



# San Juan Unified School District Facilities Committee

<input type="checkbox"/> Frank Cockrell	<input type="checkbox"/> Josh Alvarado	<input type="checkbox"/> Zachary Morton
<input type="checkbox"/> Tina Cooper	<input type="checkbox"/> Anna Stellmacher	<input type="checkbox"/> Paul Roy
<input type="checkbox"/> Ashley Freer	<input type="checkbox"/> Peter McKane	<input type="checkbox"/> Vacant
<input type="checkbox"/> Jodi Mulligan-Pfile	<input type="checkbox"/> Murad "Moe" Sarama	<input type="checkbox"/> Vacant
<input type="checkbox"/> Melinda Avey	<input type="checkbox"/> Steve Ward	

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## We commit to:

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• Being responsive to the needs of students</li><li>• Conducting meetings that are: Effective, Efficient and Decisive</li><li>• Focusing on solving problems</li><li>• Working together through the committee chair</li><li>• Recognizing the committee's role as a recommending body</li><li>• Differentiating between fact and opinion</li></ul> | <ul style="list-style-type: none"><li>• Clearly defining and agreeing upon mission</li><li>• Members having open minds and being creative</li><li>• Abide by Brown Act concept and principles</li><li>• Being responsive to the direction of the Board as a whole</li><li>• Members being polite, respectful, and supportive of other's time and opinions</li></ul> |
|--|---|
- 

## AGENDA

Tuesday, April 1, 2025

District Office, Conference Room A - 6:30 p.m.

### I. CALL TO ORDER – 6:30 p.m.

### II. VISITOR COMMENTS\*

### III. BUSINESS ITEMS

- |  |                      |
|--|----------------------|
| 1. Approval of the Minutes – March 4, 2025 - A<br>(Materials provided, pages 2-4)  | (Cockrell)           |
| 2. Board Member Report - R   | (Creason)            |
| 3. Chair Report – R  | (Cockrell)           |
| 4. Staff Report – R  | (Camarda)            |
| 5. Potential Cell Tower at Rio Americano High School,<br>Western Fire Chiefs Association – R/A<br>(Materials provided, pages 5-15) | (Camarda/McLaughlin) |
| 6. Technology Services Department Update – R<br>(Materials provided, pages 16-27)  | (Skibitzki)          |

### IV. ADJOURNMENT – 8:00 p.m.

A = Action; R = Report; D = Discussion

\* Public comments are welcome at Facilities Committee meetings. Each agenda allows time for visitor comments at the beginning of the meeting, as well as during consideration of specific agenda items. To give everyone a chance to be heard, we ask that you limit your comments to two minutes. To speak to the Committee, you must fill out a "Request to Address the Facilities Committee" card, which is available at each meeting. This card will be given to the Chair. You will be called at the appropriate time.



# San Juan Unified School District Facilities Committee

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## MINUTES

Tuesday, March 4, 2025  
Arcade Middle School Library - 6:30 p.m.

### I. CALL TO ORDER – 6:30 p.m.

The meeting was called to order by Mr. Cockrell at 6:35 p.m.

### II. VISITOR COMMENTS\*

There were no visitor comments.

### III. BUSINESS ITEMS

1. **Approval of the Minutes – January 7, 2025 - A** (Cockrell)  
(Materials provided, pages 2-3)

As so moved by Ms. Mulligan-Pfile; seconded by Mr. Alvarado. The vote passed unanimously.

2. **Board Member Report - R** (Creason)

Ms. Creason reported she appreciates everyone's time and service they provide to this committee. Ms. Creason reminded committee members to pay attention to board meeting agendas in case there is anything they would like to weigh in on.

3. **Chair Report – R** (Cockrell)

Mr. Cockrell reported that he will be attending and speaking at the March 11, 2025, board meeting to provide the committee's feedback on the district's Facility Master Plan Update to the board. He asked his fellow committee members to reach out to him in case they have anything to add.

4. **Staff Report – R** (Camarda)

Mr. Camarda reported that he attended the Coalition for Adequate School Housing (CASH) annual conference recently, during which the district received the 2024 Master Plan Award. The district also received high praise from the state architect, Ida A. Clair, AIA, LEED, AP, CASp. There were many experts needed to execute this. Mr. Camarda stated he was honored that the district was chosen for this award.

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**5. Maintenance and Operations Department Update – R**  
(Materials provided, pages 4-14)

**(Bross)**

Colin Bross, Director of Maintenance and Operations, introduced himself and shared his history with the district. Mr. Bross started his career at San Juan Unified School District as a teacher, was promoted to principal, and then was promoted to Director of Maintenance and Operations.

Mr. Bross walked the committee through his presentation on the Maintenance and Operations department, highlighting the number of employees within the department, department structure, responsibilities, and processes. In addition, Mr. Bross showed the committee some examples of Capital Improvement Projects (CIPs) and self-help projects that are done at school sites.

Mr. Camarda shared the Maintenance and Operations department's philosophy. We have unique experts in each field required for the maintenance of the district. There are vast amounts of work that go on behind the scenes.

Questions:

Mr. Alvarado asked about CIPs. Are parties updated along the way in case there is something down the road that could cancel out the request?

