



VOLUNTEER APPLICATION

Whitesburg Christian Academy is happy to include volunteers in the day to day operation and activities of the school. Volunteers are used in a variety of ways, to include but not limited to, assisting teachers with special projects in the classroom, field trips, school events, etc. Any activity that involves a volunteer being around students requires a volunteer application and a background check. In addition, all volunteers must agree to abide by the following guidelines:

- 1. Volunteers must have a copy of a valid driver's license on file in the office of the school in which the volunteer will serve.*
- 2. Volunteers must check in at the appropriate school office and be issued a name badge to be worn while serving as a volunteer.*
- 3. All educators are mandatory reporters of suspected child abuse. Volunteers should be very mindful of this and careful not to engage in any behavior that might be misunderstood or criticized. More information may be found at the following link. <https://aldhr.remote-learner.net/>.*
- 4. The dress code for volunteers is the same as that for staff - business casual and modest. On Friday or field trips, jeans are allowed.*

Signature of Volunteer/Date: _____

VOLUNTEER BACKGROUND AUTHORIZATION FORM

Full Legal Name (first, middle, last) _____

Former Name(s) and Dates Used _____

Current Address _____

City _____ State _____ Zip _____

Previous Address _____

City _____ State _____ Zip _____

List each state you have lived in during the past seven years _____

Social Security Number _____ Date of Birth _____

Telephone Number: _____

Driver's License Number/State _____

What is your connection to the Academy? A student? If so, give your relationship. _____

Have you ever been arrested for, charged with, under probation for, convicted of, or accused of sexual misconduct or physical abuse? ☐ Yes ☐ No If yes, please explain. _____

Are there any unresolved issues such as alcoholism, rape, misuse of prescription or illegal drugs, sexual abuse, etc. in your past that may impair your ability to effectively work with minors? ☐ Yes ☐ No If yes, please explain. _____

The information contained in this application is correct to the best of my knowledge. I hereby give my permission for Whitesburg Baptist Church/Whitesburg Christian Academy and their designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/investigative consumer report may include, but is not limited to the following areas: verification of social security number, credit reports, current and previous residences, employment history, education background, character references, drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, and county jurisdiction, driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation or public agency (including the Social Security Administration and law enforcement agencies) to divulge any and all information, verbal or written, pertaining to me, to Whitesburg Baptist Church or Whitesburg Christian Academy. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources.

Whitesburg Baptist Church, Whitesburg Christian Academy, and their designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicant's personal information, including, but not limited to, addresses, social security number, and date of birth.

There is a \$6.45 fee for the background check. All volunteers will be billed to cover this cost.

Signature of Volunteer/Date: _____