



Vision: HPCSD is an innovative learning community for all.

Mission: We empower all learners to be successful members of our dynamic society.

Hyde Park Central School District · Administration Offices · PO Box 2033, Hyde Park, NY 12538
Phone: (845)229-4000 · Fax: (845) 229-4056 · www.hpcsd.org

Dr. Pedro Roman
Superintendent of Schools

Jessica Turner
Deputy Superintendent

Melissa Lawson
Asst. Superintendent
for Pupil Services

Linda Steinberg
Asst. Superintendent
for Finance & Operations

Dear Families,

Children that live in the Hyde Park Central School District's attendance zone (<https://www.hpcsd.org>) and are 4 years old by December 1, 2025 may apply for enrollment in the Universal Pre-Kindergarten program starting in September, 2025. There is no cost for this full day program. Registration for Hyde Park UPK will begin on February 10, 2025.

The program is offered at two locations -

- Hyde Park Elementary School Building
- Holy Trinity Annex (formerly St. Peters' School)

Please be aware that there are a limited number of spaces available for this program. If the enrollments exceed the 163 available seats, a randomized lottery will take place on May 2, 2025. Acceptance letters will be mailed on or around May 16, 2025 to all selected families. After May 2, 2025, a wait-list will be created and seats will then be filled on a first come, first served basis.

The next page of this packet has a list of forms to be filled out and documents that need to be provided in order to complete the application process.

Appointments are required to submit your application.

Please call the Student Registration Department at (845)229-4000 ext. 1606 or ext. 1607 to make your appointment. You may also schedule your appointment online at <https://calendar.app.google/vToTPdsDnWxMpcAA7> or visit our website at www.hpcsd.org.

Sincerely,

Melissa Lawson

Assistant Superintendent for Pupil Services

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**HYDE PARK CENTRAL SCHOOL DISTRICT
STUDENT REGISTRATION**

11 Boice Road, P.O. Box 2033, Hyde Park, NY 12538
Telephone (845)229-4000 Ext. 1606 or 1607 Fax (845)314-8914
Email: hpcsdregistrar@hpcsd.org

REGISTRATION CHECKLIST for UPK APPLICATION

Student's Name: _____ Registration Date: ____/____/____

Name of Person Registering Student: _____

Relationship to Student: _____ Phone #: _____

DOCUMENTS TO BE PROVIDED BY PARENT/GUARDIAN TO COMPLETE REGISTRATION:	STAFF INITIALS
PROOF OF RESIDENCY: <u>Homeowner:</u> The most recent school or property tax bill AND one current, recurring bill with your name & address for services you receive at this address (ie. electric, cable, telephone bill, etc.) <u>Renting in an apartment complex:</u> Your current signed lease AND one current, recurring bill with your name & address for services you receive at this address (ie. electric, cable, telephone bill, etc.) <u>Renting from a private owner:</u> Your current lease AND the owner's school or property tax bill AND one current, recurring bill with your name & address for services you receive at this address (ie. electric, cable, telephone bill, etc.) If you do not have a formal lease, your landlord will need to complete the attached Residency Affidavit. This affidavit must be notarized. If the utilities are included in your lease, you will need to provide an additional form of proof of residency.	
Proof of Birth: Original Birth Certificate OR Passport OR New York State ID Card	
Photo ID of Parent/Guardian registering student, which may include: Driver's License OR Passport (must be current) OR NY State Identification Card	
Proof of Immunizations	
Physical Exam Report (must be within 1 year of start date in school)	
Current IEP or 504 Plan , if applicable - please provide a copy when you register	
DS2999 form (foster care children), if applicable	
Court Documents: such as Custody Order, Order of Protection, Guardianship, etc., if applicable	
STAC 202 - if applicable	

ATTACHED FORMS TO BE COMPLETED:	
Registration Form	
Enrollment/Residency Questionnaire	
FERPA	
Home Language Questionnaire (HLQ)	
Emergency Contact Information Form	
Residency Affidavit - ONLY if needed for proof of residency	
Medicaid Form - complete ONLY if your child receives Special Education Services	
Transportation Form	
Kindergarten - Health Form <input type="checkbox"/> HMS - Music/Language Form <input type="checkbox"/> FDR - Health Form <input type="checkbox"/> Athletic Form <input type="checkbox"/>	

FOR OFFICE USE ONLY

Home School: ☐ NES ☐ NPE ☐ RRS ☐ VAS ☐ HMS ☐ FDR Attending School: ☐ NES ☐ NPE ☐ RRS ☐ VAS ☐ HMS ☐ FDR ☐ HPE ☐ HTA

