	
<b>Continued</b>	TIBBETTS, RICHARD E	63 MUSSEY RD	\$3,440.03	
	TLAC MOTORS	3 SOUTHGATE RD 5	\$3,102.05	***
	TWILIGHT DRIVE LLC	4 TWILIGHT DR	\$94.51	***
	VALDMANIS, RICHARD	43 OCEAN AVE	\$3,326.21	***
	WATERSTONE SCARBOROUGH LLC	700 GALLERY BLVD	\$144,969.10	***
	WHEELER, HARRY A JR HEIRS OF	GORHAM RD	\$197.15	
	WILKINSON, JEREMY ALBERT	5 MARTIN AVE	\$2,662.34	***
	WILLAUER, DAVID O	6 SANCTUARY LN	\$171.28	
	WILLIAMS, STEPHANIE	41 BEECH RIDGE RD	\$1,773.81	***
	WOOD DUCK HOMES LLC	DUNSTAN LANDING RD	\$1,029.64	
	WOODFORD, CHARLOTTE & CAMERON M LIVING T	4 SWEETBRIER LN	\$3,646.69	***
	YEETY, VIJAY K	20 RIDGEWAY RD	\$82.63	
	ZHUANG, ZAILONG	9 HIDDEN CREEK DR	\$8,292.44	***

\*\*\* Represents Taxes Paid After June 30, 2024

**UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024**

<b>1997</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 358.00	
<b>1998</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 920.00	
<b>1999</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 960.00	
<b>2000</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 980.00	
<b>2001</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$765.00	
<b>2002</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$785.00	
<b>2003</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$823.00	
<b>2004</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$1,300.50	
<b>2005</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$847.50	
<b>2006</b>				
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$861.00	
<b>2007</b>				
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL ROAD	\$6,068.74	
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$885.00	
<b>2008</b>				
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$5,694.71	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$911.25	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2009</b>				
	CREATIVE AWARDS	225 US ROUTE 1	\$125.01	
	G M POLLACK	600 ROUNDWOOD DR	\$1,250.05	
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$4,348.49	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$8,235.99	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$911.25	
<b>2010</b>				
	ALL POINTS REALTORS	674 US ROUTE 1	\$126.30	
	AT & T	383 US ROUTE 1	\$505.20	
	CREATIVE AWARDS	225 US ROUTE 1	\$252.60	
	DR STEREO	695 US ROUTE 1	\$34.10	
	G M POLLACK	600 ROUNDWOOD DR	\$505.20	
	INNES PHOTO SERVICES	25 PLAZA DR	\$7.46	
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$3,497.25	
	MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$202.08	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,822.93	
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$947.25	
<b>2011</b>				
	AT & T	383 US ROUTE 1	\$521.20	
	ATTENTION TO EVERY DETAIL	3 SOUTHGATE RD	\$35.18	
	CREATIVE AWARDS	225 US ROUTE 1	\$260.60	
	DRAGON FIRE MARTIAL ARTS INC	154 PLEASANT HILL RD	\$26.06	
	G M POLLACK	600 ROUNDWOOD DR	\$521.20	***
	INNES PHOTO SERVICES	25 PLAZA DR	\$525.77	
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$1,364.24	***
	MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$208.48	
	MAINE AUTO DETAILING	9 WASHINGTON AVE	\$130.30	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,110.86	***
	MAINE FLORAL CREATIONS	693 US ROUTE 1	\$37.79	
	NCS LOGISTICS	3 SOUTHGATE RD	\$35.18	
	PINE POINT PEDIATRIC & ADOLESCENT	6 PINE POINT RD	\$280.15	
	PORTLAND AIR CONDITIONING INC	29 WASHINGTON AVE	\$652.80	***
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$977.25	***
	STIR CRAZY	183 US ROUTE 1	\$386.99	
	TILE SOLUTIONS	7 SOUTHGATE BUSINESS PARK	\$65.15	
<b>2012</b>				
	CREATIVE AWARDS	225 US ROUTE 1	\$276.00	
	DR STEREO	695 US ROUTE 1	\$37.26	
	IWORX INC / PREVAL DIRECT	51 US ROUTE 1	\$2,394.30	***
	KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$552.00	
	LILLEY'S LIMOUSINE	25 ROSS RD	\$35.88	
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,444.86	
	MAIL AMERICA INC	6 US ROUTE 1	\$276.00	
	MAINE COAST PROPERTIES	383 US ROUTE 1	\$672.06	
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,235.60	***
	ROVNER, RONALD MD	96 CAMPUS DR	\$534.21	
	SEA SMOKE BBQ	183 US ROUTE 1	\$345.00	
	SRAM CORP	151 US ROUTE 1	\$434.70	
	THE SPECIFIC CHIROPRACTIC CENTER	51 US ROUTE 1	\$690.00	
	WATERHOUSE TREE SERVICE	24 W BEECHRIDGE RD	\$276.00	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024			
<b>2013</b>			
	BROWN FOX PRINTING	253 US ROUTE 1	\$406.17
	CREATIVE AWARDS	225 US ROUTE 1	\$324.94
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$147.70
	FARREN INSURANCE SERVICES	153 US ROUTE 1	\$23.63
	INNES PHOTO SERVICES	25 PLAZA DR	\$776.90
	KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$649.88
	LILLEY'S LIMOUSINE	25 ROSS RD	\$42.83
	LITTLE PAWS LLC	456 PAYNE RD	\$162.47
	LUXURY NAILS & SPA	201 US ROUTE 1	\$192.01
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,701.50
	MAIL AMERICA INC	6 US ROUTE 1	\$324.94
	MAINE COAST PROPERTIES	383 US ROUTE 1	\$791.67
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,726.61
	MEAT HOUSE-LOPEZ, CHAFF & WIESMAN	450 PAYNE RD	\$2,307.07
	ROVNER, RONALD MD	96 CAMPUS DR	\$106.34
	SRAM CORP	151 US ROUTE 1	\$512.52
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$406.18
	VIKING RESTORATION	3 SOUTHGATE RD	\$81.24
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$649.88
	WATERMATIC IRRIGATION CO	21 WASHINGTON AVE	\$252.57
<b>2014</b>			
	BARD INDUSTRIES	6 WASHINGTON AVE	\$664.40
	COLPRITT, DANIEL	343 PAYNE RD	\$30.95
	COMPUTERWORKS	450 PAYNE RD	\$92.11
	CREATIVE AWARDS	25 PLAZA DR	\$365.42
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$166.10
	FARM FAMILY INSURANCE	89 MUSSEY RD	\$18.12
	INNES PHOTO SERVICES	27 GORHAM RD	\$874.29
	KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$730.84
	LILLEY'S LIMOUSINE	25 ROSS RD	\$48.32
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,008.68
	MAIL AMERICA INC	6 US ROUTE 1	\$365.42
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,765.19
	MAINE SHELLWARE	6 SCIENCE PARK RD	\$67.95
	MAINE STREET LIVING	27 GORHAM RD	\$223.48
	MIMOSAS SALON	29 GORHAM RD	\$155.53
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$42.28
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$119.29
	SMITH AND SON EXCAVATING	86 PLEASANT HILL RD	\$878.82
	SRAM CORP	151 US ROUTE 1	\$576.82
	TRANING ROOM, THE	285 US ROUTE 1	\$151.00
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$457.53
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$730.84
	XTREME AUDIO	695 US ROUTE 1	\$45.30
<b>2015</b>			
	ALBY	20 SNOW CANNING RD	\$77.45
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,373.96
	CLIFF'S ANTIQUE MARKET	370 US ROUTE 1	\$58.86
	COLPRITT, DANIEL	343 PAYNE RD	\$63.51
	COMPUTERWORKS	152 US ROUTE 1	\$94.49
	DIGITRACE CARE SYSTEMS	29 SPRING ST	\$323.74
	DUMP GUY, THE	154 PLEASANT HILL RD	\$30.98

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2015</b>	FASHIONGODS, THE	201 US ROUTE 1	\$79.00
<b>Continued</b>	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$53.44
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$87.11
	HALLOWED GROUND	287 GORHAM RD	\$30.98
	HB EXOTICS	287 GORHAM RD	\$30.98
	HIGH RIDGE	10 SNOW CANNING RD	\$77.45
	I STORE PHONE REPAIR	582 US ROUTE 1	\$65.38
	INNES PHOTO SERVICES	27 GORHAM RD	\$896.87
	JACKSON HEWITT TAX SERVICE	605 US ROUTE 1	\$38.72
	KD LANDSCAPING CO	46 SACO ST	\$384.92
	KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$77.45
	KHIEVS ORIENTAL MARKET	243 US ROUTE 1	\$77.45
	LILLEY'S LIMOUSINE	25 ROSS RD	\$49.57
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,962.58
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$300.51
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$37.18
	MAIL AMERICA INC	6 US ROUTE 1	\$374.86
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,810.78
	MIMOSAS SALON	29 GORHAM RD	\$319.09
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$43.37
	POWERWHEELS	93 MUSSEY RD	\$187.43
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$122.37
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$949.76
	THE SPA AT SCARBOROUGH	311 BEECH RIDGE RD	\$41.85
	TIM BYRNE PHOTOGRAPHY	27 GORHAM RD	\$94.49
	TRANING ROOM, THE	285 US ROUTE 1	\$154.90
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$469.35
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$749.72
	XTREME AUDIO	695 US ROUTE 1	\$46.47
<b>2016</b>			
	ALBY	20 SNOW CANNING RD	\$79.60
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,412.10
	CHICAGO DOGS	285 US ROUTE 1	\$304.07
	CHOWDERHEAD'S	29 GORHAM RD	\$79.60
	COLPRITT, DANIEL	343 PAYNE RD	\$65.27
	CREATIVE CHILD & ADULT ARTS PROGRA	152 US ROUTE 1	\$15.92
	CULLIGAN		\$31.84
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$87.56
	DOLLAR STORE MARKETPLACE	27 HANNAFORD DR	\$82.78
	DOLPHIN CAPITOL CORPORATION	0 VAR	\$31.84
	DUMP GUY, THE	154 PLEASANT HILL RD	\$31.84
	FASHIONGODS, THE	201 US ROUTE 1	\$81.19
	FOSTER, ROBERT J	312 PLEASANT HILL RD	\$38.21
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$109.85
	GO GREEN LANDSCAPING	4 ROYAL RIDGE RD	\$262.68
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$35.02
	HALLOWED GROUND	287 GORHAM RD	\$31.84
	HB EXOTICS	287 GORHAM RD	\$31.84
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$211.74
	I STORE PHONE REPAIR	582 US ROUTE 1	\$97.11
	KD LANDSCAPING CO	46 SACO ST	\$791.22
	KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$79.60
	KING, LISA LMT	306 US ROUTE 1	\$17.39

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2016</b>	LEVINE, ELAINE E	43 EAST GRAND AVE	\$28.65
<b>Continued</b>	LILLEY'S LIMOUSINE	25 ROSS RD	\$50.94
	LOTS FOR TOTS	152 US ROUTE 1	\$38.21
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,017.06
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$308.85
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$38.21
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,861.05
	MIMOSAS SALON	29 GORHAM RD	\$327.95
	MOBILE HOME BROKERS	700 US ROUTE 1	\$30.14
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$44.58
	POWERWHEELS	93 MUSSEY RD	\$192.63
	PRO FIT TRAINING CENTER	6 LINCOLN AVE	\$79.60
	ROCCO LEO MASONRY	7 BRIDGES DR	\$963.16
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$125.77
	SANDBAGGERS	13 WASHINGTON AVE	\$482.38
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,055.50
	SCARBOROUGH GARDENS	90 BROADTURN RD	\$63.68
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$648.57
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$482.38
	UNIFIED MERCHANT SERVICES	0 VARIOUS LOCATION	\$3.18
	VECTOR MARKETING	15 PLEASANT HILL RD	\$16.37
	WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$770.53
	XTREME AUDIO	695 US ROUTE 1	\$47.76
<b>2017</b>			
	ALBANO WASTE SERVICES	46 SACO ST	\$824.50
	ALBY	20 SNOW CANNING RD	\$329.80
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,609.42
	BROWN & MYERS INC	71 PLEASANT HILL RD	\$278.68
	CASEIRO BURKE LLC	383 US ROUTE 1	\$50.29
	CHOWDERHEAD'S	29 GORHAM RD	\$181.39
	CHUBB INSURANCE	308 US ROUTE 1	\$123.68
	COLPRITT, DANIEL	343 PAYNE RD	\$74.21
	CREATIVE CHILD & ADULT ARTS PROGRA	152 US ROUTE 1	\$18.14
	CULLIGAN		\$36.28
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.53
	DIRIGO WHOLESALE	15 PLEASANT HILL RD	\$5.84
	DUMP GUY, THE	154 PLEASANT HILL RD	\$36.28
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$186.34
	FASHIONGODS, THE	201 US ROUTE 1	\$92.34
	FOCAL POINT MANUAL THERAPIES	7 OAK HILL TER	\$39.58
	FOSTER, ROBERT J	312 PLEASANT HILL RD	\$42.87
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$125.32
	G M SPECIALTIES	1 COMMERCIAL RD	\$217.33
	GARDNER, GEORGE DR	6 SCIENCE PARK RD	\$436.98
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$39.58
	HALLOWED GROUND	287 GORHAM RD	\$36.28
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$240.75
	KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$329.80
	KING, LISA LMT	306 US ROUTE 1	\$24.74
	LAKELAND RENTAL	8 US ROUTE 1	\$32.15
	LANPHEAR ENTERPRISES, INC	15 HOLLY ST	\$41.23
	LEVINE, ELAINE E	43 EAST GRAND AVE	\$65.96
	LILLEY'S LIMOUSINE	25 ROSS RD	\$57.72
	LOTS FOR TOTS	152 US ROUTE 1	\$42.87

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2017</b>	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,298.71
<b>Continued</b>	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$351.24
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$42.87
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,927.68
	MAINE REAL ESTATE NETWORK	84 JONES CREEK DR	\$54.42
	MIMOSAS SALON	29 GORHAM RD	\$374.32
	MOBILE HOME BROKERS	700 US ROUTE 1	\$56.07
	NORTHEAST CONCRETE	7 BORDER RD	\$1,995.29
	PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$263.84
	PLEASANT HILL STORAGE INC	8 PLEASANT HILL RD	\$219.32
	POWERWHEELS	93 MUSSEY RD	\$219.32
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,098.23
	SANDBAGGERS	13 WASHINGTON AVE	\$549.12
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,202.12
	SCARBOROUGH GARDENS	90 BROADTURN RD	\$36.28
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$24.71
	SOUTHERN MAINE BRAZILIAN JIUJITSU	605 US ROUTE 1	\$82.45
	TAPLEY STORAGE	15 HOLLY ST STE 106	\$329.80
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$2,908.84
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$549.12
	US PROCESS SYSTEMS	11 WASHINGTON AVE	\$4,122.50
	VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$107.18
	WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$877.27
<b>2018</b>			
	ABUNDANCE	20 SNOW CANNING RD SUITE 3	\$329.80
	ALBANO WASTE SERVICES	46 SACO ST	\$824.50
	ALBY	20 SNOW CANNING RD SUITE 1	\$329.80
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,609.42
	BOUCHER, GUY & KATHY	0 BAYLEYS SITE 555	\$255.60
	BURR SIGNS	40 MANSON LIBBY RD	\$20.61
	CHUBB INSURANCE	308 US ROUTE 1	\$123.68
	COLPRITT, DANIEL	343 PAYNE RD	\$82.45
	CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$82.45
	CORCORAN, LAUREN & DOUGLAS	0 BAYLEYS SITE 623	\$329.80
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.53
	DOW, CORY	0 BAYLEYS SITE 290	\$329.80
	DUMP GUY, THE	154 PLEASANT HILL RD	\$36.28
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$186.34
	EXPERT STAFFING	51 US ROUTE 1	\$32.98
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$125.32
	G M SPECIALTIES	1 COMMERCIAL RD	\$438.63
	GATEWAY TITLE OF MAINE	25 SPRING ST	\$39.58
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$79.15
	HALLOWED GROUND	287 GORHAM RD	\$36.28
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$240.75
	I STORE PHONE REPAIR	582 US ROUTE 1	\$61.01
	INGALLSIDE INC	1 SCOTTOW WAY	\$61.01
	JADA	20 SNOW CANNING RD SUITE 2	\$329.80
	JZ MEDICAL INC	700 TECHNOLOGY WAY	\$2,209.97
	KD HOLDINGS LLC	46 SACO ST	\$1,404.95
	KEN LITTLE BOAT STORAGE	16 MAIETTA DRIVE SUITE 2	\$329.80
	KING, LISA LMT	306 US ROUTE 1	\$24.74

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2018</b>	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,298.71
<b>Continued</b>	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$351.24
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$42.87
	MAINE COAST CANDLE	285 US ROUTE 1	\$26.38
	MAINELY WRAPS	360 US ROUTE 1	\$544.17
	MAJOWICZ, ROD & NICOLE	0 BAYLEYS SITE L2)*	\$329.80
	METCALFE, CHRISTOPHER	0 WILD DUCK SITE 26	\$148.41
	MIMOSA SALON	201 US ROUTE 1	\$94.93
	MOBILE HOME BROKERS	700 US ROUTE 1	\$56.07
	NORTHEAST CONCRETE	7 BORDER RD	\$1,995.29
	PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$527.68
	POWERWHEELS	93 MUSSEY RD	\$219.32
	PROJECT COOLER	10 SNOW CANNING RD	\$329.80
	PROJECT QUONSET HUT	10 SNOW CANNING RD SUITE 9	\$329.80
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,098.23
	ROGENSKI, JOHN & AMY	0 BAYLEYS SITE H13	\$329.80
	RUHLAND, KATRINA & CARL	0 BAYLEYS SITE 351	\$329.80
	SANDBAGGERS	13 WASHINGTON AVE	\$549.12
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,202.12
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$420.49
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$75.85
	SOEST, JENNIFER & JOSEPH	0 BAYLEYS SITE H18	\$244.05
	STUDLEY, LEROY	10 BEECH RIDGE RD	\$219.32
	TAPLEY STORAGE	15 HOLLY ST STE 106	\$329.80
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$824.50
	UPPER LEVEL	10 SNOW CANNING RD SUITE B	\$329.80
	US PROCESS SYSTEMS	11 WASHINGTON AVE	\$4,122.50
	VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$214.37
	WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$877.27
<b>2019</b>			
	21 TAPS	185 US ROUTE 1	\$735.00
	A HANDFULL SALON	89 MUSSEY RD	\$218.01
	ALBANO WASTE SERVICES	46 SACO ST	\$735.00
	ALTERATIONS & MORE LLC	128 US ROUTE 1	\$294.00
	ANJONS	521 US ROUTE 1	\$1,859.55
	ATLANTIC FAMILY HEALTH	51 US ROUTE 1	\$367.50
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,434.72
	BEST MAINE BEACH PROPERTIES	15 HOLLY ST	\$110.25
	BONETTI, MIKE	BAYLEYS SITE L1	\$248.46
	BOUCHER, GUY & KATHY	BAYLEYS SITE 555	\$221.97
	CASTLE DISTRIBUTORS	137 PLEASANT HILL RD	\$209.47
	CHALMERS INSURANCE GROUP	360 US ROUTE 1	\$351.33
	CHATIGNY, NATHAN	PROPERTY ID 3123	\$242.55
	CHUBB INSURANCE	308 US ROUTE 1	\$110.25
	CLAFFEY, THOMAS	PROPERTY ID3118	\$54.39
	COASTAL APPRAISAL	636 US ROUTE 1	\$110.25
	COLPRITT, DANIEL D	343 PAYNE RD	\$73.50
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$73.50
	CORCORAN, LAUREN & DOUGLAS	PROPERTY ID 3028	\$294.00
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$177.87
	DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$4,671.66
	DIVERSIFIED APPRAISAL SERVICES	127 PLEASANT HILL RD	\$286.65
	ESCO TECHNOLOGY LLC	VARIOUS LOCATIONS	\$293.26
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$166.11

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

2019	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$111.72
Continued	GARDNER, GEORGE DR	400 ENTERPRISE DR	\$779.10
	GATEWAY TITLE OF MAINE	25 SPRING ST	\$35.28
	GM SPECIALTIES	1 COMMERCIAL RD	\$391.02
	GOZONE FITNESS	360 US ROUTE 1	\$367.50
	GREEN CARE LANDSCAPE MANAGEMEN	125 PLEASANT HILL RD	\$56.33
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$70.56
	HALLOWED GROUND	287 GORHAM RD	\$32.34
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$214.62
	HEROS JOURNEY	636 US ROUTE 1	\$14.79
	HIGH YIELD LABORATORIES	10 SNOW CANNING RD	\$147.00
	I STORE PHONE REPAIR	582 US ROUTE 1	\$108.78
	JABINE, WILLIAM III CPA	27 GORHAM RD	\$20.58
	JOHNSON, TODD & MELISSA	PROPERTY ID 3133	\$294.00
	JOYCE, JOHN & SUE	BAYLEYS SITE 361	\$294.00
	KAPLAN, DEBORAH	WILD DUCK SITE 10	\$102.90
	KD HOLDINGS LLC	46 SACO ST	\$1,252.44
	KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$294.00
	KINETICS SYSTEMS INC	3 GLASGOW RD	\$234.54
	LEVIATHAN TATTOO	582 US ROUTE 1	\$294.00
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,049.18
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$313.11
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$38.22
	MAINE COAST CANDLE	285 US ROUTE 1	\$74.97
	MAINE HITS LLC	6 LINCOLN AVE	\$83.79
	MAJOWICZ, ROD & NICOLE	BAYLEYS SIT L2	\$294.00
	MARY MENARD, LADC	636 US ROUTE 1	\$73.50
	MCGONAGLE, MIKE	BAYLEYS SITE F16	\$373.38
	METCALFE, CHRISTOPHER	WILD DUCK SITE 26	\$132.30
	MIMOSA SALON	201 US ROUTE 1	\$333.69
	MOBILE HOME BROKERS	700 US ROUTE 1	\$49.98
	MULLENS DRIVING SCHOOL	27 GORHAM RD	\$97.02
	NAIL PRO	605 US ROUTE 1	\$38.22
	NEW ENGLAND MOTOR FREIGHT	7 MANSON LIBBY RD	\$687.96
	NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$110.25
	NORTHEAST CONCRETE	7 BORDER RD	\$1,778.70
	NVC FITNESS INC	700 GALLERY BLVD	\$173.46
	ONE2ONE BODYSCAPES	25 PLAZA DR	\$308.70
	PALLET COMPANIES, INC	7 WASHINGTON AVE	\$357.21
	PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$470.40
	POULIN, LISA & DAVID	PROPERTY ID 3132	\$156.70
	POWERWHEELS	93 MUSSEY RD	\$195.51
	ROCCO LEO MASONRY	7 BRIDGES DR	\$979.02
	ROGENSKI, JOHN & AMY	BAYLEYS SITE H13	\$476.28
	RUHLAND, KATRINA & CARL	BAYLEYS SIT 351	\$294.00
	SALON 618 BEAUTY & BOUTIQUE	618 US ROUTE 1	\$110.25
	SANDBAGGERS	13 WASHINGTON AVE	\$489.51
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,071.63
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$749.70
	SEACOAST TRUCKING	10 SNOW CANNING RD	\$110.25
	SKUNK WORKS	10 SNOW CANNING RD	\$294.00
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$67.62
	STUDLEY, LEROY	10 BEECH RIDGE RD	\$195.51

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2019</b>	TAPLEY STORAGE	15 HOLLY ST	\$294.00
<b>Continued</b>	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$735.00
	THE DUMP GUY	154 PLEASANT HILL RD	\$32.34
	THE SCARBOROUGH EGG & I	183 US ROUTE 1	\$1,002.54
	TKS SMALL ENGINE	636 US ROUTE 1	\$40.42
	TRAFFIC JAM	9 HAIGIS PKWY	\$17.18
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$124.95
	US PROCESS SYSTEMS	11 WASHINGTON AVE	\$3,675.00
	VILLARIS SELF-DEFENSE CENTER	25 PLAZA DR	\$191.10
	VOKEY PAINTING	15 HOLLY ST	\$35.28
	WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$782.04
<b>2020</b>			
	A HANDFULL SALON	89 MUSSEY RD	\$222.90
	ABSOLUTE HEALING	20 SNOW CANNING RD	\$509.70
	ALBANO WASTE SERVICES	46 SACO ST	\$743.00
	AMONGST THE STARS BODYWORK	27 GORHAM RD	\$74.30
	BENOIT, JERRY & TIFFANY	BAYLEYS SITE H4	\$97.33
	BONETTI, MIKE	BAYLEYS SITE L1	\$304.63
	BOUCHER, GUY & KATHY	BAYLEYS SITE 555	\$224.39
	CHANGING TIDES COUNSELING	636 US ROUTE 1	\$21.34
	CHATIGNY, NATHAN	PROPERTY ID 3123	\$245.19
	CHUBB INSURANCE	308 US ROUTE 1	\$111.45
	CLAFFEY, THOMAS	PROPERTY ID3118	\$54.98
	COASTAL APPRAISAL	636 US ROUTE 1	\$111.45
	COLPRITT, DANIEL D	343 PAYNE RD	\$74.30
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$74.30
	CORCORAN, LAUREN & DOUGLAS	PROPERTY ID 3028	\$297.20
	COYNE WEBBER REAL ESTATE	89 MUSSEY RD	\$111.45
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$179.81
	DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$4,722.51
	EATON, DAN & SANDI	PROPERTY ID 3014	\$55.72
	EMPOWER MASSAGE THERAPY	605 US ROUTE 1	\$74.30
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$167.92
	FIRST LIGHT RESTAURANTS	185 US ROUTE 1	\$743.00
	FIT4LIFE LLC	25 PLAZA DR	\$282.34
	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$112.94
	GLOBAL BIOTECHNOLOGIES INC	19 RIGBY RD	\$132.25
	GM SPECIALTIES	1 COMMERCIAL RD	\$395.28
	GRIT STRENGTH & FITNESS	6 LINCOLN AVE	\$297.20
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$216.96
	HEROS JOURNEY	636 US ROUTE 1	\$29.72
	I STORE PHONE REPAIR	582 US ROUTE 1	\$14.86
	JABINE, WILLIAM III CPA	27 GORHAM RD	\$41.61
	JEWELRY BY MIG LEMIRE	15 HOLLY ST	\$29.72
	JOHNSON, TODD & MELISSA	PROPERTY ID 3133	\$297.20
	JOYCE, JOHN & SUE	BAYLEYS SITE 361	\$297.20
	KAPLAN, DEBORAH	WILD DUCK SITE 10	\$104.02
	KD HOLDINGS LLC	46 SACO ST	\$1,266.07
	KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$297.20
	KINETICS SYSTEMS INC	11 WASHINGTON AVE	\$371.50
	KNOCKBOY LLC	145 PLEASANT HILL RD	\$14.86
	LEVIATHAN TATTOO	582 US ROUTE 1	\$297.20

