

Garfield-Palouse School District

Special Diets Procedure

1. At the start of each school year the Garfield Palouse School District will notify all families of the availability of special dietary accommodations, which can be found at www.garpal.net. This notice will include the procedure for requesting an accommodation.
2. If families would like to have a special dietary accommodation for their child, the school nurse will send them a copy of the Special Dietary Needs Request Form, or it can be printed from the website.
3. Any reports of a child with a food allergy or other impairment that affects their diet must be reported to the school nurse for Garfield/Palouse or office staff.
4. If/When the district becomes aware that a meal modification is needed, the district will immediately provide reasonable modification while awaiting the required medical statement to keep the child safe. Meanwhile, requesting the family provide a medical statement signed by a State Recognized Medical Authority to support the meal modification as soon as possible.
5. Kitchen staff, including cashiers, will be informed of the new accommodation and either introduced to the child or given a copy of the child's picture. The special dietary accommodation will also be entered into Skyward by the school nurse.
6. If the family does not return the form, the school will continue to offer reasonable accommodations while continually contacting the household to obtain the required signed medical statement.
7. All Special Dietary Accommodation Forms will be kept with the Food Service Director, the kitchen and the School Nurse.