Mr. Bross replied yes, we are always open and honest about such things and shared an example.

Mr. Roy asked how does/will this play into the Facilities Master Plan Update.

Mr. Camarda replied that the FMP will help the Maintenance and Operations department prioritize. It will show useful life of our building components and help with deferred maintenance project implementation.

Mr. Ward asked what the district's total square footage is.

Mr. Camarda replied 6.5 million square feet.

**6. Facilities Master Plan Update – R/D/A**  
(Materials provided, pages 15-26)

**(Camarda)**

The topic was introduced by Mr. Camarda. Mr. Camarda recapped the process thus far and explained where in the process we are now with the committee. This item will be going to the Board of Education on March 11, 2025 for final approval. Mr. Labrecque from JAKE Design also presented the item with Mr. Camarda. Mr. Labrecque went over scoring rubric options with the committee, and shared that after the FMP team presented to the superintendent's cabinet in January 2025, some adjustments were made to support equity.

Mr. Labrecque also explained all the different scoring categories and the weight they carry. The scoring rubric is a roadmap, not a prioritization list. There are some things that could change the order, i.e., state mandates, TK spaces, emergencies, Title 9, compliance, safety and security, pools, SPED, charters, stadiums, CTE opportunities, etc.

Ms. Cherie Chenoweth, Coordinator for Facilities Business and Compliance, shared a demonstration of the FMP Update dashboard. This dashboard will be available to the public, staff and students to review. Ms. Chenoweth explained that as projects are completed, the dashboard will update and the next site in line for review automatically moves to the top. Mr. Camarda added that this living document will constantly be updating and reassessing itself.

Questions:

Mr. Alvarado stated that this looks amazing. Will the FCA scoreboard and roadmap be forward facing?

Mr. Camarda replied yes, all the data is fine to be forward facing. We want transparency.

Mr. Alvarado suggests that we get in front of the dashboard rollout. He expects some people to be offended by their school grade.

Mr. Camarda concurred. We must manage expectations. This tool is truly data driven, not based on opinions or old promises.

Ms. Avey suggests that Mr. Camarda mention that this committee has been involved with the FMP Update for a very long time.

A = Action; R = Report; D = Discussion

Ms. Mulligan-Pfile suggested that the team build something in that transcends the current employees to keep the momentum going even when this team is gone.  
Mr. Camarda agreed, succession planning is very important.

#### **IV. ADJOURNMENT – 8:00 p.m.**

There being no further business or discussion, the meeting was adjourned by Mr. Cockrell at 8:49 p.m.

DRAFT

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## FirstNet & Wireless Coverage

### San Juan Unified School District Rio Americano H.S.

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### What is FirstNet?

- 9/11 After Action Report
- 2012 Middle-Class Tax Relief and Job Creations Act, law 112-96
  - National Public Safety Broadband Network (NPSBN): FirstNet
  - Dedicated Band 14 to public safety
- 2017 public-private partnership with AT&T
- 2018 56 US states and territories opt in – Network launched
- Preemptive public safety access & prioritization

2



## PUBLIC SAFETY TECHNOLOGY TODAY



### Examples of Field Technology

- Reliance on GPS routing & AVL
- Emergency Notification & Evacuation Management
- Incident Intelligence
- License plate readers
- Wildfire Cameras
- EMS Telemetry
- Firefighter Accountability
- Mobile Data Computers

1) NENA 9-1-1 Statistics ([www.NENA.org](http://www.NENA.org))

2) Wireless Substitution: Early Release of Estimates from the National Health Interview Survey

3

## SACR02 - Rio Americano High School User Density

### **Summary:**

*Very dense residential area with high traffic streets where all carriers show significant coverage gaps highlighted in following slides*

### **Proposed tower location:**

*SACR02 - Rio Americano High School*

*(3) Schools located within ring – circled in RED*

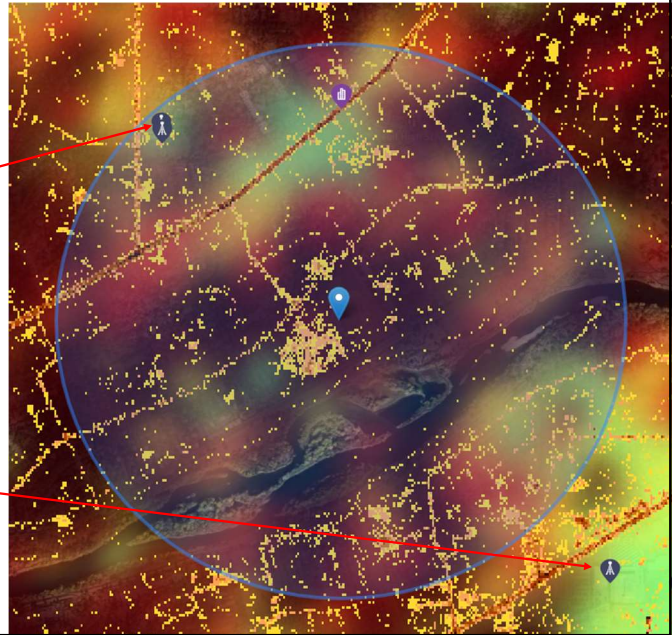


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## SACR02 - Rio Americano High School Competitive Towers