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2020</b>	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,071.48
<b>Continued</b>	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$316.52
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$38.64
	MAINE HITS LLC	6 LINCOLN AVE	\$84.70
	MAINE REHABILITATIVE HEALTHCAR	306 US ROUTE 1	\$646.41
	MAJOWICZ, ROD & NICOLE	BAYLEYS SIT L2	\$297.20
	MARY MENARD, LADC	636 US ROUTE 1	\$74.30
	METCALFE, CHRISTOPHER	WILD DUCK SITE 26	\$133.74
	MIMOSA SALON	201 US ROUTE 1	\$337.32
	MOBILE HOME BROKERS	700 US ROUTE 1	\$50.52
	MR APPLIANCE	15 HOLLY ST	\$74.30
	NAIL PRO	605 US ROUTE 1	\$38.64
	NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$111.45
	NORTHEAST CONCRETE	7 BORDER RD	\$1,798.06
	NORTHEAST CONTRACTING SERVICES	4 COMMERCIAL RD	\$74.30
	NVC FITNESS INC	700 GALLERY BLVD	\$805.41
	OGUIN, GWENDOLYN DO	20 MUSSEY RD	\$29.72
	PALLET COMPANIES, INC	7 WASHINGTON AVE	\$361.10
	PATRICK JORDAN	20 SNOW CANNING RD	\$297.20
	PORTLAND COMPUTER COPY INC	VARIOUS LOCATIONS	\$81.73
	POULIN, LISA & DAVID	PROPERTY ID 3132	\$297.20
	POWERWHEELS	93 MUSSEY RD	\$197.64
	PRUITT, KATHY	PROPERTY ID 3129	\$297.20
	RED DRAGON MARTIAL ARTS LLC	25 PLAZA DR	\$193.18
	REID, KATHY	PROPERTY ID 3126	\$148.60
	ROCCO LEO MASONRY	7 BRIDGES DR	\$989.68
	RUHLAND, KATRINA & CARL	BAYLEYS SITE 351	\$297.20
	SANDBAGGERS	13 WASHINGTON AVE	\$494.84
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,083.29
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$757.86
	SCARBOROUGH DAY SPA	311 BEECH RIDGE RD	\$81.73
	SEACOAST TRUCKING	10 SNOW CANNING RD	\$111.45
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$68.36
	STANTEC	482 PAYNE RD	\$998.59
	STUDLEY, LEROY	10 BEECH RIDGE RD	\$197.64
	TAPLEY STORAGE	15 HOLLY ST	\$297.20
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$743.00
	THE DUMP GUY	154 PLEASANT HILL RD	\$32.69
	TRACEY MASON PHOTOGRAPHY	27 GORHAM RD	\$111.45
	TRAFFIC JAM	9 HAIGIS PKWY	\$35.66
	TREYS PLACE	30 PLEASANT HILL RD	\$74.30
	TURMEL, MARK	PROPERTY ID 3130	\$10.51
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$576.57
	US TELEPACIFIC	16 PLEASANT HILL RD	\$14.04
	WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$790.55
	WORKFLOW CONCEPTS	7 OAK HILL TER	\$1.60
<b>2021</b>			
	A HANDFULL SALON	89 MUSSEY RD	\$247.83
	ABSOLUTE HEALING	20 SNOW CANNING RD	\$561.75
	ALBANO WASTE SERVICES	46 SACO ST	\$826.10
	AMONGST THE STARS BODYWORK	129 SAWYER RD	\$82.61

## UNCOLLECTED PERSONAL TAX ES AS OF JUNE 30, 2024

<b>2021</b>	AMORE ON THE MARSH	521 US ROUTE 1	\$826.10	
<b>Continued</b>	AT&T	383 US ROUTE 1	\$113.35	***
	AUDIO D & FINETONE	152 US ROUTE 1	\$90.12	
	BACKWOODS BMP	1 COMMERCIAL RD	\$163.21	
	BALANCE AND GLOW ESTHETICS LLC	4 STEWART DR	\$300.40	
	BEACH HOUSE NAIL BAR AND SPA	4 STEWART DR	\$300.40	
	BOUCHER, GUY & KATHY	BAYLEYS SITE 555	\$171.23	
	CASH ENERGY COMPANY	86 PLEASANT HILL RD	\$220.04	
	CHANGING TIDES COUNSELING	636 US ROUTE 1	\$25.53	
	CHUBB INSURANCE	308 US ROUTE 1	\$124.67	
	CLAFFEY, THOMAS	PROPERTY ID3118	\$54.07	
	COASTAL APPRAISAL	636 US ROUTE 1	\$124.67	
	COASTAL BLUE IMAGERY	15 HOLLY ST	\$75.10	
	COASTAL REMEDIES	10 SNOW CANNING RD	\$165.22	
	COLPRITT, DANIEL D	343 PAYNE RD	\$82.61	
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$82.61	
	COPPERTHITE, MELISSA	PROPERTY ID 3125	\$327.44	
	CORCORAN, LAUREN & DOUGLAS	PROPERTY ID 3028	\$327.44	
	COYNE WEBBER REAL ESTATE	89 MUSSEY RD	\$124.67	
	CRAIG BOUVIER	10 SNOW CANNING RD	\$330.44	
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.77	
	DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$5,073.76	
	DIRIGO ENTERPRISE LLC	137 PLEASANT HILL RD	\$56.96	
	EMPOWER MASSAGE THERAPY	605 US ROUTE 1	\$82.61	
	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$126.17	
	GORDON FOOD SERVICE	200 PROFESSIONAL DR	\$225.30	
	GREABLE, CHERI L	3 MAPLE AVE	\$30.04	
	GREAT EAST BUTCHER CO	450 PAYNE RD	\$1,250.42	
	HIGH SEAS PROVISIONS	20 SNOW CANNING RD	\$82.61	
	I STORE PHONE REPAIR	582 US ROUTE 1	\$19.53	
	IRON HEART CANNING CO	2 LINCOLN AVE	\$300.40	
	J1 GUN LLC	9 WASHINGTON AVE	\$75.10	
	JESSE BELL FARMS	165 TWO ROD RD	\$75.10	
	JF LEASING	429 US ROUTE 1	\$315.42	
	JOHNSON, TODD & MELISSA	PROPERTY ID 3133	\$327.44	
	JOYCE, JOHN & SUE	BAYLEYS SITE 361	\$327.44	
	KAPLAN, DEBORAH	WILD DUCK SITE 10	\$112.65	
	KD HOLDINGS LLC	46 SACO ST	\$1,407.37	
	KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$330.44	
	KINETICS SYSTEMS INC	11 WASHINGTON AVE	\$330.44	
	LAMERE, STEPHANIE	PROPERTY ID 3311	\$334.95	
	LEAP N LEARN	628 US ROUTE 1	\$219.29	
	LEND A HAND PT	7 OAK HILL TER	\$150.20	
	LEVIATHAN TATTOO	582 US ROUTE 1	\$330.44	
	MACS DELI & CATERING	27 EAST GRAND AVE	\$301.90	
	MAINE BIOFUEL	95 PLEASANT HILL RD	\$150.20	
	MAINE REHABILITATIVE HEALTHCAR	306 US ROUTE 1	\$719.46	
	MATTRESS FIRM INC	550 GALLERY BLVD	\$5.44	***
	MERAKI SALON	700 US ROUTE 1	\$49.57	
	METCALFE, CHRISTOPHER	WILD DUCK SITE 26	\$154.71	
	MIMOSA SALON	201 US ROUTE 1	\$375.50	

## UNCOLLECTED PERSONAL TAX ES AS OF JUNE 30, 2024

<b>2021</b>	MOBILE HOME BROKERS	700 US ROUTE 1	\$55.57	
<b>Continued</b>	MOTORVATION AUTO DIAGNOSTIC RE	162 PLEASANT HILL RD	\$440.09	
	MR APPLIANCE	15 HOLLY ST	\$82.61	
	NAIL PRO	605 US ROUTE 1	\$43.56	
	NEW ENGLAND LANDSCAPING	109 PLEASANT HILL RD	\$382.26	
	NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$124.67	
	NOMAD PICTURES	9 HAIGIS PKWY	\$500.17	***
	NORTH EAST FREIGHTWAYS INC	9 GINN RD	\$2,110.84	
	NORTHEAST CONCRETE	7 BORDER RD	\$1,999.16	
	PERRAULT, DENISE	BAYLEYS SITE L17	\$167.04	
	PET LIFE LLC	200 EXPEDITION DR	\$241.73	
	PINE TREE SEAFOOD & PRODUCE	655 US ROUTE 1	\$165.22	
	POULIN, LISA & DAVID	PROPERTY ID 3132	\$327.44	
	POWERWHEELS	93 MUSSEY RD	\$219.29	
	RED DRAGON MARTIAL ARTS LLC	25 PLAZA DR	\$214.79	
	RIGHT COAST AGRICULTURE	71 PLEASANT HILL RD	\$270.36	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,100.97	
	ROGENSKI, JOHN & AMY	BAYLEYS SITE H13	\$366.49	
	RUHLAND, KATRINA & CARL	BAYLEYS SITE 351	\$276.37	
	SANDBAGGERS	13 WASHINGTON AVE	\$549.73	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,204.60	
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$842.62	
	SCARBOROUGH DANCE CENTER	26 ADAMS WAY	\$75.10	
	SCARBOROUGH DAY SPA	311 BEECH RIDGE RD	\$90.12	
	SCHWARTZ, CHRIS	WILD DUCK SITE N4	\$66.59	
	SEACOAST TRUCKING	10 SNOW CANNING RD	\$124.67	
	SKIN MEDICAL AESTHETICS	33 HAIGIS PKWY	\$30.04	
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$75.10	
	SMOOTHIE DOCTOR	33 HAIGIS PKWY	\$30.04	
	STEADFAST MARKETING	27 GORHAM RD	\$30.04	
	THE DUMP GUY	154 PLEASANT HILL RD	\$36.05	
	TLAC MOTORS	3 SOUTHGATE RD	\$186.25	
	TRAFFIC JAM	9 HAIGIS PKWY	\$39.05	
	TRC	6 ASHLEY DR	\$178.74	
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$582.78	
	WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$799.06	
	WATERLOGIC USA INC	PROPERTY ID 3145	\$24.78	
	WAYPORT INC	VARIOUS LOCATIONS	\$28.54	
	WILLIAMS EARTHWORKS	95 PLEASANT HILL RD	\$3,004.00	
	WINDSONG EQUESTRIAN	10 ELIZABETH LN	\$75.10	
<b>2022</b>				
	A HANDFULL SALON	89 MUSSEY RD	\$280.10	
	ABBY GARDEN FLORAL	15 HOLLY ST	\$16.93	
	ALBANO WASTE SERVICES	46 SACO ST	\$931.10	
	AMONGST THE STARS BODYWORK	129 SAWYER RD	\$92.34	
	AMORE ON THE MARSH	521 US ROUTE 1	\$1,692.90	
	AT&T	456 PAYNE RD	\$605.60	
	AT&T	383 US ROUTE 1	\$80.03	
	AUDIO D & FINETONE	152 US ROUTE 1	\$81.81	
	BACKWOODS BMP	1 COMMERCIAL RD	\$338.58	
	BALANCE AND GLOW ESTHETICS LLC	4 STEWART DR	\$338.58	
	BEACH HOUSE NAIL BAR AND SPA	4 STEWART DR	\$338.58	
	BOKUM, SHELLEY		\$361.67	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2022</b>	BOUVIER, CRAIG	10 SNOW CANNING RD	\$338.58
<b>Continued</b>	CASH ENERGY COMPANY	86 PLEASANT HILL RD	\$247.78
	CATS ON CALL	256 US ROUTE 1	\$55.41
	CHANGING TIDES COUNSELING	636 US ROUTE 1	\$29.24
	CHAPMAN CHIROPRACTIC CENTER PA	306 US ROUTE 1	\$108.74
	CHATIGNY, NATHAN		\$253.94
	CHRISTMAS TREE SHOPS	490 PAYNE RD	\$25.71
	CLEAN FOR ME	128 US ROUTE 1	\$76.95
	COASTAL APPRAISAL	636 US ROUTE 1	\$140.05
	COASTAL BLUE IMAGERY	15 HOLLY ST	\$84.65
	COCHRAN, JEFF & HEATHER		\$361.67
	COFFILL, RALPH & EILEEN		\$318.57
	COLPRITT, DANIEL D	343 PAYNE RD	\$93.88
	CONNOLLY, DENNIS	46 SACO ST	\$153.90
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$93.88
	COPPERTHITE, MELISSA		\$361.67
	CORCORAN, LAUREN & DOUGLAS		\$361.67
	COYNE WEBBER REAL ESTATE	89 MUSSEY RD	\$140.05
	CURRY AGENCY INC	362 PINE POINT RD	\$24.62
	DEE'S PHOTOGRAPHY	15 HOLLY ST	\$76.95
	DIRIGO ENTERPRISE LLC	137 PLEASANT HILL RD	\$269.33
	EIGHT CORNER MARKET	49 MUSSEY RD	(\$7.49)
	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$141.59
	GANJABERRY	20 SNOW CANNING RD	\$615.60
	GATEWAY TITLE OF MAINE	360 US ROUTE 1	\$153.90
	GOGUEN , KATHLEEN		\$361.67
	GREAT EAST BUTCHER CO	450 PAYNE RD	\$1,323.54
	GRONDIN, GEOFFREY & HEATHER		\$361.67
	GROVE STREET FARM LLC	10 SNOW CANNING RD	\$372.44
	H&R BLOCK	426 US ROUTE 1	\$81.57
	HALEY, MARK & RHONDA		\$361.67
	I STORE PHONE REPAIR	582 US ROUTE 1	\$20.01
	J1 GUN LLC	9 WASHINGTON AVE	\$84.65
	JENSEN , MICHAEL & BETTE		\$361.67
	JF LEASING	429 US ROUTE 1	\$355.51
	JOANNE LEE PHOTOGRAPHY	15 HOLLY ST	\$1.80
	JOHNSON, TODD & MELISSA		\$361.67
	KD HOLDINGS LLC	46 SACO ST	\$1,442.04
	KINETICS SYSTEMS INC	11 WASHINGTON AVE	\$372.44
	LEVIATHAN TATTOO	582 US ROUTE 1	\$338.58
	MACS DELI & CATERING	27 EAST GRAND AVE	\$170.06
	MAINE BIOFUEL	95 PLEASANT HILL RD	\$169.29
	MAJOWICZ , ROD & NICOLE		\$361.67
	MMP CONGENITAL HEART	71 US ROUTE 1	\$5.79
	MMP NEUROSURGERY & SPINE	49 SPRING ST	\$7,331.80
	MMP OTOLARYNGOLOGY	92 CAMPUS DR	\$2,205.64
	MMP VASCULAR SURGERY	92 CAMPUS DR	\$64.48
	MOBILE HOME BROKERS	700 US ROUTE 1	\$63.10
	MONTOYA, AMANDA		\$359.90
	MOSQUITO SQUAD	10 SNOW CANNING RD	\$136.20
	NAIL PRO	605 US ROUTE 1	\$49.25
	NAYLOR, JOHN	246 US ROUTE 1	\$3.62
	NORTH EAST FREIGHTWAYS INC	9 GINN RD	\$2,216.16

## UNCOLLECTED PERSONAL TAX ES AS OF JUNE 30, 2024

<b>2022</b>	NORTHEAST BEVERAGE GROUP	94 BROADTURN RD	\$307.80	
<b>Continued</b>	NOVEL BEVERAGE CO	137 PLEASANT HILL RD	\$175.85	
	OPTIMA DERMATOLOGY	71 US ROUTE 1	\$384.75	
	PANTIM WOOD PRODUCTIONS	46 SACO ST	\$269.33	
	PERKINS , MICHAEL & KELLY		\$361.67	
	PERRAULT, DENISE		\$347.81	
	PET LIFE LLC	200 EXPEDITION DR	\$240.08	
	PINE TREE SEAFOOD & PRODUCE	655 US ROUTE 1	\$186.22	
	PIZZA PLUS	491 PAYNE RD	\$314.39	
	POULIN, LISA & DAVID		\$361.67	
	PREUSCHOFF, CORINNA		\$160.33	
	PRIME STORAGE SCARBOROUGH LLC	8 PLEASANT HILL RD	\$186.22	
	RED DRAGON MARTIAL ARTS LLC	25 PLAZA DR	\$220.08	
	RICHARD REYNOLDS	27 GORHAM RD	\$30.78	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,128.09	
	RUHLAND, KATRINA & CARL		\$283.18	
	SAFARI OVERLAND LLC		\$131.58	
	SANDBAGGERS	13 WASHINGTON AVE	\$620.22	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,357.40	
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$863.38	
	SCARBOROUGH DANCE CENTER	26 ADAMS WAY	\$84.65	
	SCARBOROUGH DAY SPA	311 BEECH RIDGE RD	\$101.57	
	SCARBOROUGH INTEGRATIVE HEALTH	51 US ROUTE 1	\$33.09	
	SCHWARTZ, CHRIS		\$133.89	
	SCOTT, R GAVIN	20 SNOW CANNING RD	\$307.80	
	SEACOAST MOTOR TRANSPORT INC	10 SNOW CANNING RD	\$140.05	
	SKIN MEDICAL AESTHETICS	33 HAIGIS PKWY	\$33.86	
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$84.65	
	SMOOTHIE DOCTOR	33 HAIGIS PKWY	\$33.86	
	SPILLER'S REPROGRAPHICS	224 GORHAM RD	\$164.67	
	STEADFAST MARKETING	27 GORHAM RD	\$33.86	
	SULLIVAN, STEPHEN	21 BEECH RIDGE RD	\$186.22	
	TAYLOR, MICHAEL	20 SNOW CANNING RD	\$26.16	
	THE DUMP GUY	154 PLEASANT HILL RD	\$40.01	
	TOMLINSON, SHAUNA RAE	20 SNOW CANNING RD	\$372.44	
	TRAFFIC JAM	9 HAIGIS PKWY	\$44.63	
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$597.13	
	VILLARREAL, MARIA	183 US ROUTE 1	\$230.85	
	WATERLOGIC USA INC		\$44.63	
	WENDYS OLD FASHIONED HAMBURGER	1 HANNAFORD DR	\$511.72	
	WINDSONG EQUESTRIAN	10 ELIZABETH LN	\$84.65	
<b>2023</b>				
	24 IMMERSION DR LLC	24 IMMERSION DR	\$0.01	
	A HANDFULL SALON	89 MUSSEY RD	\$300.24	
	ABBY GARDEN FLORAL	15 HOLLY ST	\$17.57	
	ALBANO WASTE SERVICES	46 SACO ST	\$999.72	
	ALL KIND LLC	71 PLEASANT HILL RD	\$14.37	
	AMERIPRISE FINANCIAL	10 PLAZA DR	\$47.91	
	AMONGST THE STARS BODYWORK	129 SAWYER RD	\$99.01	
	AMORE ON THE MARSH	521 US ROUTE 1	\$1,815.79	
	ARCADIA KITCHEN & BATH	360 US ROUTE 1	\$291.47	
	AT&T		\$394.46	***
	AT&T	456 PAYNE RD	\$699.49	
	AT&T	383 US ROUTE 1	\$78.25	***

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2023</b>	AUDIO D & FINETONE	152 US ROUTE 1	\$110.19	
<b>Continued</b>	BACKWOODS BMP	1 COMMERCIAL RD	\$362.52	
	BAKERS CONFECTION	15 HOLLY ST	\$164.49	
	BALANCE AND GLOW ESTHETICS LLC	4 STEWART DR	\$362.52	
	BEACH HOUSE NAIL BAR AND SPA	4 STEWART DR	\$362.52	
	BEECH RIDGE FARM	193 BEECH RIDGE RD	\$67.07	***
	BIGSBY REAL ESTATE LLC	51 DYNAMIC DR	\$150.12	
	BLUEBIRD SCARBOROUGH LLC	100 ENTERPRISE DR	\$750.59	
	BOROUGH BARBERSHOP	456 PAYNE RD	\$99.81	
	BOUDREAU LAW OFFICE	685 US ROUTE 1	\$12.78	
	BOUVIER, CRAIG	10 SNOW CANNING RD	\$375.30	
	BRENNICK, LYNN		\$578.11	
	BUCK LUCK	174 US ROUTE 1	\$98.08	
	CAMDEN DERMATOLOGY	6 SCIENCE PARK RD	\$908.69	
	CASCO BAY PLUMBING & HEATING L	26 HIGH POINT RD	\$5.23	
	CASH ENERGY COMPANY	86 PLEASANT HILL RD	\$531.80	
	CATS ON CALL	256 US ROUTE 1	\$108.60	
	CHAPMAN CHIROPRACTIC CENTER PA	306 US ROUTE 1	\$103.22	
	CHATIGNY, NATHAN		\$578.11	
	CHRISTMAS TREE SHOPS	490 PAYNE RD	\$3,117.34	
	CIRU, JAMES		\$578.11	
	COASTAL APPRAISAL	636 US ROUTE 1	\$150.12	
	COASTAL BLUE IMAGERY	15 HOLLY ST	\$89.43	
	COFFILL, RALPH & EILEEN		\$578.11	
	COLPRITT, DANIEL D	343 PAYNE RD	\$100.61	
	CONNOLLY, DENNIS	46 SACO ST	\$164.49	
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$100.61	
	COOKING FOR KIDS	25 PLAZA DR	\$116.58	
	COPPERTHITE, MELISSA		\$578.11	
	CORCORAN, LAUREN & DOUGLAS		\$578.11	
	CORREIA, MICHAEL		\$578.11	
	COYNE WEBBER REAL ESTATE	89 MUSSEY RD	\$150.12	
	CSI LEASING INC		\$108.60	***
	CURRY AGENCY INC	362 PINE POINT RD	\$52.70	
	DEE'S PHOTOGRAPHY	15 HOLLY ST	\$83.04	
	DEFINING LINES LANDSCAPING	9 WASHINGTON AVE	\$454.14	***
	DIRECT MAIL OF MAINE	44 MANSON LIBBY RD	\$7.40	***
	DIRIGO ENTERPRISE LLC	137 PLEASANT HILL RD	\$15.97	
	D'ORSI , ROSALEE		\$578.11	
	DOWLING, APRIL		\$578.11	
	DUNSTAN SMOKE HOUSE CO LLC	655 US ROUTE 1	\$300.24	
	EMPLE, DENISE	27 GORHAM RD	\$0.34	
	ENCORE DANCE COMPANY	185 US ROUTE 1	\$20.76	
	FAWN MEADOW FLOWERS	74 BEECH RIDGE RD	\$91.03	
	FEIDEL, ALI	605 US ROUTE 1	\$83.04	
	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$151.72	
	GANJABERRY	20 SNOW CANNING RD	\$661.16	
	GATCHELL, SCOTT & AMY		\$999.72	
	GELFAND, JENNIFER	7 PORTLAND FARMS RD	\$44.72	
	GOGUEN , KATHLEEN		\$578.11	
	GOLDEN THREAD DESIGNS	3 COMMERCIAL RD	\$132.55	
	GOLDSTEIN STEEL INC	36 RUNNING HILL RD	\$27.49	
	GREAT EAST BUTCHER CO	450 PAYNE RD	\$1,419.73	
	GRONDIN, GEOFFREY & HEATHER		\$578.11	

## UNCOLLECTED PERSONAL TAX ES AS OF JUNE 30, 2024

<b>2023</b>	HALEY, MARK & RHONDA		\$578.11	
<b>Continued</b>	HATEM, PETER L	200 US ROUTE 1	\$46.31	
	HIGH ROLLER LOBSTER CO	50 DYNAMIC DR	\$300.24	
	I STORE PHONE REPAIR	582 US ROUTE 1	\$20.76	
	INDUSTRIAL AUTOMATION SUPPLY I	50 DYNAMIC DR	\$300.24	
	J1 GUN LLC	9 WASHINGTON AVE	\$91.03	
	JOANNE LEE PHOTOGRAPHY	15 HOLLY ST	\$137.34	
	JOHNSON, TODD & MELISSA		\$578.11	
	KADY INTERNATIONAL	30 PARKWAY DR	\$999.72	
	KD HOLDINGS LLC	46 SACO ST	\$1,547.49	
	KH HOME IMPROVEMENTS	34 GLENNDAL E CIR	\$182.06	***
	L&L JEWELERS	426 US ROUTE 1	\$91.03	***
	LEISS, BENJAMIN MD	144 US ROUTE 1	\$5.25	***
	LEVIATHAN TATTOO	582 US ROUTE 1	\$362.52	
	LOVE SALON	213 US ROUTE 1	\$92.03	
	M LEONARD INTERNATIONAL INC	200 US ROUTE 1	\$67.30	
	MACS DELI & CATERING	27 EAST GRAND AVE	\$5.31	
	MAGLIOZZI, JENNIFER	89 MUSSEY RD	\$150.12	
	MAINE BIOFUEL	95 PLEASANT HILL RD	\$182.06	
	MAINE HOLDINGS LLC	10 SNOW CANNING RD	\$87.84	
	MAINE LABPACK INC	15 HOLLY ST	\$17.57	
	MAINE LIFE REAL ESTATE	254 US ROUTE 1	\$140.54	
	MAINE SEAWEED	10 SNOW CANNING RD	\$280.07	
	MAINE STRONG BALANCE CENTER	400 ENTERPRISE DR	\$99.01	***
	MAINE TOOL ROOM INC	8 WASHINGTON AVE	\$1,791.97	
	MAJOWICZ , ROD & NICOLE		\$578.11	
	MAYNESAYRE PC	308 US ROUTE 1	\$15.25	
	MCDONALDS	221 US ROUTE 1	\$2,313.91	
	MER17 LLC	27 EAST GRAND AVE	\$146.92	
	MERCIER, JEREMY		\$578.11	***
	MERLIN MOTORS	136 PLEASANT HILL RD	\$5.61	
	MMP NEUROLOGY	49 SPRING ST	\$13.38	***
	MMP OTOLARYNGOLOGY	92 CAMPUS DR	\$3,820.02	
	MMP SURGICAL CARE CASCO BAY	55 SPRING ST	\$225.97	***
	MMP VASCULAR SURGERY	92 CAMPUS DR	\$23.95	
	MOBILE HOME BROKERS	700 US ROUTE 1	\$67.07	
	MONTENERI, DENISE & SALVATORE		\$578.11	***
	MONTOYA, AMANDA		\$522.22	
	MOSQUITO SQUAD	28 ADAMS WAY	\$249.13	
	MUNZO, NARCISSE	27 GORHAM RD	\$30.34	
	MUTTY PAWS	411 PAYNE RD	\$50.30	
	NAIL PRO	605 US ROUTE 1	\$52.70	
	NAPPI FARMS	165 TWO ROD RD	\$330.58	
	NAYLOR, JOHN	246 US ROUTE 1	\$723.44	
	NIU WATERS OF MAINE INC	100 INNOVATION WAY	\$150.12	
	NOMAD PICTURES	9 HAIGIS PKWY	\$549.37	***
	NORTH STAR REALTY	200 US ROUTE 1	\$150.12	
	NORTHEAST BEVERAGE GROUP	94 BROADTURN RD	\$330.58	
	NORTHEAST TECHNICAL INSTUTUTE	51 US ROUTE 1	\$600.47	
	NOVEL BEVERAGE CO	137 PLEASANT HILL RD	\$362.52	***
	NOYES, KYLE	148 PLEASANT HILL RD	\$354.92	
	NUNEZ, MICHAEL	15 HOLLY ST	\$150.12	
	OHALLORAN, TIMOTHY A	243 US ROUTE 1	\$137.64	
	OLLIS, LOIS & ROBERT		\$145.92	

## UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2024

<b>2023</b>	OPTIMA DERMATOLOGY	71 US ROUTE 1	\$413.62	***
<b>Continued</b>	OPTIMUM IMAGING DIAGNOSTICS	6 SCIENCE PARK RD	\$2,218.44	***
	PACHANGA	100 INNOVATION WAY	\$5.07	
	PANTIM WOOD PRODUCTIONS	46 SACO ST	\$287.46	
	PAQUETTE, LEO THOMAS III	31 WASHINGTON AVE	\$154.56	
	PERRAULT, DENISE		\$578.11	
	PINE TREE SEAFOOD & PRODUCE	655 US ROUTE 1	\$199.63	
	PIZZA AND PASTA ENTERPRISES LL	51 DYNAMIC DR	\$300.24	
	PIZZA PLUS	491 PAYNE RD	\$678.73	
	POULIN, LISA & DAVID		\$578.11	
	PRECISION HEALTH FAMILY FUNCTI	10 PLAZA DR	\$399.25	
	PRIME STORAGE SCARBOROUGH LLC	8 PLEASANT HILL RD	\$182.06	
	PRO PATRIOT SERVICES	15 HOLLY ST	\$27.15	
	RED DRAGON MARTIAL ARTS LLC	25 PLAZA DR	\$236.36	
	ROCCO LEO MASONRY	7 BRIDGES DR	\$1,210.53	
	ROTHBART, AMANDA	6 WESTWOOD AVE	\$150.12	
	RTS PACKAGING LLC	16 WASHINGTON AVE	\$7,415.67	
	RUHLAND, KATRINA & CARL		\$578.11	
	SAFE HARBOR COUNSELING	27 GORHAM RD	\$9.37	
	SANDBAGGERS	13 WASHINGTON AVE	\$664.35	
	SANDS, TOMAS	137 PLEASANT HILL RD	\$150.12	
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,456.46	
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$926.26	
	SCARBOROUGH DANCE CENTER	26 ADAMS WAY	\$91.03	
	SCARBOROUGH DAY SPA	311 BEECH RIDGE RD	\$110.19	
	SCARBOROUGH INTEGRATIVE HEALTH	51 US ROUTE 1	\$70.27	***
	SCHWARTZ, CHRIS		\$110.19	
	SCOTT, R GAVIN	20 SNOW CANNING RD	\$375.30	
	SEACOAST MOTOR TRANSPORT INC	10 SNOW CANNING RD	\$150.12	
	SHANNON LLC	4 CLOUTIER LN	\$3.00	***
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$91.03	
	SMITH, BRENDA		\$578.11	
	SOPO SOFA	100 INNOVATION WAY	\$43.12	***
	SOUTH VILLAGE LLC	1 RICHARDS WAY	\$1,905.22	
	SOWAMRAH, OMAR	605 US ROUTE 1	\$36.73	
	SPARK FRANCHISE SOLUTIONS	25 SACO ST	\$1,125.89	
	STEADFAST MARKETING	27 GORHAM RD	\$36.73	***
	STUDY HALL	285 US ROUTE 1	\$38.33	
	SUGAR GROVE	10 SNOW CANNING RD	\$375.30	
	SULLIVAN, STEPHEN	21 BEECH RIDGE RD	\$199.63	
	SWCA INC	8 SCIENCE PARK RD	\$330.58	
	TAYLOR, MICHAEL	20 SNOW CANNING RD	\$428.00	
	TEQUILERAS MEXICANTINA RESTAUR	183 US ROUTE 1	\$495.07	
	THE DUMP GUY	154 PLEASANT HILL RD	\$43.12	
	TOMLINSON, SHAUNA RAE	20 SNOW CANNING RD	\$399.25	
	TONKOVICH	100 INNOVATION WAY	\$150.12	
	TRAFFIC JAM	9 HAIGIS PKWY	\$47.91	
	TURNER, TRAVIS	21 SNOW CANNING RD	\$750.59	
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$640.40	
	WHISENANT, ROBERT	246 US ROUTE 1	\$1,501.18	***
	WILLIAMS, GUY	50 DYNAMIC DR	\$150.12	
	WINDSONG EQUESTRIAN	10 ELIZABETH LN	\$91.03	

\*\*\* Represents Taxes Paid After June 30, 2024

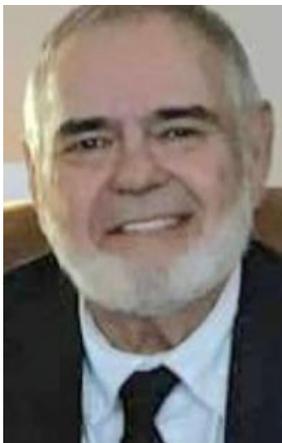
Report from the

**PLANNING DEPARTMENT**

**To the Town Manager, Town Council, and Citizens of Scarborough:**

It is with great pleasure that I submit the annual report for the 2024 fiscal year (FY24) on behalf of the Planning and Code Enforcement Department. Our department and staff serve the Town in a wide range of ways - from long range planning for growth, development, transportation, and natural resource conservation to development review, permitting, building and construction inspection and development oversight. Fiscal Year 2024 has been an incredibly busy time full of changes and advances for the Planning and Codes Department.

