

# Notice of Regular Meeting

## Big Spring Independent School District Safety & Security Committee

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A Regular meeting of the Safety & Security Committee of Big Spring Independent School District will be held October 21, 2024, beginning at 5:15 PM in the High School Library, 707 E. 11<sup>th</sup> Place, Big Spring, TX 79720.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

If, during the course of the meeting covered by this Notice, the Committee should determine that a closed meeting is required, then such closed meeting as authorized by the Texas Open Meetings Act, Texas Government Code Sections 551.001, *et seq.*, will be held by the Committee at the date, hour, year, and place given in this Notice, so that the Committee may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act.

### Meeting Agenda/Notes

1. Open Meeting
  - a. Prayer
  - b. Pledges
2. Report Items
  - a. Intruder Detection Audits (IDA's) will continue for the 2024-2025 school year
    - i. Recent IDA at BSHS had a finding
    - ii. Door G4 left ajar
    - iii. Repercussions of a "Finding"
      1. Immediately conduct a live training session to train campus staff and substitutes that all exterior doors must be closed and properly locked and submit documentation of the staff training roster which includes names of participants, training type, dates, and locations. Took place on Wednesday, October 16<sup>th</sup>.
      2. Develop a plan of action on how to improve school safety procedures around any findings and submit a plan of action that has been or will be put in place to address any doors that were unlocked, broken, or improperly secured. See "Action Plan" below.
      3. Provide public notice, through a posting in the board agenda for the next board meeting, that a report of intruder detection audit findings will be discussed and submit a copy of the agenda from the school board meeting, that a report of the Intruder Detection Audit was discussed. Took place on Monday, October 14<sup>th</sup>.
      4. Review findings at the next scheduled Safety and Security Committee meeting.
    - iv. Action Plan – properly close doors; check door security when entering and leaving a facility; staff members with a classroom near an entry door will check doors periodically.
  - b. Weekly Door Checks
    - i. Performed by Campus Safety Coordinator

- ii. Update on findings
    - iii. Documentation kept on file
    - iv. Work orders submitted for any issues/concerns
  - c. Emergency Operations Plan
    - i. Submitted on September 23, 2024
      - 1. Basic Plan
      - 2. Cybersecurity Annex
    - ii. Currently waiting on review
    - iii. Resubmission with changes will take place
  - d. Howard County Sheriff-Hosted School Safety Semiannual Meeting
    - i. Last meeting held October 9, 2024, at LEC
    - ii. Active shooter scenario early this summer
  - e. Sentinel
    - i. TEA – Safety & Security Website
    - ii. Dashboard
    - iii. Document Storage
    - iv. Threat Assessment
      - 1. BSISD has applied to be a pilot district
      - 2. All information will be stored through Sentinel
  - f. Access Control Software Upgrade – ACM 6 to AU7
  - g. Other
- 3. District Safety & Security Resources
  - a. Building is open to visitors
  - b. Check out the Safety & Security Website
- 4. Upcoming Meeting Dates
  - a. April 14, 2025, at 5:15 pm in High School Library
  - b. July 28, 2025, at 5:15 in High School Library
  - c. October 20, 2025, at 5:15 in High School Library
  - d. Any changes will be communicated
- 5. Public Comments
- 6. Closure