Reason not attending home school: ☐ ENL ☐ Special Ed ☐ At capacity ☐ Other: _____

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PUPIL REGISTRATION FORM

PLEASE PRINT ALL INFORMATION

THIS BOX IS FOR DISTRICT STAFF ONLY

Child's Name: _____ <div style="display: flex; justify-content: space-between; font-size: small;"> Last First MI </div>		REGISTRATION TYPE: <input type="checkbox"/> New Enrollee <input type="checkbox"/> Re-Enrollee <input type="checkbox"/> Change of Address <input type="checkbox"/> Change of Guardian <input type="checkbox"/> CPSE Eval <input type="checkbox"/> CPSE Transfer <input type="checkbox"/> CSE Eval Pupil ID#: _____ Home School: _____ Attending School: _____ Registration Date: ____/____/____
Child's Street Address: _____ City: _____ State: _____ Zip Code: _____		
Household Phone # _____ <input type="checkbox"/> Home <input type="checkbox"/> Cell		
Sex: <input type="checkbox"/> F <input type="checkbox"/> M	Grade: _____ Date of Birth: ____/____/____	
City of Birth: _____ State of Birth: _____		
How many years has the child attended school in the US? _____ outside the US? _____		
Has your child ever been enrolled in HPCSD? <input type="checkbox"/> No <input type="checkbox"/> Yes	ETHNIC ORIGIN: <input type="checkbox"/> YES, Hispanic <input type="checkbox"/> NO, not Hispanic	
RACE (NYS Required, please check all that apply): <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White		
CHILD'S LEGAL GUARDIAN: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Foster Parent <input type="checkbox"/> Other: _____		
CHILD LIVES WITH: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Foster Parent <input type="checkbox"/> Other: _____		
Is there a custody order for the child? <input type="checkbox"/> Yes <input type="checkbox"/> No Is there an Order of Protection? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<div style="display: flex; justify-content: space-between;"> <div> Parent/Guardian #1 Name: _____ Relationship to Student: _____ Email: _____ Residential Address: _____ Mailing Address: _____ Phone Contact #1 for Guardian #1: _____ <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work Phone Contact #2 for Guardian #1: _____ <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work Phone Contact #3 for Guardian #1: _____ <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work </div> <div> <i>This will be the FIRST parent/guardian contacted</i> </div> </div>		
Does parent/guardian need accommodations for hearing impairment? <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____ Is this parent/guardian in Active Military Service: <input type="checkbox"/> Yes <input type="checkbox"/> No Entry date: ____/____/____ Exit date: ____/____/____		
<div style="display: flex; justify-content: space-between;"> <div> Parent/Guardian #2 Name: _____ Relationship to Student: _____ Email: _____ Residential Address: _____ Mailing Address: _____ Phone Contact #1 for Guardian #2: _____ <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work Phone Contact #2 for Guardian #2: _____ <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work Phone Contact #3 for Guardian #2: _____ <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work </div> <div> <i>This will be the SECOND parent/guardian contacted</i> </div> </div>		
Does parent/guardian need accommodations for hearing impairment? <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____ Is this parent/guardian in Active Military Service: <input type="checkbox"/> Yes <input type="checkbox"/> No Entry date: ____/____/____ Exit date: ____/____/____		

PUPIL REGISTRATION FORM (Page 2)

If your child received Special Education services prior to enrolling in this district, complete the following:

Name of School District Attended: _____ Phone #: _____

Services were provided by: _____

CHECK ALL SUPPORTS SERVICES THAT YOUR CHILD CURRENTLY RECEIVES

- ☐ READING ☐ MATH ☐ SPEECH ☐ OCCUPATIONAL THERAPY ☐ PHYSICAL THERAPY ☐ COUNSELING
☐ SPECIAL EDUCATION PROGRAM ☐ ENGLISH AS A NEW LANGUAGE

CENSUS INFORMATION

THE FOLLOWING INFORMATION IS NECESSARY TO KEEP THE SCHOOL CENSUS UP TO DATE.
PLEASE INCLUDE ALL CHILDREN FROM BIRTH TO 18 YEARS OLD, INCLUDING REGISTRANT.

Name Of Child	Place of Birth	Date of Birth	Grade	School
		___/___/___		
		___/___/___		
		___/___/___		
		___/___/___		
		___/___/___		

I understand the requirements for enrollment and request that my child(ren) be admitted to schools in the Hyde Park Central School District. This is my actual and only permanent address.

