VAUGHN | NEXT CENTURY LEARNING CENTER

24-25 BUSINESS COMMITTEE AND WORKING GROUPS MINUTES

MEETING DETAILS		
Date: 02/04/2024	**Start Time: 2:07 pm**	**End Time: 3:30pm**
VISA **Room VA- MPR 101**	**Agenda Prepared by:** **Amanda Uncapher** Fifth Grade Teacher Business Committee Chair School phone # 818 896-7461 Ext. #7966 auncapher@myvaughncharter.com	

1. VOTING MEMBERS

Name	Campus	Role	Attendance (Present/Absent)
Daisy Valle	MIT	**Parent**	Present
Hellen Pham	ML	Teacher	Present
Sarah Sheridan	G3	Teacher	Present
Lynette Serrano	MIT	Teacher	Present
Laura Torres	G3	**Parent**	Not Present
Liliana Gomez	PL	**Parent**	Not Present
Maria Rostro	VISA	**Parent**	Present
Katie Shepley	VISA	Teacher	Present
Claudia Jimenez	PL	Teacher	Present

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2. NON-VOTING MEMBERS		
Name	**Role**	**Attendance (Present/Absent)**
BUDGET		
Fidel Ramirez	CEO	Present
Yolanda Griffin	CFO	Present
Rachel Allen	MIT-Teacher ***Facilitator***	Present
Nicole Mohr	VISA	Present
Amanda Uncapher	ML-Teacher	Present
Hellan Pham	ML-Teacher	Present
Johnie Morales	MIT-Teacher	Present
Katie Shepley	VISA - Teacher	Present
Beatriz Samano	PL- Teacher	Present
Gaby Pelayo	PL- Support Staff	Not Present
Mercy Macharia	MIT- Lead ***Secretary***	Present
Alejandro Zamora	MIT	Present
Eunice Kwon	ML-Teacher	Present
Karla Orsoto	G3	Present
Maria Rostro	VISA	Present
Daisy Valle	Pandaland	Present
FACILITIES		
Claudia Flores	Admin	Present
Raquel Valadez	Admin	Present
Miriam Chavez	MIT-***Facilitator***	Present

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Wendy Aparicio	MIT-***Facilitator***	Present
Jenny Sanchez	PL- Support Staff	Not Present
Ana Osta	PL- Teacher	Present
May Penarroyo	VISA	Not Present
Victor Loera	G3-Teacher	Present
Sarah Sheridan	G3-Teacher	Present
Mayensi Hernandez	ML- Teacher	Present
Janaan Martinez	VISA- Teacher	Not Present
Lijuan Lapporte	VISA- Teacher	Present
Liliana Gomez	PL-Teacher	Not Present
Maya Eduardo	VISA	Not Present
Yirzely Villanueva	MIT- Teacher	Present
Heleodoro Castillo	Student-VISA	Not Present
PERSONNEL		
Luis Carbajo	HR	Present
Irene Muro	ML- Admin	Present
Savannah Raskin	G3	Present
Riham Ammari	ML-Teacher	Present
Laura Torres	PL- Teacher-***Secretary***	Not Present
Fidel Montes	ML-Teacher -***Facilitator***	Present
Hayk Alciyan	VISA	Present
Sara Santa Cruz	MIT	Present
Lynette Serrano	MIT	Present
Pargol Mirkhani	MIT	Present

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Sonia Cortez	G3-Teacher	Present
Hillary Henson	VISA	Present
Alma Nunez	VISA- Lead	Present
David Zhang	VISA- Teacher	Present
Claudia Jimenez	PL	Not Present
Maria Rostro	VISA Parent	Present
Josean Martinez	VISA Student	Not Present

2. MINUTES

1. **Establish a Quorum/ Call to Order**
2. **Public Comment:** Business Governance Public Comment Sign-up
3. **Review and Approval of Minutes:** Voting Members will review and approve the minutes from the December meeting. DEC. DRAFT OF MINUTES-Business Committee 12/03/2024