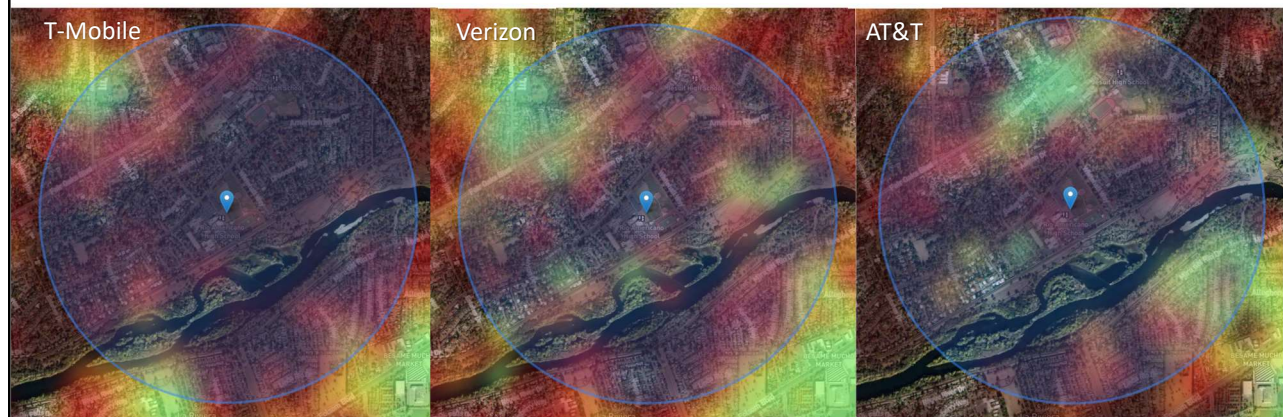
*Carriers have attempted to address coverage issues by utilizing parking lights at Acton Academy Placer - Sacramento Campus located in the north portion of the ring.*

*Wireless facilities have been installed in the commercial and industrial areas to the southeast; however, these are situated well outside the 0.75-mile radius and provide little to no coverage to residential areas to the north.*



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## SACR02 - Rio Americano High School Existing Service



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## Wireless Coverage Improvement Opportunity

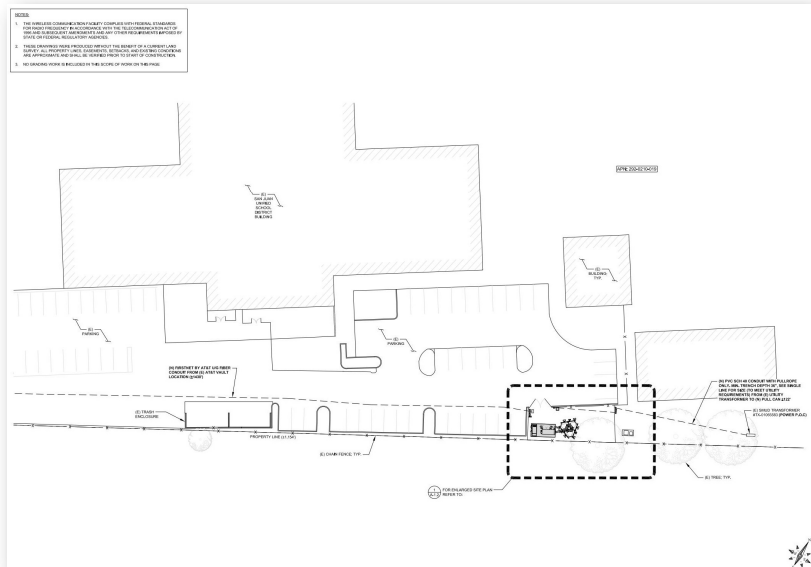
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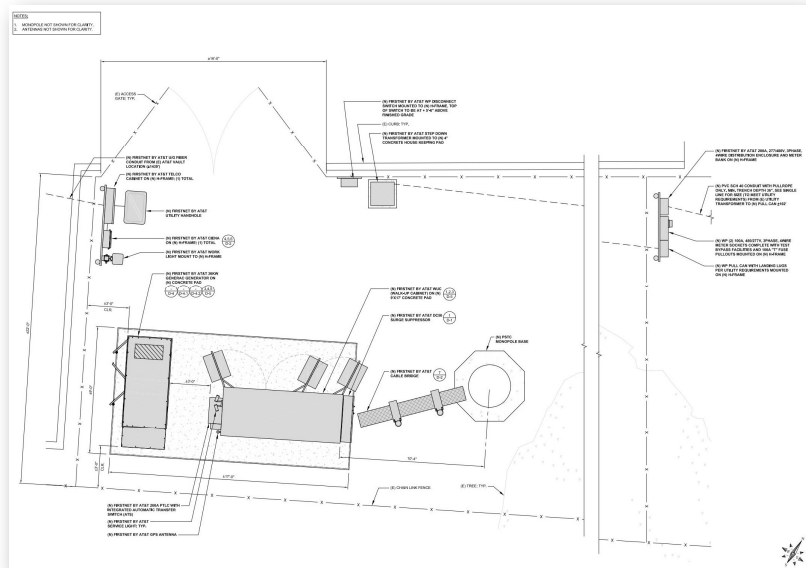


