February 5, 2025 Special Meeting-Ethics Training and Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Special Meeting-Ethics Training and Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Jardinella at 6:30 p.m. at Old Turnpike School.

Mrs. Jardinella read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Ms. Heather Goguen-Business Administrator, Mr. Joseph Roselle, Esq.

PRESENTATION: Ethics Training presented by Joe Roselle, Esq. from Schenck Price Smith and King, LLP.

COMMITTEE OF THE WHOLE MEETING BEGINS

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

PRESENTATION: Special Education Program Overview - Dr. Lori Lopez-Lopez.

CORRESPONDENCE: Parent letter.

SUPERINTENDENT'S REPORT: Today is the 100th day of school celebration. The idea for a celebratory day, originated by former teacher Lynn Taylor, has TES students and teachers celebrate this milestone with various counting games and projects. Dr. Shouffler presented the Student Safety Data System report to the board. This identifies any incidences of violence/vandalism, substances, weapons or confirmed HIB cases.

MINUTES: The board was given the following minutes to review:

- January 2, 2025 Reorganization Meeting and Committee of the Whole Meeting
- January 22, 2025 Regular Board Meeting

CURRICULUM: Dr. Shouffler shared with the BOE a survey that the transition coordinator at Voorhees would like to send out to the 8th grade students.

Motion was made by Mrs. Jardinella and seconded by Dr. Simon to approve the following:

1. Approve the February, 2025, Tooth Fairy Tales assembly (oral health for young children) at Tewksbury Elementary School for grades Pre-K/Kindergarten conducted by Hunterdon County Board of Health Nurse Amanda Norman. There is no charge for this program and it is not affiliated with any dental practice.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz. Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: None.

POLICY: Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following policies on first reading:

Policy Alert 234

A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

P 5512	Harassment, Intimidation, or Bullying (M) (Revised)
P 5533	Student Smoking (M) (Revised)
R 5533	Student Smoking (Revised)
P & R 7441	Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
P & R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)

B. General Policy and Regulation Updates

P 2365	Acceptable Use of Generative Artificial Intelligence (AI) (New)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5516	Use of Electronic Communication Devices (Revised)
R 5516	Use of Electronic Communication Devices (New)
P 5701	Academic Integrity (Revised)
P 5710	Student Grievance (Revised)
P 8500	Food Services (M) (Revised)
P 9163	Spectator Code of Conduct for Interscholastic Events (M) (New)

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz. Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: None.

FINANCE: Ms. Goguen gave an update on the 2025-2026 budget. The initial budget will need to be approved at the March 12th meeting, and will be presented by Ms. Goguen and Dr. Shouffler. Board members were reminded to fill out their annual financial disclosure forms.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Workshops

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Pete Berg	3/11/25	$135.00	Mileage = $44.55	New Jersey Educational Computing Cooperative Annual Conference, Montclair, NJ
Sheila Donovan	2/19/25	$100.00	-0-	Section 504 Process Manual Training - Council of Administrators of Special Education (Virtual)
Krista Kovalsky	TBD	$147.00	-0-	The Language Rich Preschooler (Virtual)
Sue Moyer	TBD	$147.00	-0-	The Language Rich Preschooler (Virtual)

*Mileage will be reimbursed according to board policy.

2. Donation from the Tewksbury PTA.

Requestor/Contact	School/ Grade	Description	Amount of Grant/Donation
Nicole Polinger	OTS - 6th Gr. General Music Class	Purchase of 25 recorders plus cases in order to begin an advanced recorder program.	$347.25
Sandy Brinkhoff	OTS	15 black art frames with mats to be reused each school year.	$738.95

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz. Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: None.

TECHNOLOGY: None.

FACILITIES: The TES mural sample was shared with the board. For approval at the next meeting, will be an amendment to the Long Range Facility Plan which will include projects that may end up on the referendum proposal.

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER:

- Referendum Committee Update
- Historical Society - It is the 270th and 275th anniversary of Tewksbury. Mrs. Jardinella mentioned the Historical Society would like students to be included in the celebration.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Amanda Nafey, Califon, NJ, thanked the board for the science fair.

Motion was made by Mrs. Jardinella and seconded by Mr. Infusino to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

PERSONNEL: Dr. Shouffler wished Mr. Wooby well in his upcoming retirement.

Motion was made by Mrs. Jardinella and seconded by Ms. Stein to approve the following:

1. Approve Emma Stallone as a substitute school nurse for the 2024-2025 school year, pending criminal history review.

2. Approve the following club for the 2024-2025 school year.

Staff Member	Name of Club	Half or Full Year Club	Supply Budget Requested	Stipend
Sandy Brinkhoff	OTS Art Club for grades 5-8	Half Year	$500	$1,500

3. Approve the following dance chaperones for the 2024-2025 school year.

Name of Event/ Fundraiser	Description	Date	Advisors	Chaperones	Hours	Rate
OTS Dance	Dance for grades 5-8	February, 2025	Dee Krowl Bonnie Mendralla	Dee Krowl Bonnie Mendralla Daria Bracuti Kaycie Sconda	Up to 4.5 hours Up to 4.5 hours Up to 3.5 hours Up to 3.5 hours	$40/hour $40/hour $40/hour $40/hour

4. Approve Colleen Tonra, a student form Rutgers Graduate School of Education, to fulfill a part-time clinical practice placement two days per week for the spring semester, with cooperating teacher Cathy Zisk, 7th grade social studies teacher.

5. Accept, with best wishes, the letter of retirement from Michael Wooby, TES Health and Physical Education Teacher, effective May 23, 2025.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz. Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

Absent: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: **Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to enter Executive Session. The time was 8:12 p.m.**

Motion was made by Mrs. Jardinella and seconded by Dr. Simon to exit Executive Session. The time was 9:22 p.m.

ADJOURNMENT: Motion was made by Mrs. Jardinella and seconded by Dr. Simon to adjourn the meeting. The time was 9:22 p.m.

All in Favor: Mr. Charniga, Ms. Dorcus, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

Respectfully submitted,

Heather Goguen
Board Secretary