I am the legal guardian of the above listed child(ren). This/these child(ren) reside with me at this address.

I certify that the information provided on this form is true and correct and that the statements made herein are being made under penalty of perjury, knowing that the Hyde Park CSD will rely upon them in determining whether the above child(ren) will be admitted to its schools.

I understand that in the event the information contained in this affidavit is determined to be inaccurate or false, in whole or in part, the district may commence legal proceedings against me to collect the annual tuition rate, determined by the New York State Education Department, retroactive to the first date of admission for each child, and may seek criminal action against me for filing a false document.

I understand that the district reserves the right to investigate any student's residency by any legal means available, including but not limited to, public records, site visits and any other lawful methods of investigation.

I understand that any false statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the penal law of the State of New York and may be referred to the office of the District Attorney.

Parent/Guardian Signature

Date

Hyde Park Central School District
P.O. Box 2033
Hyde Park, NY 12538
Phone: (845)229-4000

ENROLLMENT FORM - RESIDENCY QUESTIONNAIRE

Name of LEA: HYDE PARK CENTRAL SCHOOL DISTRICT

Student's Last Name: _____ First Name: _____ M.I.: _____

Gender: ☐ Male ☐ Female Date of Birth: ____/____/____ Current Grade: _____
Month Day Year (preschool - 12)

Address: _____ Phone: _____

City: _____ Zip Code: _____

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Check **one** box)

- ☐ In a shelter
☐ With another family or other person because of loss of housing or as a result of economic hardship
(sometimes referred to as "doubled-up")
☐ In a hotel/motel
☐ In a car, park, bus, train, or campsite
☐ Other temporary living situation (Please describe): _____
☐ In permanent housing

Print name of Parent/Guardian
OR Student if unaccompanied homeless youth

Signature of Parent/Guardian
OR Student if unaccompanied homeless youth

Date

FOR OFFICE USE ONLY

☐ New to District ☐ Re-entry ☐ New Address ☐ Change of Guardian

School (check one): ☐ FDR ☐ HMS ☐ NES ☐ NPE ☐ RRS ☐ VAS ☐ CPSE ☐ UPK ☐ Homeschooled
☐ Private/Parochial School: _____

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FERPA RELEASE OF INFORMATION

The purpose of the Family Educational Rights and Privacy Act (FERPA) is to protect the privacy of information concerning individual students by placing certain restrictions on the disclosure of "non-directory information" contained in a student's educational records. I understand that I have the right not to consent to the release of my educational records and I have the right to receive a copy of such records upon request.

Name of Student: _____ DOB: ____/____/____

(Please Print)

I, the undersigned, hereby authorize the Hyde Park Central School District ("District") to request the following:

Education Records	Health Records	IEP (please fax & transfer on IEP Direct)
Psych. Evals. & Related Service Reports (any additional evals)	Transcript, Last Report Card & Exit Grades	Discipline Records
Science Labs	Other:	

From the following Person and/or Agency:

NAME: _____

ADDRESS: _____

TELEPHONE: _____

I understand that this authorization will remain in effect from today until I send a written request to the District to revoke the authorization. I also understand that revoking the authorization shall not affect disclosures previously made by the District prior to the receipt of any such authorization.

Signature of Parent/Guardian and/or Eligible Student: _____ Date: ____/____/____

FOR OFFICE USE ONLY:

Netherwood Elem. - Ph 845-229-4055 - Fax 845-229-2797	North Park Elem. - Ph 845-229-4040 - Fax 845-229-5655
Ralph R. Smith Elem. - Ph 845-229-4060 - Fax 845-229-2828	Violet Avenue Elem - Ph 845-486-4499 - Fax 845-486-7796
Haviland Middle School - Ph 845-229-4030 - Fax 845-229-4038	Special Ed. Dept. - Ph 845-229-4050 - Fax 845-229-2933
FDR High School Guidance Dept. - Fax 845-229-2181 - Email: Jillfuller@hpcsd.org	

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NEW YORK STATE EDUCATION DEPARTMENT
Emergent Multilingual Learners Language Profile for
Prekindergarten Students¹

*Dear Parent or Guardian,
 Thank you for completing the Emergent Multilingual Learners Language Profile. This survey will assist your new school with valuable information about your child's experience with languages. Information gathered will assist Prekindergarten educators in delivering academically and linguistically relevant instruction that strengthens the language and literacy of all students.*

THIS SECTION TO BE COMPLETED BY ENROLLMENT OR SCHOOL PERSONNEL ONLY AND MAINTAINED ON FILE

Date Profile Completed:

