



POCATELLO/CHUBBUCK SCHOOL DISTRICT 25

LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

**Administration Offices
3115 Pole Line Road
Pocatello, Idaho**

INVITATION TO BID

SPECIFICATIONS FOR

**TENNIS COURTS AT
CENTURY HIGH SCHOOL
7801 Diamond Back Way
Pocatello, ID 83201**

BIDS WITH CONDITIONS WILL NOT BE ACCEPTED

BID OPENING

**April 9, 2025
9:30 A.M.**



POCATELLO/CHUBBUCK SCHOOL DISTRICT 25

LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25 INVITATION TO BID

Sealed bids will be received at the Pocatello/Chubbuck School District No. 25 Business Office, Bannock County, Idaho at 3115 Pole Line Road, Pocatello, Idaho, 83201, until **9:30 AM, on April 9, 2025** for the following:

2025 CHS TENNIS COURTS

A **mandatory pre-bid conference** and walk-thru to review the projects will be held at the Century High School, 7801 Diamond Back Way, Pocatello, Idaho, on **April 2, 2025 at 1:00 PM.**

Specifications or additional details, (including bid forms), may be secured at the Business Office, 3115 Pole Line Road, Pocatello, Idaho, 83201 or by calling (208) 235-3270. All bids must be on the forms furnished, all blank spaces filled, and signed with the name and address of the Bidder. No unqualified bids will be read.

Each bid shall be accompanied by a certified check, cashier's check, or a bidder's bond, (executed by a qualified surety company with the power to do business in the State of Idaho) in the sum of not less than five percent, (5%) of the total bid, made payable to School District No. 25, Bannock County, Pocatello, Idaho. This surety shall be forfeited by the bidder in the event of failure to enter into a contract. Personal or company checks will not be accepted. Compliance with Idaho Public Works Law is required.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for Pocatello/Chubbuck School District No. 25, Bannock County, Pocatello, Idaho.

Renae Johnson, Clerk
Pocatello/Chubbuck School District No. 25

Publish dates:

March 29, 2025
April 5, 2025

IDAHO STATE JOURNAL

INSTRUCTIONS TO BIDDERS

BIDS:

Sealed bids will be received on or before the time and date set forth under Invitation to Bid

The owner reserves the right to accept or reject any part or all bids.

Bidders submitting a bid on this work will be required to figure and furnish everything as called for by these specifications and the requirements of the Bid sheet.

All bids shall be in a sealed envelope addressed to the Pocatello/Chubbuck School District No. 25 Business Office, Bannock County, Idaho at 3115 Pole Line Road, Pocatello, Idaho. The following shall be written on the exterior of the envelope:

“BID FOR 2025 CHS TENNIS COURTS
TO BE OPENED AT 9:30 AM MST on APRIL 9, 2025”

Bids not delivered by contractors at time of bid opening must be received in mail no later than 4:00 PM on April 8, 2025, the day before the bid opening.

EXAMINATION OF THE SITE AND DOCUMENTS: *Pre-Bid Walk through.*

Refer all questions to Mr. Brian Glenn, School Plant Facilities Coordinator, at (208)233-2604. Contact with other district staff, Board of Trustees, or Administration, will be by written permission only.

A **mandatory pre-bid conference and walk-thru** to review projects will be held at CENTURY HIGH SCHOOL, 7801 Diamond Back Way, Pocatello, Idaho, on April 2, 2025 at 1:00 pm.

The purpose of the pre-bid conferences is to:

1. Carefully examine the specifications.
2. Visit the worksite.
3. Be fully informed of existing conditions and limitations.
4. Include in the bid sums sufficient to cover all items required by the contract, which shall rely entirely upon your own examinations in making this proposal.
5. All area dimensions are approximate and not intended to be precise. In order to reduce or eliminate change orders, it will be necessary for the bidder to complete field verification of site and dimensions.

