

BOARD MEETING

Tuesday, February 25, 2025 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:00pm – Roll Call, Flag Salute

Attendance: Bill Barnet, Summer Ventura, Michelle Matheson, Mike Reynolds, Mary Fickett and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

III. APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approve the agenda as presented. Summer Ventura seconded the motion. Motion carried.

IV. APPROVAL OF MINUTES

a. January 28, 2025 Meeting Minutes (H000.1)

Mary Fickett made a motion to approve the January 28, 2025 meeting minutes as presented. Summer Ventura seconded the motion. Motion carried.

b. January 28, 2025 Workshop Minutes (H000.2)

Mary Fickett made a motion to approve the January 28, 2025 workshop minutes as presented. Summer Ventura seconded the motion. Motion carried.

V. FINANCIAL REPORT

- a. Budget Status Report (H001)**
- b. Cash Flow Spreadsheet (H002)**
- c. AP Invoice Spreadsheet (H003)**
- d. Enrollment Report (H004)**

Debi Johnson gave the financial report.

VI. CONSENT AGENDA

- a. Approve Payroll: January 2025, Final: \$122,410.63**

b. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General-2/13/25,	#4602347–4602352,		Early payments due	\$ 4,629.30
General-2/26/25,	#9000001344–99000001351,		ACH Reimbursement Payments	\$ 7,185.65

Approve AP Vouchers releasing this month:

General-2/26/25, #4602353–#4602375, Current Vouchers due \$ 33,323.31

Pre-approve for release before next Board meeting:

General Fund AP Vouchers:

Phones, utilities, copier lease, Amazon Capital, credit card, F2S produce & delivery fees, OESD invoices (ACH payments), grant expenditures, process ACH payments: \$8,500.00

- c. Approve Payroll: February 2025, Final: \$122,143.84 (includes stipends)
- d. Approve the Brinnon School Fiber Access Hood Canal Communications (HCC) backup internet service (H01)

Mary Fickett made a motion to accept the consent agenda as presented. Summer Ventura seconded the motion. Motion carried.

VII. DISCUSSION ITEM WITH ACTION

- a. Reauthorize previously approved Policy 3205 (H02a and b) - approved by OSPI for use now
 - i. WASA memo on 1/30/25 says Policy 3205 Sex Discrimination and Sex-Based Harassment of Students Prohibited and associated procedures 3205P1/3205P2 – have been “retired”

Mary Fickett made a motion to reauthorize previously approved Policy 3205 marked adopted 08.00. Summer Ventura seconded the motion. Motion carried.

- b. Approve Policy 6022 Fund Balance Policy (H03) – first read – what amount do you prefer?
 - i. State Auditor’s Office looks for 60-days of expenditures (for Brinnon \$320,000)
 - ii. A more standard 10% is approximately \$200,000
 - iii. Approve required fund balance

Summer Ventura made a motion to approve policy 6022 Fund Balance with the amount of \$320,000. Mary Fickett seconded the motion. Motion carried.

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. Transition to Kindergarten update (H04)
- b. KPL (Kaleidoscope Play and Learn) Report (H05)

- c. First Read: Policy 4200 Safe and Orderly Learning Environment (H06)
- d. Jefferson County One Tenth of One Percent Sales Tax Fund Evaluation: 2023 Report (Brinnon related pages) (H07)
- e. Student of the Week – Thank you Alicia (H08)
- f. Plumbing – expect expenses
 - i. We need to explore a water filter system
- g. Upcoming dates
 - i. February 24-28 SmileMobile on campus
 - 1. The SmileMobile invites the school board to visit
 - ii. March 7 at 9:00am PA Symphony's Adventures in Music on campus
 - iii. March 21 Fun Friday
 - iv. March 31- April 4 No School for Spring Break
- h. Received a \$500 donation for Run Club from Everette & Stephanie Moran

Status of the School report given by Patricia Beathard.

IX. BOARD MEMBERS REPORTS

- a. Director Bill Barnet – Bangor Navy Museum math and science workshop field trip option
- b. Director Bill Barnet – will be moving to Port Ludlow, but will be available until approximately May for the school board

X. ADJOURNMENT

Mary Fickett made a motion to adjourn the meeting at 6:48pm. Summer Ventura seconded the motion. Motion carried.

Approval: _____

William Barnet, School Board President

Date: _____

1/25/25

Approval: _____

Patricia Beathard, Secretary to the Board

Date: _____

3/25/25