Student Name:

Gender:

Date of Birth:

District or Community Based Organization Name:

Student ID (if applicable):

Name of Person Administering Profile:

Title:

Parent or Person in Parental Relation Information

Name of parent or person in parental relation:

Relationship (to student) of person providing information for this profile: ☐ mother ☐ father ☐ other _____

In what language(s) would you like to receive information from the school? ☐ English ☐ other home language:

Language in the Home

1. In what language(s) do you (parents or guardians) speak to your child at home?

2. What is/are the primary language(s) of each parent/guardian in your home? (List all that apply.)

3. Is there a caretaker in the home? ☐ yes ☐ no

If yes, what language(s) does the caretaker speak most frequently?

4. What language(s) does your child understand?

5. In what language(s) does your child speak with other people?

6. Does your child have siblings? ☐ yes ☐ no

If yes, in what language(s) do the children speak with each other most of the time?

7a. At what age did your child begin to speak in short sentences?

In what language?

7b. At what age did your child begin to speak in full sentences?

In what language?

8. In what language does your child pretend play?

9. How has your child learned English so far (television shows, siblings, childcare, etc.)?

Language Outside the Home/Family

10. Has your child attended any nursery, Head Start or childcare program? ☐ yes ☐ no

If yes, in what language was the program conducted?

In what language does your child interact with other people in the nursery or childcare setting?

11. How would you describe your child's language use with friends?

Language Goals

12. What are your language goals for your child? For example, do you want child to become proficient in more than one language?

13. Have you exposed your child to more than one language to ensure that he or she is bilingual or multilingual? ☐ yes ☐ no

14. Does your child need to speak a language other than English in order to communicate with your relatives or extended family?

☐ yes ☐ no

If yes, in what language(s)?

Emergent Literacy

15. Does your child have books at home or does he or she read books from the library?

In what language(s) are these books read to him or her?

16a. Can your child name any letters or sounds in English? ☐ yes ☐ no

16b. Can your child recognize letters or symbols in another language? ☐ yes ☐ no

If yes, in what language(s)?

17a. Does your child pretend to read? ☐ yes ☐ no ☐ unsure

<p>If yes, in what language(s)?</p> <p>17b. Does your child pretend to write? yes no unsure</p> <p>If yes, in what language(s)?</p>
<p>18. Does your child tell the stories from his/her favorite books or videos? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If yes, in what language(s)?</p>
<p>19. Does your child's childcare or nursery program describe goals for his or her learning? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If so, what goals do they describe?</p>
<p>20. Please describe anything special you did to prepare your child to begin Prekindergarten.</p>

¹ For more information contact: the New York State Education Department Office of Early Learning at (518) 474-5807 or email OEL@nysed.gov or the New York State Education Department Office of Bilingual Education and World Languages at (518) 474-8775 or (718) 722-2445 or email OBEWL@nysed.gov.

EMERGENCY CONTACT INFORMATION

STUDENT'S NAME: _____ D.O.B.: ____/____/____

ADDRESS: _____

School: _____ Teacher: _____ Grade: _____ Bus Rte: _____ (issued by Transportation)

PARENT/GUARDIAN INFORMATION:

Student Resides With (Check all that apply): ☐ Mother ☐ Father ☐ Other: _____

Parent/Guardian #1 (FIRST parent/guardian to be contacted)

Name: _____ Relationship to Student: _____

Address: _____

Phone # to be called 1st: _____ ☐ Home ☐ Work ☐ Cell

Phone # to be called 2nd: _____ ☐ Home ☐ Work ☐ Cell

Phone # to be called 3rd: _____ ☐ Home ☐ Work ☐ Cell

E-Mail: _____ ☐ Home ☐ Work

Parent/Guardian #2 (SECOND parent/guardian to be contacted)

Name: _____ Relationship to Student: _____

Address: _____

Phone # to be called 1st: _____ ☐ Home ☐ Work ☐ Cell

Phone # to be called 2nd: _____ ☐ Home ☐ Work ☐ Cell

Phone # to be called 3rd: _____ ☐ Home ☐ Work ☐ Cell

E-Mail: _____ ☐ Home ☐ Work

PERSONS TO CALL IF PARENT/GUARDIAN IS NOT AVAILABLE:

1. NAME: _____ Relationship to Student: _____

Is this person permitted to pick student up from school? ☐ Yes ☐ No

CELL PH. #: _____ OTHER PH. #: _____ ☐ HM ☐ WK

2. NAME: _____ Relationship to Student: _____

Is this person permitted to pick student up from school? ☐ Yes ☐ No

CELL PH. #: _____ OTHER PH. #: _____ ☐ HM ☐ WK

EMERGENCY CONTACT INFORMATION - Page 2

MEDICAL INFORMATION:

Physician's Name: _____ Phone: _____

Hospital Preference: _____

Any Special Health Issues (i.e., allergies, etc.)? ☐ Yes ☐ No

If Yes, please explain: _____

List current medications:

1. _____
2. _____
3. _____
4. _____

EMERGENCY DISMISSAL:

In the event of an emergency dismissal during the school day, where should your child be transported?