INTERPRETATIONS:

Should a bidder find discrepancies in, or omissions from the specifications, or be in doubt as to their meaning, he should at once notify the Owner, who will send written instructions or addenda to all bidders. Questions received less than 72 hours before time for bid opening cannot be answered. All addenda issued during the time of bidding will be incorporated in the contract.

BID GUARANTEE:

As a guarantee, if awarded the contract, the bidder will execute same and furnish bond. Each bid will be accompanied by a Certified Check, Cashier's Check, or Bid Bond for not less than five percent (5%) of the base bid payable to Owner. NO PERSONAL OR COMPANY CHECKS WILL BE ACCEPTED.

OBJECTIONS:

Written objections to specifications or bid procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which bids are scheduled to be received, per Idaho Code Section 68-2806(c).

EVIDENCE OF QUALIFICATIONS:

Upon request of Owner, a bidder whose bid is under consideration for award of the contract shall submit, promptly, satisfactory evidence of his financial resources, his experiences, and the organization and equipment he has available for performance of the contract.

LAWS AND ORDINANCES:

The contractor hereby binds himself to protect and save harmless the owner from all damages arising from the violation of any and all Federal, State, County, City, and all other laws, rules, regulations, in the performance of the terms of the contract.

HOLD HARMLESS AGREEMENTS:

The District expects your work to conform to professional standards. The contractor is expected to hold the District harmless for all damages or claims arising out of the work performed by the contractor. The District will not agree to hold the contractor harmless for damages or claims.

EQUIPMENT:

The contractor shall provide all labor, materials, tools, and equipment, etc. necessary for the complete and substantial execution of everything described in the specifications.

STORAGE OF MATERIALS:

The contractor shall make arrangement and coordinate with the Maintenance Department for delivery and storing of materials. Any damages of life or property caused by storage of materials on the above-indicated place shall be paid for by the contractor, who shall hold the owner harmless for any damages concerning the same.

SUPERVISION:

The supervision of this work will be done by School District No. 25 Maintenance Department.

INSPECTION OF WORK:

The representative of the owner shall at all times have access to the work wherever it is in preparation or progress and the contractor shall provide facilities for such access and for inspection.

EMPLOYMENT OF RESIDENTS OF IDAHO:

In compliance with Idaho Laws, Section 44-1001 and 44-1002 Idaho Code, the contractor "... must employ ninety-five percent (95%) bona fide Idaho residents as employees on any such contracts except where under such contracts fifty (50) or less persons are employed the contractor may employ ten percent (10%) nonresidents, provided however, in all cases such employers must give preference to the employment of bona fide Idaho residents in the performance of such work...."

CONTRACTOR'S LICENSE:

In compliance with Idaho Laws, the contractor must be registered with the State of Idaho, and hold the required ***Public Works Contractor's License*** before obtaining the contract documents and before submitting a bid for this work.

INSURANCE:

All contractors who provide goods or services to the District are required to provide the District with certificates of insurance for General Liability, Auto Liability, Workers Compensation, and Professional Liability if applicable.

The General Liability and/or Professional Liability certificate must name the District as an additional insured under the contractor's policy.

Certificates are to be provided to the District prior to any work commencing on District property. This would include the placement of any equipment or materials at the work site.

Minimum Insurance Limits

General Liability	\$1,000,000 per occurrence
	\$1,000,000 products and completed operations
	\$1,000,000 annual aggregate

Auto Liability	\$1,000,000 per occurrence
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Workers Compensation Statutory

PERFORMANCE BOND:

The successful bidder will be required to furnish a 100% performance bond when entering into the contract work, per Idaho Code Section 54-1926, "...conditioned upon the faithful performance of the contract in accordance with the plans, specifications and conditions thereof."

PAYMENT BOND:

The successful bidder will be required to furnish a 100% payment bond when entering into the contract work, per Idaho Code Section 54-1926, "solely for the protection of persons supplying labor or materials, or renting, leasing, or otherwise supplying equipment to the contractor or his subcontractors in the prosecution of the work provided for in such contract."