Our Department also works closely with many Town Departments to ensure that their interests and expertise are incorporated into planning, design, and construction, for town initiatives as well as private development projects. All of these roles and responsibilities are important to us as we strive to perform our duties in a customer-friendly, professional, and proactive manner.

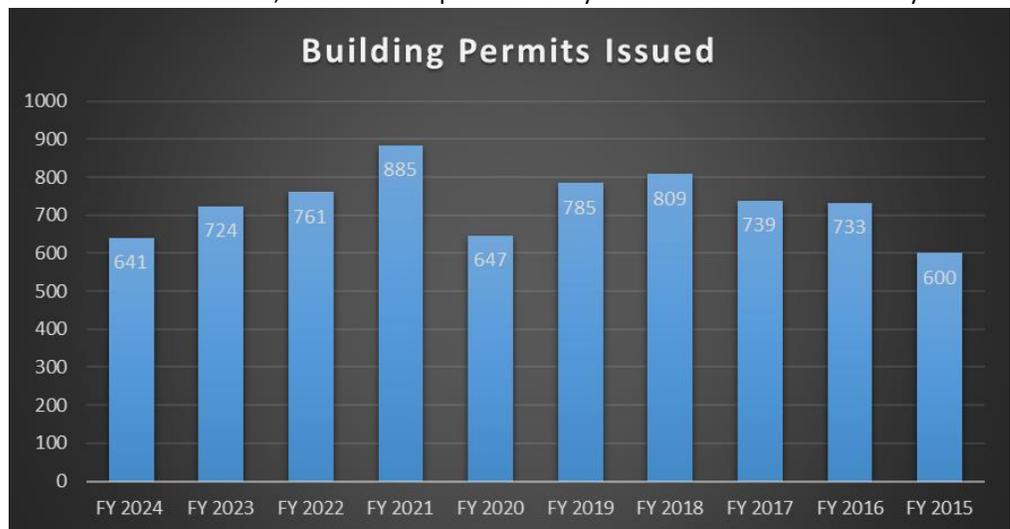


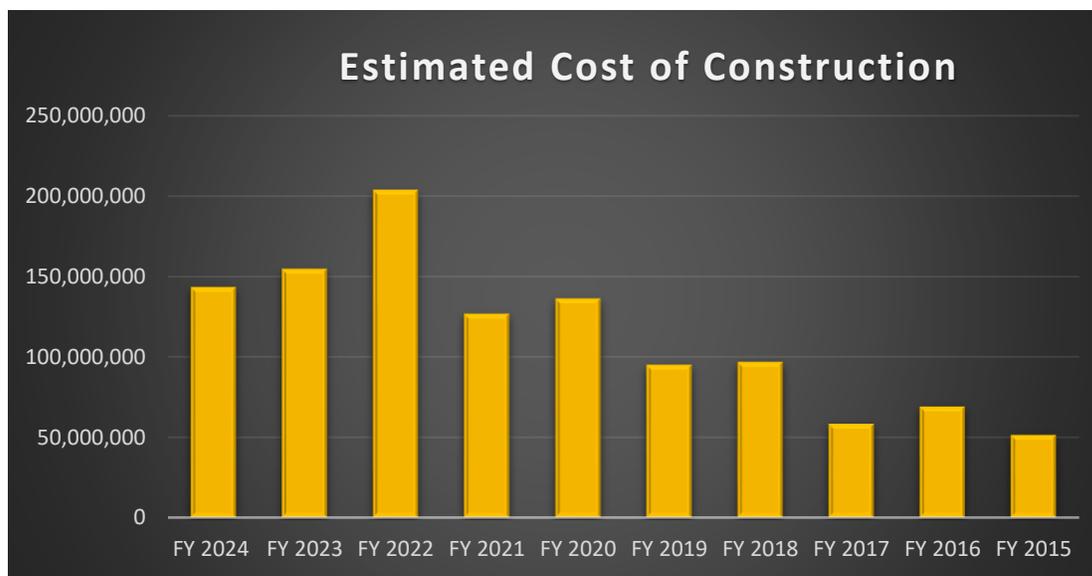
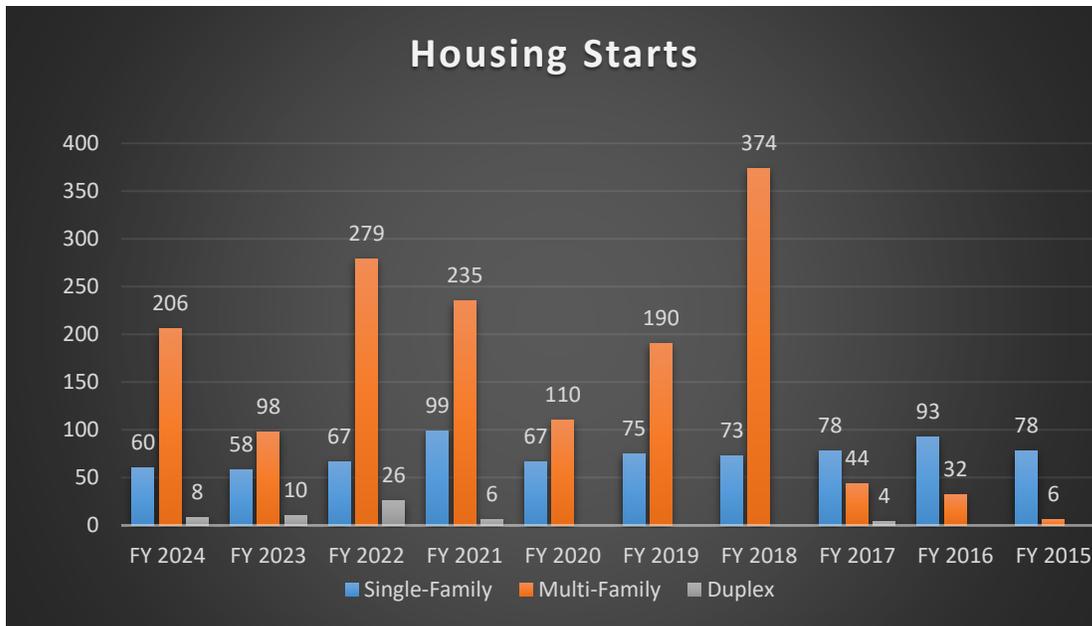
We would like to take this opportunity to remember a dear member of our staff, Bruce Smith who passed away on February 28, 2024. Bruce was a dear friend and long-time code enforcement officer and served the Town of Scarborough on a temporary basis when the Codes Department was understaffed and needed assistance, beginning in 2013, but became a regular part-time employee in 2019. Bruce performed plan reviews and issued permits, but he also served as a mentor to the Codes department. Bruce loved to debate code interpretations, which resulted in many spirited discussions, often leading to improved permitting and inspection processes.

Bruce served as president of the Maine Building Officials and Inspectors Association (MBOIA) and was a Director for many years. He was integral in helping to create what we now know as the Maine Uniform Building and Energy Code (MUBEC), a statewide building code to help level the playing field for builders throughout the state. His passing was a great loss to all those that knew him and especially to the code enforcement community that he served so generously.

**Zoning and Code Enforcement Division**

Our Zoning, Code Enforcement, and Administrative staff work hard every day to ensure compliance with our building, life-safety, land use codes, and natural resource regulations, through our plan review, permitting, and inspection programs. Our Zoning and Codes team is very active with a high volume of permitting, inspections and related assistance provided to applicants and the general public. As illustrated below, overall development activity is down a bit from last fiscal year with 641 building permits issued in FY 2024. However, the community continued to experience strong growth in multi-family developments with the construction of over 200 units. We also saw stable growth in single-family construction. The permits reviewed by the staff contributed to just under \$145 million worth of new construction value occurring in FY 2024.



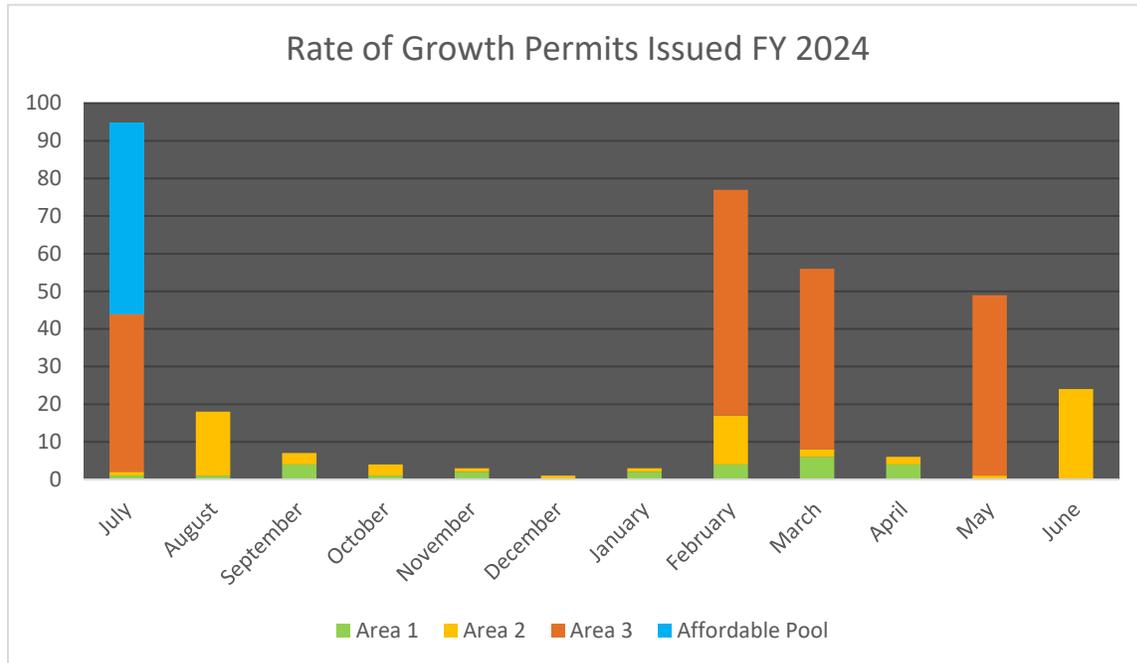


In addition to the volume of construction and inspection activity, the Town’s Zoning Administrator manages the applications and administration of the Zoning Board of Appeals. The Board is responsible for hearing various appeals, including special exceptions, limited reduction of yard size, practical difficulty variances, standard variances, miscellaneous, and administrative appeals. The Board also makes shoreland setback determinations. In FY 2024 we processed 11 appeals and special exceptions.

**Rate of Growth**

In FY 2024 Planning Staff supported the rethinking and revision of the Rate of Growth Ordinance and adoption. The revised [Rate of Growth Ordinance](#) went into effect on July 1, 2023. It provides for rate of growth permits in three distinct areas, defined by zoning within the town. Each area is allocated a specific number of permits on an annual or three-year basis. The ordinance also allocates a specific number of permits for affordable and workforce housing and includes several exemptions, such as accessory dwelling units and gift lots.

The Code Enforcement Officer maintains a list of all permits issued and exemptions granted on the Town website: [GMO REPORTING FY2024](#). The Planning and Codes Department is also tasked with preparing an annual report to the Town Council as to the status of growth permits issued and remaining in the three areas. The following is a summary of the activity related to Rate of Growth Permits in FY 2024.



#### **FY 2024 AREA 1: RURAL & LIMITED GROWTH AREAS**

Zoning:	RF, RFM, R2, R3, R4, R4A, RH and RH2
Issued:	Building Permit
Allocation:	25 per year; 50% Common Scheme
Used:	25
Remaining:	0 (new 25 starts over July 1)

#### **FY 2024 AREA 2: GROWTH AREAS – RESIDENTIAL ZONES**

Zoning:	TVC, TVC2, TVC3, TVC4, VR-2, VR-4, B-3, HP, RPO, TND
Issued:	Site Plan or Building Permit 210 every three years;
Allocation:	35% maximum for three or more-bedroom units; 50% Common Scheme
Used:	69 (21 3- Bedroom)
Remaining:	141 (53 3-Bedroom)

#### **FY 2024 AREA 3: GROWTH AREAS – CPD ZONE**

Zoning:	CPD
Issued:	Site Plan or Building Permit
Allocation:	400 every three years; 35% maximum for three or more-bedroom units
Used:	198 (10 3-bedroom)
Remaining:	202 (130 3-Bedroom)

#### **FY 2024 AFFORDABLE & WORKFORCE HOUSING**

Zoning:	Varies - Town-wide
Issued:	Site Plan or Building Permit
Allocation:	100 every three years; 25% maximum for three or more bedroom units
Used:	51 (0 3-Bedroom)
Remaining:	49 (20 3-Bedroom)

## Planning Division

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Similar to the volume of construction activity managed by our Zoning and Code Enforcement team, the Planning Division processes a substantial amount of development review, planning studies, zoning efforts, and ordinance initiatives. To say FY 2024 was busy on this front would be an understatement.

FY 2024 was defined by our department's efforts related to the implementation of the Comprehensive Plan, development review, ordinance modifications, and assisting the public. The Planning Division is responsible for staffing the Planning Board and Long-Range Planning Committee and co-staffing the Sustainability Committee, Conservation Commission and Transportation Committee. The Planning Division also frequently bring items in front of the Ordinance Committee and Council consideration.

The following are highlights from FY 2024 Planning Division Committee and ordinance work:

### Approved Ordinances FY 2024

- Final Adoption of LD 2003 Amendments
- Chapter 405B – Lighting Standards Updates
- CPD Coffee House Amendment
- Temporary Event Overflow Parking Ordinance
- Signs – EMS Colors and Text
- Floodplain Maps Update and Floodplain Management Ordinance with 2' Freeboard
- Landscape and Screening Standards

### In Process and Adopted Ordinances FY 2024

- Chapter 415 Impact Fees Rewrite (Approved FY 2025)
- Final Site Plan Standards Consolidation, Architecture and Layout (Approved FY 2025)
- Farm Stand and Agriculture Products Store (Approved FY 2025)
- Mobile Food Vendor Courts (Approved FY 2025)
- Wetland Setbacks (Approved FY 2025)

### In Process and Pending FY 2024

- Short Term Rentals
- Parking Standards

## Development Review

Planning Staff manages the Planning Board's Site Plan and Subdivision review process, which has included significant development projects in FY24. Staff successfully streamlined the Development Review Process in FY 2024. Starting in January 2024, the Planning Board meeting schedule was revised to meet once per month, rather than every three weeks. This new schedule enabled staff to create a Development Review process that includes a staff and applicant comment review meeting and discussion before proceeding to the Planning Board. The submittals that are in front of the Planning Board for decision are more robust, complete and ready to move forward.

Notable projects reviewed and approved in FY 2024 are below:

- Trackside Subdivision – Eight single family residential lots on Chamberlain Rd
- Marsh Bend Conservation Subdivision – Ten single family residential lots off of Pine Point Rd
- 4 Highland Avenue – Two 4-bedroom units and six 1-bedroom units
- LivAway Hotel at 83 Mussey Rd
- Allagash Brewery on Market Street in the Downs
- Portland Rugby Club Playing and Practice Pitch on Two Rod Rd
- Restaurant and Office Space at 2 Stewart Drive
- Higgins Beach Market Redevelopment on Spurwink Rd
- Ventinove Light Industrial Space in the Innovation District

The Planning Board also reviewed, but did not approve in FY 2024, the Fed Ex proposal on Holmes Rd at the former Beech Ridge Speedway, the Dirigo Federal Credit Union on Payne Rd, Downs Town Center Subdivision proposals, and InterMed Medical Facility on Downs Rd.

It has been an extremely busy and fast paced year and I am so pleased with our Department and where we are headed in the future. I would like to thank and recognize all of our staff – Zoning Administrator Brian Longstaff, Code Enforcement Officers Brian Dobson, John Lotfey; Former Senior Town Planner Eric Sanderson; Administrative Assistants Robin Dahms and Doreen Christ for their hard work, dedication, and professionalism.



*Respectfully submitted,*

**Autumn Speer,**

*Planning Director*



*Follow the Path - Photo by Kate Ellis*

## Report from the

# ENGINEERING & TECHNICAL

## To the Town Manager, Town Council, and Citizens of Scarborough:

The Engineering & Technical Services (E&TS) Department was formed in recent years from the more technical components of the Planning and Public Works Departments. As Scarborough grew, and continues to grow, the Council saw the need for more high-level technical support and assistance to all of our Town Departments.

The E&TS Department is comprised of three (3) main areas of expertise: Engineering, Sustainability, and Geographic Information System (GIS). Our technical staff serves the Town in a wide range of ways including: construction oversight, development review, transportation planning and implementation, environmental review, environmental standards implementation, Federal and State permitting compliance, mapping, asset management, data administration, and review of street design standards and private ways. Our staff works closely with other Town Departments to ensure that their expertise is incorporated into planning, design, and construction of both Town initiatives and private development projects. These roles and responsibilities are important to the E&TS Department as we strive to perform our duties in a customer-friendly, professional, and proactive manner.

The E&TS Department, is led by the Town Engineer, Angela Blanchette, P.E. and includes the following support staff: Sustainability Manager, Jami Fitch; GIS & Project Administrator, Micah Warnock; and Engineering Technician, Carrie Prescott. This group provides multifaceted support and leadership to a number of diverse projects. Some of these projects and initiatives are highlighted below.

## Engineering

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- **North Scarborough Intersection Project** – In FY24 the North Scarborough Intersection Project began at the intersections of Gorham Rd/Saco St, Gorham Rd/County Rd, and County Rd/Saco St. This project’s goal was to make the existing three main intersections run as efficiently as possible. The Town partnered with the Downs Development team on this project, as they implemented their Traffic Movement Permit (TMP) requirements issued by the Maine Department of Transportation (MDOT). This included an Adaptive Traffic Signal upgrade for two of the three intersections. At the same time, the Town incorporated safety upgrades at two of the three intersections. It is anticipated that this first phase of the signal upgrade will be completed in FY25 and that a future Capital Improvement Project (CIP) may include the final intersection upgrade.
- **Implementation of Payne Road Corridor Traffic Impact Fees** – In FY24 the Town Council designated the use of traffic impact fees from previous developments to be utilized on the Downs TMP projects, including the Mussey Road Signalization Project and the Payne Rd Adaptive Traffic Signal Upgrade Project. With the use of two of the traffic impact fee districts scheduled, the Town closed out these Traffic Impact Fee Areas and formulated two new districts for impact fee collection: Exit 42 to Holmes Rd and from Holmes Rd to north of Mussey Rd. Preliminary design plans, construction estimates, and a per trip calculation were presented to the Town Council who adopted a new ordinance in July of 2024.
- **Federal Stormwater Permitting Compliance** - The E&TS Department implements the Town’s Maine Municipal Separate Storm Sewer System (MS4) permit, which is required as part of the Federal Clean Water Act and administered by the Maine Department of Environmental Protection (DEP). Through this permit, the Town is allowed to discharge runoff to local waterways if steps are taken to minimize pollution from Town facilities and activities. This permit covers a wide range of implementation strategies and operational components that require coordination of multiple departments including: Planning and Code Enforcement, Public Works, Police Department, Fire Department, and Community Services. It is through this collaborative approach that the Town has successfully implemented the permit. According to annual feedback received from Maine DEP, the Town is in good standing with this program.
- **The Downs Re-Development Activity** – The E&TS staff provided oversight and coordination between the Downs Development team and the Maine Department of Transportation (MDOT) to ensure that the intent of the 5-year implementation plan associated with Scarborough Downs’ Traffic Movement Permit is met. In FY24 the E&TS Department continued to administer the \$3,000,000 Business Partnership Initiative (BPI) Program through the MDOT, which began in FY23. In addition, the Town executed the second BPI Agreement with MDOT for FY24. This program has leveraged funds from the State for traffic mitigation projects associated with the Downs’ TMP. In FY24 adaptive traffic signals were installed between Sawyer Rd and Haigis Parkway, as well as at 8-Corners and North Scarborough.

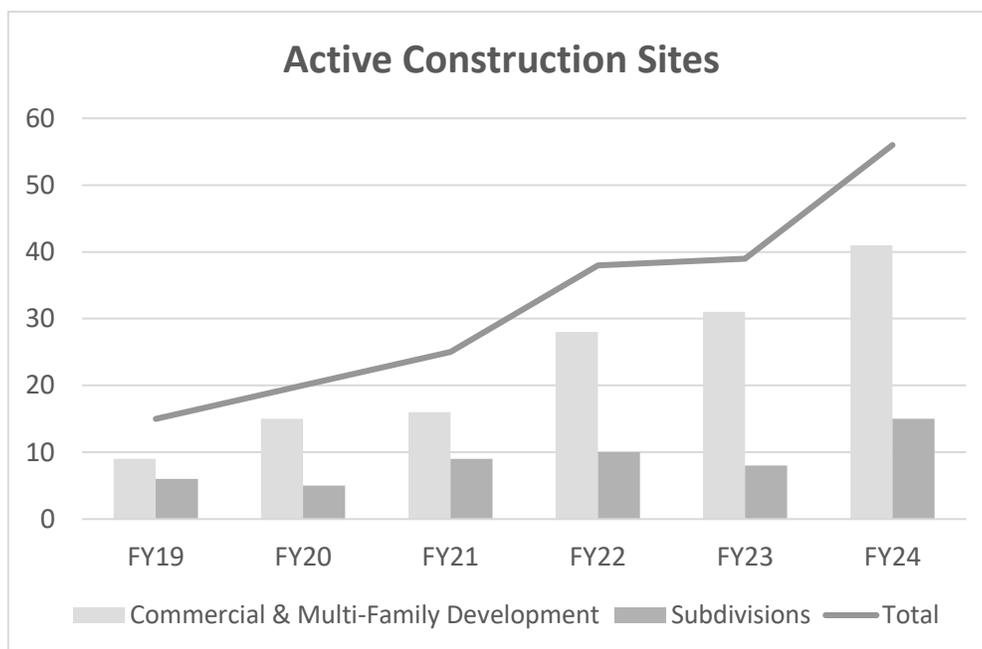
In addition to these initiatives, E&TS staff supports the Planning Department with technical review of Planning Board applications, which included significant development projects in FY24. We also support the Code Enforcement office with compliance of Planning Board approvals for Subdivisions and Site Plan developments.

### Construction Oversight

A significant portion of the Town's MS4 compliance noted above is ensuring that construction sites and developments do not negatively impact the Town's water resources. Our staff focuses on erosion and sediment control inspections during construction to ensure that all sites meet Federal, State, and local regulations. Once a site or subdivision has been approved through the Planning Department, E&TS staff regularly inspect the sites to ensure compliance. As development in Town has increased, so has the volume of inspections and necessary oversight.

In addition to local inspections, there are many sites in Town that disturb more than one acre of soil. These sites trigger additional regulation and oversight from the Maine DEP because of the increased potential to impact the environment.

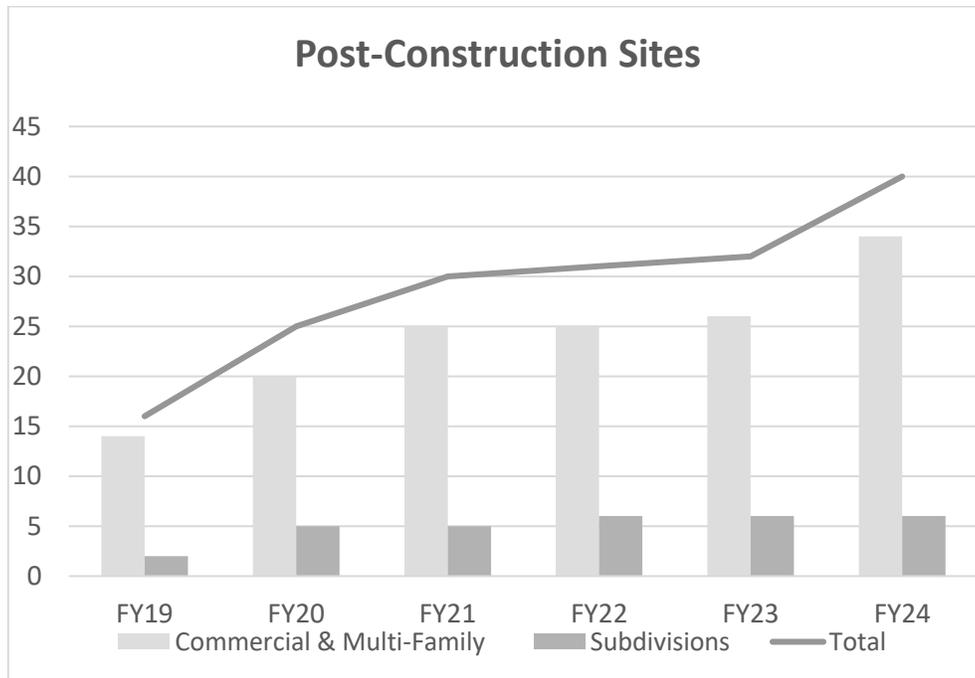
The figure below shows the increasing number of active construction sites in Scarborough over the past six years.



