September Minutes

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Date: 09/06/2024

Time: 7:00AM

Location: Wilson Creek Elementary (Harrington Room N 304)

SGC Members:

Travis Hostetter, Community Member - Jigna Patel, Parent - Jane Chen, Parent - Ashley Siegel, Teacher - Terri Maness, Appointed Staff - Qiuyang Wu, Parent - OPEN, Community Member - Elaina Forney, Appointed Staff - Debbie Wedding, Teacher - Stephanie Haga, Principal

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Time:

7:00AM Call to Order (Chair)

7:02AM Action Item: Approve Agenda (Chair) Terri Manness motion, Ms. Wedding second

7:05AM Action Item: Approve August Minutes (Chair) Jigna Patel motion, Ms. Forney second

7:08AM Action Item: Finalize Council Staffing* (Principal)

Chair nomination for committees

7:10AM Discussion Item: SGC Council Development Opportunities (Officer Training and Cross Council) ** (All Members) - email sent to FCS email

7:20AM Discussion Item: Determine SY24-25 Council Norms (All Members) - silence phones, be respectful of others' opinions, work for the good for all students, equity of voice

7:25AM Discussion Item: Review 2024 Council Self-Assessment and Create Initiatives*** (All Members) Volunteerism and trying to get more volunteers, $46k budget for the Council to approve teacher grants, extra funds were put towards materials and supplies, timing of events, possibly filming parents in their volunteer roles to share their experiences, have the kids encourage their parents to volunteer, possibly luncheon for parent volunteers and their kids

7:30AM Discussion Item: Strategic Planning**** (All Members) See page 2 for more detailed information Teachers focus on deepening community connections and enhancing student performance: Schoolwide goal is to increase the percentage of students who promote WCES on our school satisfaction survey from 51% to 61%. For enhancing student performance, the schoolwide goal is to increase the percentage of students meeting their Annual Typical Growth (ATG) in iReady (in math from 68% to 73% and in reading from 70% to 75%). Another goal is to increase the percent of students at level 3 or 4 on GMAS from 78.7% to 80% by May 2025. Prioritize safety and operational efficiency - reduce office referrals from 70 to 35 or less during the 2024-2025 school year. Ensure impactful programming - increase the percentage of ESOL students performing on grade level on milestones. Strengthen work force engagement - to maintain a score of 90% or higher on Employee Satisfaction Survey. Utilize fiscal resources effectively - we will spend at least 99% of our charter dollars for approved purchases benefitting the school. **Ashley Siegal motion, Angelina second.**

7:40AM Informational Item: Principal's Update (Principal)

A. Potential School Staffing Changes - new 3rd grade teacher position added, 1 para has been transferred to Barnwell ES due to surplus; no other changes anticipated.

B. Shifts in District Policy or School Practices - Learning villas are up and running, learning labs are also open. WCES will not be a school of choice in the district due to being over 95% capacity.

C. Calendar of Upcoming School Events - Bingo Night 9/26. 20th anniversary dance

7:50AM Discussion Item: Charter Dollar Expenditure Proposals (Chair) - let the parents pay for the field trips this semester and see how it goes; if there is a shortage, then we can allocate the appropriate funds.

7:55AM Discussion Item: Draft Next Meeting's Agenda (All Members) - work on the action item list to see what we want to do for volunteerism. Make a "master list" of the most needed volunteer opportunities.

8:00AM Action Item: Meeting Adjournment (Chair) Jigna Patel adjourn, Ashley Siegal second

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Meeting Norms: Silence Phones, Be Respectful of Others' Opinions, Work for the good of all Students

Notes and Reminders:

* Finalizing Council Staffing: Please ensure all member updates have been submitted to the Governance & Flexibility Team using the Council Information Form.

** SGC Council Development Opportunities:

Reminder that all new members must complete New Member Onboarding and council officers are expected to attend Officer Training. See the Training Sessions tab of the Charter System website for more information.

Officer Training (Required for All Council Officers)

Our Chairs, Vice-Chairs and Parliamentarians serve as leaders on their councils and liaisons within their communities. This training will offer our officers the opportunity to learn from the Governance Team and each other about council responsibilities and tactics for focusing the work of their teams on the strategic vision of their school. · Fall 2024 Officer Training Sign-Up

Cross Council Opportunities

The Governance Team is excited to share with you that we will be hosting a series of Cross Council meetings meant to support SGCs with the task of aligning their work for the school year to the strategic goals and initiatives of their specific school as well as those of the district. These sessions will offer members the opportunity to work and hear from councils around the district and engage in discussions with the Governance & Flexibility Team. The meetings will take place in-person at the dates/times/locations below. We encourage all SGCs to select up to two members to attend one of the sessions and register to attend using the links below. Note, each session will cover similar content, so your team does not need to register for multiple sessions. · Fall 2024 Cross Council Sign-Up

*** SY24-25 Council Initiatives: Begin discussions to determine the focus of the council's upcoming work. Lean on your school's Semester Action Plan to ensure the work of the council is aligned with the goals and initiatives being targeted by the school leaders. Task the council with prioritizing 1 – 2 initiatives the SGC could lead or support throughout the year.

****Strategic Planning (September)

As we embark on the second month of the 2024-2025 school year, we encourage your continued dedication to the development and implementation of your school's Strategic Action Plan. Your vital role in shaping the future of your school community cannot be overstated.

To ensure timely submission and alignment with district goals, please note the following critical dates and resources:

· Strategic Action Plan Submission Deadline: November 1, 2024

· SGC Approval Requirement: A majority vote of the SGC is necessary before plan submission.
· Supporting Resources: A wealth of tools and templates are available on the Charter System Resources website to assist in the planning process.

To maximize the impact of your council's involvement, we recommend the following discussion points for your September meeting:

· Deep Dive into the Strategic Action Plan Form: A thorough understanding of the online form is essential for effective plan development.

· Metric Selection: Identify the key performance indicator that will measure progress towards each Strategic Plan Goal.

· High-Level Action Identification: Determine the overarching steps necessary to achieve the selected metrics.

Your engagement in the strategic planning process is instrumental to the success of your school. We look forward to supporting your efforts and celebrating your accomplishments.