5% RETAINAGE:

The Owner will retain 5% of the Contractor's earned sum to ensure faithful performance. This 5% will be released to the Contractor upon receipt of tax release from State of Idaho.

OWNER/CONTRACTOR AGREEMENT:

The Agreement for the work will be written on a District provided Form of Agreement between Owner and Contractor where the basis of payment is a stipulated sum.

LIQUIDATED DAMAGES:

Contractor shall be required to pay Owner as liquidated damages the sum of \$500 for each day, after the scheduled completion date, that the project is unfinished.

CHANGES IN THE WORK:

The owner, without invalidating the contract, may order extra work or make changes by altering, adding to, or deducting from the work; the contract sum being adjusted accordingly. All such work shall be executed under the conditions of the original contract, except that any claim for extension of the time caused thereby shall be adjusted at the time of ordering such change.

The total allowance for combined overhead and profit for changes shall be included in the total cost to the owner and shall be based on the following schedule:

- a) For the Contractor, 10% over cost;
- b) For the Sub-Contractor, 15% over cost to be divided 10% for Sub-Contractor and 5% for Contractor; and
- c) For any Sub-Subcontractor, 15% over cost to be divided 5% for Contractor, 5% for Sub-Contractor, and 5% for Sub-Subcontractor.

FORM WH5:

Per Idaho Code Section 54-1904A, within thirty (30) days of award of bid, the contractor shall file with the State Tax Commission a form WH-5, Public Works Contract Report.

WARRANTY:

Manufacturer shall warrant products, projects under normal use to be free from defects in materials and workmanship for a period of one year from date of installation and completion of project.

Warranty shall cover repair or replacement of areas determined defective upon inspection.

CLEAN UP:

The contractor shall at all times keep the premises free from accumulations of waste material or rubbish caused by his employees or work, and at the completion of the work he shall remove all his rubbish from and about the building and all tools and surplus materials and shall leave his work clean. In case of dispute, the owner shall remove the rubbish and surplus materials and charge the cost to the

contractor. At no time shall the School District Dumpsters be used to remove the Contractor's waste or garbage scraps.

IDAHO EMPLOYER ALCOHOL AND DRUG-FREE WORKPLACE ACT: Include with your bid sheet a contractor's affidavit pursuant to Idaho Code Section 72-1717.

BIDDER CERTIFICATION FORM: All bidders must complete and submit the Bidder Certification Form included with this bid request.

PAYMENTS:

Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment dated on or before the 25th of the month, shall be paid by the 15th of the following month. Application for payment dated after the 25th of the month, shall be paid within 30 days. Invoices must break down work by school and other District buildings, then totaled.

Delivery may be accepted any time, however, payment for the 2025-2026 fiscal year cannot be made until after July 1, 2025 when those funds have been released.

BID:

The following specifications are being used as a guideline. Alternate bids for equal carpet material will be considered upon District approval two weeks prior to the bid due date. Substitutions or major alterations must be indicated upon the proposal sheet at the time of the bid submission. Bids must be based upon conditions at the site and these specifications. Bids shall be submitted in accordance with the requirements shown on the bid form.

BID EVALUATION CRITERIA:

Contractor selection on this project will be evaluated based on the following:

1. Price.
2. Contractor reputation in providing quality materials, installation and service of work with current customers or past performance with Pocatello/Chubbuck School District 25. (Please list all jobs/contracts greater than \$50,000 performed in the past two years if contractor has not performed one for the District in past 5 years).
3. Vendor ability to best match the listed criteria as specified.

The contract will be awarded to the lowest responsive and responsible bidder or bid/offer most advantageous to the District with price and other factors considered.

