

Joseph Viglione Assistant Business Administrator

240 VILLA CREST DRIVE • STATE COLLEGE, PENNSYLVANIA • 16801

TELEPHONE: 814-231-1058

To: Curtis Johnson

From: Randy Brown and Joe Viglione

Subject: Budget Update

Date: January 30, 2025

Administration will speak to the enclosed presentation at the February 3, 2025 board meeting. The presentation will be broken into two sections "What to Expect in the Budget Process" and "Financial Update for 2024-2025".

Speaking more to the "What to Expect in the Budget Process", key points include:

- To compile the data into the budget document there are three main categories of steps:
 - Line Item Detail
 - Function & Account Detail
 - Budget Projections & Summary
- A Timeline from the beginning to the end of the budget process
- A listing and description of Key Documents

The Financial Update contains information based on the trending of financial results for the first half of 2024-25 budget year.

Board members should review this information and ask any questions they may have.