

# Yelm Community Schools, District No. 2

107 First Street North • Yelm, WA 98597 • (360) 458-1900 • [www.ycs.wednet.edu](http://www.ycs.wednet.edu)

---

## MINUTES

*of a Regular Meeting of the Board of Directors*

**Thursday, February 27, 2025**

### **BOARD MEMBERS PRESENT**

Debbie Edwards, Bill Hauss, Denise Hendrickson, Frank King, Casey Shaw

### **STUDENT REPRESENTATIVES PRESENT**

Mason Embry, Hannah Hiivah, Sofie Miera

### **ADMINISTRATION PRESENT**

Dee Dee Buckingham, Lisa Cadero-Smith, Jennifer Carrougher, Kurt Foure, Teri Melone, Chris Woods

### **CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

President Denise Hendrickson called the Regular Board Meeting to order at 6:00 p.m.

### **AUDIENCE**

#### **Board Recognition**

<p style="text-align: center;"><b>Career and Technical Education Excellence Award</b></p> <p style="text-align: center;"><i>Honoring CTE Teachers who cultivate dynamic, hands-on learning experiences that bridge classroom knowledge with real-world experiences, empowering students for thriving careers and lifelong success.</i></p> <p style="text-align: center;">Gary Clinton</p>
--

<p style="text-align: center;"><b>Excellence in Food Services Award</b></p> <p style="text-align: center;"><i>Honoring the food service professionals who provide nutritious, reliable, and efficient meal services, fostering a positive and supportive environment for student and staff across the district.</i></p> <p style="text-align: center;">Samantha Woehrman</p>
--

### **Superintendent's Comments**

Superintendent Chris Woods updated the board on the following:

- Strategic Plan process: The application is being finalized. Applicants will be selected after Spring Break, with work beginning in April.
- Boundary Adjustments—These will primarily be elementary boundaries. We will use the application process. Walking routes will also be examined and expanded during the process.
- 245 students have dropped out since 2020. The district will contact each student to offer an information session explaining possible pathways.

### **Community Comments**

No Comments

### **SCHOOL BOARD MINUTES – APPROVED**

January 9, 2025 – Regular Board Meeting

January 23, 2025 – Regular Board Meeting

*M/ Bill Hauss; S/ Debbie Edwards; Motion carried unanimously.*

**NEW BUSINESS**

**INDIVIDUAL CONTRACTS – APPROVED**

<b>NEW HIRES</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Kristal Detert	Transportation Bus Driver	2/18/2025
Jacqueline Hawkins	YHS Coach Assistant Fastpitch	3/3/2025
Jurell Johnson	YMS Para SPED Program 1:1	2/10/2025
Chrystyne Martin	SW Teacher SPED Program SELF	3/3/2025
Aly Prohim	YHS Coach Assistant Soccer	3/3/2025
Jason Ronquillo	YHS Coach Assistant Track	2/5/2025
Jonathan Shimabukuro	YHS Coach Assistant Baseball	3/3/2025
Kaitlin Woods	SW Para SPED Program SELF	2/24/2025

**LEAVE OF ABSENCE**

No Report

**RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Chelsea Caramandi	YMS Teacher Art	Resignation 2/5/2025
Sandra Conradi	Director of Food Services	Resignation 2/28/2025
Chris Hansen	Director of Facilities & Maintenance	Retirement 3/1/2025
Jacqueline Hawkins	RMS Coach Assistant Track	Resignation 2/20/2025
Jennifer Hoke	Coach Assistant Fastpitch	Resignation 2/11/2025
Jessica Keyes	PR Para SPED Program FLC K2	Resignation 2/28/2025
Katlyn Stewart	Facilities Custodian	Resignation 2/28/2025
Kasey Wyatt	Director of Facilities & Maintenance	Resignation 3/10/2025

**STAFFING CHANGES**

Jimmie Evans	OSS OP II to OP III	9/2/2024
--------------	---------------------	----------