BASIS OF PAYMENT

The accepted quantity of this item will be paid for at the contract price per unit completed as called for on the proposal sheet, which price shall be full compensation for the furnishing of all materials, labor, equipment, tools, or any other work necessary to complete this item in conformance with the plans and these specifications or as directed by the School Facilities Coordinator.

DELIVERY AND START OF WORK:

Work can begin as soon as possible after June 3, 2025 and be completed no later than August 8, 2025.

GENERAL SPECIFICATIONS

PHASE #1 ASPHALT

SCOPE OF WORK - The contractor shall furnish and install all materials, labor, equipment, and other necessary items for the installation of the asphalt paving as specified herein.

ASPHALT CONSTRUCTION METHODS AND MATERIALS

(a) **General Construction:** Removal and disposal of all existing surfacing, asphalt, and base material. Installation of new compacted base course of $\frac{3}{4}$ " gravel mix, 12" thick to be done in 3" lifts and compacted to 95% on each lift. Asphalt installation will be done in two (2) lifts the first lift will be 2 $\frac{1}{2}$ " thick using standard $\frac{3}{4}$ mix asphalt. Second lift will be an asphalt surface course 1 $\frac{1}{2}$ " thick using $\frac{3}{8}$ " fine grade dense mix with a high sand content and no aggregate that will rust or discolor.

(b) **Equipment:**

Paving Equipment must be capable of placing, spreading and finishing courses of HMA to the specified thicknesses. HMA shall be free of marks, segregation and be placed to the required uniform elevation with a smooth texture not showing tearing, shoving, or gouging.

Auger extensions are required while pavers are extended beyond the basic screed width. Paving Equipment shall be self-propelled and capable of maintaining the line and grade shown on the plans with suitable electronic equipment. The screed shall be straight and true with no bow and utilizing a vibratory screed. Hand work shall be minimized to ensure the best possible finished surface. It is recommended that paving equipment be equipped with best possible finished surface. It is recommended that paving equipment be equipped with sonar pods or no contact skis for sports asphalt construction. Additionally, it should be equipped with automatic slope control to maintain required tolerances. Finally, paving equipment should have fully functional screed heaters and joint preheaters.

(c) **Pavement Placement:**

- 1- The entire athletic surface course shall be paved on the same day. The timing and process should be discussed with and approved by the Owner before proceeding with the work. If a cold seam will occur it must be agreed to with the Owner in advance such as:
occurring near or at a planned saw and seal joint or under the fence line.
- 2- Compact the HMA to a minimum in-place density of 94.0% of the Theoretical Maximum Specific Gravity, Gmm
- 3- Smoothness shall meet the requirements of no greater than $\frac{1}{4}$ " in 10 ft. for base and leveling courses and $\frac{1}{8}$ " in 10 ft. for surface course.
- 4- Asphalt court should be sloped in a true plane a minimum of .83% to a maximum of 1.00% side to side.

(d) Paving Joints

Construct longitudinal joints by paving in a hot fashion with a temperature of not less than 225F to ensure maximum performance.

Compact all joints to provide for a neat, uniform and tightly bonded joint that will meet both surface tolerances and density requirements.

Off-set joints a minimum of 6" between lifts of asphalt.

Excessive leveling and smoothness correction required to be performed by the surfacing contractor shall be the responsibility of the paving contractor.

METHOD OF MEASUREMENT:

Asphalt shall be measured by the square foot for each square foot of pavement placed and compacted in the areas shown on the plans or as directed by the School Facilities Coordinator.

PHASE #2 SURFACING, PANTING, AND HARDWARE CONSTRUCTION METHODS AND MATERIALS

- General Construction: Surfacing shall be under the direction of the School Facilities Coordinator.
- Equipment: The contractor may use any type of mixing, spreading, hauling, compacting, etc. equipment he may desire or has at his disposal provided the equipment is in satisfactory condition, is of the correct type for the job, and is of such capacity that the construction schedule can be maintained unless construction conditions or situations prevent or restrict usage of the equipment as to size, weight, or its ability to be detrimental to existing topography, structures, utilities, etc. while working.