☐ HOME ☐ ALTERNATE LOCATION - *NOTE: The alternate location must be within your school's attendance zone.*

ALTERNATE LOCATION INFORMATION:

Name: _____ Phone: _____

Address: _____

PRINT PARENT/GUARDIAN NAME: _____

SIGNATURE OF PARENT OR LEGAL GUARDIAN

DATE



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RESIDENCY AFFIDAVIT

Note: This affidavit is to be completed by the home owner or leaseholder when a person is renting an apartment or room(s) within a privately owned home or apartment, including their own home, or is sharing a house or apartment with another family where there is no formal lease.

Please **PRINT** all information:

My name is _____, and I am the legal owner or leaseholder of this address: _____.

Please attach a copy of your school or property tax bill, deed, mortgage statement or lease.

What part of your home do these tenants occupy? (Example: basement apt., 1st floor, apartment #, number of rooms in the home, etc.): _____

The terms and conditions of tenancy are as follows:

Lease start date: ____/____/____ Lease End date: ____/____/____ **OR**, Month to month start date: ____/____/____ **OR**, Temporarily residing in my home/apartment due to loss of housing as of ____/____/____.

I understand the requirements for enrollment and request that the following child/children be admitted to the schools of the Hyde Park Central School District as a district resident:

To the best of my knowledge, the above mentioned property is the current and only legal residence of _____ (Name of Parent/Guardian) and the child(ren)/ward(s) named above.

The following is a list of the names of ALL persons residing at this address:

I certify that the information provided on this form is true and correct and that the statements made herein are being made under penalty of perjury, knowing that the Hyde Park Central School District will rely upon them in determining whether the above named child/children will be admitted to its schools. I understand that in the event the information contained in this affidavit is determined to be inaccurate or false, in whole or in part, the district may commence legal proceedings against me to collect the annual tuition rate retroactive to the first day of admission for such child/children and/or seek criminal action against me for filing a false document.

The most recent annual tuition rates, as determined by the New York State Department of Education are as follows: *(please note these rates are estimated and adjusted annually)*

Grades K-6 = \$11,350 Grades 7-12 = \$14,261

NOTE: The following statement, signature requirement and notarization requirement apply to all sections of this form, and must be met for application to be accepted.

As the property owner/and/or leaseholder, I certify that I will notify the Hyde Park Central School District Central Registration Office, PO Box 2033, Hyde Park, NY 12538, within 30 days of termination of this living arrangement.

Signature of Property Owner/Landlord/Leaseholder

____/____/____
Date

Print Owner/Landlord/Leaseholder Name
Leaseholder Phone Number

Owner/Landlord/

Owner/Landlord/Leaseholder Address: _____

E-Mail: _____

Sworn to before me this

Day of

20____

Notary Public

Hyde Park Central School District
Committee on Special Education
P.O. Box 2033
Hyde Park, NY 12538
(845)229-4050 x 1611

Medicaid Consent

Dear Parent/Guardian:

Child's Date of Birth: _____

Client Identification Number (CIN): _____

This is to ask your permission (consent) to bill your or your child's Medicaid Insurance Program for special education and related services that are on your child's individualized education program (IEP) and to ask you to give us your child's Client Identification Number (CIN) or allow us to obtain the CIN if you do not know it.

This consent allows the school district/county to bill Medicaid for covered health-related services and to release information to the school district's/county's Medicaid Billing Agent for that purpose.

I, _____ as the parent/guardian of _____, have received a written notification from the school district/county that explains my federal rights regarding the use of public benefits or insurance to pay for certain special education and related services.

I understand and agree that the school district/county may ask for a Client Identification Number (CIN), check on Medicaid eligibility, and/or access Medicaid to pay for special education and related services provided to my child.

I understand that:

- Providing consent will not impact my child's/my Medicaid coverage;
- Upon request, I may review copies of records disclosed pursuant to this authorization;
- Services listed in my child's IEP must be provided at no cost to me whether or not I give consent to bill Medicaid and/or provide my child's CIN;
- I have the right to withdraw consent at any time; and
- The school district/county must give me annual written notification of my rights regarding this consent.

