

Instructional Council Meeting Minutes

Date _3-27-25__

Time _3:10 - 4:00 PM__

Location _Library__

Facilitator name _Christin Johnson__

Time Keeper name _Cara Heck__

Recorder name _ Mandy Allred (Jessie Olson filling in)_____

Members Present

___ Amanda Allred

___ Sheila Barbour

___ Lauren Condon

X Teresa Fierro

X JD Harding

X Cara Heck

X Christin Johnson

X Rachael Koenigsfeld

X Ashley Keilbarth

X Linda MacMaster

___ Margita Martinez

X Deborah Muldawer

X Jessie Olson

X Olivia Oyinatumba

X Anna Rogge

X Geoff Smith

X Crystal Yamazaki

Lily Manfredi

Christina Herrera

x___ Parent representative (Keri Robinson)

Agenda Topic – Announcements

Admin is going to send out a tentative schedule to let staff know what they have in mind in regards to next year's schedule.. Some teachers are teaching multiple content areas because of our numbers.

Grad walk will possibly be the 15th of May.

Grades are due tomorrow.

Agenda Topic: 6th grade parent night

All groups have signed up to have a booth at the event. March 31st from 6-7pm. Rachael is handling the logistics.

Agenda Topic: Genius Hour

Admin will send out an Interest Survey to see what students would like to participate in. It asks them to click their top 5 choices. It will go out through our advisories April 2nd. District says we have to do Power hour or cross content project based learning. Otherwise, we lose funding.

Agenda Topic: PTC's/High Needs

Discussion around whether or not to schedule a high needs conference, will they be effective? Issues in the past have been that advisory teachers are not scheduling the conferences once the form is sent out. Ashley feels that if students qualify for a high needs conference, that should be set up through the counseling office.

Links for schedule:

[Spring 2025 PTC Schedules](#)

[Directions for Uploading Parent Teacher Conference Schedule to Shared Drive](#)

Ashley would like everyone to CC her when sending out communication to parents, attempting to schedule conferences.

Next Meeting:

April 10th 2025 at 3:10 pm.