**REQUESTS FOR WAIVERS FOR TEACHING OUT OF ENDORSEMENT**

Helena Gonzalez	PR Special Education	Long Term Substitute 1/13/2025
Taylor Pease	MP 1 <sup>st</sup> Grade	Long Term Emerg. Substitute 11/19/2024
Jill Barber	MP 5 <sup>th</sup> Grade	Long Term Emerg. Substitute 11/1/2024
Sandra Long	MK Special Education	Long Term Emerg. Substitute 1/6/2025
Cassidy Foster	YMS Special Education	Long Term Emerg. Substitute 2/10/2025
Kelcey Rhodes	YMS Art	Long Term Emerg. Substitute 1/27/2025
Ashlie Hutzell	PR Elementary Art	Long Term Emerg. Substitute 1/13/2025
Ashlie Hutzell	SW Elementary Art	Long Term Emerg. Substitute 1/13/2025
Braden Hill	YHS Physical Education	Long Term Substitute 1/6/2025

**STIPENDS/SUPPLEMENTAL CONTRACTS**

\$34,060.00

*M/Debbie Edwards; S/Casey Shaw; Motion carried unanimously.*

**ACCEPTANCE OF GIFTS – APPROVED**

TLS Agency LLC, YHS Choir to NY Trip .....	\$500.00
Olympia Federal Savings, YHS Graduation .....	\$5,000.00
Box Tops for Education, PR ASB .....	\$110.90
Gamer Graph-X, YHS Girls Wrestling .....	\$513.40
B Jill Sauneuf/John L Scott Realty, YHS Boys Wrestling.....	\$300.00
Lynne A Taylor, FS Supplies.....	\$500.00
Community Members, YHS Boys Wrestling .....	\$185.00

*M/Frank King; S/Bill Hauss; Motion carried unanimously.*

**OUT-OF-DISTRICT TRAVEL – APPROVED**

1. YHS FFA Ag Mech Team to Perry Technical Institute in Yakima, WA, March 26-27, 2025, to explore post-secondary options, 5-7 students and 1 chaperone.
2. YHS FFA Floral Team to Chelan High School in Chelan, WA, March 14-15, 2025, to attend the State FFA Floral contest, 6 students and 1 chaperone.
3. YHS Sports Medicine to Las Vegas, NV, May 28-31, 2025, to participate in the National Anatomage Tournament, 4 students and 1 chaperone.
4. YHS Sports Medicine to Spokane, WA, April 24-26, 2025, to participate in the WCTSMA State Competition & Symposium, 16 students and 1 chaperone.
5. YHS FFA Environmental & Natural Resources Team to Chelan County Fairgrounds, April 13-14, 2025, to demonstrate their practical and technical skills, 5 students and 1 chaperone.

*M/Bill Hauss; S/Casey Shaw; Motion carried unanimously.*

**CONTINUOUS SCHOOL IMPROVEMENT PLANS - APPROVED**

Yelm High School

*M/Casey Shaw; S/Bill Hauss; Motion carried unanimously.*

**POLICY REVISIONS – FIRST READING FOR REVIEW**

3205 Sexual Harassment of Students Prohibited

3205 Procedure

5011 Sexual Harassment of Staff Prohibited

5011 Procedure

4210 Regulation of Dangerous Weapons on School Premises

**ASSESSMENT UPDATE**

Assessment Director Kurt Fourre presented a winter assessment update covering elementary and secondary reading, math, and student belonging.

**VOUCHERS AND PAYROLL - APPROVED**

A. General Fund	# 70151468- 70151639	\$1,338,726.95
B. ASB Fund	# 70409755 - 70409788	\$63,298.43
C. Capital Projects Fund	# 70501794 - 70501798	\$160,967.94
D. Comp Tax	# 112300014 – 202100164	\$559.39
E. January Payroll		\$6,122,403.64

*M/Bill Hauss; S/Frank King; Motion carried unanimously.*

**FACILITIES REPORT – APPROVED**

Superintendent Chris Woods presented the public works vouchers for board approval.