I also give my consent for the school district/county to release the following records/information about my child to the State's Medicaid Agency for the purpose of checking Medicaid eligibility and/or billing for special education and related services that are in my child's IEP. The following records will be shared:

Records to be shared (e.g. records or information about services your child receives, student demographic information):	
IEP	Medication Administration Report
Written Order/Referral	Special Transportation Log
Evaluation Reports	Other Personally Identifiable Information
Session Notes	Any Other Specific Records Pertaining to the Student's Services or Program

Student's CIN, if known: _____

I give my consent voluntarily and understand that I may withdraw my consent at any time. I also understand that my child's right to receive special education and related services is in no way dependent on my granting consent and that, regardless of my decision to provide this consent, all the required services in my child's IEP will be provided to my child at no cost to me.

Parent/Guardian Signature: _____

Print Name: _____

Date: _____

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**HYDE PARK CENTRAL SCHOOL DISTRICT
UNIVERSAL PRE-KINDERGARTEN TRANSPORTATION FORM**

CHILD'S LAST NAME: _____ FIRST NAME: _____
DATE OF BIRTH: ____/____/____ GRADE: UNIVERSAL PRE-KINDERGARTEN
HOME ADDRESS: _____
PARENT NAME: _____ CELL PHONE #: _____ HOME #: _____
PARENT NAME: _____ CELL PHONE #: _____ HOME #: _____
SCHOOL ATTENDING: _____ SCHOOL YEAR: _____
DOES YOUR CHILD REQUIRE TRANSPORTATION TO & FROM SCHOOL? ☐ YES ☐ NO

MY CHILD WILL BE PICKED UP AT: _____ HOME _____ DAYCARE _____ ALTERNATE LOCATION _____
IF YOUR CHILD IS BEING PICKED UP AT A LOCATION OTHER THAN HOME, COMPLETE BELOW:
NAME OF ADULT AT OTHER LOCATION: _____
PHONE NUMBER: _____
ADDRESS: _____
SCHEDULE DAYS TO BE PICKED UP AT THIS LOCATION:
MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY AS NEEDED

MY CHILD WILL BE DROPPED OFF AT: _____ HOME _____ DAYCARE _____ ALTERNATE LOCATION _____
IF YOUR CHILD IS BEING DROPPED OFF AT A LOCATION OTHER THAN HOME, COMPLETE BELOW:
NAME OF ADULT AT OTHER LOCATION: _____
PHONE NUMBER: _____
ADDRESS: _____
SCHEDULE DAYS TO BE DROPPED UP AT THIS LOCATION:
MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY AS NEEDED

PARENT SIGNATURE: _____ DATE: ____/____/____
NOTE: CHANGES REQUIRE AN UPDATED FORM - ASSIGNED ROUTE WILL BE DETERMINED BY TRANSPORTATION
Revised January 2022 Pick Up Route: _____ Drop Off Route: _____

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Parental Rights to Referral and Evaluation for Special Education Services or Programs

The Hyde Park Central School District offers supports for students in general education such as psychological services, curriculum and instructional modifications and Academic Intervention Services (AIS). The Response to Intervention (RtI) team in your child's school may make a referral to the Committee on Special Education (CSE) if interventions have not been successful. In addition, parents and guardians have the right to refer their child to the Committee on Special Education (CSE).

A referral is a written statement asking that the school district evaluate your child to determine if he or she needs special education services. This written statement should be addressed to:

Joanna Murphy
Director of Special Education
P.O. Box 2033
Hyde Park, NY 12538

There is a requirement that the building principal offer to meet with you to discuss other ways to help your child. As a result, you may withdraw your referral, or ask that the referral process continue.

Additional information is available in English and Spanish in a document called, *A Parent's Guide to Special Education* at www.nysed.gov.

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Vision: HPCSD is an innovative learning community for all.
Mission: We empower all learners to be successful members of our dynamic society.

Hyde Park Central School District · Administration Offices · PO Box 2033, Hyde Park, NY 12538

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Dr. Pedro Roman
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Jessica Turner
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for Finance & Operations

Title IX Nondiscrimination Statement

The Hyde Park Central School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to the District's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The District's Title IX Coordinator is the Director of Human Resources who can be reached at; HR@hpcsd.org or by phone 845-229-4000, and the contact information for OCR is <https://ocras.ed.gov/contact-ocr>.

