

Oak Grove School District (OGSD) Board Meeting - What to Expect



A summary of the Guiding Principles and Laws for the Conduct of
California Board of Education Meetings

BOARD OF TRUSTEES

- Otila Salazar Torres, Area 1
- Diego Martinez, Area 2
- Kaushik C. Joglekar, Area 3
- Vice President Frances Herbert, Area 4
- President Nancy Yue, Area 5

EXECUTIVE TEAM

- Dr. Ivan Chaidez, Superintendent
- Mark E. Evans, Associate Superintendent, Business Services
- Amy L. Boles, Associate Superintendent, Human Resources
- Jenay L. Enna, Assistant Superintendent, Educational Services

TYPES OF MEETINGS

Regular Meeting (normal, scheduled business meetings of the Board):

- The agenda must be posted at least 72 hours prior to the meeting.
- Items not on the agenda may be considered under special circumstances.
- The public is allowed to address the Board, but the Board may set time limits.

Special Meeting (called before the next regularly-scheduled Board Meeting, usually to meet time deadlines):

- The agenda must be posted at least 24 hours prior to the meeting.
- Only items on the agenda may be considered.
- The public is allowed to address the Board, but only concerning items on the agenda for consideration.

Emergency Meeting (in the case of work stoppage or crippling disaster):

- A one-hour notice must be given by phone to local media.
- Only items listed on the agenda may be considered.
- Minutes should be taken and must be posted in public within 10 days.

ACTIONS OF THE BOARD

Discussion/Action

- Presented for review prior to Board action. The Board addresses these items during the meeting unless they are continued to a future meeting.

Consent Agenda Items

- Items that are considered to be routine and will be enacted in one motion. No discussion of these items will be held prior to the time the Board considers the motion unless an item is requested to be discussed or removed.

Information

- Items presented to the Board for informational purposes or discussion.

Board/Superintendent Comments

- Allows individual Board members to share comments, concerns, observations, or request items be scheduled on a future agenda. The Superintendent may also have information to present to the Board.

Resolution

- Expresses Board policy or directs certain types of administrative action.

Public Hearings

- A public hearing is designed to protect personal interests by permitting citizens to voice their position on an issue at hand. The Government Code prescribes the manner in which the hearing is to be conducted.

Board Meeting 2025 Regular Board Meetings

OGSD Regular Board Meetings are *generally* held on the 3rd Thursday* of each month (*Note: Schedule may vary due to holidays, etc.)

January 16, 2025

February 13, 2025

March 13, 2025

April 10, 2025

May 8, 2025

June 12, 2025

June 26, 2025

September 11, 2025

October 16, 2025

November 13, 2025

December 11, 2025

Closed session begins at 5pm with open session beginning at approximately 6pm. Meetings are held at the Oak Grove School District, Yvonne Cook Board Room, 6578 Santa Teresa Blvd., San Jose, CA 95119. Should the start time and/or location differ, information will be posted as required.

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THE BROWN ACT

All local legislative bodies are governed by The Ralph M. Brown Act (CA Government Code section 54950 through 54962) which guarantees the public's right to attend and participate in meetings of local legislative bodies.

The 6 Steps of Any Motion

- 1. Motion:** A member raises a hand to signal the Board President.
- 2. Second:** Another member Seconds the Motion.
- 3. Restate Motion:** The Board President restates the Motion.
- 4. Debate:** The members debate the Motion.
- 5. Vote:** The Board President restates the Motion, then asks for votes (ayes, nays, abstentions).
- 6. Announce the Vote:** The Board President announces the result of the vote.

OAK GROVE SCHOOL DISTRICT BOARD OF TRUSTEES & SUPERINTENDENT



Nancy Yue
President
Area 5



Frances Herbert
Vice President
Area 4



Diego Martinez
Trustee
Area 2



Otila Salazar Torres
Trustee
Area 1



Kaushik C. Joglekar
Trustee
Area 3



Dr. Ivan Chaidez
Superintendent
Oak Grove School
District



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