## Enlarged Site Plan



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## Equipment Layout



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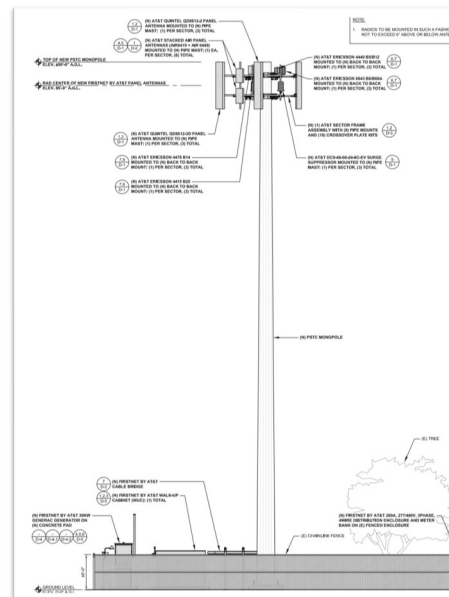
11

## Elevation

90' Tower

Top 46' – Carriers &  
Microwave

NOTE: Nearby buildings  
30' tall



12

## Photo Sim – From North



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## Photo Sim – From West



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## Photo Sim – From South



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**WESTERN  
FIRE CHIEFS  
ASSOCIATION**

**PUBLIC SAFETY TOWERS  
COMPANY**

# Questions?

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# Intentionally Blank

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Reviewed and approved by:



John Bachoua, PE

## EME Report Review

Per the EME Report:

- OSC Engineering
- 11-Apr-2022
- PE: J. Bachoua

### MAXIMUM PREDICTED EXPOSURE

- Ground: 7.43% Public MPE
- Buildings: 86.92' away – well below Public MPE

Conditions of Approval require post-construction measurement

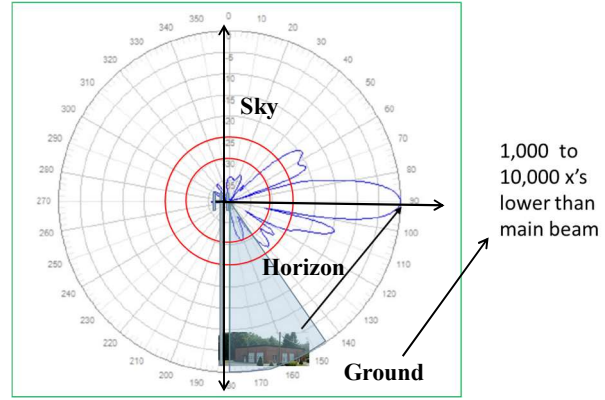
*Predictive EMEs are always worst-case – actual levels will measure 5x to 10x lower.*

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## Why are Electromagnetic Energy Levels so Low?

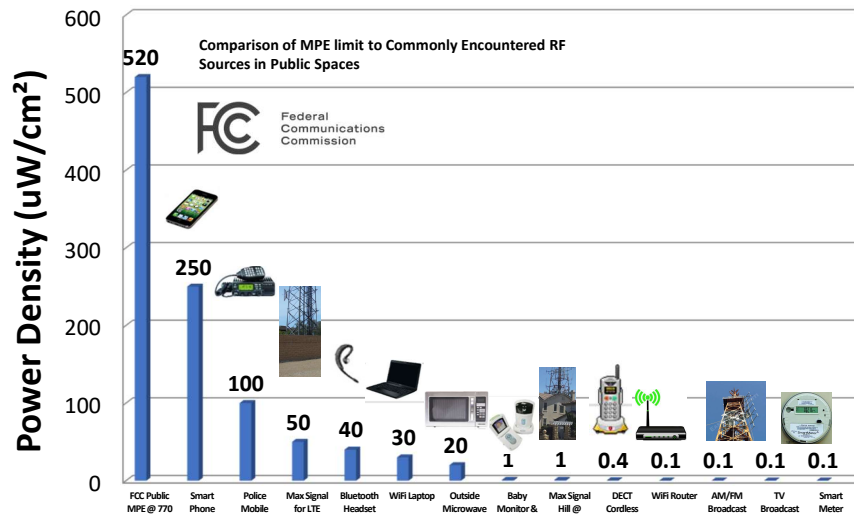
The inverse-square law, in physics, is any physical law stating that a specified physical quantity or intensity is inversely proportional to the square of the distance from the source of that physical quantity.