**Public Works:**

<u>Project #</u>	<u>Amount</u>	<u>Vendor/Reason</u>
146.23	\$2,036.64	CCI Solutions – Stage Lighting Service Call – YHS PAC
11.24	\$898.72	Electrocom – Intercom/Speaker Service Call – YHS
12.24	\$4,004.42	Cascade Fire & Security – Sprinkler Head Service – DO
13.24	\$3,038.63	Cascade Fire & Security – Sprinkler System Drain & Replacement – FS
14.24	\$3,234.35	Cascade Fire & Security – Sprinkler Head Service – MK
16.24	\$4,073.40	Cascade Fire & Security – Sprinkler Head Service – MP
18.24	\$2,157.34	Cascade Fire & Security – Sprinkler Head Service – PR
19.24	\$3,024.35	Electrocom – Intercom System Addition Call Switch – PR Preschool
25.24	\$1,717.02	Electrocom – Critical Communication System Repair – RMS
44.24	\$695.33	Evergreen Fire & Security – Smoke Beam Detector Repair – YHS 500BLDG
50.24	\$1,681.96	Hermanson Co LLP – RM213 VRF System Troubleshoot

		& Repair – SW
54.24	\$1,467.30	Drain Pro – Lift Station Pump Chamber Pumping – YHS
59.24	\$1,713.68	Security Solutions – Main Door Reader/Keypad Repair – YMS/PR
60.24	\$1,331.52	Drain Pro – Emergency Clogged Drain Service Call – YES
61.24	\$546.92	Cascade Fire & Security – Dry System Troubleshoot – LK
62.24	\$848.90	Cascade Fire & Security – Dry System Low Air Service Call – RMS
64.24	\$3,577.54	Hermanson Co LLP – New VFD AHU 6 – YHS
65.24	\$1,328.61	Hermanson Co LLP – Chiller Service Call – YHS
66.24	\$6,775.28	Hermanson Co LLP – Boiler Teardown/Rebuild – YHS
67.24	\$479.34	Hermanson Co LLP – HRU1/VFD Service Call – YHS
68.24	\$874.08	Hermanson Co LLP – VRF System Communication Issues – MP
69.24	\$676.71	Hermanson Co LLP – No Heat Service Call – YHS
70.24	TBD	Sare Electric – Urgent Repair to Electrical Panels – YMS

*M/Casey Shaw; S/Debbie Edwards; Motion carried unanimously.*

### **FINANCIAL REPORTS**

No additional report. Chief of Finance Jennifer Carrouger was available to answer questions.

### **STUDENT ENROLLMENT REPORT**

Feb 2025	5549 HC	5415.11 FTE (94.89 < 5510.00)
Jan 2025	5586 HC	5455.74 FTE (54.26 < 5510.00)
Feb 2024	5685 HC	

### **BOARD COMMENTS**

Board members commented on:

- Thank you, community, for all your generous donations!
- Dollars for Scholars is next Saturday, March 8.
- Looking forward to the Strategic Planning process.
- YHS Choir is having a spaghetti dinner fundraiser on Friday, February 28 – at 6:00 p.m. at the Moose Lodge.

Student Representatives commented on:

- Congratulations to the award winners!
- Powerlifting is taking off. There will be a meet this weekend with 275 athletes coming to compete.
- Thank you, Olympia Federal Savings, for your generous donation for Graduation 2025!
- YHS Leadership students hosted a table during lunch where students could register to vote.

### **SUPERINTENDENT'S REPORT**

Superintendent Chris Woods commented on:

- TwinStar and O'Bee Credit Unions donated funds to cover lunch debts for 229 student accounts.
- Thank you to our students. We are so fortunate to serve students like these.
- Thank you to our staff
- Thank you, board, for volunteering, you are appreciated.

**ADJOURNMENT** – 7:46 p.m.

Respectfully submitted by:

/S/Chris M. Woods  
Secretary to the Board

Approved by:

/S/Denise Hendrickson  
Board President