



Dr. David Grande
Chair



Mr. Kevin Henry



Mr. Robert Miller



**Mrs. Rachel
Holbert**

Facilities Committee

01-15-2025



Wallingford- Swarthmore School District

Mission and Vision Statements



MISSION

The Wallingford-Swarthmore School District is committed to assuring the academic achievement and personal growth of all students within an environment that promotes:

- Respect for self and others
- Active engagement in learning
- Leadership in the global community
- The pursuit of excellence

VISION

Our vision is to develop a world-class school district that provides students with the skills to succeed in a changing global environment. This vision will be realized through a commitment to high-quality programs and continuous improvement based upon careful analysis and integration of the most effective practices.

Meeting Agenda

JANUARY AGENDA:

- Roll Call
- Approval of December 18th, 2024 Facility Meeting Minutes
- Projects status 24/25
- Future Projects
- 10-year capital plan timeline

- 24-25 Agenda topics- Subject to change



Facilities Committee

Role of the Committee



The Facilities Committee is designed to provide oversight of the District's Infrastructure of Schools, Athletic Fields, and Support Facilities. The Committee will ensure our schools, are built, maintained, and cleaned to the highest standards, in order to provide quality education for all our students. The Committee will review existing programs and projects and provide guidance to ensure appropriate focus on preventative maintenance of existing facilities as well as looking forward with capital improvement projects that support the district's long-term mission and vision.

Meeting Protocols



- Committee meetings are conducted by central office administration.
- Agenda items listed below will be presented.
- After each agenda item is presented, administration will first call upon board members for questions and comments.
- The administrative team will then open the conversation to the community members for public comment, who will identify themselves and the part of the township where they reside. Community member's questions/comments will be addressed by the appropriate administrator.

Please note that questions and comments must pertain to agenda topics only.

Projects Completed/in process 2024-2025

Completed:

Retro commissioning priority 1 repairs at SRS and MS 1.5M

Dugouts-142K

Batting cages-84K

NPE roof replacement -600K

Replacement of Kitchen equipment in schools@300K

MS IDF HVAC replacement- 75.5K

MS WSHP nurses' office replacement- 11.8K

Transportation Heat pump replacement-8K

Scoreboards relocations and installs-FH/SB-32K

Compressor replacement for WES freezer 12.4K

Freezer door replacement HS 7.2K

Front entrance doors HS- 10K

Boiler repairs SRS- 26K

King Field- ADA upgrades-116K

Compressor replacement at MS kit freezer-3K

Padding for WES gym and SRS calming room 15.5k

Clock system SRS-250K

Sprinkler head repairs HS- 55K

Sinkhole repair SRS Basketball court-7k

New office configuration and walls in Business office

New office built in transportation for supervisor

Trinity building at SRS, cleaned out -new Operations shop space

In process and future projects/contracts:

Yearly-3 year contract for HVAC PM maintenance-371K/yr

Irrigation upgrades to MS and HS fields@100k- getting estimates

Stair lift chair for NPE- getting estimates

Scoreboard relocation Baseball- 20k

NPE elevator controls replacement- waiting on repair quote

Concession stands flooring, patio and ADA upgrades

NPE bathroom floor replacements epoxy/tile 90K

Sealcoating MS parking lots and roads- generating RFP

Re-insulating exterior ductwork at MS

HS art room installing new plaster trap to capture clay residue

2nd round of Retro commissioning repairs- working on list of equipment

Capital Plan Timeline

Suggested Facilities Plan:

January 15, 2025 - Facility and Finance Committee –

- Project needs for the preventative maintenance budget as part of the general fund. The board has allocated \$1.2 million in the budget to begin a preventative maintenance plan that will keep the buildings functioning during the ten year capital renovation plan. These preventative maintenance projects may have a positive budget impact on future larger projects, as we anticipate the PM projects will offset some needs in the larger capital plan. For example, if we add a new roof as preventative maintenance, that roof will not need to be replaced as part of a larger renovation project.
- Operations recommends retaining a capital projects manager to help with the phasing of projects, as well as communication with the community.
- Operations recommends reviewing and updating the 2022 demographic study, hiring a demographer to complete an enrollment study.

February 19, 2025 – Facilities and Finance Committee

- Presentation by ICS Solutions Group for a project management proposal.
- First draft of project management phase in for a ten-year period, prioritizing needs based on the GKO feasibility study and CM3 retro commissioning study..
- Develop a section on the website for capital projects updates.

February 24, 2025 – School Board meeting

- The board acts on approving a project manager for the capital plan.
- The board acts on approving a Demographer to conduct an enrollment study.

March 2025:

- Project manager works with GKO, Crabtree, CM3, demographer, and WSSD staff to layout specific building needs by year.
- Implementation plan for renovations and deferred maintenance is provided to PFM for a fiscal analysis for phasing in debit service over ten years to pay for the plan.
- A community meeting is held to present costs, enrollment projections, and score of the project.
- Update provided at the March 19 Facilities and Finance Committee
- Hold a second community meeting after the March Facilities and Finance Committee meeting and before the April Facilities and Finance Committee meeting.

April 2025

- Finance Plan presented to the Board Facilities and Finance Committee
- Recommendation for scope of projects to be included in capital plan is made by the Administration
- The board acts on the ten-year capital plan at the April 28 Board meeting.

2024-2025 Agenda Topics

- High School Renovation Plan-CRA
- Retro Commissioning repair update-CM3
- Facility Assessment-GKO
- Budgeting 2025-2026
- Deferred Maintenance objectives 2025-2026
- Project updates
- ELA Phase 2 Turf Field
- Summer projects 2025-2026
- ADA/Safety projects 2025-2026

**2023-2024
Facilities Committee**



**Questions from School Board Members
Questions from Community Attendees**

Wallingford-
Swarthmore
School
District

2024-2025 Facilities Committee Dates

- February 19th 2025
- March 19th 2025
- April 23rd 2025
- May 21st 2025
- June 18th 2025

Meeting location: Strath Haven Middle School, Room B226
Meeting time: 6:00 pm