Of the 41 private site developments under construction in Town during FY24, there was a total of 470 inspections performed, and of the 15 subdivisions under construction, 463 inspections were completed.

Lastly, once construction at a site is complete, it is imperative that the systems in place to control and treat the site's stormwater are maintained. The Town's MS4 permit requires developments to complete annual inspections of these systems and submit a report to the Town stating the systems have been inspected, maintained, and are functioning as designed. Again, as development increases so does the list of projects that require tracking, documentation, and oversight to ensure the developed sites and the Town of Scarborough are compliant with all regulations.

The figure below provides the overall number of Post-Construction sites that the ET&S Department tracks on an annual basis to ensure compliance.



## Sustainability

The Sustainability Manager supports several of the Town's Departments, including Planning, Public Works, and Community Services. Some sustainability initiatives from the past year are highlighted below.

- **Vulnerability Assessment** – The E&TS and Planning Departments initiated a Vulnerability Assessment in 2024 with the support of a consulting team from GEI Consultants and a working group of staff and residents. The Assessment looks at projected sea level rise over the next 75 years to help the Town understand how coastal flooding will affect our neighborhoods and infrastructure and will help prioritize resiliency projects. Public Engagement for the Assessment includes a public meeting, which was held in August, and neighborhood meetings in Higgins Beach and Pine Point in September. Work on the Vulnerability Assessment will continue through the first half of 2025.
- **Open Space Plan** – The E&TS and Planning Departments began work on an Open Space Plan in 2024. The Open Space Plan, which is guided by the Ad Hoc Open Space Committee, aims to provide an inventory of protected open space in Scarborough and provide recommendations and strategies to help the Town increase land conservation. In 2023, the Town Council passed a resolution with a goal of conserving 30% of Scarborough's land area by 2030. This effort has included extensive public engagement, including a community workshop in July; tabling at Concerts in the Park, the Scarborough Farmers' Market, and Sustainable Scarborough Day; and an online survey. The Open Space Plan will wrap up in the first quarter of 2025.
- **Sustainable Scarborough Day** – The E&TS Department planned the Town's second annual Sustainable Scarborough Day, held on October 6, 2024. Thirty local businesses and organizations participated in the event to provide information and activities related to energy efficiency, healthy lawns and land care, land conservation, recycling, wildlife, and more. The event also featured live music from the Maine Marimba Ensemble; three workshop sessions on reducing food waste, sustainable transportation, and energy efficiency incentives; local food trucks; and Southern Maine's largest National Drive Electric Week electric vehicle ride and drive event. More than 200 community members joined the festivities.
- **Endangered Species Protection** – E&TS manages the Community Services Department's volunteer piping plover monitoring program. During the 2024 beach season, more than 70 volunteers from Scarborough and beyond spent over 1,000 hours on Scarborough's beaches to educate beachgoers about endangered piping plovers and the Town's laws that protect them. The Sustainability Manager also supported the process to update the Ch. 610, the Piping Plover and Least Tern Ordinance.

## GIS

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Geographic Information Systems (GIS) is a powerful tool that offers a digital mapping of the town's assets. We manage and provide data on a variety of resources, including property boundaries, public utilities, roadways, addresses, and other key infrastructure. In addition, we produce high-quality maps for both informational purposes and official documents. This up-to-date information is essential to all Town departments and is a valuable resource for the public, helping to answer questions about utilities, road networks, and more.

- **GIS platform Transition** - In the past year, the GIS staff made significant strides in transitioning from the ArcMap platform to ArcPro, which has a more intuitive interface for the public online users, following the announcement that ArcMap would no longer be supported after 2026. This multi-year migration involved the successful conversion of existing data and projects, as well as the migration of automation tools to a new programming language. Legacy files were carefully converted to ensure compatibility with ArcPro, and all ongoing projects were transitioned to the new platform with the loss of data or availability to all users.
- **New GIS-based Application Implementation** - The E&TS Department also assisted the implementation of two new GIS-based applications for Public Safety Dispatch (CADD), which was funded through the Town Council as a Capital Improvement Project, as well as Planning (Code Enforcement), transitioning to a new permitting software. These applications ensure better integration and efficiency for Town departments and the public. These efforts have enhanced the overall effectiveness of GIS services, positioning the department for success as we move toward full ArcPro adoption.

I am extremely proud of the work that the Engineering & Technical Services Department produces. Despite our small staff, we continue to produce a high volume of high-quality plans, studies, designs, and construction projects. Our staff strives to make Scarborough the best it can be by supporting all of the Town's Departments with technical assistance by our experienced staff; moving Scarborough forward while helping to protect our resources for generations to come.

*Respectfully submitted,*

**Angela Blanchette, PE**

*Town Engineer*



Report from the

## SCARBOROUGH ECONOMIC DEVELOPMENT CORPORATION

To the Town Manager, Town Council, and Citizens of Scarborough:

### FY 2024 in Review

The Scarborough Economic Development Corporation (SEDCO) develops, supports and promotes sustainable economic development practices leading to a healthy, diverse and resilient local economy for the Scarborough community.

In Fiscal Year 2024, Scarborough benefitted from new businesses, new employees, and new physical structures.

### Development Activity

Census Bureau Population Estimates for 2023 clocked in at 23,656, suggesting that our population increased by 1,413 residents since 2020. SEDCO estimates that population reached 24,186, by mid-year 2024, adding an additional 621 resident. Using the SEDCO estimate for 2024, the number of residents increased just over 2,000 since 2020.

Using Census Bureau estimates for 2023, Scarborough is the 6<sup>th</sup> largest community in Maine, using population as the measurement. Using Maine Department of Labor (MDOL) data on annual employment, Scarborough is also the 6<sup>th</sup> largest community in the State using employment as the measurement. Maine DOL reports 16,871 jobs in Scarborough for 2023. For midyear 2024, MDOL reports 18,012 jobs in Scarborough.

Of those 18,000 jobs, health care leads the way with just over 4,000 jobs or 22% of the total. Retail trade is second in terms of total jobs, comprising 14.6% of jobs as of the second quarter in 2024. The rest of the economic base is fairly well diversified between construction, manufacturing, professional services, management of companies and hospitality. Each of these industries have more than 1,000 employees.

When we look at the number of businesses, MDOL estimates that by mid-year 2024, we had 1,381 businesses with wage and salary jobs. This category does not include the self-employed. If you added self-employed, Scarborough has well over 1,400 businesses. Within SEDCO's tracking of businesses, we estimate approximately 1,473 businesses.

Between 2019 (before the pandemic) and mid-year 2024, Scarborough added more than 200 new businesses according to Maine DOL. The average size of business in Scarborough as of mid-year 2024 was 13 employees.

In terms of new structures, we've added 762,000 square feet of non-residential space since 2021. Industrial space increased 11% in this time period, while the category containing office, retail and services increased nearly 9%. The Innovation District at the Downs is responsible for much of this new growth, however increased space has happened throughout the Growth areas in town, including Dunstan.

*Info Sources: US Census Bureau, Vintage Annual Population Change, Maine Department of Labor, 2023 % 2024 Annual Covered Employment and Labor Force, SEDCO's BluDot data base.*

### Ongoing Projects

SEDCO assists businesses and residents by providing information in a readily digestible form through our websites and Facebook pages.

Our primary website, SEDCOMaine.com provides information on the development programs in Scarborough as well as information on zoning, growth areas and town processes. We also maintain usable data available for download for new, expanding and relocating companies.

SEDCO also provides a visitor and resident resource through our VisitScarboroughMaine.com website. This website is also available on ExploreScarborough.org. Restaurants, lodging and things to do in Scarborough are included on this website.

On Facebook, we maintain a business to consumer (B to C) page known as BusinessUpdateScarborough. Nicknamed The BUS, the purpose of this page is to keep our local residents and visitors up-to-date on what's happening in the business community.

We are joined in this effort by the Scarborough Community Chamber of Commerce and Scarborough Buy Local.

Another resource for our residents in the annual holiday guide which highlights activities happening in Scarborough during the holidays. We offer space to local businesses to provide holiday wishes and highlight any seasonal activities.

Wrapping up the digital resources, SEDCO works with Project GRACE to publish a local calendar of meetings and events. You can find the calendar by searching Scarborough Community Calendar. The calendar is hosted on the SEDCO website.

### **Staffing**

SEDCO staff includes Magdalena Slawiec, Economic Development Coordinator and Karen Martin, Executive Director. Located at Willowdale Place (360 US Route One), SEDCO's mission is to promote a healthy local economy for the residents of Scarborough.

Staff works with local businesses one on one and through their participation on the Boards of the Scarborough Community Chamber of Commerce and Scarborough Buy Local. Staff represents the Town's economic development interests by participating in a number of local committees such as the Long Range Planning Committee and ad-hoc committees like Open Space.

SEDCO staff also helps out with the Housing Alliance, particularly in tracking pertinent data.

### **SEDCO Board of Directors**

The SEDCO Board of Directors is responsible for carrying out SEDCO's mission. They work closely with the Town Council to coordinate activities and programs consistent with the Town goals and objectives.

The Board of Directors in FY 2024 included Jon Crasnick (Chair), Jim Hartley (Treasurer), Travis Kennedy, Vice Chair, Allen Paul, Rick Shinay, Helen Cella and Jason Perkins. Bios of each board member can be found on SedcoMaine.com.

The board also benefits from the active participation by our Town Council Liaisons and the Town Manager. Council Member Jon Anderson and Town Manager Tom Hall attended SEDCO board meetings, participated in discussions and provided guidance. The SEDCO board and staff want to thank them for their time and guidance.

With the help of a Strategic Planning Committee comprised of former board members Kevin Freeman and Andrea Killiard, the Board completed a Strategic Action Plan in 2023. The Board is advancing four major objectives over the next five years. The plan can be found in the Board section of the SEDCOMaine website.

### **Annual Meeting**

One of the many tasks the SEDCO Board takes on each year is the Annual Meeting, which is a celebration of the Scarborough business community. The 2023 Annual meeting took place at the Black Point Inn on October 3 of 2023.

SEDCO received generous support for the Annual Meeting from 20 sponsors including Hannaford as the lead sponsor.

Additional sponsors included Piper Shores, Modern Woodman, Bangor Savings, Atlantic Federal Credit Union, Biddeford Savings, Dunstan Tap and Table, Landry French, Androscoggin Bank, Enterprise Business Park, Gawron Turgeon Architects, Katahdin Trust, Nonesuch River Brewing, Northeast Civil Solutions, Roxane Cole Commercial Real Estate LLC, Saco & Biddeford Savings, The Dunham Group, and Town & Country Federal Credit Union.

The Board also recognized outstanding businesses and organizations for FY 2024 (Presented in October 2023):

- \* **Project of the Year:** The Meadows at Piper Shores
- \* **Outstanding Legacy Business:** Pat's Pizza
- \* **Outstanding Small Business:** The Dump Guy
- \* **Outstanding Business & Community Impact:** Small Steps School of Dance

The SEDCO Board thanks all Scarborough businesses for their many contributions to the community.



*Board Member Helen Cella present an Outstanding Business Award to the The Dump Guy owner, Garrett Gordon*

*Board Member Jason Perkins presents the Legacy Business Award to Tyler Anderson, for family-owned Pat's Pizza.*



*Board Member Rick Shinay presents the award for Project of the Year to Piper Shore for The Meadows expansion.*



*Board Member Travis Kennedy and his daughter Ella congratulate Betsy Daigle, owner of Small Steps School of Dance.*



## Policy Work

In FY 24 SEDCO provided staff assistance to the Town in many policy areas including impact fees, fiscal impact and analysis of The Downs, updates to the Credit Enhancement Agreement Policy, tracking economic and demographic change, and the economic outlook for the Towns audit transmission.

In addition, SEDCO organizes the All-Boards Summit on behalf of the Vision Committee, which is a joint committee of the Chamber and SEDCO Boards. The All-Boards Summit is a meeting of representatives of all of the Scarborough's Town Boards and Committees. This event last took place in June of 2023, and is now planned for February of 2025.

Working with the Social Services Navigator, Lauren Dembski-Martin, SEDCO staff worked on a Community Development Block Grant to assess homelessness in Scarborough. As part of this assessment, SEDCO prepared a housing supply report that was presented to the Housing Alliance.

## Services

SEDCO plays many roles in cultivating business in Scarborough. We work with existing businesses, entrepreneurs and relocating businesses. Our services include:

- \* Understanding and communicating business needs – from existing, new, and relocating businesses
- \* Facilitating business resources with our regional partners, such as the Greater Portland Council of Governments
- \* Counseling one-on-one with small businesses
- \* Marketing through trade shows and targeted industry contacts
- \* Marketing through advertising, writing articles, social media and general outreach
- \* Cultivating local and regional relationships with Scarborough Community Chamber, Buy Local and the Greater Portland Economic Development Corporation
- \* Celebrating openings, milestones and business achievements
- \* Building information resources for businesses and leaders.
- \* Collaborating with town staff on projects that make Scarborough a great place to do live, work and do business.



The 2025 Board Meetings take place at the SEDCO Offices on the 3<sup>rd</sup> floor of the Willowdale Place Office Building at 360 US Route 1. **December 19, 2024 - January 16, 2025 - February 20, 2025 - March 20, 2025 - May 15, 2025 - June 19, 2025**

Report from the

## POLICE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



*Mark Holmquist*

*Police Chief*

It is with great pleasure that I submit the Annual Report of the Scarborough Police Department for Fiscal Year 2024. Our department strives to meet the public safety needs of a thriving community while handling the challenges of substance use disorder and mental health calls. We have made positive gains this year in hiring in our patrol division, dispatch center and in the implementation of a new computer aided dispatch records management software. The strength of our organization is our outstanding employees who consistently represent the Scarborough Police Department with distinction.

I want to recognize the tremendous efforts of the members of the Scarborough Police Department. We have talented and dedicated people who truly make a difference in our community each day. I am honored to work with an outstanding group of professionals who take great pride in their department and community.

*We, the members of the Scarborough Police Department, in partnership with our Community, pledge to enhance the quality of life in the Town of Scarborough by ensuring the protection of life and property, the preservation of peace, the protection of individual rights and the reduction in crime.*

*We will accomplish this mission by providing the highest degree of ethical and professional police services while maintaining the trust, understanding and confidence of the citizens of Scarborough, Maine.*

### Personnel Changes

**Promotions:**

Anne Pritchard, Lead Dispatcher

**New Hires:**

Amanda Davis, Per Diem Dispatcher

Robyn Stankevitz, Patrol Officer

Andrew Auger, Reserve Officer

Kristie McLaughlin, Digital Evidence Technician

Taylor Owen, Patrol Officer

Daniel L'Italien, Dispatcher

Daryen Granata, Marine Resource Officer

K9 Cooper

**Retirements:**

Cathy Chandler, Administrative Coordinator

Eugene O'Neill, Marine Resource Officer

Arthur Green, Dispatcher

K9 Tucker

## In Remembrance



### Harold "Pete" Bickmore

Pete was hired in 1982 as a police officer. Served as a patrol Officer, detective and sergeant. In 1987 Pete took his talents to the FBI where he worked as a special agent for many years. In 2016, after retiring, Pete was hired as a Police Chief in the City of Ellsworth and later as the Police Chief for the Town of Pittsfield where he served until 2022. Pete passed away in July of 2023.

### Herbert Hughes

Herb led a lengthy career serving both his community and state, focused mainly on public service. Herb worked as a communications supervisor with the Maine State Police; was in the Maine State Police Reserves for 7 years; the Scarborough Fire Department for 57 years; the Scarborough Police Department; the Scarborough Rescue; the Scarborough Fire/Police and the Scarborough Public Works Department. Herb passed away in June of 2024.



## Department Overview

Our department is composed of 19 Patrol officers, five Patrol supervisors, four Detectives, one Detective Supervisor, one Evidence Technician, two Special Enforcement (SE) Officers, one SE Supervisor, one Drug Task Force Officer, one Community Resource Officer, two School Resource Officers, one Marine Resource Officer and four sworn administrators. Our civilian staff include two Administrative Assistants, one Animal Control Officer and three Social Services team members and one Digital Evidence Technician.

Our department employs several Reserve Police Officers who patrol Prouts Neck year-round and our beach areas in the summer while assisting seasonal Parking Enforcement Officers. Additionally, we have Fire Police Officers who manage traffic at crash scenes and critical incidents. The department's Volunteers in Police Services (VIP's) assist our officers at community and civic events, special projects and volunteer opportunities.

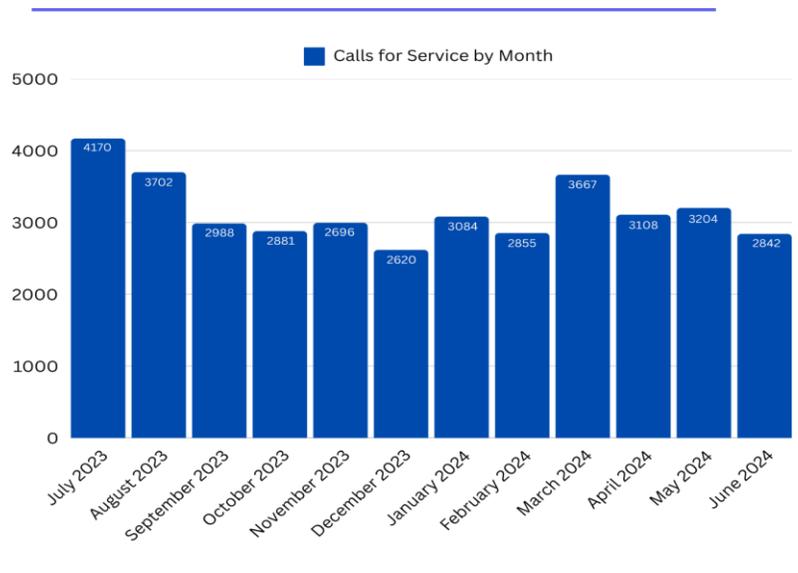
Beyond their primary assignments, many of our officers participate in specialty teams that enhance collaboration with regional law enforcement partners. These specialty assignments include two K9 teams, six SWAT officers, two Crisis Negotiators and six Honor Guard members. Furthermore, our department has officers certified as Drug Recognition Experts, Peer Support Team members, Phlebotomists and certified instructors covering a wide array of subject matter.

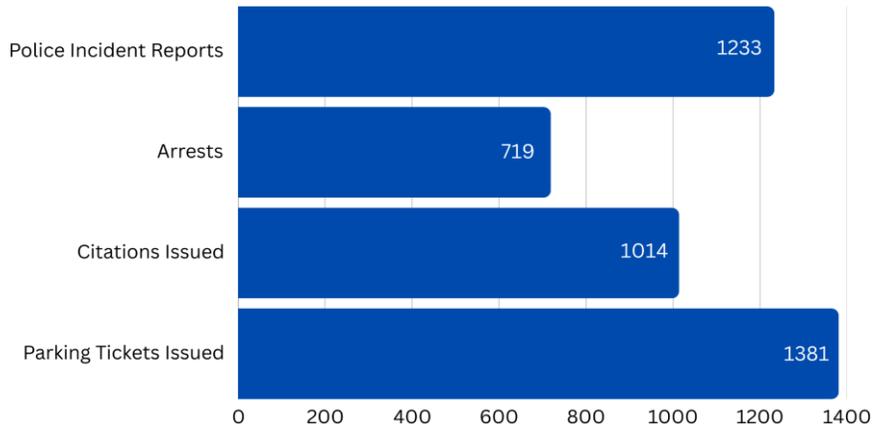


## Year In Review

### CALLS FOR SERVICE

In fiscal year 2024, the department experienced a notable increase in calls for service compared to fiscal year 2023. Total calls for service rose significantly, with monthly figures consistently exceeding those of the previous year. For example, July 2023 saw 4,170 calls, a 19% increase from 3,491 in July 2022. Similarly, March 2024 experienced 3,667 calls, a 47% jump from 2,484 in March 2023. This upward trend reflects heightened demand across various months, with January 2024 having



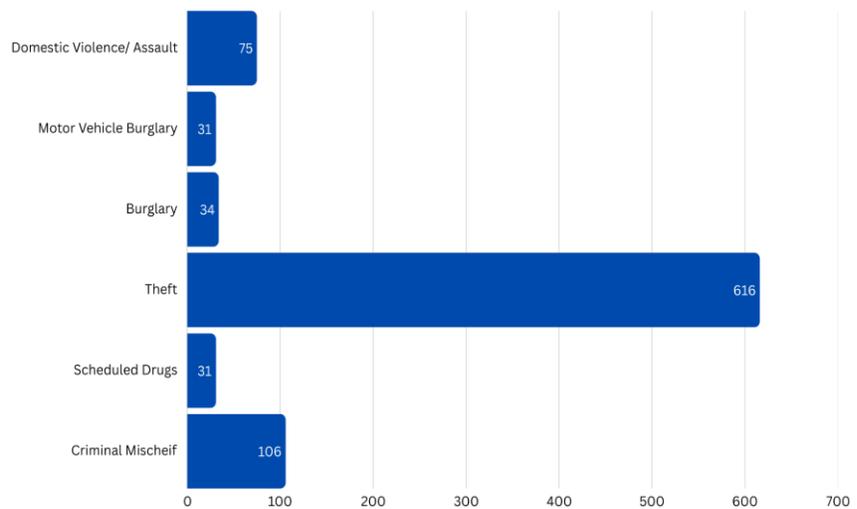


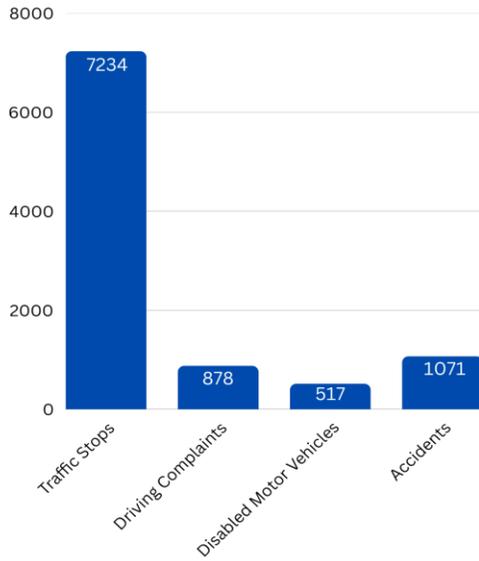
### Statistics ACTIONS TAKEN

Citations issued saw a significant rise, climbing by 134% from 433 in 2023 to 1,014 in 2024. This reflects an increase in enforcement activities on the roads.

### CRIMINAL CALLS FOR SERVICE

In fiscal year 2024, criminal calls for service saw notable shifts compared to fiscal year 2023. Motor vehicle burglaries dropped significantly by 60%, from 78 in 2023 to just 31 in 2024. However, other crime categories experienced increases: theft rose by 8%, from 568 to 616, and drug related calls increased by 35%, from 23 to 31, reflecting a rise in drug-related activity. Overall criminal calls show a complex picture of both declining and increasing criminal activity, with theft and drug related offenses seeing the most significant uptick.

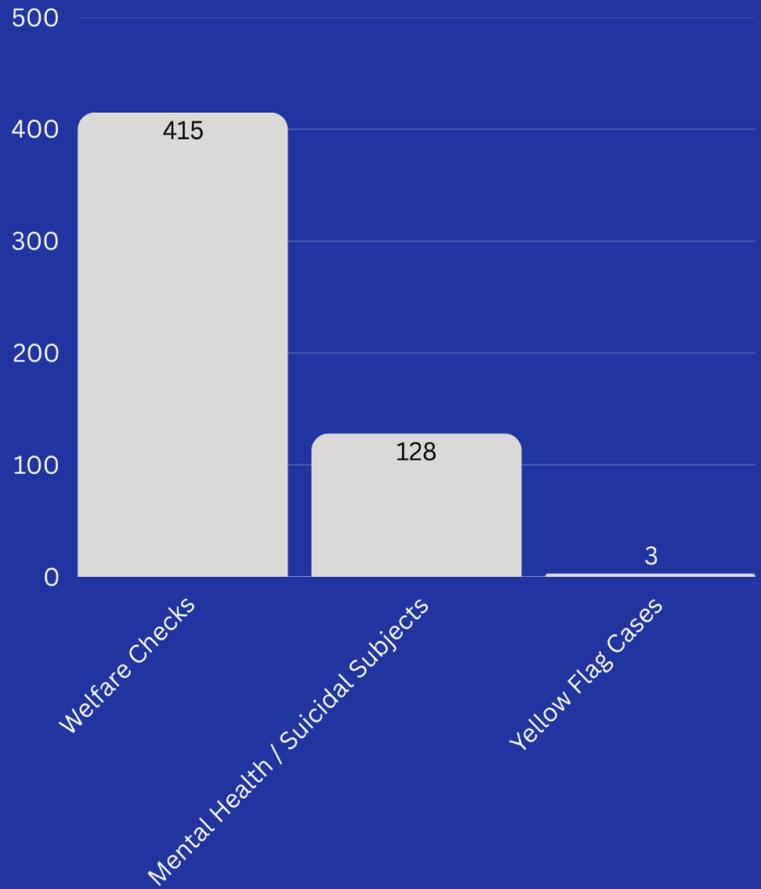




TRAFFIC RELATED CALLS FOR SERVICE

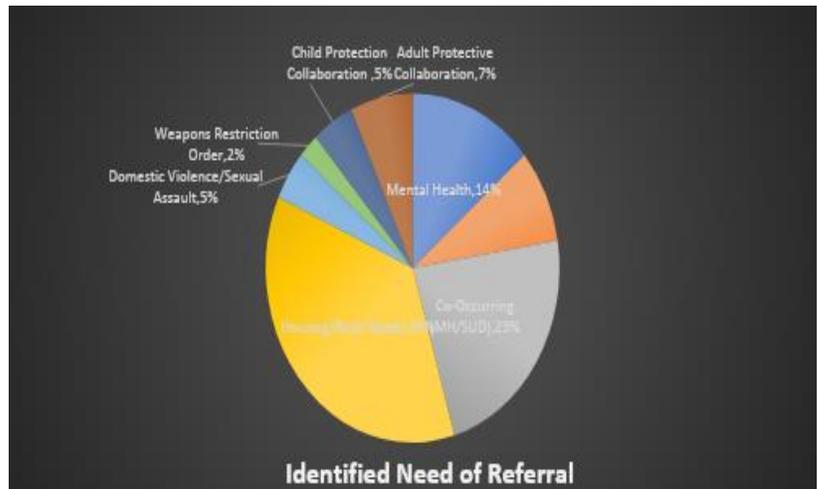
### POLICE RESPONSE TO MENTAL HEALTH AND WELFARE CALLS

In fiscal year 2024, police response to mental health and suicidal calls increased by 19%, rising from 107 in 2023 to 128 in 2024. This uptick reflects a growing need for intervention in mental health crises. These trends underscore the department's evolving role in addressing mental health related incidents, with a noticeable increase in the demand for services related to mental health and suicidal concerns.