Moving from 1 foot to 10 feet directly in front of the antenna reduces exposure by 100 times



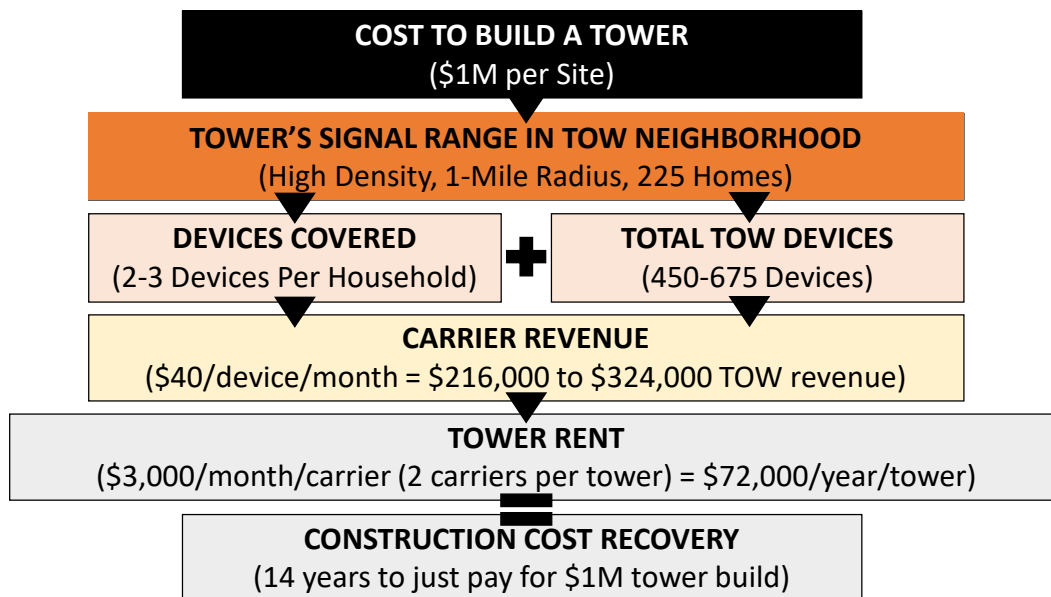
19

## Typical Public Radiofrequency Exposure



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## Why There's No Coverage...



# Technology Services

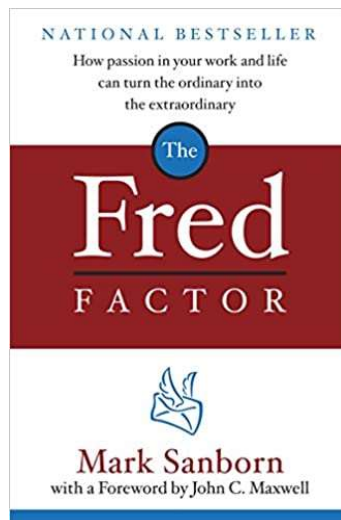
San Juan Unified School District  
Facilities Committee Meeting  
April 1, 2025

Peter Skibitzki  
Sr. Director



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## THE MISSION: BE A FRED

### THE FOUR PRINCIPLES

1. **Everyone Makes a Difference.**  
At the end of the day, what kind of difference did you make?
2. **Everything is Built on Relationships.**  
Go beyond simply interacting to build relationships.
3. **Continually Create Value for Others.**  
Replace money with imagination — outthink your competition rather than outspend them.
4. **Reinvent Yourself Regularly.**  
You wake up every morning with a blank slate. Make your business and your life anything you choose.

Sanborn & Associates, Inc.  
[www.fredfactor.com](http://www.fredfactor.com)  
[www.marksanborn.com](http://www.marksanborn.com)

2

2



# Team Staffing

## Administrative Team

- Senior Director
- Administrative Assistant II
- Department Secretary
- Intermediate Clerk Typist

## Student Information Systems Team

- Program Manager
- Senior Student Information Support Specialist
- Student Information Support Specialist
- Database Administrators

## Enterprise Applications Team

- Applications Architect

## Technology Support Team

- Program Coordinator
- Senior Technology Support Specialist
- Technology Support Specialist II
- Technology Support Specialist I

## Networking & Application Support Team

- Program Manager
- Network Support Specialist
- Application Support Specialist
- Telecommunication Support Specialist

## Business Systems Support

- Program Coordinator
- Senior Program Analyst
- Financial Support Specialist

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# Service Now

Team	Tickets	Surveys	Positive Survey	Phone Calls	Answer Rate
Financial Information Systems	3,066	310	99%	N/A	N/A
Networking and Telecommunications	4,176	228	99%	N/A	N/A
Desktop Support	15,120	1,399	97%	6,288	85%
Student Information Systems	6,652	545	96%	1,900	98%

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## Expanding across the district

- Business Services
- Human Resources (HR)
- Payroll
- Nutrition Services
- Communication
- Warehouse
- Professional Learning and Innovation (PLI)
- Assessment, Evaluation and Planning (AEP)

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## Networking & Telecommunications Support

- Replace seventy-four core site switches
- Migrate file servers to Microsoft files
- Deploy Microsoft Co-Pilot
- Hosted Domain Named Services in Azure



Joe Nogosek

Program Manager – Networking and Telecommunications

5

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## Student Information Systems

- Aequitas (Q) 4.2.1 Version Upgrade
- CALPADS End of Year Reporting: end of year 1-4, behavior, attendance, programs, graduates
- Year End "Rollover" Process: ending school year 2024/2025 and starting school year 2025/2026
- Summer School, configuration, and support in Q
- Master schedule site support



Laura Kenobbie

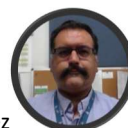
Program Manager – Student Information Systems

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## Desktop Support

- 2025 Smooth Start
- 2025 districtwide Chromebook inventory
- 2025/2026 Computer Replace Program (CRPs)
- Portable classroom addition support: 7 sites



