

Director of Staff Experiences

Duties and Authority

The Director of Staff Experiences is responsible for determining the appropriate professional learning opportunities for all District 99 staff and related services, and developing programming in alignment with Board goals and priorities. The Director of Staff Experiences ensures the District's workforce provides services to schools and students at the highest levels of professional practice through the management of appraisal processes and lead's the Superintendent's Cabinet in recommending a staff learning plan designed in cooperation with appropriate Districts leaders. The work of the Director of Staff Experiences includes managing compliance training, monitoring and managing complaints against the District or members of the school community, and the implementation of the outcomes stemming from complaints. The Director of Staff Experiences is also responsible for strategically developing innovative programming to help prepare the staff to respond to expectations in the Strategic Plan, changes in society, and in responding to the expectations of the community.

Administrative Relationship

The Director of Staff Experiences is employed by the Board of Education and reports to the Assistant Superintendent for Human Resources.

Qualifications

The Director of Staff Experiences must have a substantial academic and experiential background in the areas of school law, staff development, personnel administration, and leading large scale programs. The Director of Staff Experiences must at minimum hold a master's degree in Education and a valid Illinois Public Educator License with General Administrative Endorsement and Teacher Evaluator Designation.

Evaluation

The Assistant Superintendent for Human Resources shall annually evaluate the Director of Staff Experiences and make employment and salary recommendations to the Superintendent.

Compensation and Benefits

The Board of Education and the Director of Staff Experiences shall enter into an employment agreement that conforms to Board Policy and State law. The Board will consider the Superintendent's recommendations when setting compensation for the Director of Staff Experiences. These recommendations will be presented to the Board no later than the June Board meeting.

Terms of Employment

The work year for the Director of Staff Experiences shall be the same as the District's fiscal year, July 1 through June 30. In addition to legal holidays, the Director of Staff Services shall have vacation periods as approved by the Superintendent.

Adopted: 02/27/17

Revised: 04/20/20 (effective 07/01/20); 03/17/25 (effective 07/01/25)

Reviewed: 03/05/21; 9/14/22