### Social Services 2024

Our Social Services Manager, Lauren Dembski Martin, handled 218 referrals from officers or community partners from July 2023 to June 2024. Of those 218 referrals, 579 contacts were generated including both face to face visits and check ins via phones. These contacts included providing support and accompaniment for seeking protection from abuse orders, collaborating care with local crisis teams, providing emotional support to individuals and families facing difficult times, seeking basic needs resources for food and shelter, collaborating with both child and adult protective services and providing mental health crisis follow-ups and short term check ins with individuals as continuity of care is being established.

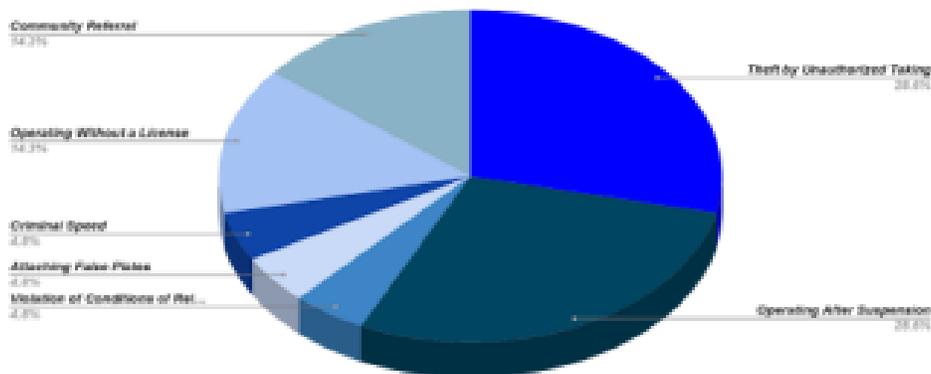


### A variety of criminal charges were diverted during the reporting period

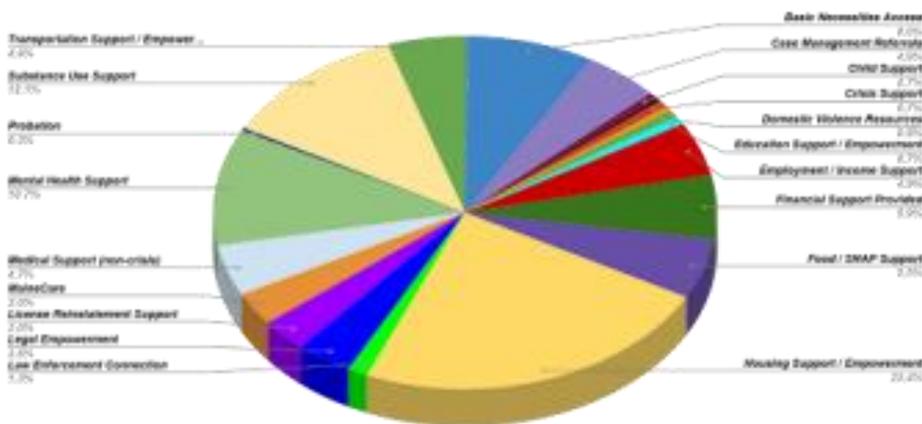
Additionally, over the course of this year, the Social Services Manager has been working diligently with a team of law enforcement members to train and respond to situations that include “yellow flag” or Weapons Restriction Orders needing to be implemented. This intricate process has been put in place to ensure the safety of individuals and the community at large.

Scarborough Police Department’s Law Enforcement Assisted Diversion Program continued to thrive this year as a strategic and proactive way to divert individuals to a community based, harm-reduction intervention for law violations driven by unmet behavioral health needs.

Diverted Charges July 2023 - June 2024



Focus of Interaction with Participant



The 3-year Office of Justice Comprehensive Opioid Stimulant and Substance Use Site Based Program grant awarded to Scarborough Police Department in 2021, continued to fund the full time LEAD Case Manager position, Bailey Pratt. This year the LEAD program served 22 newly referred individuals during the reporting period, in addition to 11 past referred individuals still engaging regularly with the program. During the reporting period the LEAD staff gathered further data of progression of the program and results over time of engaged individuals. Data demonstrated a

drastic reduction in the utilization of emergency resources (law enforcement, emergency department, etc.) by LEAD participants the longer they are engaged with the program.



The Scarborough Emergency Communications Division consists of one emergency communications manager, one data and projects specialist, four lead dispatchers, ten full time emergency dispatchers and five per-diem emergency dispatchers. The employees of this division are responsible for full dispatching services to include administrative, non-emergency, and emergency calls for service for the municipalities of Scarborough and Old Orchard Beach and they are responsible for answering all emergency calls for the municipality of Buxton. In addition to call taking and reporting, the emergency communications team is responsible for deploying emergency and non-emergency public safety responses to any need. They serve as the contact point for the Municipality for any reason during non-business hours and are responsible for organizing and deploying non-public safety municipal services during these times.

Scarborough Public Safety utilizes a core public safety software suite comprising three main components, Law Enforcement Records Management (RMS), Fire Department and Police Department Mobile and Computer Aided Dispatch (CAD). These software systems are critical to a successful modern public safety system. In the summer of 2023 the Emergency Communication Division, with the assistance and guidance of the Information Technology Department, entered a contract with Tyler Technologies to replace and modernize our core software suite. Over this fiscal year the Public Safety Team in partnership with Tyler Technologies Implementation Team completed the development, built out and implementation of this new software and went live on the new platform on June 18, 2024.

COMMUNICATIONS DIVISION				
July 1st, 2023 - June 30th, 2024				
Calls Answered	Scarborough	Old Orchard	Buxton	TOTAL
911	10,006	4,802	2,042	16,850
Business Lines	56,333	13,393		69,726
Calls For Service Radio Dispatched		Police	Fire/EMS	TOTAL
Scarborough		28,744	9,559	38,303
Old Orchard Beach		18,977	3,176	22,153
				60,456

## Annual Awards

During the annual Public Safety Recognition Ceremony, the following recognitions were given to members of the department for events that occurred in 2023:

**Patrol Officer of the Year:** Officer Shawn Anastasoff

**Dispatcher of the Year:** Dispatcher Gina Carbone

**Patrol Officer Leadership Award:** Chris Gerossie

**Support Person of the Year:** Retired Admin. Asst. Cathy Chandler

**Chief's Merit Award:** Jay McAdams, Data & Project Specialist and Joe Thornton, Communications Manager

**Community Enrichment Award:** Patrol Sergeant Andrew Flynn  
Community Resource Officer Eric Greenleaf  
Patrol Officer Jake Murphy  
Patrol Officer Taylor Owens  
Patrol Officer Isaiah Jones

**Unit Citation:** Detective Don Blatchford  
Detective Mike Sawyer  
Detective Garrett Strout  
Special Enforcement Brian Nappi  
Detective Holly Thompson

**Life Saving:** Patrol Sergeant Travis Hon  
Patrol Sergeant Mike Thurlow  
Patrol Officer Melissa Diclemente  
Patrol Officer Nick Kauffman  
Patrol Officer Bailey Anastasoff

In closing, I would like to thank Town Manager, Thomas Hall and the Town Council, for the leadership they provide to our community and the support they have given to our Public Safety team. A special thanks to our Human Resources Department who has worked closely with our department in personnel matters and hiring, and to each department within town government who supports us each day in our mission to provide a safe community for people to live, work and visit.

*Respectfully submitted,*

**Mark Holmquist**

*Police Chief*



Report from the

## MARINE RESOURCE OFFICER/HARBOR MASTER

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit my annual report as the Harbor Master / Marine Resource Officer for the Town of Scarborough year ending in June of 2024.

The year 2024 marked another period of significant growth, operational improvements, and challenges for the Town of Scarborough's waterfront. As Harbor Master and Marine Resource Officer, the primary responsibility was to ensure the safe and efficient operation of the harbor, manage marine resources, enforce relevant regulations, and foster positive relationships with the local community, vessel owners, and other stakeholders.

This report outlines the activities, key accomplishments, challenges, and recommendations for continued success in 2025.

### I. Harbor Operations & Infrastructure

#### 1. Vessel Traffic & Harbor Use

- **Vessel Traffic:** In 2024, Town of Scarborough Waterfront experienced a slight increase in vessel traffic, with a marked increase in recreational boaters due to favorable weather conditions. The harbor hosted approximately 2,200 recreational vessels, a 17% increase from 2023, and saw continued use from commercial vessels, including fishing boats, shellfish harvesters, and tourist cruise operators.
- **Transient Moorings:** Transient traffic and mooring use increased by 10%, indicating growing tourism to the area. The harbor is effectively accommodating the higher demand by expanding transient mooring availability during peak seasons.
- **Docking & Launching Facilities:** The facility upgrades, including improvements to the boat launch ramps and pier surfaces, contributed to smoother operations for both recreational and commercial vessel traffic.

#### 2. Maintenance and Upgrades

- **Dredging:** The annual dredging project was completed in March 2024, removing 192,000 cubic yards of silt from the main channel, and federal navigation project, ensuring safer passage for vessels, especially larger commercial boats. The next dredging project is scheduled for 2034.
- **Infrastructure Repair:** Regular inspections of harbor infrastructure revealed no major issues. Routine maintenance on the dock systems, ramps and breakwaters was conducted to maintain operational integrity.

#### 3. Harbor Security & Safety

- **Surveillance Systems:** Continued monitoring and upgrading of harbor surveillance systems were essential in maintaining safe harbor conditions. Cameras are going to be added at strategic points, enhancing both security and operational oversight.
- **Safety & Emergency Preparedness:** Collaboration with local emergency services ensured that drills were conducted regularly. Safety measures, including improved signage and regular safety briefings for harbor users, helped reduce the number of incidents. The Harbor Master and Marine Resource Officer has also been collaboratively training and working with the Marine Water Rescue team in training and equipment needs to ensure that we are ready for any situation that arises in our waters within the Town.

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### II. Environmental Stewardship & Resource Management

#### 1. Marine Resource Monitoring

- **Fisheries & Aquaculture:** The commercial fishing sector remains a critical component of the local economy. Collaborating with the Maine Department of Marine Resources (DMR), monitoring of local fish populations, shellfish flats, and other marine species continued throughout the year.
- **Shellfish Restoration:** The harbor continued to support shellfish restoration efforts in conjunction with local conservation organizations. Approximately 12 areas of shellfish flats are being continually monitored, along with water quality monitoring to ensure healthy habitats for marine life showed positive results.
- **Water Quality Monitoring:** Regular water testing and assessments showed stable water quality. Plans to introduce best practices for boaters to reduce pollutants will be prioritized in 2025.

#### 2. Climate Change Adaptation

- The Harbor Master's office worked closely with local environmental groups to develop strategies for adapting to climate change impacts. Rising sea levels and increased storm frequency remains as a concern. Specific actions included reinforcing harbor infrastructure and evaluating the environmental sustainability of docking facilities.

- Outreach to boaters and local businesses emphasized eco-friendly practices, such as the proper disposal of waste, reduced fuel consumption, and sustainable fishing practices.

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### III. Regulation and Enforcement

#### 1. Enforcement of Harbor Ordinances

- **Speed Zones:** The enforcement of speed zones was a high priority. No major violations were recorded, but efforts to educate boaters about the risks of high-speed boating in certain areas were implemented through signage, buoys, and direct outreach.
- **Waste Disposal:** There was an increase in awareness regarding proper waste disposal. However, the issue of waste management from both recreational and commercial vessels remains a challenge, with several minor incidents of illegal dumping. Plans for more comprehensive education campaigns and tighter enforcement will be a key focus in 2025.
- **Fishing Regulations:** Regular checks of commercial and recreational fishing activity were conducted, ensuring compliance with state regulations, including limits on species and fishing methods. No major violations were reported.

#### 2. Safety Compliance

- Routine vessel inspections, particularly concerning life-saving equipment and navigation lights, and applicable federal, state and local laws were conducted randomly through the year.

#### 3. Public Education & Outreach

- Several community outreach initiatives were held, including workshops on marine safety, the importance of preserving local wildlife, and understanding harbor regulations. The Harbor Master also participated in local community programs to educate youth on marine ecology and safety.

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### IV. Community Engagement & Stakeholder Relations

#### 1. Collaboration with Local Organizations

- **Scarborough Fishermen's Association:** Ongoing collaboration with the local fishermen's association helped ensure the harbor's commercial users had their needs addressed. Issues concerning access to fishing grounds and regulations still are a priority in the state waters.
- **Scarborough Beach Management:** Joint efforts with the town's beach management team helped balance recreational use of the beach with marine conservation goals, ensuring minimal impact on sensitive ecosystems.
- **Volunteer Programs:** The harbor received significant support from local volunteers who assisted in harbor cleanup events, environmental monitoring, and public outreach.

#### 2. Public Communication

- A new online portal is being launched in early 2025 for harbor users to obtain real-time information about mooring availability, weather conditions, and safety updates. This initiative was met with positive feedback and will be expanded in 2025-2026.

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### V. Financial Overview

#### 1. Revenue & Expenses

- **Revenue:** Total revenue from mooring fees, pier leases, transient docking fees, boat ramp fees, shellfish license and permits amounted to approximately \$90,000, which represents a 9% increase from 2023.
- **Expenditures:** Key expenditures included replacement of pier crane infrastructure (\$75,000).
- **Grants & Funding:** A grant for coastal resilience amounting to \$100,000 was successfully secured to assist with future environmental projects. A grant for Harbor Access which reimbursed some of the crane replacement was secured and approved (\$15,000). There was also a grant received by the Prouts Neck Association for the Harbor Master / Marine Resource Officer to obtain surveillance equipment for night time surveillance and search and rescue operations. (\$900.00) We also were awarded an additional grant through Maine Outdoor Heritage Fund to purchase surveillance equipment (\$3800.00)

#### 2. Capital Improvement Projects

- We are looking into capital improvements, including expansion of the transient mooring field, additional security infrastructure, and improvements to access ramps for all users.

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### VI. Challenges and Areas for Improvement

#### 1. Boater Education & Compliance

- Increased public awareness about the environmental impact of boating, including the need for proper waste disposal, is essential. A more proactive approach will be required to address these issues moving forward.
- 2. **Invasive Species Management**
  - There were a few instances of invasive species, notably green crabs, impacting the local marine ecosystem especially or shellfish harvesting. Early intervention strategies, including public education and collaboration with environmental agencies, will help mitigate future risks.
- 3. **Harbor Traffic Congestion**
  - While vessel traffic increased in 2024, there were some concerns about congestion, particularly during peak season weekends. It is recommended to explore ways to improve traffic flow, such as additional transient mooring spaces and adjustments to launch ramp scheduling for ease of flow.

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## VII. Goals for 2025

1. **Harbor Expansion Projects**
  - Complete the expansion of transient mooring spaces to accommodate increased demand.
  - Start planning for future dredging operations to protect the harbor from potential storm surges and the continued problem of the channel silting in.
2. **Sustainability Initiatives**
  - Enhance public outreach about sustainable boating practices, including waste disposal and fuel conservation.
  - Increase monitoring and management efforts regarding invasive species and water quality.
3. **Community Outreach**
  - Increase outreach to local schools and organizations about marine conservation and boating safety and working waterfront initiatives.
  - Continue with social media campaign to keep the public informed about harbor activities, regulations, and environmental efforts surrounding our coastal waters and estuaries.

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## Conclusion:

2024 was a successful year for the Town of Scarborough's Waterfront in terms of operational efficiency, safety, community engagement, and environmental stewardship. While there are challenges ahead, particularly with regard to increasing vessel traffic, maintaining water quality, and balancing the shellfish harvesting, the harbor is well-positioned to continue supporting both the commercial users, local marine economy and recreational users. Continued collaboration with stakeholders and proactive planning will ensure that our working waterfront remains a sustainable and vital asset for Scarborough and the surrounding community.

*Respectfully submitted,*

**Daryen Granata**

*Harbor Master/Marine Resource Officer*



*Staff Photo*

Report from the

## ANIMAL CONTROL OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:

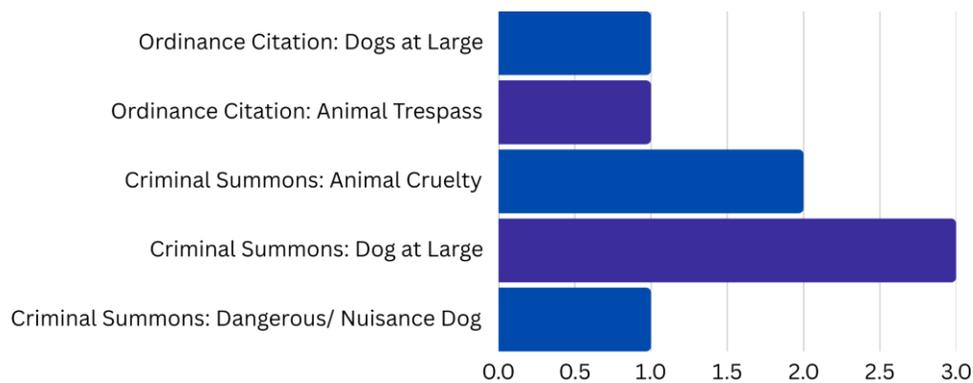
It is with great pleasure that this annual report is submitted for the citizens of Scarborough.

Animal Control Officer Jennifer Cross, (ACO), successfully managed a wide range of cases across Scarborough and Westbrook, ensuring public safety and animal welfare. Numerous abuse and neglect cases were investigated, with many resulting in animal surrenders or rehoming.

Wildlife rescue and rehabilitation were prominent, with over 30 animals brought to local wildlife centers for care.

Community education was a vital component, addressing conflicts with various wildlife, as well as providing guidance with pets.

The dedication and diverse skillset of the ACO ensured the humane treatment of animals while fostering safety and cooperation within the communities of Scarborough and Westbrook. The year also highlighted the importance of proactive measures and partnerships with wildlife centers, shelters, and social services.



***Marine Mammal Hotline:*** ***1-800-532-9551***

***Animal Control:*** ***207-730-4318***

***Scarborough Police Dept:*** ***207-883-6361***

***Maine Warden Service*** ***207-657-2345***  
***Gray Headquarters***

Report from the

## FIRE DEPARTMENT/EMERGENCY MEDICAL SERVICES/ EMERGENCY MANAGEMENT



*Rich Kindelan*  
*Fire Chief /EMA*  
*Director/Local Health*  
*Officer*

### To the Town Manager, Town Council, and Citizens of Scarborough:

It is once again a privilege to provide you with my annual report as your Fire Chief and Emergency Management Director. The dedicated Fire and EMS personnel that make up our Scarborough Fire Department have been busier than ever this past year. Our full-time, per-diem, and call company staff have worked closely together to provide the highest level of “All Hazards” protection to our residents, visitors and those just passing through our community.

### A Year in Review

During this reporting period, our department continued on its path of evolving and adapting to the changes that occur within our community. While at times difficult, your fire department was able to maintain a high level of service that our town has come to expect. This past year also presented us with one of the highest calls for service volumes in history and continuing to trend upwards as predicted.

Along with our public safety partners in the Police Department and Emergency Communications center, we spent the majority of this year preparing and training for the implementation of our new Public Safety Core System, or computer aided dispatch software. This project was an enormous undertaking and required many hours of data entry and conversion to ensure a seamless transition. We are thankful for our partners in the Police department and dispatch center for their tireless work during the transition that allowed us

the implementation of this new system in June of 2024. The new system, Tyler New World, will provide all public safety departments with more robust and timely reporting, automatic vehicle location data along with mobile data terminals in all our frontline fire apparatus. This is a huge upgrade for our Fire Department.

This past year we were also able to continue adding (4) full-time firefighters through the conversion of part-time positions to full-time slots. It should be noted that because our work requires 24-hour coverage, from (4) separate shifts, it takes four candidates to increase our on duty staffing by 1. This ask was in line with our long-standing staffing plan originally crafted by Chief B. Michael Thurlow in 2008 and regularly updated. In January of 2024, we welcomed four new firefighter/EMS providers, bringing our authorized full-time shift strength to ten per shift. Welcome firefighters Chance Champagne, Erin Squibb, Josslyn Bourque, and Peter Doane.

The Fire Prevention and Inspection Bureau, led by Deputy Chief John Brennan also saw a steadily increasing workload. This division is responsible for ensuring development occurring in our community is done so with all appropriate life safety codes in compliance. Scarborough maintains a collaborative development review process that our fire inspection division is an active participant. As part of the new Public Safety Core system, the Fire Department also implemented a new Fire Prevention Mobil product to gain efficiency with our annual business and multifamily inspections.

In January of 2024, our community was rocked by two back to back winter storms that battered our coastal neighborhoods and caused additional damages in other vulnerable areas of our town. These storms resulted in large responses from our local EMA, along with county EMA and FEMA. In the end, Scarborough would record an estimated \$4 million dollars in damages to town infrastructure. The largest and most impactful damage occurred in our Prouts Neck neighborhood where the banking on the seaside of Black Point Road had damage that would require the road to be reduced to one lane. Town staff, including our EMA officials, have spent many hours working on this and other FEMA recovery projects. Much of the cost associated with FEMA projects are covered up to 90%. The town will be responsible for in-kind services or cash match of 10%. We look forward to full resolution of all our projects in the coming year.

We would be remiss if we did not mention our flexible and resilient men and women of your Scarborough Fire Department. We were once again met this year with change and at some times, uncertainty. Whether it be ever-increasing call volume,

difficult staffing issues, the men and women of your fire department are consummate professionals and continue to provide the highest level of emergency services our community has come to know and expect.

We'd like to thank the town manager, town council and citizens for their continued support in providing our department with the tools and equipment needed to perform our jobs quickly, efficiently, and safely.

### **Awards and Recognition**

This past year, for many reasons, Police and Fire Departments chose to split up our formally joint awards night. As both departments grow, it was recognized that individual more intimate ceremonies were needed. We were fortunate to hold our new awards event in the summer at Bayley's Campground. It was great to see the huge turnout of recipients and their families. The list of recipients below reflects milestones reached over the last year and shows the commitment and dedication to service to our community.

#### **5 Years of Service**

Tim Larsen

Richard Kindelan

Chance Champagne

Nicholas Brown

#### **10 Years of Service**

James Butler

James Bradley

Adam Foster

Mitch Vildavs

#### **20 Years of Service**

Michael Diclemente

#### **25 Years of Service**

Tom Dedian

Glen Reed

#### **30 Years of Service**

Richard Somerville

#### **35 Years of Service**

Phil McGouldrick

#### **45 Years of Service**

William Weeks

#### **55 Years of Service**

Edward Payson

#### **Dispatcher of the Year**

Andrew Bolduc

#### **EMS Provider of the Year**

Firefighter/Paramedic Sam Brown

#### **Call Firefighter of the Year**

Firefighter Peter Igneri

#### **Fire Officer of the Year**

Lt. Michael Haven

#### **Student of the Year**

Firefighter/EMT Andrew Pooler

#### **Full Time Firefighter of the Year**

Firefighter/AEMT Michael Diclemente

#### **Per-Diem Firefighter of the Year**

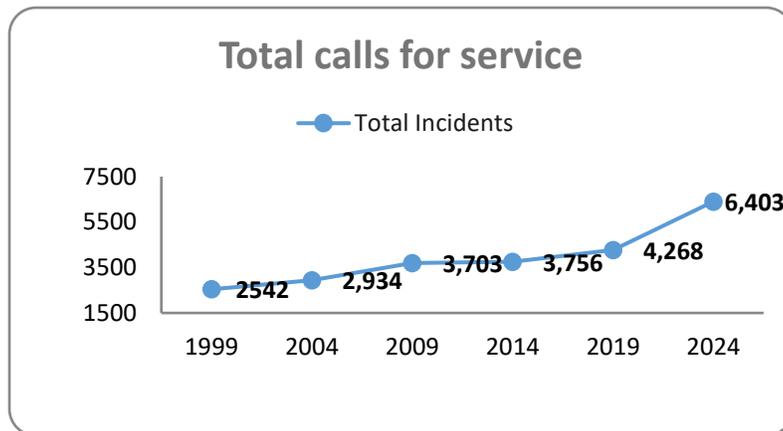
Firefighter/AEMT Chance Champagne

### Annual Statistics

Responses by National Fire Incident Reporting (NFIRS) Categories FY 23-24		Total Calls	% of Total
NFIRS 100 Series - Actual fires in structures, vehicles, grass, woods, etc.		83	1.30%
NFIRS 200 Series - Overpressure, explosions, overheating with no fire		6	0.09%
NFIRS 300 Series - Emergency medical calls including marine & specialized rescue		3,387	52.90%
NFIRS 400 Series - Hazardous conditions including vehicle accidents & Haz Mat calls		259	4.04%
NFIRS 500 Series - Service calls including details, investigations & mutual aid coverage *		1,336	20.87%
NFIRS 600 Series - Good intent calls including odor investigation & cancelled enroute		254	3.97%
NFIRS 700 Series - Alarm or sprinkler activations with no fire, false alarms, or false calls		887	13.85%
NFIRS 800 Series - Severe weather events & natural disasters		18	0.28%
NFIRS 900 Series - Special incident type not otherwise classified above		173	2.70%
<b>Totals</b>		<b>6,403</b>	<b>100%</b>

Fire Prevention / Inspection Division	
Total	Inspection / Permit Type
773	Annual Inspections
1,370	Burning Permits
86	Construction Permits
96	Certificate of Occupancy Permits
41	Suppression Permits
59	Alarm System Permits
4	Fire Works Permits
<b>2,429</b>	<b>Total</b>

Training Division	
Administration	287 hrs.
Full Time Personnel	3,216 hrs.
Call Company & Per-Diem	2,092 hrs.
<b>Total Hours</b>	<b>5,595 hrs.</b>



Respectfully Submitted,

**Rich C. Kindelan**

Fire Chief/EMA Director/Local Health Officer

Report from the

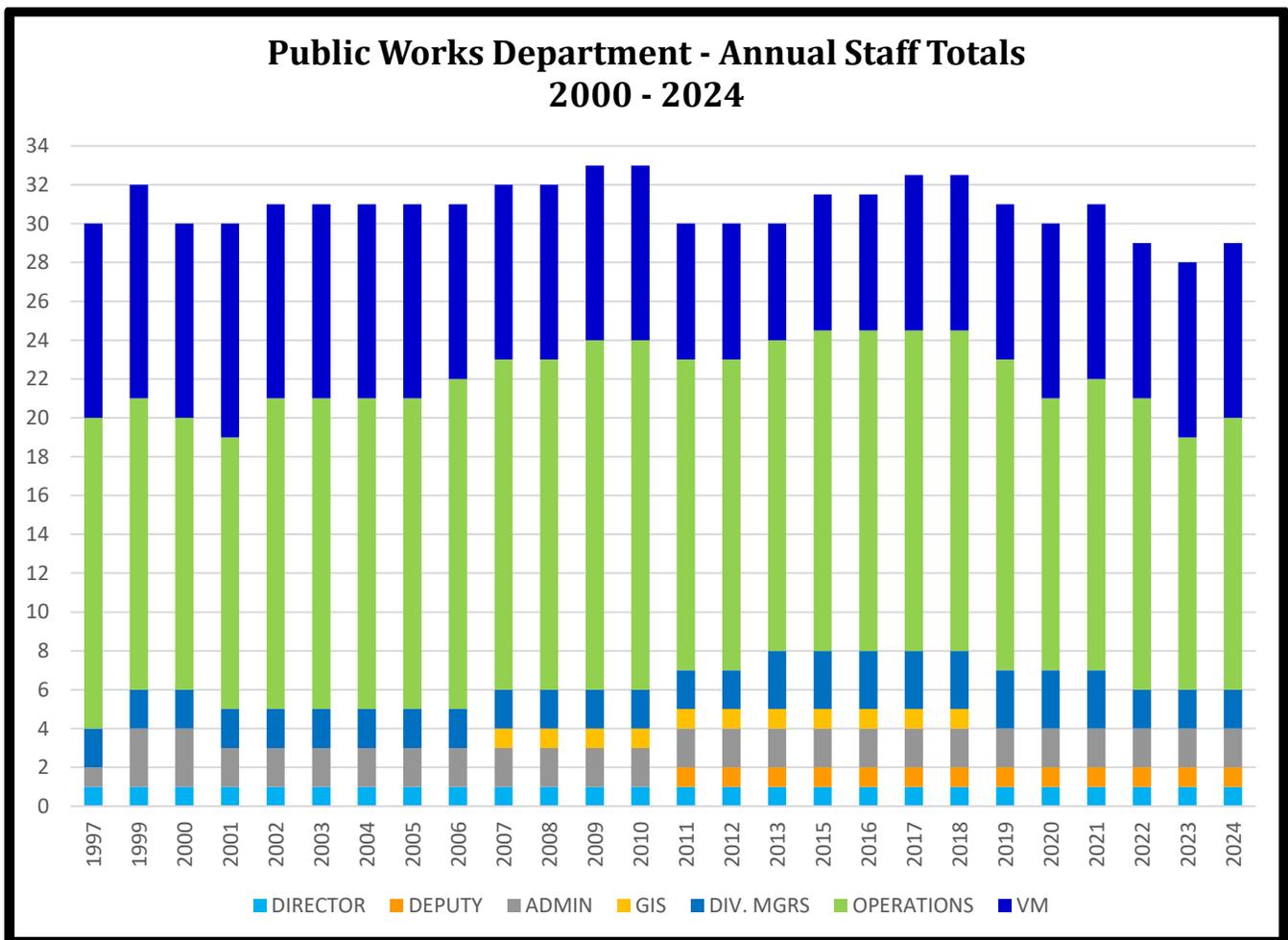
# PUBLIC WORKS DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

As has been the case for several years now, despite staffing challenges, the Scarborough Public Works department has remained dedicated to performing to the best of its ability to maintain the infrastructure of the ever-growing Town of Scarborough.

