

**Citizen Oversight Committee – Measures O & L
San Mateo Union High School District
Meeting Minutes**

Meeting Date: January 29, 2025
Place: Bayshore Office, 1350 Old Bayshore Hwy Suite 150, Burlingame
Time: 5:30 pm
Prepared by: Jasmine Andrade, Facilities Specialist

Citizen Oversight Committee members in attendance:

Erica Lyons (EL) Sherry Haber (SH)
Mike Loy (ML) Mike Kennedy (MK)
Simon Mazzola (SM)

SMUHSD Staff and Board of Trustees members in attendance:

Yancy Hawkins, Associate Superintendent, Chief Business Officer (YH)
Charlie Royce, Director of Facilities & Construction (CR)
Teri Chavez, SMUHSD Board Trustee (TC)
Jasmine Andrade, Facilities Specialist (JA)
Spencer R. Blanda, James Marta & Company LLP (SB)

Members not in attendance:

Neal Kaufman (NK)
Wanda Horton (WH)

NOTES:

Meeting was called to order at 5:55 P.M.

1. Introductions were made.
2. No Public Comments were made.
3. The Committee members reviewed minutes from the October 22, 2024 COC Meeting, and no changes were noted. SM motions to approve, EL motions, and SH seconds the motion. Motion passes 5-0.
4. SB presented the James Marta 2023-2024 Measure O & L Audit Report. SB noted that the James Marta team met with YH and his fiscal team and encountered no issues during the financial audit and an unmodified opinion was issued. SB proceeded to present the performance audit which mainly tests if the bond expenditures are aligned with the bond measure ballots and language. SB notes that James Marta's conclusion was that the District is spending the funds in accordance to the Bond Measure ballots. SM motioned to accept the Measures O & L financial and performance audit reports. ML motions and EL seconds. Motion passes 5-0.
5. YH presented financial updates for Measures O and L as of June 30, 2024. YH informed the Committee that Measure O is to sunset once the remaining 13.5 million is spent, while 850,000 of the remaining dollars are allocated to technology, YH noted a high amount of the remaining budget is planned to be utilized on the expansion of Peninsula High School. YH adds that the largest remaining Measure L project was recently approved by the Board

of Trustees for a project to redo the classroom interiors, combined with technology infrastructure upgrades, totaling around \$105M as a combined project. YH notes that we are currently projected to complete all projects within their corresponding original budgets with no overall contingency used. SM asked for the contingency amount to which YH responded it was about \$25M, with \$15M to remain, with an overall projected amount of \$35M to remain to do “below the line” projects.

6. YH noted that the Committee has received a draft for the COC Annual Report for Measures O & L and made the recommendation to bring this item back at the next scheduled meeting for approval. YH adds that in the past, the committee has nominated a sub-committee to finalize the report. The committee concluded that changes or comments on the draft report are to be sent to JA & CR, with SM cc'd, and the report is planned to be finalized by the next scheduled March 18th COC meeting. SM made an initial request to add page numbers. SM asks for more information about the “**” identified on the San Mateo High School Tennis Court Replacement Project. YH responded that the contractor is to be back charged for costs incurred during the time allocated for the contractor to re-do the project following the initial completion which was deemed unacceptable by the District.
7. YH informed the Committee that on February 6th, the Crestmoor property will be transferred over to Toll Brothers. YH noted that the demolition of Crestmoor began mid-December and the majority of it is torn down. The District will receive 85 million dollars from this sale to utilize for facility-related projects.
8. The next regular meeting date is scheduled for March 18, 2025.

f. Adjournment - Meeting adjourned at 7:05 pm

END OF MEETING MINUTES