CLEANING:

- Thoroughly clean surfaces to be coated to remove all foreign debris (dirt, silt, gravel, leaves, etc.) using mechanically powered forced air sweepers, mechanical sweepers, steel bristle brooms and/or high-pressure water.
- Entire surface should be pressure washed and rinsed.
- Protect adjacent curbs, walks, fences, and other items from receiving color coat or resurfacer.

ENVIRONMENTAL REQUIREMENTS:

- Apply coating in warm, dry weather according to the manufacturers' specifications and requirements.
- Do not apply if freezing temperatures are expected within forty-eight (48) hours of application.

PRODUCT REQUIREMENTS

- Acrylic Resurfacer: an acrylic latex modified with synthetic fibers and fillers
- Color Coating: Latex based product designed and marketed for application on heavily-used courts.

APPLY A COMMERCIALLY AVAILABLE ACRYLIC TENNIS COURT COATING DESIGNED AND MARKETING FOR HEAVY USAGE.

- Apply 2 coats of acrylic resurfacer with sand, over prepared asphalt surface.
- Apply 3 coats of color surface (2 with sand, 1 without sand) after resurfacer has thoroughly dried.
- Place lines on surface in accordance with USTA requirements.
- Colors to be selected by the district.

APPLICATION

- New pavements shall be allowed to cure and pass the “no water break” test before application. Cast one or two gallons of clean water from a suitable clean container (such as a 5-gallon pail) out on the surface. The water should sheet out and wet the surface uniformly without ribboning, crawling, or showing oil rings (comparable to water on very clean glass vs. dirty or greasy glass). If the clean water does not wet the surface uniformly, the asphalt is not ready for coating and should age longer.
- Apply acrylic resurfacer uniformly over entire surface, mixing and applying according to manufacturer’s specifications.
- Apply color coating, in 2-tone color scheme of district’s choice, mixing and applying according to manufacturer specifications. This will be 2 sanded coats and 1 topcoat without sand. These must be applied in a professional manner by experienced applicators to minimize lines and surface defects.
- Allow adequate time between applications for prior coat to dry thoroughly before applying next coat. Upon completion of final coat keep all foot traffic off surface. Allow the final coat to cure at least forty-eight (48) hours, under good drying conditions, before allowing foot traffic on surface. Less favorable conditions will require longer drying times.
- Playing lines: Base lines shall be 2 to 4 inches wide (at discretion of customer) and playing lines not more than two (2) inches wide, accurately located and marked in accordance with rules of the United States Tennis Association and painted with a paint recommended or approved by the manufacturer of the color finish material. Use of traffic, oil, alkyd, or solvent-vehicle type paint is prohibited. The painting shall be done by skilled technicians in a workmanlike manner in accordance with the ASBA Guidelines. Prior to white line paint application, line paint tape gap filler shall be applied to reduce incidence of fuzzy lines. Very fuzzy lines or lines that vary excessively from straight will not be accepted.
- Chosen contractor must be able to prove experience coating and striping areas of a similar size – pickleball courts or similar small projects will not demonstrate adequate experience.

INSTALL NET POSTS, NETS, AND CENTER STRAPS.

- Install Douglas Premier Internally Wound Net Posts (Round, 3”, Black), in corrosion-resistant ground sleeves, using a bell-shaped concrete footing according to manufacturer and ASBA guidelines, after installation of new asphalt surface (by others).
- Protect asphalt surface from damage and debris during construction. Core drill asphalt surface, dig footing with minimal disruption to sub-surface, fill footing with minimum 3,000PSI concrete. Leave these areas 1-2" low and fill to flush with asphalt wet patch or

non-shrink grout. Cold-patch asphalt materials are not acceptable. These areas must be specially covered or treated prior to acrylic surface application to mitigate cracking in the final surface and maintain stability.