Scarborough’s continued expansive growth creates increasing demands on the Town’s infrastructure, as well as the Public Works Department’s responsibility to maintain it. Since 1996, a total of 56.65 (road miles) of public roads have been accepted by the town as public roadways and, consequently, the Town’s responsibility to maintain them. The winter seasons have been challenging for several years, with frequent thaws followed by freezing temperatures. Treating the roadways under these conditions necessitates the use of more materials as well as a great deal of labor resources.

Despite consistent growth, changing weather patterns, and the resulting increased responsibilities, the Public Works staffing numbers have remained steady, as indicated in the staffing chart below.



In fiscal year 2024, Scarborough Public Works personnel responded to **2,398** requests for service from residents, Scarborough Town departments, outside municipalities, and the general public. The work orders generated from these requests were assigned to and completed by the proper personnel in our Operations, Vehicle Maintenance, and Administrative departments.

## Administration

The [pwinfo@scarboroughmaine.org](mailto:pwinfo@scarboroughmaine.org) email continues to be a useful and effective tool for the public to communicate with Public Works. Residents can easily share questions, concerns, information, photographs, and comments. Our administrative staff monitors the email and responds to all emails accordingly. They then allocate the requests, questions, and concerns to the applicable staff/department for additional action.

In FY24, the Public Works Administrative Department processed **66** excavating permits, **33** excavating licenses, and **9** Driveway Coordination Forms.

Public Works consistently posts information and updates on the Town's website, newsletter, and Facebook page. This outreach is effective and well-received by Scarborough residents.

## Operations

Our **15**-person Operations crew monitors, repairs, and maintains the Town's infrastructure. Their workload varies significantly with the seasons. The warmer months include road/drainage maintenance and repair, street sweeping, road mowing, and beach cleaning. Winter operations primarily focus on keeping the Town's roadways safe and clear. Winter 2023-2024 presented fewer storms with significant snowfall. However, there were several weather incidents involving freezing rain and icy conditions. These types of storms often include repetitive cycles of warmer temperatures causing melting, followed by frigid temperatures resulting in frozen and dangerous roadways. This requires lengthy treatment with extensive amounts of material to keep the roads safe for travel. During fiscal year 2024, our crew responded to 12 weather events requiring road treatment, during which we spread **1,481** tons of salt and **3,879** tons of sand.

The maintenance and repair of streetlights and traffic lights are a year-round responsibility. Since assuming the responsibility for the streetlight fixtures in 2019, our workload to maintain them has increased considerably. Traffic Lights, in use 24/7 365 days a year, require maintenance and repair on an ongoing basis as well. In FY24 we embarked on an update of the traffic lights along the Route One corridor. This proved to be a labor-intensive undertaking, as we encountered several challenges as part of this process, primarily in adjusting the lights to work as ideally intended.

Public Works has experienced continued success clearing identified sidewalks in town with in-house staff and equipment. In FY24, we continued to utilize the "sister" sidewalk machines purchased in recent years. Having two identical machines has been beneficial in terms of being able to "swap" parts and attachments and ease of operation due to familiarity. Being new, these sidewalk machines have fewer issues, and because they are smaller and more maneuverable, we have successfully utilized them for spring clean-up as well. With brush/broom attachments, we use this equipment for sweeping & cleaning main roads, islands, sidewalks, and roadside lawns. Given that there is a wide array of available attachments for these machines, we continue to consider additional opportunities to utilize these machines year-round.



### Vehicle Maintenance:

Our Vehicle Maintenance crew continues to carry a full workload. In addition to the **276** Scarborough vehicles & equipment (Police, Fire, Rescue, School, Public Works, IT, Community Services, Planning, etc.), our vehicle maintenance department also repairs and maintains **85** vehicles from external municipalities:

- Hollis: Fire/Rescue Department
- Kennebunk: Fire/Rescue Department
- Old Orchard Beach: Fire/Rescue Department
- Old Orchard Beach: Police Department
- Wells: Fire/Rescue Department
- Westbrook: Fire/Rescue Department

The Scarborough Public Works vehicle maintenance team maintaining these external fleets has proven to be beneficial for all. This contracted work generates revenue for the Town and also provides quality and cost-effective services for the external municipalities.

The work we do to maintain external municipal fleets has gained such notoriety that we continue to be approached by additional local municipalities with requests to maintain their fleets as well. Given our current workload, however, we cannot take on any additional fleets at this time.

The Vehicle Maintenance crew of **10** includes a Fleet Manager, an Assistant Fleet Manager, six full-time service technicians, one metal fabricator, and a parts room manager. Through our cooperative agreement with Southern Maine Community College, we also have a part-time service technician intern when the opportunity presents itself. Our parts room manager is also our shipper/receiver, and our Fleet Manager is also the Building Maintenance Supervisor.



## **CAPITAL IMPROVEMENTS: PROJECTS**

### **Mid-Level Road Rehabilitation**

The Public Works department continues to pave roadways throughout town based on the results of the town-wide pavement condition survey in FY19. Roads paved in FY24 included: Asselyn Drive, Bridges Drive, Cumberland Way, Holmes Road (Beech Ridge to Dresser), Nelsen Road, Pleasant Avenue, Sawyer Road (114 to Sawgrass), Welch Drive, Woodfield Drive, Woodland Road, and Nonesuch Cove Road.

### **Spurwink Road Traffic and Pedestrian Improvements Phase II (Ocean Ave - Cape Elizabeth Line)**

Due to budgeting issues (high estimates, low funding), Phase II of this project has been delayed. We aim to continue as originally planned once we can work through the financial challenges around Phase II. Utilizing the information gleaned from the Planning and Design phase in FY22, Phase II begins at the intersection of Pleasant Hill Road and extends approximately 1.4 miles to the Cape Elizabeth town line. The primary goal for this project overall is to improve safety for both bicycles and pedestrians by installing bike lanes, fix vertical alignment issues and sight distance issues at the Sawyer St intersection, improve climate change resiliency in areas prone to sea level rise, fix or improve drainage issues, and re-pavement. The 2005 Transportation Study identified the need for these improvements. Phase II of this project will complete the Spurwink Road project.

### **Route 1 Greening Initiative**

Public Works, in partnership with the Engineering & Technical Services Department, has begun the process of a three-year capital improvement project to retrofit the Route 1 median islands located between the Sawyer Road intersection area and the Willowdale Drive and Enterprise Business Park area. This initial phase of the project complements the Route 1 improvements completed as part of the Downs Development Offsite Mitigation work by completing the traffic islands retrofitting from Millbrook Road to south of Downs Road.

### **Sidewalk Rehabilitation Paving/Accessibility Improvements (Year 2 of 10-year plan)**

Of the Town of Scarborough's nearly 50 miles of sidewalks, many of them were constructed in the 1990's and are showing their age. During the pandemic, the number of residents utilizing the sidewalks increased, which raised awareness of the state of the sidewalks and led to an increased number of calls to Public Works to report sidewalk defects. The Town Survey completed in 2021 indicated clearly that the state of the sidewalks was an area of significant concern among the residents of the Town. Public Works continues to identify the most significant areas of need to coordinate and subsequently implement changes and improvements as needed.

### **Sub-Surface Drainage Improvements**

In recent years, Vortex Company, formally Ted Berry Company, conducted a condition assessment of the Town's drainage infrastructure. The evaluation identified segments of the drainage infrastructure that needed repairs or upgrades. Public Works continues to utilize this CIP funding to address drainage issues in town.

### **Wash Bay Refurbishment**

Due to time restraints and staffing issues, this project is still in the planning stage but will be implemented shortly. Washing vehicles is critical to getting the maximum life out of our fleet. This project would include upgraded washing equipment as well as necessary repairs to the walls and floor of the wash bay.

## **CAPITAL IMPROVEMENTS: EQUIPMENT**

Each year funds are requested for new equipment based on an established equipment replacement schedule. With a few exceptions, the annual plan calls for the replacement of one plow truck (with gear), one pickup truck, and one piece of specialized large equipment. This schedule enables us to maintain a fleet of plow trucks that are no older than 16 years, pickup trucks that are no older than 10 years, and other heavy-duty construction equipment no older than 10 years. While the American Public Works Association guidelines recommend replacing vehicles 2-3 years sooner, we are able to successfully follow our schedule because operators are assigned specific trucks and our vehicle maintenance staff is very diligent with maintenance schedules.

The equipment replaced in FY24 included plow truck #4009, one-ton pick-up truck #4002, as well as the replacement of Excavator #4002. We opted to get a smaller, more maneuverable excavator to replace #4002 at a cost savings that allowed us to also get a mini-excavator that can be used for projects such as grave digging, etc. The Catch Basin truck was also replaced in FY24. However, since these vehicles are made to order, the truck ordered 18 months ago has still not been received. Its anticipated arrival is March 2025.

### **RECYCLING AND SOLID WASTE**

Scarborough continues to partner with ecomaine for recycling processing and education and outreach. Recycling information was provided to the public through the Town's website, e-newsletter, and social media accounts.

*Respectfully submitted,*

**Doug Howard**

*Director of Public Works*



*Staff Photo*

Report from the

## COMMUNITY SERVICES DEPARTMENT

*To the Town Manager, Town Council, and Citizens of Scarborough,*



*Todd Souza*

*Director of Community  
Services*

On behalf of our department, I am pleased to present the 2024 Annual Report for the Scarborough Community Services Department, which captures an overview of our department's accomplishments during the past year. This report also highlights some of the challenges we've faced along the way, as well as future goals.

One of this year's main points of emphasis was to focus on the resources we already have. During our Parks and Facilities Master planning process, residents identified areas they would like to see growth in, both in our programming and facilities offerings. Residents also identified the need for additional facilities, as well as increased amenities at our existing facilities. Acting on this input, we focused a lot of capital resources into making such improvements. Some improvements can be seen today, as we started installing water bottle filling/dog bowl fountains at all our parks, while others are in the planning process, like creating a new bath house at Hurd Park. Each action takes time to plan, receive funding during the budget process, and then install. One of our greatest challenges with large projects is timing. We receive official funding notification in mid-June each year, then start to implement the project. By this point in the year most contractors have committed themselves to other projects, delaying our

timeline. Sometimes, when we order a certain amenity, the delivery time pushes installation into the spring. This sometimes results in a 12-16 month lapse in delivery from the original authorization date. Due to this, our department has been shortening the replacement/renovation window to prevent us from falling further behind, increasing our deferred maintenance. This ultimately results in service challenges for our program participants, residents, and facility guests. While we react internally to these increased demands, such as trash disposal, restroom maintenance, and general grass surface wear, we continue to plan and develop long-term strategies alongside the work detailed in our recent Parks and Facilities Master Plan.

Another challenge we have been working through is the ongoing pressure of year-round athletic facility use and indoor requests for space. The days of taking a season off or switching from soccer season to basketball season are over. I believe Scarborough has one of the highest, if not the highest, participation rates around. This is a great problem to have but it has been identified and now it's time to create solutions to this growing challenge.

We take great pride in our parks, facilities, beaches, and programming offered. Our staff is fully committed to the ongoing success of our department and remains dedicated to meeting the needs of the community. As we focus on the new year ahead, I extend my sincere thanks to the Town Council, the Town Manager, fellow department heads, advisory boards, and all of our generous sponsors, volunteers, and community partners for their continued support.

We look forward to another year supporting our core values:

**Stewardship, Inclusivity, Character, Innovation, Health and Wellness.**



*Respectfully Submitted*

***Todd D. Souza, CPRP***

*Community Services Director*

## Community Services Team

Audra Keenan, *Intergenerational Programs Manager*  
 Andrea Zglobicki, *Program Coordinator, CPRP*  
 Madeline Kimball, *Child Care Program Coordinator*  
 Stephen Kramer, *Recreation & Waterfront Manager, CPRP*  
 Gail Platts, *Active Adults Program Coordinator*  
 Casey Cunningham, *Parks and Grounds Manager*  
 Scott Turcotte, *Parks Supervisor*  
 Benjamin Elliot, *Parks Maintenance Worker I*  
 Ryan Fitch, *Parks Maintenance Worker I*  
 Jarred Greenleaf, *Parks Maintenance Worker I*  
 Spencer Pettingill, *Parks Maintenance Worker I*

Nicole Hall, *Operations & Events Manager, CPRP*  
 Brandi Bradley, *Operations & Events Coordinator, CPRP*  
 Jill Deering, *Operations & Marketing Specialist*  
 Ken Kennedy, *Facilities Supervisor*  
 Daniel Dyer, *Building Service Worker*  
 Sean Locke, *Building Service Worker*  
 John Cranton, *Cable TV Program Supervisor*  
 James Werman, *Operations Assistant*

## OPERATIONS & EVENT

### Responsibilities

Scarborough Community Services' operations and events team oversees many tasks, projects, and events that encompass all five divisions of the department, including recreation, intergenerational, grounds and facilities, and beach management. Oftentimes, this group of staff members are the first ones the public interacts with, as many of this team's functions revolve around registrations, payments, and general questions.

- Front line for communications
- Program registrations, payments, and refunds
- Brochure design, distribution, and marketing
- Website and social media content management
- Town facility and field requests and reservations
- U.S. passport acceptance
- Community sponsorship coordination
- Scarborough Community Television station operations
- Special event coordination
- Scholarship and financial assistance program administration
- Daily operation and maintenance of Hub building

### Accomplishments

- **Increased passport acceptance significantly:** Where we have traditionally seen a moderate increase year-to-year for passport applications, this fiscal year saw a significant bump. In fiscal year 2024, the three acceptance agents in our department accepted 1,028 applications, an astounding 21.6% increase in applications in just one year's time.
- **Reconfigured sponsorship program:** The sponsorship program, primarily centered around supporting town special events, was long overdue for an overhaul. It historically consisted of multiple mailing campaigns to local businesses and organizations in search for year-round sponsorship to cover all events throughout the year. Over the past few years, the trend is shifting towards less businesses overall but event-specific sponsorships in larger amounts. The program was recalibrated based on this growing trend and a new brochure listing all opportunities, even those outside of special events, was developed. The new brochure makes it clearer to potential sponsors what is available and what they may receive for recognition based on their donations. In the first year using this transitioned program, we saw a 76% increase in funds towards programming and events. A special thanks to our 2024 sponsors: Aetna Medicare Solutions, Hannaford, Highland Farm, Hughes Wealth Advisors, Martin's Point Healthcare, Michelle Raber State Farm, Nothing Bundt Cakes, On the Vine Marketplace, Optima Dermatology, Portland Pie Pizza, Portside Real Estate Group, Saco & Biddeford Savings, Town & Country Federal Credit Union.



## Challenges

- **Increased pressures with multiple duties:** With the Community Services Hub running as a recreational and child care facility, staff have been challenged with trying to balance programming, services, and general operations, leading to a varying schedule day to day. With limited staff available to help cover front desk/building oversight, if there was just one person out, the schedule was thrown off for the entire team.

## Future Goals

- **Continue to evaluate operational hours:** The Hub schedule continues to be a moving target, as various activities take place throughout the week, some warranting additional coverage of the main programming space. We will continue to assess and adjust the schedule based on staffing as well as building and programming needs.
- **Evaluate communications:** We are always looking for ways to expand our communications base, ensuring that we reach as many community members as possible. We plan to research and test other avenues of communication, such as newspaper ads and targeted email marketing, to see if any new methods fit the need.

## RECREATION

### Responsibilities

Due to the department's title of "Community Services," it is often overlooked that a large portion of the work is recreation-based. At the heart of it all we are a Parks and Recreation department. Throughout the year, our program coordinators help to organize and run a variety of programs that keep youth, adults, and senior citizens busy and moving all year long. With the assistance of volunteers, we are able to keep many of our popular recreation programs, such as fall soccer, at the same price year after year. This office also oversees the planning, development, and implementation of programs, activities, and recreational trips aimed to enrich the quality of life for individuals age 55 and older in our community. The mission of the 55+ Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of life, and actively promote participation in all aspects of community life.

## YOUTH PROGRAMS

- Art: Clay camps; Art labs; Theater camps; Stuff n' Fluff programs
- Baseball/Softball: Softball pitching clinics; Big Hits softball camp; Edge baseball camp
- Basketball: Winter basketball; Red Storm basketball camps; Basketball clinics
- Enrichment: Red Cross babysitting course
- Exercise: Dance classes; Youth movement
- Lacrosse: Lacrosse spring clinic; Red Storm and Maineiac lacrosse camps
- Lessons: Horseback riding; Tennis
- Mini Programs: Mini Kicks; Mini Hits; Mini Hoops, Mini Gym Class Heroes; Youth movement classes
- Running/Track: Fall and spring cross country; Summer track and field
- Soccer: Fall soccer; Indoor soccer; Seacoast and Challenger soccer camps
- Ski: Pleasant Mountain ski programs
- STEM: Mad Science; Scratch camp; Engineering challenge camp; LEGO robotics camps

## ADULT/SENIOR PROGRAMS

- Assistance: Senior Meals to Go
- Enrichment: iPad 101, musicians circle, art classes, Coffee with a Cop,
- Exercise: Dance classes, chair yoga, walking program
- Lessons: Pickleball
- Weekly Wednesday meals
- Weekly trips
- Weekly BINGO and Bridge games
- Twice-weekly Games & Gather days

## Accomplishments

- **Reformatted ski program:** The Pleasant Mountain program (formerly known as Shawnee Peak) had become so popular, we were experiencing a chaotic and disheartening registration process. With only a certain amount of seats available on the bus for each night, we were left with accepting paperwork and registrations in person only, leaving those who had to work out of the loop. To make it a more equitable process, we transitioned the registration to a lottery drawing in fiscal year 2024. Parents were given a month to put their child/ren's name in the lottery and the names were drawn at random by our system to fill spots. We retained a waitlist for those who did not get in on the chance that we might have cancellations and be able to move more kids into the program. The first year of trying this system worked extremely well and we will continue to offer it in this fashion for future sessions.
- **Added partnerships to expand programming:** By reaching out to resources in the area or being approached by local specialty groups, we were able to add specific programs to our offerings this past year. These included homeschool gym sessions, a Teens-to-Trails after school program, and programming with the Scarborough Land Trust. Partnerships were also forged with local organizations, such as the Southern Maine Agency on Aging, to help expand the offerings to active adults through programs such as Tai Chi.
- **Shifted Seniors to Active Adults:** The need and desire for more adult-focused programming continues to grow, and the distinction between what constitutes an adult program versus a senior program is beginning to fade. It only made sense to create an overarching title for all of the adult programming that was inclusive of all adults, regardless of age and ability.



## Challenges

- **Limitations on program growth:** Many of our long-running programs have remained limited in overall capacity due to multiple factors: Space constraints (indoor space or outdoor field availability), reduction in volunteer coaches, and restrictions on group size for transportation, facilities, as well as for safety. While there will always be programs that are limited due to safety concerns, we would like to be able to move the needle when it comes to combating lack of transportation and availability of usable space.
- **Limited staff to expand programming:** We have plateaued in the amount of programs we offer in-house as existing staff has hit the limit with their own time and responsibilities. This is where contracted programming would come in to assist and lessen the burden.
- **Limited gym and field space:** Even with the addition of the Hub as a programmable space, we continue to rely on school gym spaces for programming, which remain limited in availability due to school functions and sports. This will continue to be a challenge until we have more dedicated space that is not restricted by school and after-school activity schedules. Field spaces are also at a premium, as multiple sports teams in town have extended seasons.
- **Loss of Matter of Balance:** We had partnered with Maine Balance Center for free balance classes offered at the Hub but their provider moved along to another job and we had to stop offering these sessions.

## Future Goals

- **Add more targeted programming:** We are continuing to strive towards more inclusive programs, offering more programming for younger children, teens, as well as offering more outdoor programming.
- **Continue evaluation of programs offered:** As our community continues to grow, we will need to assess the existing programs we offer and have offered to make sure they are still fitting the needs of people seeking out recreational outlets, and we need to be willing to change based on those needs and desires.
- **Continue to seek out partnerships for programming:** Our staff is only able to offer what we have the capacity to teach, whether it be capacity in skills and knowledge, or capacity in time. We will continue to seek out outside vendors and instructors who may have the time, knowledge, and desire to provide programming that is desired in our community. We welcome the opportunity to meet with anyone willing to offer a new program in Scarborough.

## INTERGENERATIONAL

### Responsibilities

Our child care programs begin at Grade PreK and go up through Grade 8 and are offered year-round through before/after school programs and summer day camp programs. Our goal is to promote the physical, mental, social, and emotional development of each child. Programs include a nutritious snack every day, outside play or indoor

physical activity, crafts, special projects, and quiet times. We view the home, school, community, and child care settings as complementary and interrelated domains that affect children's growth and development.

## CHILD CARE PROGRAMS

- Before-school and after-school care
- Plover program
- School vacation weeks
- No-school days
- Date nights
- Summer day camps
- Teen programs

### Accomplishments

- **Expanded teen trip opportunities:** Bringing back summer trip programs for Grades 6-8 students was so successful, we increased this year's program with even more trips. Students were able to attend twice a week to trips such as paintball, Six Flags, canoeing the Saco river, white water rafting, Funtown Splashtown, and more.
- **K-6 summer camp fully staffed:** Our summer day camp program continued to be fully staffed like last year. The effort to hire sooner paid off, as we were able to hire more people from the start, knowing that counselors had varying schedules we needed to cover and we always lose a few hires to other jobs or responsibilities before summer camp begins.



### Challenges

- **Lack of transportation and staffing for more teen programming:** Our staff has a trove of recreation and event ideas that would be perfect for teens but the major stumbling blocks that prevent them from coming to fruition are transportation to get the teens to the Hub and dedicated staff to oversee the programs.
- **Hiring and retaining part-time staff:** It continues to be a challenge to retain staff for our child programs throughout the school year. Hiring almost needs to be a constant process in this particular division due to the nature of the job (hours being split up between early morning and then later afternoon/early evening).

### Future Goals

- **Evaluate part-time versus full-time capacities:** With the challenges in hiring and retaining part-time staff, it is time to evaluate current capacities and possibilities for offering additional hours through other departmental functions or divisions. If we can balance the child care schedule along with other Community Services duties, we all stand to benefit.

## GROUNDS AND FACILITIES

### Responsibilities

Community Services oversees the maintenance and development of many parks and fields in Scarborough. Grounds staff are responsible for the repair and maintenance of all Municipal facilities, including all town parks and their accompanying fields, trails, buildings, playgrounds, and amenities. Staff maintains and schedules all outdoor athletic facilities for Scarborough High School and Scarborough Middle School competitions and practices, leading to an open line of communication between our department and school athletic staff, as well as with youth athletic groups.

### PARKS/FIELDS/TRAILS

- Blue Point Park
- Black Point Park
- Memorial Park
- Scarborough River Wildlife Sanctuary
- SEDCO Field
- Eastern Trail

## SPORTS COMPLEXES

- Peterson Sports Complex
- Springbrook Sports Complex
- Willey Sports Complex
- Scarborough Middle School Sports Complex
- Scarborough High School Sports Complex
- Wentworth Field

## FACILITIES

- Hub at 418 Payne Road
- Municipal Building at 259 US Route 1
- Oak Hill School Building at 29 Black Point Road
- Public Safety Building at 275 US Route 1
- Maintenance Building at 20 Municipal Drive

## AMENITIES

- Tennis courts
- Basketball courts
- Pickleball courts
- Outdoor gaming area
- Outdoor skating ponds
- Skate park
- Concession stands
- Playgrounds

## Accomplishments

- **Installed bicycle amenities throughout town:** Bicycle repair stations were installed at Memorial Park and the Eastern Trail, allowing recreationists to fix their bikes on the go at two of the most utilized spots in town. Additional bike racks were also installed in various locations around Scarborough.
- **Contracted mowing services:** Mowing of the four outside parks (Wiley, Peterson, Springbrook, Black Point) was contracted out this past year, relieving pressure from grounds staff so they could focus on more skilled maintenance and repairs.
- **Began Facilities Master Plan work:** Even before the Facilities Master Plan was completed, grounds staff were working towards some of the benchmarks. Completed projects included building a new bocce ball court for the school's unified bocce team, the Clifford Kippy Mitchell tennis court renovations, removing organic material and trees around fences, bike racks, and other structures, replacing and fixing siding at various concession and storage buildings in parks and beaches, and clearing sand from beach boardwalks to maintain ADA access to water views.



## Challenges

- **Increase in field requests:** Scarborough has one of the highest youth participation rates in the state. As youth programs continue to grow and expand their seasons outside the typical timeframe, the demand for practice and game facilities also increases.

## Future Goals

- **Continue to work through Facilities Master Plan:** With so many parks, trails, beaches, and facilities around town and the need for improvements and ADA-compliant fixes, the master plan spans 8+ years with tasks and projects. Most improvements have been projected out 2-4 years on the timeline, with larger projects projected out 5-8 years.
- **Plan for much-needed field space:** If we are ever going to keep up with the pace and need for all of the user groups in town, we will need to add additional field space in Scarborough.

## BEACHES

### Responsibilities

Although Maine's coast is primarily a rocky coastline, Scarborough is home to several sandy beaches, including three beaches that are maintained and operated by the Town of Scarborough. Community Services supervises the day-to-day operations of the beach parking lots and facilities. Operations include parking lot management and fee collection, with parking lots open daily sunrise to sunset from Memorial Day through Labor Day. Other duties include custodial services, maintaining facility appearance, and trash removal from the beaches and the Pine Point Co-op. Management oversees the hiring and training of seasonal staff and the management of supply stock levels for staff at beaches.