The district has several district policies that discuss aspects of nondiscrimination and grievance procedures. These are cross referenced below.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the policy exhibits (forms) referenced below.

Cross Ref:

0100 Non-discrimination and Equal Opportunity
0110.2-E Sexual Harassment of Employee Exhibit (form)
0115 Student Bullying and Harassment Prevention and Intervention
0115-E Student Bullying and Harassment Prevention and Intervention Exhibit (form)
5030 Student Complaint Grievances
5300 Code of Conduct
9140.1 Staff Complaints and Grievances

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2024-25 School Year

New York State Immunization Requirements for School Entrance/Attendance¹

NOTES:

All children must be age-appropriately immunized to attend school in New York State. The number of doses depends on the schedule recommended by the Advisory Committee on Immunization Practices (ACIP). Intervals between doses of vaccine must be in accordance with the ["ACIP-Recommended Child and Adolescent Immunization Schedule."](#) Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. See footnotes for specific information for each vaccine. Children who are enrolling in grade-less classes must meet the immunization requirements of the grades for which they are age equivalent.

Dose requirements MUST be read with the footnotes of this schedule

Vaccines	Pre-Kindergarten (Day Care, Head Start, Nursery or Pre-K)	Kindergarten and Grades 1, 2, 3, 4 and 5	Grades 6, 7, 8, 9, 10 and 11	Grade 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td) ²	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 3 doses if 7 years or older and the series was started at 1 year or older		3 doses
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap) ³		Not applicable		1 dose
Polio vaccine (IPV/OPV) ⁴	3 doses		4 doses or 3 doses if the 3rd dose was received at 4 years or older	
Measles, Mumps and Rubella vaccine (MMR) ⁵	1 dose		2 doses	
Hepatitis B vaccine ⁶	3 doses		3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years	
Varicella (Chickenpox) vaccine ⁷	1 dose		2 doses	
Meningococcal conjugate vaccine (MenACWY) ⁸		Not applicable	Grades 7, 8, 9, 10 and 11: 1 dose	2 doses or 1 dose if the dose was received at 16 years or older
Haemophilus influenzae type b conjugate vaccine (Hib) ⁹	1 to 4 doses			Not applicable
Pneumococcal Conjugate vaccine (PCV) ¹⁰	1 to 4 doses			Not applicable