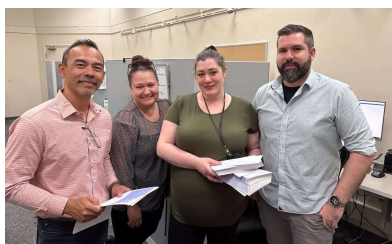
Esteban Ramirez  
Coordinator – Desktop Support

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## Business Systems Support

- Plan and implement CalSTRS new file format reporting
- Time and Attendance setup and roll-out per Human Resources (HR) timeline
- Implement new permissions in Enterprise Resource Planning (ERP) for student body access to existing accounts



Dave Kong  
Coordinator – Business Systems Support

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# Special Projects

- Public Records Act (PRA)/Email/Electronic Discovery Request
- Professional Learning and Innovation (PLI) Teams Timecards
- Field Trip request system
- Translation application

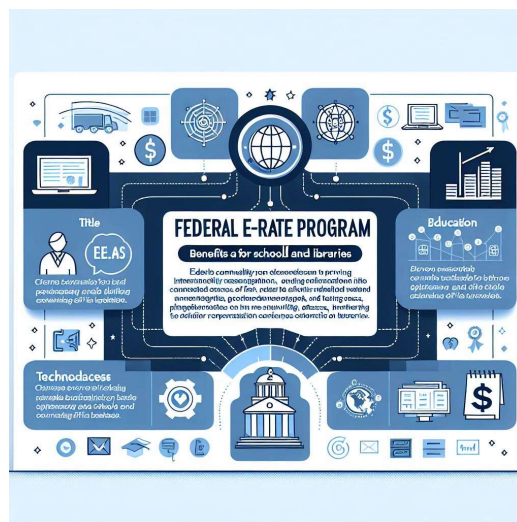


Jeff Pham  
Applications Architect

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## What is E-Rate



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## E-Rate

### Cost Before E-rate

- District Wide Switch Replacement request for proposal (RFP):  
**\$1,749,793.20**
- Student Hot Spot Devices: **\$295,272.00 (a year)**

### Cost after discount of 80% are applied

- District Wide Switch Replacement RFP: **\$349,958**
- Student Hot Spot Devices: **\$59,054 (a year)**

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## Security

- Multi-Factor Authentication (MFA)
- Quarterly spear-phishing campaigns
- Cyber security awareness training
- 24/7 security operations center services
- Incident response plan
- Disaster recovery and business continuity planning



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## Threat Protection Highlights from San Juan Unified School District

- **Advanced Malware Threats:** Identified and neutralized advanced malware threats, preventing malicious payloads from reaching the network and reducing the risk of data breaches.
- **Phishing Threats Prevented:** Successfully detected and blocked targeted phishing attempts aimed at the organization, protecting employees from credential theft and other attack vectors.
- **Business Email Compromise (BEC) Protection:** Intercepted BEC attempts, safeguarding the organization from potential significant financial and data losses.

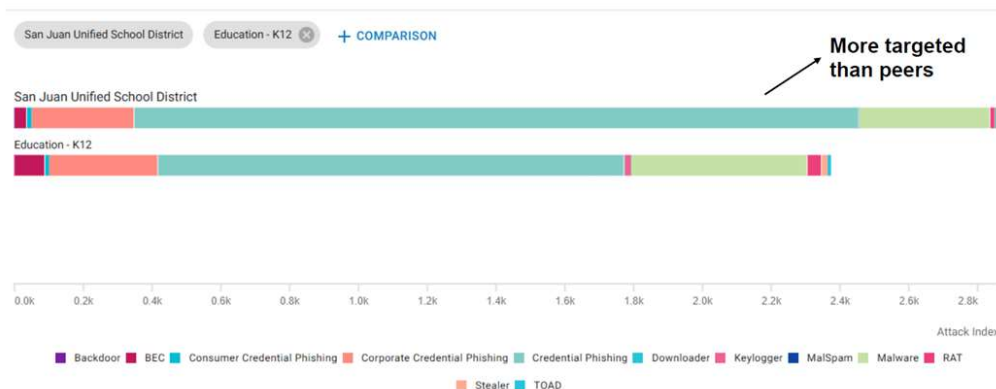
Malware Threats Blocked	Phish Threats Blocked	BEC Threats Blocked
5,842	6,765	13,940
Last Quarter	Last Quarter	Last Quarter



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## Industry Comparison (last 90 days)