## BEACHES

- Ferry Beach
- Pine Point Beach (Hurd Park)
- Higgins Beach

## BEACH FACILITIES

- Higgins Beach bathhouse
- Ferry Beach bathrooms
- Pine Point bathrooms
- Pine Point concession

## PARKING LOTS

- Ferry Beach-- 86 parking spots
- Pine Point Beach (Hurd Park) -- 346 parking spots
- Higgins Beach -- 84 parking spots

## BEACH AMENITIES

- Bike racks
- Kayak racks
- Portable toilets (*out-of-season*)
- Pitch In Pail Station

## Accomplishments

- **Installed new ADA ramp:** In August, a new ADA ramp was installed at Hurd Park. It was not only part of our Facilities Master Plan to make parks, beaches, and trails more accessible, it was also a long sought-after item for constituents. Everyone should be able to enjoy all of the natural resources that Scarborough has to offer.
- **First year of Parks Rangers:** This summer we were able to hire not one but three full-time seasonal Parks Rangers. With more rangers, we were able to have greater outreach by having coverage at all three beaches. Under their watchful eyes, the beaches had a go-to person for visitors to interact with when it came to questions and concerns, and rangers were able to offer friendly reminders if they witnessed beachgoers not following rules and restrictions. As much as we provide signage for all of the rules and regulations, talking to a real person about them went a long way and made enforcement an easier task for all involved.



## Challenges

- **Maintaining level of service all summer long:** With an increase in visitors each year, we have experienced an increased pressure on maintenance and repairs. Many of the facilities have aging infrastructure, such as the parking lots and bathroom/bathhouses, so increased traffic is leading to more frequent repairs and the need to assess for future replacement and reinvestment.

## Future Goals

- **Increase Parks Rangers coverage:** This past summer we had three full-time seasonal parks rangers on staff, which required a staggered schedule to cover weekdays and weekends. We will weigh the options of keeping this staffing structure or adjusting it to include part-time staff. The goal will be to have the most coverage at all three beaches that we can provide within our means.
- **Finalize plans and secure funding for infrastructure repair:** All three beaches have aging infrastructure that is in need of attention, some more looming than others. Future work includes paving, sealcoating, and restriping parking lots, reorganizing traffic flow at Pine Point, expanding and renovating the restroom/shower building at Pine Point and Ferry, and updating signage and wayfinding for all three beaches.



*Staff Photo*

*Annual Report from the*

## SCARBOROUGH SCHOOL DEPARTMENT

### Scarborough High School Annual Report



The 2023-24 school year was a busy one at Scarborough High School. We graduated 223 students in the Class of 2024, and we certainly wish them the best of luck on their future endeavors! With respect to postsecondary plans, 90% of the class went off to a two- or four-year college or university, 9% of the class pursued a postsecondary career or technical school/program, and 1% joined a branch of the armed forces.

We continue to explore ways to expand and diversify pathways to graduation for SHS students, while strengthening long-standing educational opportunities and programs for students. In 2023-24, we took several steps towards this goal. For example, in collaboration with our Career and Technical Education (CTE) partners at Westbrook Regional Vocational Center (WRVC) and Portland Arts and Technology High School (PATHS), SHS developed a plan to offer integrated credits to SHS students who enroll in Career and Technical Education programs. Effective for the 2024-25 school year, these credits count towards some students' content-area graduation requirements at SHS. This change provides SHS students in CTE programs much greater flexibility in how they meet SHS graduation requirements while pursuing an educational program that aligns with their postsecondary goals.

In terms of strengthening existing programming, SHS earned distinction from the College Board for its Advanced Placement (AP) program during the 2023-24 school year. For context, SHS offers 21 AP courses and administers hundreds of AP exams annually to students enrolled in those courses. During the 2023-24 school year, specifically, we administered more than 675 AP exams. In general, students who earn a score of 3 or better (out of a possible 5) become eligible for college credit. The College Board distinction was in recognition of the percentage of members of the SHS Class of 2025 who have taken one AP exam prior to graduation, the percentage of members of the SHS Class of 2025 who have earned a 3 or better on one or more AP exams, and the percentage of members of the SHS Class of 2025 who have taken 5 or more AP exams across multiple years of high school. Scarborough High School was one of just nine schools in Maine to earn recognition from the College Board for its AP program. Additionally, SHS continues to see strong student interest in dual-enrollment programs. Students who pursue these opportunities take classes at local colleges and universities and earn both college and high school credit. During the 2024-25 school year, 29 SHS students are getting an early start on a college education through these partnerships, earning up to 12 college credits in a single school year.

In addition to programming updates, SHS was also fortunate to receive funds through Capital Improvement Projects (CIP) in the FY25 budget cycle for renovations in our All Purpose Room. As a result of these investments, the All Purpose Room now includes three breakout spaces that are used for a variety of purposes during the school day, including classes, testing, or meetings, among other things, alleviating some challenges we have experienced in recent years over access to these types of small, flexible spaces. We are immensely grateful for this to the Town of Scarborough for this support!

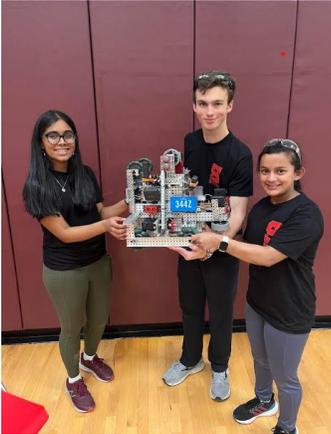
### Scarborough School Department - Athletics and Student Activities

The philosophy of the Scarborough School's athletics and student activities department is grounded in the principles of education-based programming. We are committed to providing students with developmentally appropriate, success-oriented opportunities that foster growth both in and out of the classroom. Through participation, students are encouraged to develop essential skills, gain valuable knowledge, appreciate the diversity of others, set personal goals, and engage in healthy competition. Key areas of focus within our programs include sportsmanship, citizenship, self-



discipline, commitment, teamwork, and healthy competition. These core values not only support athletic and extracurricular development but also contribute to shaping well-rounded, responsible individuals.

Scarborough High School currently offers twenty-one (21) club activities and fifty-two (52) athletic teams, which participate in twenty-two (22) different sports annually. The majority of our students engage in at least one after-school activity, with many participating in multiple programs, demonstrating strong student interest and commitment to extracurricular involvement. At Scarborough Middle School, students have access to twelve (12) different clubs and twelve (12) sports programs, with thirty-six (36) athletic teams competing each year. A significant percentage of middle school students also participate in various after-school activities, underscoring the value placed on these programs.



A key priority for our department has been the development of a robust operational framework that ensures consistency, accountability, and the highest standards of service for our students. We are actively refining our student code of conduct, coach's handbook, and booster club guidelines, all of which serve as vital tools for maintaining program integrity and compliance with state and district regulations.

Thanks to the dedication of our coaches, club advisors, and students, we are proud of the ongoing success of our athletics and student activities programs. Participation continues to rise, and both our athletic teams and extracurricular clubs are recognized as some of the best in the State of Maine. While we celebrate these achievements, our department remains committed to continuous improvement. We will

continue to focus on supporting the district's initiatives in social and emotional learning (SEL), ensuring that our programs provide not only opportunities for athletic and academic success but also for the development of emotional intelligence and resilience.

The Scarborough School Department has a long-standing tradition of excellence in athletics and student activities, and we are pleased to report that this tradition remains strong. This continued success is a direct result of the hard work and collaboration of all stakeholders—students, staff, parents, and the broader community. We look forward to further building on this legacy in the years to come.



### Scarborough Middle School Annual Report



During the 2023-2024 school year, Scarborough Middle School (SMS) served approximately 648 students in grades 6, 7, and 8. Grade levels were organized as Learning Communities, where students received instruction in rigorous core courses from three or four-person teacher teams. English Language Arts (ELA), Mathematics, Science, and Social Studies are considered core courses (taught daily).

Middle School students were also offered additional learning opportunities, which included World Languages (French and Spanish) and Allied Arts classes such as Art, Music, Band, Chorus, STEM, Health and Physical Education. Additionally, Scarborough Middle School continues to offer athletics to 7th and 8th graders and several co-curricular activities for all students.

Scarborough Middle School is committed to having multiple structures to support both academic and social-emotional needs for our students that go beyond general classroom teachers and school administration. Some examples of these structures and supports include:

- Math and Literacy Support: Direct, small group instructional support in math and ELA
- Bridge and Academic Center: Spaces for students who need academic and/or executive functioning support
- RISE (Re-teach, Improve, Stretch, Enrich/Excel): Students use this time to complete current assignments, improve the quality of their work, get extra help, and/or explore content further.
- Student Advocacy: Group and individual social, emotional and/or academic supports
- Student Support and Intervention Committees: Academic Response To Intervention (RTI) Committee; Social Emotional RTI Committee
- Crew Advisory Groups: Crew advisors provide support and encouragement through a variety of activities that enrich the academic, social, and emotional needs of all students.

Scarborough Middle School had many exciting developments during the 2023-2024 school year. For the last couple of years, we have been able to offer chorus to our 8th grade students. In 2023-2024 we were able to add a 7th grade chorus section to expand vocal music opportunities for students. This shift resulted in an increased skill-set for our students.

The entire SMS staff participated in RULER, a social emotional curricular program, training. During Professional Learning Team time, the staff learned the tools of the RULER program by participating in lessons and activities. This year of training allowed staff to understand the program from the student perspective for full implementation in the 2024-2025 school year.

SMS received a Scarborough Education Foundation grant to assist with funding recess equipment for both indoor/outdoor opportunities. The Scarborough Middle School community, including 80% of students, displayed an interest in adding recess/outdoor activities to the daily program. In the 2024-2025 school year, students will take part in a daily 15-20 minute recess period that will occur as part of their lunch block. Students will have access to sports equipment, flexible space that can be used for multiple games, and places to just relax with friends.

The Social Life Skills department developed a student garden on campus. The school had four raised beds in which they grew flowers and vegetables. This past year, the SLS program obtained funding for improvements to the gardening program, including funds designated for a portable greenhouse. With these funds, the program will be able to have a larger footprint on campus and a more defined and established garden area for all students to enjoy.

SMS was excited to receive a Maine Outdoor Learning Initiative (MOLI) Grant in February. The purpose of the grant was to provide “hands-on, engaging, interdisciplinary outdoor learning and career exploration opportunities that connect students with Maine’s amazing natural bounty.”



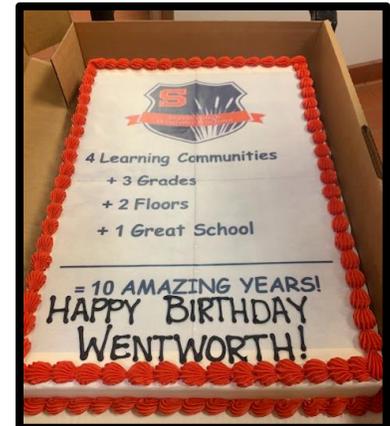
As part of the grant, the SMS Integrated 7th grade team wrote and implemented an interdisciplinary unit focused on outdoor education, literacy, math, and science in the spring of 2024. They partnered with the University of New England’s School of Marine and Environmental Sciences. The second part of the grant provided the opportunity for five days of paid professional development for staff to develop interdisciplinary, standards-based curriculum writing to create a unit for the coming school year.

Our 6-8 school librarian provided our students with an author visit. Sashi Kaufman, a young adult author, met with all grade levels to discuss themes from her book, “Sardines.”

Scarborough Middle and High School were recognized as National Unified Champion Schools for upholding the ten pillars identified by the Special Olympics. Both schools were presented with banners designating them as nationally recognized programs. Scarborough was one of ten schools across the nation that had two schools recognized. Scarborough Middle School hosts a Unified Club all year round, as well as fielding a unified basketball team.

## Wentworth School Annual Report

The 2023-2024 school year marked the **tenth year of learning in our beautiful Wentworth School!** We celebrated the wonderful opportunities afforded to us by our incredible facility all year long through continued growth and a commitment to both academic excellence and the development of emotional intelligence. In our dynamic, post-pandemic learning environment we maintained a strong focus on providing high-quality instruction that supports student achievement across all subjects. We also grew in our awareness of the importance of fostering emotional intelligence and understanding that students thrive academically when they are equipped with the skills to recognize, manage, and express their emotions. By integrating social-emotional learning alongside rigorous academic programs, we are ensuring that our students not only excel in their studies but also build the emotional resilience and interpersonal skills they need to succeed in life.



Ensuring a welcoming and inclusive school environment for each and every member begins with a commitment to our **RESPECT Code** (responsible, encouraging, safe, polite, everyone's included, caring, trustworthy). This central framework provides explicit instruction on social expectations and these values are woven throughout our school culture as we focus on social-emotional learning to strengthen our school community. We employed a collaborative and rigorous review process and selected a social emotional learning resource called RULER to build upon this foundation.

RULER is an evidence-based social-emotional learning (SEL) program developed by the Yale Center for Emotional Intelligence that focuses on helping individuals of all ages recognize, understand, label, express, and regulate their emotions. The acronym RULER stands for these five key skills: **Recognizing** emotions, **Understanding** the causes and consequences of emotions, **Labeling** emotions accurately, **Expressing** emotions in healthy ways, and **Regulating** emotions to foster positive outcomes. RULER aims to cultivate emotional intelligence in both students and educators, promoting emotional awareness, empathy, and well-being. By integrating RULER into our school, we aim to create an even more supportive environment where individuals are equipped to manage their emotions, build stronger relationships, and improve academic and social outcomes.



The first year of RULER implementation focuses on **adult social-emotional learning (SEL)** in order for educators and staff to develop their own emotional intelligence before turn-keying this learning to effectively teach these skills to students. By prioritizing adult SEL, the program ensures that teachers, school leaders, and school staff have the emotional awareness, regulation, and skills necessary to create a supportive and empathetic learning environment. When adults model healthy emotional practices, they set a positive example for students and foster a school culture that values emotional well-being. Additionally, adult SEL strengthens relationships among staff, enhances collaboration, and equips educators with the tools to manage stress and respond effectively to challenging situations. This foundational work in the first year lays the groundwork for successfully integrating SEL into the classroom and broader school community in subsequent years.





**Professional development** for our dedicated staff remains a priority and throughout the year teachers have had numerous opportunities to collaborate and learn together. Staff engage in building-based professional development sessions after school on Mondays, as well as monthly sessions with their Professional Learning Teams on Early Release Wednesdays. RULER was front and center to the learning on Wednesdays, with teacher leaders on the Implementation Team presenting the professional development each month. All staff members were involved in the adult SEL PD in order to better support students as we implement RULER for our entire school community throughout

2024-25 and beyond. Additionally, each Learning Community meets weekly to share strategies, updates, and team business, further fostering a collaborative and reflective teaching environment.

Building on our commitment to social-emotional learning, we have also maintained a strong emphasis on growth through a balanced and research-based approach to **academic instruction**. In literacy, we have continued to refine our approach to supporting students' literacy acquisition through the Readers' and Writers' workshop model, supplemented by the implementation of *From Phonics to Reading*. This addition is designed to enhance our literacy instruction, adding foundational support for phonics and phonological awareness. Our literacy instruction combined with the success of our Math in Focus curriculum supports our commitment to effective, research-based instruction across all content areas. Thematic units in social studies, along with hands-on, interactive science instruction using Mystery Science, further enrich our students' core learning experiences. Our teachers engage in ongoing reflection of their practices, focusing on student progress and goal-setting to ensure that all learners are supported in reaching their full potential.



**Technology integration** continues to support our educational approach. Our state-of-the-art facilities allow us to maximize the benefits of technology in the classroom, enhancing both student learning and staff instruction. With each student equipped with their own laptop, they are becoming increasingly comfortable with digital tools, including online assessments. The ability to participate in demanding statewide testing through these devices has become a valuable skill, and we are proud of our students' continued growth and effort as they demonstrate their learning.

At Wentworth School, we remain dedicated to creating an environment where students can make meaningful connections across academic, social, and emotional domains. Having co-curricular after school clubs back in full swing has been a highlight this year, and offers a wide range of activities our students truly enjoy participating in. Our use of rich technology, research-based curriculum, team-building activities, and opportunities for arts and community service ensures that our students are well-rounded and prepared for the challenges ahead. As our students move through their intermediate years, they continue to develop independence in thought, strengthen academic skills, and gain valuable perspectives on citizenship. We are proud of the opportunities they have to grow as learners, decision-makers, and contributors to a diverse and thriving community at Wentworth School.

### Scarborough Primary Schools Annual Report

The beginning of the school year is always exciting and busy at K-2. Bringing new students to our buildings and the district is a privilege. The first few weeks of school are focused on learning new routines and procedures to create a safe and secure building. We also foster new relationships with children and adults. Seeing new friendships develop is so endearing. Having children trust the adults around them creates an environment that is conducive to learning.

Social and Emotional well being is still a central focus for us. A committee of staff from each K-2 school vetted several different Social and Emotional learning curricula and chose MindUp as the one that most closely met our needs. Staff and students learned together about the parts of their brains that help regulate emotions and create learning and memory. They also learned about mindfulness and skills to help identify when they are not regulated. The program teaches the science behind your emotions and how to regulate them when something unexpected happens.

The K-2 phase continued the use of iReady as an assessment tool and an individualized learning platform. Students completed the assessment in Math and Reading three times throughout the year. Results from the assessments put students on a path of skill development that targeted a set of skills needed to continue to progress in both Reading and Math. Students used the iReady Individualized Learning 20-30 minutes per week. The year ended with 82% of students meeting or exceeding grade level expectations in Reading and 75% in math.



## Special Services Town Report

### Special Services

The Special Services department provides additional services and supports to a diverse set of students with specialized strengths and needs in order for them to benefit from their educational experiences and participate fully as a member of the school community. Special Service Programs include, Special Education, Gifted and Talented Education Services (GATES), Multilingual Learners (MLL), Section 504 and Homeless Youth Services. The following is a description of the programs overseen by the Special Services department:

#### Special Education

Every student with a disability has a right to a free, appropriate program of instruction and supportive services designed to meet his or her individual needs. Special education services are provided to Scarborough students by certified and/or licensed professionals or supervised support staff at no cost to the parents. An I.E.P (Individual Education Plan) is developed for each student with a disability in need of special education services, and that plan lists the services and accommodations that are appropriate for the student's educational needs. The I.E.P. is reviewed at least annually by the I.E.P. Team which includes parents, the student, regular and special education teachers, related service providers and an administrator. Currently about 17% of our students receive special education services.

#### Gifted and Talented Education Services (GATES)

Gifted and Talented Education Services (GATES) offers a variety of program options for students who are identified as gifted and talented in ability, specific academic aptitude, and/or artistic. Students are screened annually for identification and notification for GATES eligibility and programming. Currently about 9% of our students grades 3-12 receive GATES services.

#### Multilingual (ML)

The Scarborough Public Schools are committed to providing programming to MLLs (Multilingual Learners) allowing them to become proficient in English as well as to effectively participate in all school programs. As required by state and federal laws, all students enrolling in a school district must complete a Home Language Survey. Students who indicate a primary language other than English are then screened for their level of English language proficiency. Identified students receive an annual individualized learning plan which is developed with input from teachers, staff, parents and students. Small group instruction, classroom support or ESL content classes are examples of services provided. Currently about 4% of our students receive ML services, representing 25 languages.

### Section 504

Section 504 is part of the federal Rehabilitation Act of 1973 which prohibits discrimination against individuals with disabilities in services, programs and activities administered by any entity that receives federal funds, including public schools. Section 504 plans provide specific services and accommodations that enable students with disabilities to access the school program. Section 504 plans are developed annually with input from teachers, staff, parents and students. Currently about 12% of our students are identified under Section 504.

### Homeless Youth Services

Scarborough Public Schools follow the provisions of the federal McKinney-Vento Homeless Assistance Act, which aims to minimize the educational disruptions experienced by homeless students. When students become homeless, they can remain enrolled in the schools they have been attending, although they might no longer meet residency requirements. McKinney-Vento also guarantees homeless students the right to enroll in a public school even if they lack the typically required documents and immunizations. In addition, homeless students are guaranteed the transportation they need to attend school. Currently less than 1% of our students are identified as homeless.



## Report from the

# SCARBOROUGH LIBRARY

## To the Town Manager, Town Council, and Citizens of Scarborough:

It is my pleasure to present this report to the Town of Scarborough on behalf of the Scarborough Public Library. Our services are the means to fulfill our mission:

*The mission of the Scarborough Public Library is to provide access to a broad and deep collection and high-quality services that promote lifelong learning in a welcoming, community-centered facility.*

### Library Business

The theme of 2024 was renewal. We used funds raised for library improvements to upgrade our lighting throughout the stacks and youth services areas. The recessed fixtures improve the look of our space and the LED technology provides greater efficiency and softer lighting. We also repaired and repointed the brickwork at the front of the building, and we will be replacing carpeting in the meeting room this winter. A big thank you to The Friends of the Scarborough Public Library for raising the funds to replace the tables and chairs in our meeting room. Not only do these new fixtures have a more modern look, but they are also more portable.

We have more work ahead of us. We are working to make more room in the offices by rearranging furniture, reorganizing files, and re-thinking the space. We have also been brainstorming solutions for crowded restrooms and computer areas after school. We are also ruthlessly weeding our collection to make room for new titles, and we closed a day in May to shift stacks and staff spaces in the public areas to improve traffic flow and visibility.

The biggest challenge of the year for our patrons and staff was the suspension of Interlibrary Loan Deliveries from May through August. About 15 percent of our circulation is from Interlibrary Loan. The suspension was due to unexpected delays in the van delivery bidding process, but we joined several local libraries including Baxter, Thomas Memorial, McArthur and Walker libraries, to create a small consortium to bridge the gap until the issues were resolved. We are back to full speed and thank our neighbors and the Maine State Library for getting us through this challenge.

A little bit about our community use: the library was as busy as ever with 117,346 visits during the fiscal year. We have 10,313 adult cardholders and 1,819 youth cardholders. With more than 9000 households in Scarborough, we average more than 1 adult card per household. Considering that Scarborough averages 2.39 people per household, a majority of the town's households have a library card holder. Our community clearly values literacy and culture.

Our library visitors borrowed 167,100 physical items from our collection and 21,835 items through Interlibrary Loan, otherwise known as "Minerva." We lent 19,848 items to the other 60 plus Minerva libraries, and to dozens of other libraries in the MaineCat collective. On top of these services, our high-speed internet, digital lending, reference, and programming place us firmly in the present and future of library services.

We are grateful for our partnerships: the Friends of the Scarborough Library, Project GRACE, Scarborough Land Trust, University of Southern Maine, and Scarborough Historical Society, to name just a few of the dynamic teams that partner with us throughout the year to bring innovative programming.

Thanks to private donors – a grant from the Scarborough Chamber of Commerce and the town of Scarborough – we will be installing a generator in 2025. Thank you!

Our new strategic plan is available online and at the library. We cordially invite you to have a look at what we are planning for the next few years. In 2025, our board of trustees and new Development Coordinator are poised to enhance our donation strategy. We are streamlining the process to give stock and required pension distributions, which have major tax advantages for the donor.

### Adult Programming

Adult programs included partnerships with the Scarborough Historical Society, Scarborough Land Trust, Scarborough Community Services, Project GRACE, Scarborough Terrace, the Bicycle Coalition of Maine, University of Southern Maine, Scarborough Adult Education, and a new group of Maine programming librarians called MECollab of which Scarborough

Public Library is a founding member. The group focused on the different types of literacy, community building, and combating personal loneliness.

Some of the innovative programs we have offered are showings of small independent films, the one-man play 25044, and many author events, including a fun “Make Your Mystery” event with three Maine crime writers. We’ve offered library information literacy classes and hosted speakers on history, fiscal responsibility, internet safety, health and safety issues, gardening, parenting, science topics like insects and birds, as well as science lectures from the Friends of the Scarborough Library Emerson Lecture Series covering mental health, sharks, and geology. Series programs we have added this year include the popular Die Well Death Education series twice a month, memoir writing groups, and ebike lending. These programs enhanced our existing series programs such as our three book clubs, movie matinees, knitting, arts and crafts offerings, Pathfinders, board game nights, French discussion group, English Language Learning, and a summer walking group. Our summer walks were greatly enhanced thanks to an AARP Challenge Grant to improve the municipal walking path with new benches. These were purchased and installed in April with additional money and collaboration with Scarborough Community Services and the Scarborough Public Library.

Other community events we have hosted are Project GRACE’s Fuel Rally and collaborative online programs with MECollab. The most successful MECollab program to date has been a three-part winter-only series called “Big Conversations in 10 Short Minutes” that we plan to continue every winter indefinitely. It is a conversation group, including patrons from 14 different Maine libraries, with the aim of combatting winter loneliness. MECollab has also collaborated on sharing Camden Conference related speakers, with many more programs in the works for 2025 and beyond.

Our most popular programs of the past year have been a parenting program based on the book *The Anxious Generation*, our almost-monthly board game nights, and our showing of popular movies.

### **Digital Services**

In 2024, 30,512 items were downloaded. These downloads represent a series of digital resources that will interest everyone in the family. For example, family movie night can be powered by Kanopy, an online streaming service for Scarborough Library users. Flipster allows you to read dozens of magazines from your tablet, and we even offer comic books through Comics Plus. We continue to offer Cloud Library and Libby for e-Books. As always, we provide high speed access through our computer stations and open Wi-Fi.

### **Youth Services**

We believe in the power of community and the impact that a welcoming, supportive environment can have on young minds. Our Youth Services Department is proud to offer a diverse range of programs designed to engage, educate, and inspire children, teens, and families. From fun afterschool activities to early literacy programs for the youngest learners, we are here to support the growth of our next generation in every way we can.

#### **A Space for Everyone: Weekly Programs for Youth**

Each week, our library plays host to a variety of exciting programs that cater to the unique interests and developmental stages of youth in our community. Whether it’s fostering creativity through our Crafternoon Club or introducing the world of literature through our Middle School Book Group, there’s something for everyone:

- **Dungeons and Dragons Club:** Our weekly D&D sessions offer a space for teens to come together, collaborate, and embark on creative adventures that build teamwork and problem-solving skills.
- **Crafternoon Club:** This hands-on program gives kids the chance to explore their artistic side while developing fine motor skills and learning about different art forms.
- **Middle School Book Group:** Students in middle school are invited to explore books together, discussing plot twists, characters, and ideas in a supportive, social environment.
- **Early Literacy Programs:** We offer programs like Preschool Learning and Discovery Time and Rhythm & Rhyme for babies and toddlers, laying the foundation for early literacy and learning through songs, stories, and interactive play.
- **Drop-in Playtime:** For toddlers and preschoolers, we host a casual playtime that encourages socialization and developmental growth through open-ended activities.

#### **After School, We’re a Destination for Middle Schoolers**

Our library is more than just a place to borrow books—it’s a destination. With 50 to 100 middle schoolers passing through our doors every day after school, we’ve become a trusted space for students to unwind, socialize, and engage in enriching activities.

Recognizing the growing number of teens in our library, we created **Teen Lounge**—a designated area for students to hang out, play games, use computers, and grab a snack. This relaxed environment provides teens with a safe, structured space to connect with friends, relax after a long day, and take part in creative, collaborative activities.

#### **Summer, Early Release Days and Beyond**

In addition to our weekly robust program offerings, we also offer one-off-programs designed to entertain and educate. Our Summer Learning Program is designed to support academic learning during the summer break. Bringing in programs that encourage life skills (monthly 4-H group), scientific exploration (Chewonki Foundation), author visits, writing programs and more! Our goal is to expose the youth and families in our community to a wide variety of topics to help inspire them to find out where their interests lie.

#### **A Commitment to Community and Lifelong Learning**

At Scarborough Public Library, we are committed to nurturing the potential of every child and teen in our community. Through our Youth Services Department, we not only offer access to a wide range of educational resources but also create a space where young people can engage with each other, discover new interests, and learn in a supportive, fun environment. Whether it's through a structured program or simply offering a place to relax after school, we strive to be a positive force in the lives of our youth, encouraging them to reach their full potential while building lifelong skills and connections.

We invite you to visit us, get involved, and see firsthand the many ways we're supporting the next generation. The future is bright—and it starts right here, in our Youth Services Department.

