



# SUMMARY OF ACTIONS

Birmingham Falls Governance Council

Date 3-28-25 | Time 7:15 AM | Location Conference Room

## SGC Member Attendance:

Don Webb, Principal	X	Natasha Sanford, Staff (Parliamentarian)	X
Tracy Drye, Parent (Chair)		Adrienne Ambrose, Staff	X
Lindsey Weaver, Parent		Jenny Hillman, Staff	X
A.J. Calloway, Parent	X	Jenny Whitmer, Staff	X
Will Hunter, Parent	X	Melissa Morris, Community Member	X

**Guest Attendance:** Tiara Atkinson BFES Assistant Principal, Laura Kendall PTO President

## Action Items:

Motion	Time	By Whom	Second By	Voting Results
Meeting called to order	7:17 AM	Will Hunter	Jenny Hillman	
Motion to approve March 2025 agenda	7:17 AM	Adrienne Ambrose	Will Hunter	Unanimous
Motion to approve February 2025 meeting <i>minutes</i>	7:17 AM	Will Hunter	Jenny Whitmer	Unanimous
Meeting adjourned at 7:39 AM	7:39 AM	Will Hunter	Adrienne Ambrose	Unanimous

## Informational and Discussion Items:

### 1. Informational Item: Webb's Words

- Mr. Webb announced our new Assistant Principal – Tiara Atkinson
- 74 people applied for the assistant principal position
- Reviewed applicants and narrowed the list down to 10 applicants. These 10 applicants were invited to our school for a 15-minute chat and tour of the school.
- The 10 applicants were narrowed to 3.
- The Interview Board consisted of: Area Superintendent, Mr. Webb, Human Resources representative, and 3 of our staff members.
- CTAE position FY25-26 – Probably able to hire for this.
- MTSS position FY25-26 – Probably able to hire for this.

- We have received 2 AU para positions.
- We are having a teacher surplus to us – Deciding where this position will go.
- 71 people attended our Kindergarten Round-up
- COSA – 5-6 students will transfer to our school and our spread amongst different grade levels.
- GMAS Testing Dates: April 30 – May 8
- GMAS information from the state was sent home to parents of grades 3-5.
- We have already started the discussion on the process of retention - December 2024.
- Our school has had some unfortunate circumstances with immediate family members passing away.
  - Suggestions:
    - Ambrose suggested – A care basket for the child.
    - Morris – A memory bench for students to go to if they are having a tough day. (*Reflection Area*)
    - Access to counseling for the student.
    - Our social workers can assist.
- Funds for next school year – What do we want to see updated? We will come back to this.

## 2. Informational Item: PTO Update

- Board Applications open today, March 28 – Anyone can apply.
- Next PTO meeting on April 25 and during this meeting the new Board will be announced.
- Incoming President for PTO – Melissa Morris
- April 21<sup>st</sup> – 25<sup>th</sup> – Teacher Appreciation Week
- Movie Night – April 25<sup>th</sup>
- May 13<sup>th</sup> – Bobcat Leader Lunches
- May 15<sup>th</sup> – Bobcat Den Celebrations
- 5<sup>th</sup> grade graduation and end of the year events please email Tracy Drye
- Bobcat Golf Tournament email with questions Melissa Morris

## 3. Informational Item: Update on the Strategic Plan

- Milestones Proficiency 85% scored 3 or 4 this year our goal is 88%.
- ISS/OSS – 38 suspensions last school year – Looking to cut down in half to 19. Currently, we are at 5-6 suspensions.
- EIP Remedial – We will have this data in September 2025.
- Staff Retention – 1 teacher leaving to be with her family, and 1 retiring.
- Charter Dollars – At the beginning of the year we bought a half time EIP year, and we will be using the charter dollar funds to do this same thing next school year.
- Student Satisfaction – The results are not in. Last school year - green satisfaction 53%. This year we are trying to get it to 60% green satisfaction.
- Our administration team met last Friday, March 21 to review each goal and how we are meeting the high-level actions.

**4. Informational Item: SGC Election Process Update**

- Parents and teachers have declared candidacy for SGC FY25-26 Today, March 28 is the last date to declare candidacy.

**5. Discussion Item: Create May Meeting Agenda**

- Friday, May 16 at 7:15 am