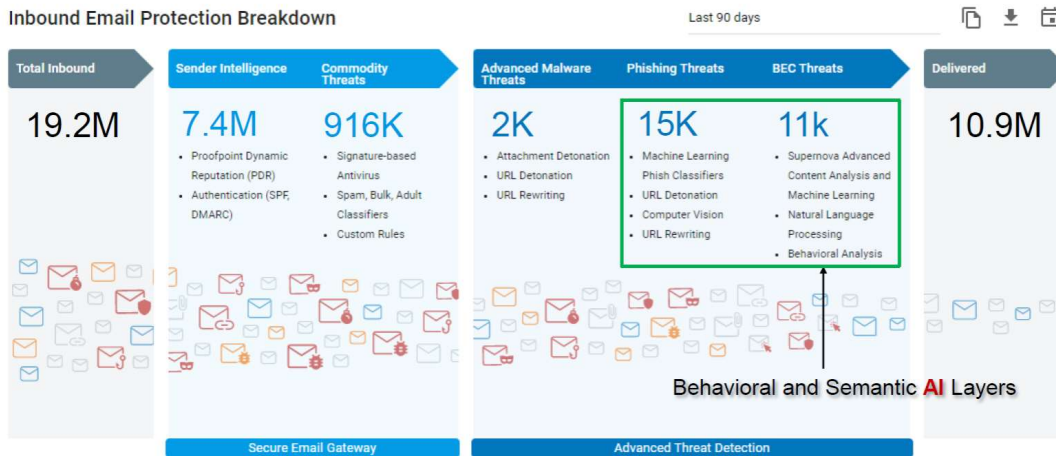


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# Threat Protection Statistics

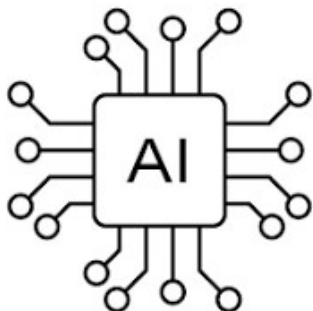
(last 90 days)



15

15

## Artificial Intelligence



- Magic School AI pilot
- Guard Railz pilot
- Microsoft Co-Pilot

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## End of Year Planning

- Summer school planning
- Smooth Start
  - Computer Replacement Program (CRP) refresh

17

## Questions

Thank you

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## Appendix A - Networking & Telecommunications Support

- **Completed**
  - Replaced 274 High School site switches
  - Upgraded email security with hosted Sender Policy Framework and Domain Key Identified Mail records
  - Deployed new Arcade and Katherine Johnson Middle School network & phones
  - Deployed Wireless Network (WiFi) to Camp Winthers
  - Deployed ServiceNow to five departments (Human Resources (HR), Payroll, Professional Learning and Innovation (PLI), Nutrition Services, & Warehouse)
  - Deployed WiFi to Transportation buses
- **In Progress**
  - Deploy Kajeet student hotspots with content filtering
  - Upgrade twenty-two sites to 10 Gigabyte Modules – 19/22 completed
  - Migrate FileNet to DocuWare
  - Improve network security by the separation of device functions
  - Transportation TimeClock replacement

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## Appendix B - Student Information Systems

- **Completed**
  - Middle School 2025/2026 boundary changes in Aequitas (Q) SIS
  - Q new year initialization process, which creates the 2025/2026 school year structure for enrollments and scheduling
  - Q 4.1 and Q 4.2 version upgrades
  - Successfully tested the SIS database file backup/restore process and confirmed the ability to utilize recovered data
  - CALPADS Fall 1 reporting, required for Local Control Funding Formula (LCFF) supplemental funding
- **In Progress**
  - Q Permissions audit to tighten the security of data
  - Naviance Alumni Tracker and Naviance for Elementary implementations
  - Unified Insights, continued development
  - Class size reduction, data support
  - Lexia research study, data support
  - California College Guidance Initiative statewide rollout, data support
  - CALPADS Fall 2 reporting, teacher assignment reporting

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## Appendix C - Desktop Support

- Completed
  - 2024 Smooth Start
  - 2024 districtwide Chromebook inventory
  - Site remodel support – Mariemont, Mesa Verde High School, Arcade
  - Virtual reality headset support
- In Progress
  - Site remodel support – Katherine Johnson Middle School, Encina High School
  - 2024/2025 Computer Replacement Program (CRPs)
  - eSports cart support

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## Appendix D - Business Systems Support

- Completed
  - Printed, sorted and sealed 2023 W2s, 1099, 1095-c (processed 14,000+ forms)
  - Bank change to BMO – update automated clearing house (ACH), check data, and implement new magnetic ink character recognition (MICR) alignment
  - FISGlobal implementation for vCard payments
  - Quarterly California Teacher Credentialing (CTC) data refresh
  - Digitize and archive legacy payroll paper forms, including Optical Character Recognition
  - Security mitigation to maintain QSS legacy employee self-service data online
- In Progress
  - Print, sort and seal 2024 W2s, 1099, 1095-c (expecting to process 15,000+ forms)
  - Fixed Asset depreciation update
  - Work with HR and Fiscal to create various user accounts for Enterprise Resource Planning (ERP), Absence Management, Recruiting & Hiring, etc.
  - Continual investigation into data synchronization across various Frontline platforms

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## Appendix E – Special Projects

- **Completed**
  - Translation and Interpreter request system
  - Educational Application Onboarding system
  - Website Approval request
- **In Progress**
  - Field Trip request system