4. **Governance**

    a. **Announcements/ Informational Items:**

        i. **Board Meeting update**- Mr. Ramirez
            1. ADA, Monday, February 3 - 62% → Tuesday, February 4 - 95%
            2. Enrollment Projections 24-25
            3. Enrollment & ADA Comparisons
                a. Enrollment Month 4 - 2622
                b. Enrollment Month 5 - 2617
                c. ADA - decreased from 4 to 5
            4. Immigration Staff Training Tools and Toolkit
                a. Senate Bill 48 - would **restrict local education agencies (LEAs)** and local law enforcement agencies from cooperating with federal immigration enforcement officers on or near school grounds, providing additional protections for students and families to attend school safely.
                b. VNCLC Immigration Policy and Resolution
                    i. Current and board approved Immigration Policy
                    ii. Current and board approved Resolution Affirm Values of VNCLC
                    iii. Immigration Toolkit
            5. LAUSD Site Review Visit

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6. Vaughn Family and Community Center Monthly Events

ii. **Fiscal Update-** Yolanda Griffin - no updates
iii. **Human Resources-** Luis Carbajo - no updates
iv. **Personnel updates**- Fidel Montes - no updates
v. **Facilities updates-** Wendy Aparicio - no updates
vi. **Budget updates-** Rachel Allen - no updates

b. **Action Item: None**

5. **Next Business Committee meeting: March 4, 2024**
6. **Next Board of Directors meeting:** **March 26, 2025- link**
7. **Adjournment:** Ms. Hellen Pham motions to adjourn the meeting after working groups or 3:30 pm, whichever comes first. Ms. Lynette Serrano seconds the motion. The motion passes.

Norms

- ○ Follow health safety protocols accordingly
- ○ Keep teachers and students at the center of focus and decision making.
- ○ Support each other by keeping a positive tone and attitude - Be open to new ideas.
- ○ Begin and end on time.
- ○ One speaker at a time
- ○ Support each other by actively listening and staying engaged.

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3. WORKING GROUPS

BUDGET-VA MPR/101

Budget Working Group Minutes

Working Group Facilitator	**Rachel Allen**
Working Group Secretary	**Mercy Macharia**

February 04, 2025

MINUTES:

CFO presented an overview of the following:

1. Upcoming proposed Governor's Budget with the following specifications to keep in mind:
    a. COLA does not equate to salary increases, i.e. they are not correlated.
    b. Need to keep watching the 'Policy changes' that the new administration is proposing e.g. possible changes to Title 1 fundings and what that may mean to Vaughn.
    c. ELOP grants also need to be monitored with the new policies.
    d. Learning Recovery Emergency Block Funds Grant will continue till June, 2028
    e. Cost pressures might negatively affect our budget for the next school year.
2. Vaughn Budget Highlights:
    a. Site budget meetings - each site will review logistics on best time to meet to review/participate in the conversations to ensure that there is a collective voice and collaborative process in creating the budget.
3. Budget Timelines were highlighted
    a. Inquiry on when the timeline for the business subgroup will see what items the board votes for especially items like salary approvals, future bonuses when applicable etc.
        i. CFO informed the subgroup that this would be addressed in March - however the personnel subgroup would be sharing their discussions on these items.
4. Savings Strategies: discussions on ways to reduce spending was briefly addressed.
    a. Need to start thinking of initiatives that enhance school wide ways to save money.

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FACILITIES-VA 201B **Facilities Working Groups Minutes 24-25**

Working Group Facilitator	**Wendy Aparicio/Miriam Chavez**
Working Group Secretary	**Wendy Aparicio/Miriam Chavez**

February 04, 2025
MINUTES: - **Went over the budget.** - **Went over orders. All orders have been approved. Just waiting on items to arrive.**
PERSONNEL-VA202A **Personnel Working Group Minutes**

Working Group Facilitator	**Fidel Montes**
Working Group Secretary	**Laura Torres**

February 04, 2025
MINUTES: During the meeting discussed recent staffing changes, including the hiring of eight new staff members in January and the promotion of some employees, which created new vacancies. The budget process is underway, with state deadlines requiring notification to hourly employees by May 12 regarding their job status for the next year. Health Benefits Update: • Carbajo discusses the process of negotiating health benefits for the 2025-2026 fiscal year. • Last year Vaughn negotiators started with a 30% increase and negotiated it down to 17%, and this year is starting with a 40% increase.

- The negotiation aims to find a balance between securing favorable health benefits and staying within budget constraints.

Inquiry about any upcoming discussions regarding potential pay increases and cost of living adjustments (COLA) for faculty/staff.