- Install net center strap according to manufacturer recommendations.
- Install Douglas TN-45 Tennis net with center strap.

METHOD OF MEASUREMENT

Surfacing shall be measured by the square foot in the areas shown on the plans or as directed by the School Facilities Plant Coordinator.

BASIS OF PAYMENT

The accepted quantity of this item will be paid for at the contract price per unit completed as called for on the proposal sheet, which price shall be full compensation for the furnishing of all materials, labor, equipment, tools, or any other work necessary to complete this item in conformance with the plans and these specifications or as directed by the School Plant Facilities Coordinator.

SCOPE OF WORK PROJECTS

All area dimensions are approximate and not intended to be precise. In order to reduce or eliminate change orders, it will be necessary for the bidder to complete field verification of site and dimensions as indicated on the attached plans.

PHASE No. 1 – Asphalt Replacement for 6 (six) courts, approximately 36,000 sqft

PHASE NO. 2 – Court Surfacing, Painting, Net and hardware replacement for 6 (six) courts, approximately 36,000 sqft

BID PROPOSAL

2025 TENNIS COURT REPLACEMENT

Board of Trustees
Pocatello/Chubbuck School District No. 25
3115 Pole Line Road
Pocatello, ID 83201-6119

Date: _____

Company Name

We, the undersigned Bidder agrees, if this bid is accepted, to enter into an agreement with Owner to furnish all labor, materials, tools, and equipment to complete work called for by these specifications in connection with the 2025 Tennis Court Replacement.

The District will award the Tennis Court Replacement bids by project(s) number to the vendor with the lowest responsible bid.

We further acknowledge Addendum(s) received, if applicable. No. _____, dated _____.

<u>PHASE</u>	<u>SQ. FT. BID</u>	<u>AMOUNT</u>
No. 1 – ASPHALT	± 36,000 SqFt	\$ _____
No. 2 – COURT SURFACING, PAINTING, NET & HARDWARE REPLACEMENT	± 36,000 SqFt	\$ _____
	TOTAL	\$ _____

Work can begin as soon as possible after **June 3, 2025 and be completed no later than August 8, 2025.**

The Board of Trustees reserves the right to reject any/or all bids or to waive any informalities, or to accept the bid or bids deemed best for Pocatello/Chubbuck School District No. 25, Bannock County, Pocatello, Idaho.

Respectfully submitted,

- Attached, if applicable, is a listing of subcontractors' names and addresses for this project.
- Attached is our Affidavit of Alcohol and Drug-Free Worksite, as pursuant to Idaho Code 72-1717.
- Attached is Bidder Certification Form.

Company Name

Authorized Signature / Date

Address

Title

City, State, Zip

Public Works License Number

Phone / Fax Number

Worker's Comp & Liability Insurance Exp. Date

Email, if applicable

CONTRACTOR'S AFFIDAVIT
CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF _____

COUNTY OF _____

Pursuant to the Idaho Code, Section 72-1717, I, the undersigned, being duly sworn, depose and certify that named contractor is in compliance with the provisions of Idaho Code section 72-1717; that named contractor provides a drug-free workplace program that complies with the provisions of Idaho Code, title 72, chapter 17 and will maintain such program throughout the life of a state construction contract and that named contractor shall subcontract work only to subcontractors meeting the requirements of Idaho Code, section 72-1717(1)(a).

Name

Authorized Signature / Date

Subscribed and sworn to before me this _____ day of _____, 2025.

Commission expires:

NOTARY PUBLIC, residing at

BIDDER CERTIFICATION FORM

1. **Debarment and Suspension** – In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
2. **Anti-Collusion** – In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
3. **Anti-Lobbying** – In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
4. **National Sexual Offender Registry** – In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: <http://www.nsopr.gov/>

Signed: _____ Date: _____

Name & Title: _____

Company: _____ Phone: _____

Address: _____

City/State/Zip: _____