#### **Summary**

As we celebrate our 125<sup>th</sup> anniversary in 2025, we are looking toward the future. As we explore the endless possibilities of service through technology, traditional resources, and emerging formats, we will be ready to meet the next challenge. In the coming years, we will be seeking a larger footprint to work with and make more crucial updates to the building and furniture. We are proud to be your library and are equally grateful for our partnership with the town. We are also thankful for the local organizations and business that contribute to Scarborough's exceptionality.

*Respectfully submitted,*

**Richard "Chip" Schrader**

*Library Director*



Report from the

## SCARBOROUGH LAND TRUST

To the Town Manager, Town Council, and Citizens of Scarborough:

*Scarborough Land Trust is a private, non-profit, community-based organization that acquires, protects, and stewards land for open space, public access, farmland protection, and wildlife habitat. Scarborough Land Trust conserves land where natural resources, agricultural production, scenic vistas, and historical significance offer unique value to our community. The Scarborough Land Trust also manages land for the benefit of people and wildlife and conducts a variety of programs for the public to engage them with natural and agricultural lands*

Scarborough Land Trust (SLT) is pleased to provide this report to the community. A private, non-profit organization founded in 1977, SLT works with its partners to advance our mission to accelerate the permanent conservation and protection of greater Scarborough's natural areas, and to steward these environments for the benefit of the community and wildlife.

As we reflect on our work over the past year (July 1, 2023 – June 30, 2024), we are proud to share progress toward our mission. The year was marked by continued growth, organizational development, and the creation of a new strategic plan that aligns our work into four priority areas, ensuring the conservation of natural spaces for people and wildlife – forever.

### Strategic Goals:

1. Acquire and protect more natural areas.
2. Conserve, protect, and restore the Scarborough Marsh.
3. Enhance and expand communication and community engagement.
4. Continue to ensure financial stability.

### Progress Toward Strategic Goals:

In line with our first strategic goal, SLT has made strides in acquiring and conserving natural spaces.

In July 2023 SLT was transferred 30 acres off Gorham Road; the property was added to Warren Woods. This undeveloped property is mostly forested wetlands and floodplain of the Nonesuch River. In September 2023, SLT purchased 10 acres at the end of Finch Way to add to Warren Woods Preserve. This parcel was sold to SLT by the Herb and Wanda Nelson estate. The acquisition is a key piece in the protection of Scottow Bog. This pitch pine bog is a rare community type as identified by the State of Maine. This addition brought Warren Woods Preserve to 313 acres.

At the end of December, SLT accepted the donation of eight acres south of Clay Pitts Road that is surrounded by public land. This property borders tidal marsh and the Nonesuch River and will be valuable to wildlife and for protection of the marsh. This land serves as critical habitat for several rare species and lies along the Nonesuch River Blue Trail being developed by SLT. Blue trails are paddling routes for canoes, kayaks, and paddleboards that focus on conservation of the waterway and drawing public attention to the importance of watersheds.

Also in December, SLT took title to four parcels transferred from the Town of Scarborough. Three parcels abutted Warren Woods Preserve and are not part of this larger protected area. The fourth parcel was added to SLT's Blue Heron Preserve off of Route 1 along the Nonesuch River.

SLT successfully protected 18 acres off Hanson Road in January 2024. This acquisition connects approximately 733 acres of conserved land in Scarborough and Buxton, including Broadturn Farm and Preserve. This connectivity plays a crucial role for wildlife, as many animals require larger blocks of habitat for finding food and reproducing. The property was purchased from Roland and Rhoda Libby, fulfilling their wish to see this land remain open space forever. The land includes 13 acres of upland forests, 5 acres of wetlands and 1,200 feet of frontage along Silver Brook.

In April, SLT partnered with the Maine Forest Service and Scarborough Fire Department to conduct a prescribed burn at Fuller Farm Preserve. This land management practice supports regrowth of the hay field, nutrient recycling, tick management, and provides benefit for wildlife species, such as grassland nesting birds. This was the first controlled burn held by SLT and was a successful collaboration with local partners.



Our strategic goal to conserve, protect, and restore the Scarborough Marsh gained momentum in December 2023 with the merger of SLT with the Friends of Scarborough Marsh. This merger strengthens our resources and vision for Maine's largest contiguous salt marsh, which faces many challenges from development, stormwater runoff, and climate change. With work to be done regarding the Marsh, SLT welcomed Crescie Maurer to the staff with a focus to coordinate with partners and submit a grant application to the National Oceanographic Atmospheric Administration (NOAA).

In April 2024, SLT was awarded a \$1.4 million grant from NOAA for resiliency and restoration planning around Scarborough Marsh. SLT worked in partnership with ten federal and state offices, five non-profit organizations, and the Town of Scarborough that will collectively commit an additional \$2.5 million to help fund this project. This is a highly collaborative initiative working to solve complex issues that impact the daily lives and health of our community. The announcement for the NOAA Coastal Zone Management grants for the entire country was made here in Scarborough on Earth Day by the White House and NOAA. In June 2024, SLT launched a water quality testing program with volunteers and staff taking samples at seven sites around the marsh.

SLT's work to enhance communication and engage community shone all through the year. Staff and volunteers collaborated to host programs throughout the year that focus on fostering a strong connection between people and nature. With a variety of programs such as: Women's Walks, GenZ/Millennial nature walks, birding, wildlife tracking, astronomy, climate change, invasive species management, and children's story hour, we have the opportunity to engage community members with diverse interests. Our programs are created to build awareness around conservation and provide an avenue for meaningful connections with nature and each other.

SLT held our volunteer appreciation event in April 2024 at the Throttle Car Club in Scarborough Downs. This event recognizes all the tremendous work carried out by volunteers for SLT. We have approximately 150 volunteers that fill roles from the Board of Directors, committees, trail crews, land stewards, invasive species management, photography, wildlife monitoring, office work, education programs, special events, carpentry, to many more jobs. Our annual Clean Up Day was held on the first Saturday of May, with volunteers working across all properties, picking up trash, spreading wood chips, removing invasive plants, and improving trails. This date was proclaimed by the Scarborough Town Council as Scarborough Land Trust Day.

SLT completed upgrades to the Bird Trail at Fuller Farm Preserve in November 2023. The new improvements provide easier access for the public, especially individuals with mobility issues, young children, and dog walkers.

Over the winter (2023-24) SLT contracted with a Scarborough company to cut vegetation at the Warren Woods Preserve, preserving space for rare bog plants that need full sun and less competition from the encroaching trees.

In May, SLT entered a partnership with Piper Shores and Ketcha Outdoors to formalize and create a trail system linking the Libby River Preserve through Ketcha to the Meadows at Piper Shores. This partnership will improve signage and stewardship of the trails while ensuring greater public access to the land.



Early 2024 marked a new partnership for SLT with the University of Maine Ash Protection Collaborative Across Wabanakik with the aim of protecting ash trees in Scarborough. The trees are susceptible to a new pest, the emerald ash borer. SLT arranged for a program on the Collaborative and the ash borer at the Scarborough Library.

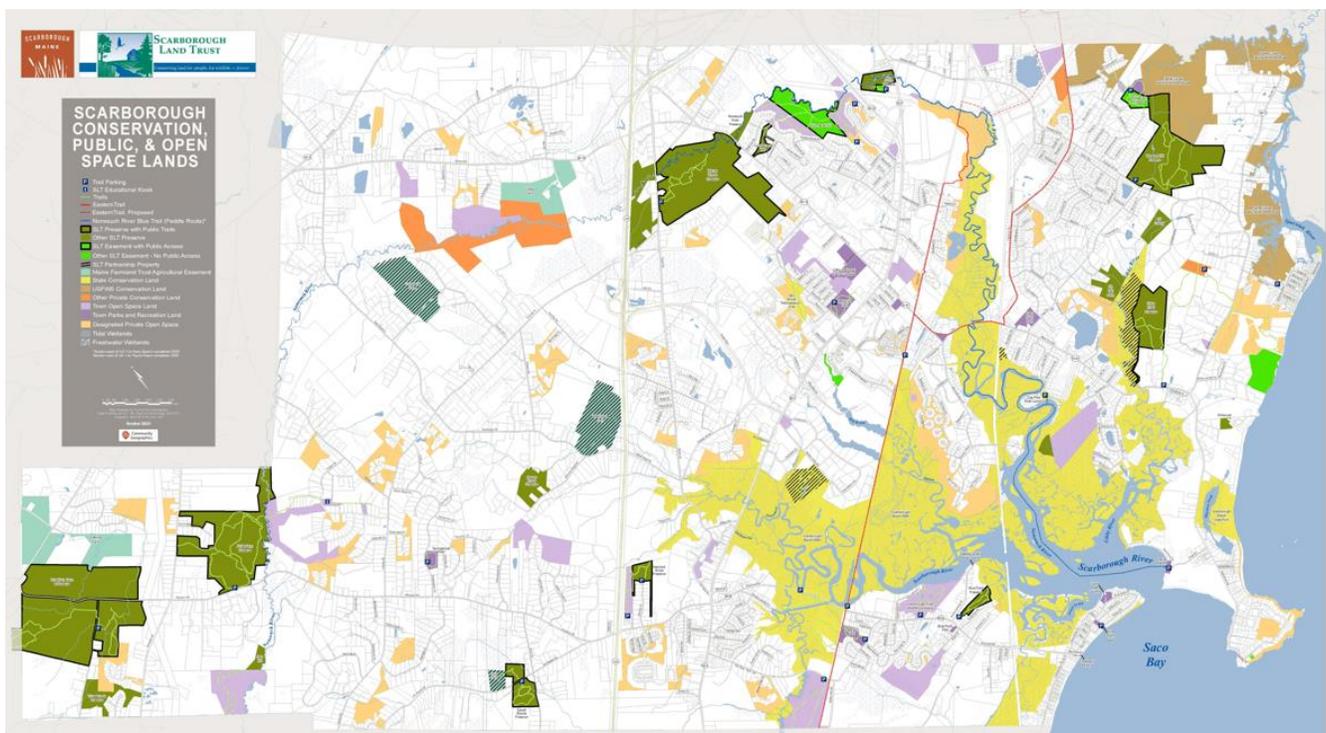
Maintaining financial stability is essential for SLT to fulfill our long-term stewardship and conservation goals. This past fiscal year SLT generated revenue of over \$1.6 million from individual donors, grants, and programs. Some highlights included the Broadturn Farm Dinner in August 2023 with the opportunity to celebrate the second ever Conservationist of the Year award. The honor went to Lee Sprague and her late husband George Sprague, who were strong supporters of the Libby River Preserve purchase in 1996. In June 2024, SLT hosted the second annual Native Plant Sale at Broadturn Farm where we shared our expertise in native plants with the broader community. SLT also launched the search for their first ever Development Director. All this tremendous work is made possible by SLT staff, board members, incredible volunteers, and the broader Scarborough community coming together to protect and enjoy nature.

We invite everyone to join the SLT community, learn more about our campaigns, volunteering, and upcoming programs at [www.scarboroughlandtrust.org](http://www.scarboroughlandtrust.org) or visit our offices and nature store located at 25 Plaza Drive, Unit 6. All of SLT's public access preserves are open every day to the public.

*Respectfully submitted,*

**Andrew J. Mackie**

*Executive Director*



## Report from the

# SCARBOROUGH CONSERVATION COMMISSION

## To the Town Manager, Town Council, and Citizens of Scarborough:

The Conservation Commission is tasked with increasing awareness of the value of and reducing damages to our natural resources and working with Town Staff, other committees, and local organizations to encourage sustainable stewardship of Scarborough's natural resources.

The Commission continues to focus on issues related to its 2022 a goals-setting process, which aligned priorities with the Scarborough Comprehensive Plan. The following efforts initiated over the past year aligned with three focus areas:

### Conserving Land

- Nominated a Commissioner to serve on the Ad Hoc Open Space Committee to help guide the development of Scarborough's Open Space Plan.
- Supported the Parks and Conservation Land Board's efforts to renew the Town's land acquisition fund.

### Building Resiliency

- Developed and proposed environmental standards to require vegetated buffers and setbacks around wetlands, marshes, streams, rivers, vernal pools, and coastal bluffs to protect natural resources.
- Selected a Commissioner to serve on the working group that is guiding Scarborough's Vulnerability Assessment.
- Reviewed and provided input on several projects submitted to the Scarborough Planning Board.

### Promoting Engaged Citizen Stewardship

- Worked in collaboration with the Scarborough Land Trust, Friends of Scarborough Marsh, and the Scarborough Public Library to coordinate the 2023 Conservation Speaker Series on a variety of topics related to conservation and climate change.
- Assisted with the coordination of Scarborough's inaugural Sustainable Scarborough Day.
- Published articles in *The Leader* and the Town's e-newsletter about the Commission's work.

### Conservation Commission administration

The Commission would like to extend gratitude to Chair, Randi Hogan, and Vice-Chair, Jessica Sargent for their leadership.

The Commission also recognizes former members Rita Breton and Richard Harvey for their service and welcomes new members Abel Plaud and Bennett Flanders.

Thanks also to Council liaison Karin Shupe, staff liaison, Jami Fitch, Sustainability Manager, and additional staff support from Autumn Speer, Planning Director, and *Angela Blanchette, Town Engineer.*

*Respectfully submitted,*

**Randi Hogan**

*Chair*

### **Commission Members:**

*Jessica Sargent, Vice-Chair*

*Bennett Flanders, Cathleen Miller, Abel Plaud, Peter Slovinsky, Maggie Vishneau, and Marla Zando*

Report from the

## SHELLFISH CONSERVATION COMMISSION

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the 2024 Annual Shellfish Conservation Commission Report.

The 2024 clam season is coming to an end, and it was a typical year for harvesters. There were no red tide closures or sewage closures, and there was a typical amount of rain closures.

Populations of clams that are 2" or longer were down in some of the flats, and according to the surveys spat numbers have declined since last year which may be not be optimistic news for 2025 – 2027. It should also be noted that predators such as milky ribbon worms remain active, and invasive green crabs remain very active. The shellfish committee and license holders made important progress in various conservation activities including three crab kills, two surveys, sixteen weeks of crab trapping, and 2 mornings of spat box deployment and recovery with the Downeast Institute.

I must thank and give special mention to Town Clerk Tody Justice, Town Council Liaison Don Hamill, and Harbormaster Daryen Granata for the hours of help and support that have allowed meetings to run smoothly. Please be reminded that recreational clam harvesting passes can be purchased at the town hall. I look forward to another productive year in 2025

*Respectfully submitted,*

**Noah Nygren**

*Chairman*



*A Leisurely Tidal Morning - Photo taken by Kathy Vilnrotter-Corey*



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Dear Maine Resident:

I have always been guided by the belief that to strengthen our state, we have to invest in our greatest asset: the people of Maine. With the support of the Legislature, my Administration has been investing in what people need to succeed, like job training, child care, health care, education, broadband, and housing.

We are seeing results — small businesses are expanding their operations; people are moving here to work and raise their families; and graduates are staying in Maine to pursue rewarding, life-long careers. These are all encouraging signs that are reflected in the strength of our economy. In fact, Maine has one of the best rates of economic growth in the nation.

That's good news, but I know that not everyone is feeling the benefits of our strong economy. The cost of living in Maine, as in much of America, is too high. The price of fuel, the cost of supplies, utilities and labor have driven up expenses for families across the country and impacted the budgets of towns, counties and nearly every state, including Maine.

I want everyone to benefit from the availability of good jobs, a good public education, and good health care in our state. That is why I have put forward a balanced budget proposal that proposes some savings and certain targeted revenue increases to maintain things we all support, like the state paying 55 percent of the cost of education and 5 percent municipal revenue sharing, to keep all these costs from being passed along to property taxpayers.

We have made good progress over the past six years to ensure that every person in Maine can find a good-paying job in a rewarding and stable career; go to the doctor when they feel sick because they have health insurance; and have the peace of mind that their children are safe at home and at school.

I look forward to working with communities and citizens across the state to solve problems, manage our finances, and keep our people healthy and safe.

Sincerely,

Janet T. Mills  
Governor



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TTY USERS CALL 711  
[www.maine.gov](http://www.maine.gov)

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FAX: (207) 287-1034

2354 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515

PHONE: 202-225-6116  
FAX: 202-225-5590

WWW.PINGREE.HOUSE.GOV



CHELLIE PINGREE  
CONGRESS OF THE UNITED STATES  
1ST DISTRICT MAINE

COMMITTEE ON APPROPRIATIONS  
SUBCOMMITTEES:  
*INTERIOR, ENVIRONMENT, AND RELATED AGENCIES, RANKING MEMBER*  
*AGRICULTURE, RURAL DEVELOPMENT, AND RELATED AGENCIES*  
*MILITARY CONSTRUCTION, VETERANS AFFAIRS, AND RELATED AGENCIES*

COMMITTEE ON AGRICULTURE  
SUBCOMMITTEES:  
*LIVESTOCK, DAIRY, AND POULTRY*  
*FORESTRY*

Dear Friends,

I hope this letter finds you well and in good health. It is my honor to serve the people of Maine's First District, and I'm pleased to share some ways that I can support you and your community this year.

I know that navigating many federal agencies and programs can be frustrating. One of my most important roles as a Member of Congress is to assist you if you're having trouble. My office can help to resolve challenges with a wide range of programs, including Social Security, veterans' benefits, passport renewals, and more. If you need help, please reach out to my Portland office at (207) 774-5019 or visit my website at [pingree.house.gov/contact](http://pingree.house.gov/contact).

As you know, communities around Maine have experienced major damage as a result of winter storms and widespread flooding in recent months. These storms have underscored the importance of disaster preparation, particularly as we face the growing impact of climate change. I am working closely with Governor Mills and her administration to ensure that federal assistance is available for both short-term recovery needs and long-term resiliency planning. My staff and I are continually updating my website with new resources and stand ready to answer any questions you may have.

My office can also provide more information about the annual Community Project Funding (CPF) process. Each year, Congress enacts appropriations bills that provide the federal government with the funding it needs to operate. CPFs are a critical tool to directly support local governments and nonprofit organizations through federal appropriations. If you know of a project that might be a good fit, I encourage you to keep in touch as more details about the Fiscal Year 2025 funding process become available, as eligibility requirements and limitations can differ from year to year.

It is always a privilege to hear from you, so don't hesitate to reach out to my office any time that I can be helpful. Please rest assured that I do not take the responsibility of representing you lightly, and as we move into this new year, I will continue fighting for Mainers on the issues that impact us most. Thank you, and I hope to see you in Maine soon.

Sincerely,

Chellie Pingree  
Member of Congress

SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2623  
(202) 224-2693 (FAX)

United States Senate  
WASHINGTON, DC 20510-1904

COMMITTEES:  
APPROPRIATIONS  
VICE CHAIR  
HEALTH, EDUCATION,  
LABOR, AND PENSIONS  
SELECT COMMITTEE  
ON INTELLIGENCE

Dear Friends:

It is an honor to represent Maine in the United States Senate, and I welcome this opportunity to share several key accomplishments for our state from the previous year.

As Vice Chair of the Appropriations Committee, I have secured nearly \$580 million for 230 projects across all of Maine's 16 counties to promote job creation, workforce training, and economic development; expand access to health care; support law enforcement; improve public education and infrastructure; and protect our environment. As the new Congress begins, I am honored to be taking the helm of the Committee, the first Mainer to do so in nearly a century, and I remain committed to ensuring that federal spending produces real results for our state and nation.

Maine has the oldest average age in the country, which is why I have long prioritized health-focused legislative efforts. There were more than 1,860 health care bills introduced during the 118th Congress. Only 15 health care bills were signed into law, and I was a lead sponsor of five of them. These bills will enhance care for individuals with Alzheimer's, autism, and substance abuse issues through improved research funding, strengthened public health programs, and increased support for rural first responders.

Another important bill that I coauthored was the *Social Security Fairness Act*. Since 2003, when I led the first-ever Senate hearing on the Windfall Elimination Provision and the Government Pension Offset, I have sought to end these provisions of the *Social Security Act* that unfairly reduce the Social Security benefits that public employees or their spouses have earned. I am pleased to say that with the passage of my bill, the *Social Security Fairness Act*, in December, public sector retirees will now receive the full Social Security benefits they have earned.

When the Maine way of life was under threat, I was certain to defend the interests of our state. I worked to protect Maine's potato farmers when the Department of Agriculture tried to reclassify the potato from a vegetable to a grain. I thwarted efforts to consolidate USPS mail operations at the Hampden postal facility, which would have disrupted mail delivery throughout our state. I sounded the alarm with leaders at the FBI and Departments of State and Treasury on the spate of illicit marijuana growing operations that are destroying properties and providing refuge to foreign criminals in our state. Following damage to our working waterfronts after last winter's storms, I secured \$15 million to help fishing communities recover. I championed funding to support the Maine Air National Guard base, Bath Iron Works, and Portsmouth Naval Shipyard.

As of last December, I have cast more than 9,100 consecutive votes, continuing my record of never missing a roll-call vote since my Senate service began in 1997. My ranking as the most bipartisan Senator reflects Maine's tradition of working with a spirit of cooperation and respect.

My highest priority as a Senator is to ensure that Maine's needs are met. If ever I can be of assistance to you, please contact one of my state offices or visit my website at [collins.senate.gov](http://collins.senate.gov).

Sincerely,



Susan M. Collins  
United States Senator

ANGUS S. KING, JR.  
MAINE

133 HART SENATE OFFICE BUILDING  
(202) 224-5344  
Website: <https://www.King.Senate.gov>

## United States Senate

WASHINGTON, DC 20510

January 1, 2025

COMMITTEES:  
ARMED SERVICES  
CHAIRMAN, STRATEGIC FORCES  
SUBCOMMITTEE  
ENERGY AND  
NATURAL RESOURCES  
CHAIRMAN, NATIONAL PARKS  
SUBCOMMITTEE  
INTELLIGENCE  
VETERANS' AFFAIRS

Dear Friends,

Each year comes with renewed hope – to celebrate each other's successes and care for each other in times of need. I am thankful to each town in Maine for their commitment to their communities, to their citizens, and to this country. We always work together to get things done. This past year was no different.

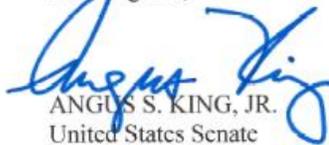
First, it was a true honor to be reelected to the United States Senate for another six-year term. Throughout my travels around the state, I heard many concerns about the cost of living and affordability of housing. Many of you also shared your concerns about access to medical and mental health services. The *Inflation Reduction Act* has been incredible for older people in Maine – Medicare is finally negotiating lower prices for prescription drugs, on top of the \$35 per month cap for insulin that took effect in 2023. We have an opportunity to build on what we have in common and do what Maine people do best; we will continue to help each other and lead through example.

I have also been consistently working to help our veterans. My team has repeatedly been successful in securing long-overdue recognition of military medals for many of Maine's combat veterans and working to resolve issues with claims, travel pay, and access to healthcare and benefits our veterans earned through their selfless service to our country. I have also worked with my Veterans Affairs and Defense partners in Washington to successfully pass a national defense bill that strengthens our national security, takes care of our service members, and supports Maine businesses from Aroostook to York County.

I am also thankful to have such an incredible team across Maine available to you for hurdles you may face with the federal government. Whether it be veteran issues, social security problems, student loans, immigration, IRS and more, please never hesitate to reach out to my offices in Presque Isle, Bangor, Augusta, Portland, or Biddeford and allow us the chance to be part of your solutions.

Together, over the next six years, I know we can continue to build a stronger, brighter future for our great state. Thank you for being one of the reasons Maine is so special; it is not only a pleasure to serve you — it is a pleasure to know you. Mary and I wish you a happy and safe 2025.

Best Regards,



ANGUS S. KING, JR.  
United States Senate

AUGUSTA  
40 Western Avenue, Suite 412  
Augusta, ME 04330  
(207) 622-8292

BANGOR  
202 Harlow Street, Suite 20350  
Bangor, ME 04401  
(207) 945-8000

BIDDEFORD  
227 Main Street  
Biddeford, ME 04005  
(207) 352-5216

PORTLAND  
1 Pleasant Street, Unit 4W  
Portland, ME 04101  
(207) 245-1585

PRESQUE ISLE  
167 Academy Street, Suite A  
Presque Isle, ME 04789  
(207) 764-5124



*Senator Stacy Brenner  
Senator Anne Carney  
3 State House Station  
Augusta, ME 04333-0003  
Office: (207) 287-1515*

January 30, 2025

Dear Friends and Residents of Scarborough,

We are Senators Stacy Brenner and Anne Carney, and we represent different parts of Scarborough as your State Senators. We are honored and humbled by the responsibility of representing you, your families and our community in Augusta. We promise to work hard to do just that. Property tax relief, creating affordable housing while preserving our natural features, and addressing climate change are significant issues in our community. As the session proceeds, please share your thoughts about these and other issues the Legislature takes up this year.

On December 4th, we were both sworn in for our third term alongside our fellow Senators, and the Legislature began meeting regularly on January 8th. You are always welcome to visit the State House. We hope you will consider testifying at a public hearing on a bill that is important to you. We'd also love to greet you during your visit; please coordinate through our office. Additionally, we have lots of opportunities for young students to experience the Senate firsthand through the Maine Senate's Honorary Page program.

In the 132nd Legislature, Sen. Brenner is continuing to serve on the Environment and Natural Resources Committee. Sen. Carney is again serving as Senate Chair of the Judiciary Committee. She is also serving on the Inland Fisheries and Wildlife Committee. We look forward to using these positions to advance your priorities in the Legislature.

If you have any questions or concerns, we are always available to listen and help. Please email us at [Stacy.Brenner@legislature.maine.gov](mailto:Stacy.Brenner@legislature.maine.gov) and [Anne.Carney@legislature.maine.gov](mailto:Anne.Carney@legislature.maine.gov) or call our Senate office at (207) 287-1515. We also encourage you to sign up to receive our regular legislative updates at [www.mainesenate.org](http://www.mainesenate.org).

We look forward to working with you.

Sincerely,

**Stacy Brenner**  
State Senator, District 30  
Gorham and part of Scarborough

**Anne Carney**  
State Senator, District 29  
South Portland, Cape Elizabeth,  
and part of Scarborough



## HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1400  
TTY: MAINE RELAY 711

January 2025

Dear Neighbors:

It is an honor to have the opportunity to serve you in the Maine House of Representatives. Over the next two years, we will be working hard as your advocates in Augusta to make life better for everyone in Scarborough and in our state.

The first session of the 132nd Legislature has begun and we have much work ahead of us. This year, some of our policy priorities will include doing more to lower costs for Maine families, build an economy that works for everyone, address the impacts of climate change, increase access to housing and health care, and more.

Our most significant priority is the development of a two-year state budget, which will shape the direction of our state in the near future. We will fight to ensure that the budget includes policies that provide relief and make it easier for more Maine families to build their lives here and to make ends meet. You, our constituents, will be at the forefront of our decision-making.

Please feel free to contact us if you ever need assistance. You can reach us at:

- **Rep. Drew Gattine:** [Andrew.Gattine@legislature.maine.gov](mailto:Andrew.Gattine@legislature.maine.gov); (207) 409-3477
- **Rep. Kelly Noonan Murphy:** [Kelly.Murphy@legislature.maine.gov](mailto:Kelly.Murphy@legislature.maine.gov); (207) 318-3215
- **Rep. Sophie Warren:** [Sophie.Warren@legislature.maine.gov](mailto:Sophie.Warren@legislature.maine.gov); (207) 450-0765

Each of us also sends out monthly e-newsletters that provide updates on our work at the State House and offer helpful information and resources. Please let us know if you would like to receive them.

We are so grateful to be entrusted with this great responsibility and look forward to working with you in Augusta over the next two years.

Sincerely,

Representative Drew Gattine  
House District 126

Representative Kelly Murphy  
House District 125

Representative Sophie Warren  
House District 124