1. Demonstrated serologic evidence of measles, mumps or rubella antibodies or laboratory confirmation of these diseases is acceptable proof of immunity to these diseases. Serologic tests for polio are acceptable proof of immunity only if the test was performed before September 1, 2019, and all three serotypes were positive. A positive blood test for hepatitis B surface antibody is acceptable proof of immunity to hepatitis B. Demonstrated serologic evidence of varicella antibodies, laboratory confirmation of varicella disease or diagnosis by a physician, physician assistant or nurse practitioner that a child has had varicella disease is acceptable proof of immunity to varicella.
2. Diphtheria and tetanus toxoids and acellular pertussis (DTaP) vaccine. (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive a 5-dose series of DTaP vaccine at 2 months, 4 months, 6 months and at 15 through 18 months and at 4 years or older. The fourth dose may be received as early as age 12 months, provided at least 6 months have elapsed since the third dose. However, the fourth dose of DTaP need not be repeated if it was administered at least 4 months after the third dose of DTaP. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
 - b. If the fourth dose of DTaP was administered at 4 years or older, and at least 6 months after dose 3, the fifth (booster) dose of DTaP vaccine is not required.
 - c. Children 7 years and older who are not fully immunized with the childhood DTaP vaccine series should receive Tdap vaccine as the first dose in the catch-up series; if additional doses are needed, use Td or Tdap vaccine. If the first dose was received before their first birthday, then 4 doses are required, as long as the final dose was received at 4 years or older. If the first dose was received on or after the first birthday, then 3 doses are required, as long as the final dose was received at 4 years or older.
3. Tetanus and diphtheria toxoids and acellular pertussis (Tdap) adolescent booster vaccine. (Minimum age for grades 6 through 10: 10 years; minimum age for grades 11 and 12: 7 years)
 - a. Students 11 years or older entering grades 6 through 12 are required to have one dose of Tdap.
 - b. In addition to the grade 6 through 12 requirement, Tdap may also be given as part of the catch-up series for students 7 years of age and older who are not fully immunized with the childhood DTaP series, as described above. In school year 2024-25, only doses of Tdap given at age 10 years or older will satisfy the Tdap requirement for students in grades 6 through 10; however, doses of Tdap given at age 7 years or older will satisfy the requirement for students in grades 11 and 12.
 - c. Students who are 10 years old in grade 6 and who have not yet received a Tdap vaccine are in compliance until they turn 11 years old.
4. Inactivated polio vaccine (IPV) or oral polio vaccine (OPV). (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive a series of IPV at 2 months, 4 months and at 6 through 18 months, and at 4 years or older. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
 - b. For students who received their fourth dose before age 4 and prior to August 7, 2010, 4 doses separated by at least 4 weeks is sufficient.
 - c. If the third dose of polio vaccine was received at 4 years or older and at least 6 months after the previous dose, the fourth dose of polio vaccine is not required.
 - d. For children with a record of OPV, only trivalent OPV (tOPV) counts toward New York State school polio vaccine requirements. Doses of OPV given before April 1, 2016, should be counted unless specifically noted as monovalent, bivalent or as given during a poliovirus immunization campaign. Doses of OPV given on or after April 1, 2016, must not be counted.
5. Measles, mumps, and rubella (MMR) vaccine. (Minimum age: 12 months)
 - a. The first dose of MMR vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
 - b. Measles: One dose is required for pre-kindergarten. Two doses are required for grades kindergarten through 12.
 - c. Mumps: One dose is required for pre-kindergarten. Two doses are required for grades kindergarten through 12.
 - d. Rubella: At least one dose is required for all grades (pre-kindergarten through 12).
6. Hepatitis B vaccine
 - a. Dose 1 may be given at birth or anytime thereafter. Dose 2 must be given at least 4 weeks (28 days) after dose 1. Dose 3 must be at least 8 weeks after dose 2 AND at least 16 weeks after dose 1 AND no earlier than age 24 weeks (when 4 doses are given, substitute "dose 4" for "dose 3" in these calculations).
 - b. Two doses of adult hepatitis B vaccine (Recombivax) received at least 4 months apart at age 11 through 15 years will meet the requirement.
7. Varicella (chickenpox) vaccine. (Minimum age: 12 months)
 - a. The first dose of varicella vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
 - b. For children younger than 13 years, the recommended minimum interval between doses is 3 months (if the second dose was administered at least 4 weeks after the first dose, it can be accepted as valid); for persons 13 years and older, the minimum interval between doses is 4 weeks.
8. Meningococcal conjugate ACWY vaccine (MenACWY). (Minimum age for grades 7 through 11: 10 years; minimum age for grade 12: 6 weeks)
 - a. One dose of meningococcal conjugate vaccine (Menactra, Menveo or MenQuadfi) is required for students entering grades 7, 8, 9, 10 and 11.
 - b. For students in grade 12, if the first dose of meningococcal conjugate vaccine was received at 16 years or older, the second (booster) dose is not required.
 - c. The second dose must have been received at 16 years or older. The minimum interval between doses is 8 weeks.
9. Haemophilus influenzae type b (Hib) conjugate vaccine. (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive Hib vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months.
 - b. If 2 doses of vaccine were received before age 12 months, only 3 doses are required with dose 3 at 12 through 15 months and at least 8 weeks after dose 2.
 - c. If dose 1 was received at age 12 through 14 months, only 2 doses are required with dose 2 at least 8 weeks after dose 1.
 - d. If dose 1 was received at 15 months or older, only 1 dose is required.
 - e. Hib vaccine is not required for children 5 years or older.
 - f. [For further information, refer to the CDC Catch-Up Guidance for Healthy Children 4 Months through 4 Years of Age.](#)
10. Pneumococcal conjugate vaccine (PCV). (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive PCV vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months.
 - b. Unvaccinated children ages 7 through 11 months are required to receive 2 doses, at least 4 weeks apart, followed by a third dose at 12 through 15 months.
 - c. Unvaccinated children ages 12 through 23 months are required to receive 2 doses of vaccine at least 8 weeks apart.
 - d. If one dose of vaccine was received at 24 months or older, no further doses are required.
 - e. PCV is not required for children 5 years or older.
 - f. [For further information, refer to the CDC Catch-Up Guidance for Healthy Children 4 Months through 4 Years of Age.](#)

For further information, contact:
 New York State Department of Health
 Division of Vaccine Excellence
 Room 649, Corning Tower ESP
 Albany, NY 12237
 (518) 473-4437

New York City Department of Health and Mental Hygiene
 School Compliance Unit, Bureau of Immunization
 42-09 28th Street, 5th floor
 Long Island City, NY 11101
 (347) 396-2433

New York State Department of Health/Division of Vaccine Excellence
health.ny.gov/immunization