# Facilities Committee Attendance Summary 2024-2025

Committee Members (Initials: board members)	09-03-2024	10-01-2024	11-05-2024	12-03-2024	01-07-2025	02-02-2025	03-04-2025	04-01-2025	05-06-2025	06-03-2025
Frank Cockrell* (ZC)	✓	✓	C A N C E L E D	✓	✓	C A N C E L E D	✓			
Steve Ward (NB)	✓	✓		✓	✓		✓			
Ashley Freer (AS)	✓	✓		✓			✓			
Zachary Morton (BA)	✓			✓	✓		✓			
Tina Cooper** (PC)	✓	✓			✓		✓			
Melinda Avey (NB)	✓	✓		✓	✓		✓			
Jodi Mulligan-Pfile (ZC)	✓	✓		✓	✓		✓			
Murad "Moe" Sarama (MP)	✓	✓								
Peter McKane (BA)	✓				✓					
Josh Alvarado (TK)	✓	✓			✓		✓			
Anna Stellmacher (PC)		✓		✓	✓					
Paul Roy (TK)				✓	✓		✓			
Vacant (AS)										
Vacant (MP)										

## Board of Education / Appointees (Term Expires)

Pam Costa (12/28)	Anna Stellmacher (07/26)	Tina Cooper** (07/25)
Nick Bloise (12/28)	Steve Ward (07/25)	Melinda Avey (07/25)
Abid Stanekzai (12/28)	Vacant -	Ashley Freer (07/25)
Zima Creason (12/26)	Frank Cockrell* (07/26)	Jodi Mulligan-Pfile (07/25)
Ben Avey (12/26)	Zachary Morton (07/26)	Peter McKane (07/25)
Manny Perez (12/26)	Murad "Moe" Sarama (07/25)	Vacant -
Tanya Kravchuk (12/26)	Paul Roy (07/26)	Josh Alvarado (07/25)

\*Chair

\*\*Assistant Chair

cb 3/28/2025 1:56:23 PM

**SAN JUAN UNIFIED SCHOOL DISTRICT  
TENTATIVE BOARD AGENDA ITEMS  
2024-2025**

L  
03/25/2025

**APRIL 8**

Recognition: School Bus Driver Appreciation Day (Apr. 22) – A	Toto
College and Career Readiness Update (Part 2) – R	Schnepp
Instructional Materials Adoptions – D	Slavensky
Public Hearing No. 1: New Pacific Charter School Application – D	Oaxaca
Williams Complaint Report – R	Gaddis
Proposed Board Meeting Dates for 2025-2026 – A	Board
*New High School Courses – A [Discussed 03/25/25]	Slavensky

**APRIL 22**

Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 7) – A	Oaxaca
Recognition: California Day of the Teacher (May 14) – A	Toto
Reading Difficulty Screener – D	Slavensky
Instructional Technology – R	Slavensky
Citrus Heights Schools Update – R	Townsend-Snider
*Instructional Materials Adoptions – A [Discussed 04/08/25]	Slavensky

**MAY 13**

Recognition: National Speech Pathologist Day (May 18) – A	Slavensky
Recognition: Classified School Employee Week (May 18-24) – A	Toto
San Juan Youth Voice Advocates – R	Oaxaca
District TK-12 Mathematics Update – R	Slavensky
Reading Difficulty Screener – A [Discussed 04/22/25]	Slavensky
Public Hearing No. 2: Golden Valley (Orchard School) Charter School Renewal Petition–A [PH/D: 02/25/25]	Oaxaca
Cellphone Policy – D [Discussed 10/22/24]	Allen
Hearing Officer's Recommendation-2025 RIF (if applicable) – A	Gaddis
*Audit Reports for Measures J, N, P and S – A	Ryan

**MAY 27**

Recognition: National Science Bowl (if applicable) – A	Schnepp
Recognition: Science Olympiad (if applicable) – A	Schnepp
Recognition: Academic Decathlon (if applicable) – A	Schnepp
Multi-Tiered System of Supports (MTSS) – R	Oaxaca
Restorative Practices/Student Discipline – R	Oaxaca
Cellphone Policy – A [Discussed 10/22/24; 05/13/25]	Allen
Public Hearing No. 2: New Pacific Charter School Application – A [PH/Discussed 04/08/25]	Oaxaca
*Head Start/Early Head Start SETA Grant Resolution 2025-2026 – A	Townsend-Snider
*Facility Lease Amendments – A	Camarda

**JUNE 10**

Public Hearing: LCAP – D	Slavensky
Public Hearing: LCAP Choices Charter School – D	Oaxaca
Public Hearing: Adoption of the 2025-2026 Budget – D	Ryan
Strategic Plan Update – R	Allen
Temporary Interfund Borrowing of Cash – A	Ryan
*CIF Superintendent Designation of Representatives 2025-2026 – A	Schnepp
*ECE Program Self-Evaluation for CDE – A	Townsend-Snider
*Head Start/Early Head Start COLA Funding Allocation 2025-2026 – A	Townsend-Snider



**JUNE 24**

California School Dashboard Local Indicators – R

LCAP – A [Public Hearing 06/10/25]

Choices Charter School California School Dashboard Local Indicators – R

LCAP Choices Charter School – A [Public Hearing 06/10/25]

Adoption of the 2025-2026 Budget – A [Public Hearing 06/10/25]

\*2024-2025 Actuarial Report (OPEB) – A

\*Charter School 2023-2024 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A

\*School Plan for Student Achievement – A

Slavensky

Slavensky

Oaxaca

Oaxaca

Ryan

Ryan

Ryan

Oaxaca

D=discussion; A=action; \*=consent; R=report; PC=public comment