GLTS

Greater Lawrence Technical School

PAYROLL DIRECT DEPOSIT AUTHORIZATION

I hereby authorize Greater Lawrence Technical School to directly deposit my pay in the bank account(s) listed below in the amounts specified. I have attached a voided personalized check (checking accounts) or deposit slip (savings accounts) for each account specified below. No more than three accounts may be designated. This authorization is to remain in force until the Company has received written authorization from me of its termination or change. Also, I hereby grant Greater Lawrence Technical School the right to correct any such electronic funds transfer resulting from an erroneous overpayment by debiting my account to the extent of such overpayment.

NAME (Print): _____

SIGNATURE: _____ Date: _____

ACCOUNT #1 (Check only one)

☐ Checking (attached voided check)

☐ Savings (attached deposit slip and obtain ABA routing number from your bank)

Financial Institution: _____ City, State_____

Personal Account Number: | | | | | | | | | | | | | | | | | | |

ABA (Routing) Number: | | | | | | | | | | | | | | | | | | |

Amount of pay to be deposited into this account: $_____

ACCOUNT #2 (Check only one)

☐ Checking (attached voided check)

☐ Savings (attached deposit slip and obtain ABA routing number from your bank)

Financial Institution: _____ City, State_____

Personal Account Number: | | | | | | | | | | | | | | | | | | |

ABA (Routing) Number: | | | | | | | | | | | | | | | | | | |

Amount of pay to be deposited into this account: $_____

ACCOUNT #3 (Check only one)

☐ Checking (attached voided check)

☐ Savings (attached deposit slip and obtain ABA routing number from your bank)

Financial Institution: _____ City, State_____

Personal Account Number: | | | | | | | | | | | | | | | | | | |

ABA (Routing) Number: | | | | | | | | | | | | | | | | | | |

Amount of pay to be deposited into this account: $_____

Greater Lawrence Technical School
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Greater Lawrence Technical School is an Affirmative Action/Equal Opportunity Employer