



Wellness Policy Compliance Checklist

INFORMATION	
Wellness Coordinator:	Dennis J. Nettleton, CPA, RSBA, SFO
Wellness Committee:	Dennis J. Nettleton, Chair Amy Otey, Parent Representative Christina Caldwell, Athletic Director David Angebrannt, Physical Education Instructor Valerie Chernish, Director of Food Services

A. WELLNESS POLICY GOALS		
	1. Goals for Nutrition Promotion – The following activities will be coordinated in each school in the district:	Evidenced By
<input checked="" type="checkbox"/>	a. Age-appropriate posters will be posted on the walls where food and beverages are served to students highlighting and encouraging the value of good nutrition.	Nutrition Posters are on the walls of the serving line.
<input checked="" type="checkbox"/>	b. The school lunch program will have promotional days during the school year where at least one new nutritional alternative menu item will be featured as part of the menu pattern meal component. The food service staff members will promote this nutritional alternative during meal service with flyers, and/or hand-outs regarding the nutritional menu item alternative.	Promotional meals are offered monthly at each school.
<input type="checkbox"/>	c. The Principal or designee will encourage food products that meet the nutrition standards of the HHFKA when used as an incentive or reward for student accomplishments, club or activity achievements, and/or success in competitions within the school.	In Progress
<input checked="" type="checkbox"/>	d. Food service staff, in consultation with the Principal or designee, will coordinate obtaining student input on menu planning that will include taste testing of new nutritional food, satisfaction surveys, and other activities that will promote nutritional awareness.	Surveys are distributed. Quarterly meetings are held with students at the High School.
<input checked="" type="checkbox"/>	e. Food service staff will place the healthier food items in the service line where students are more likely to choose them.	Fruits / Vegetables are placed in a prominent place on the line when possible within the confines of the existing serving lines.
<input type="checkbox"/>	f. Parents will be provided the nutritional standards of the HHFKA and parents will be encouraged to pack lunches and snacks that meet the HHFKA nutritional standards.	In Progress

A. WELLNESS POLICY GOALS			
	2.	Policy Goal	Evidenced By
<input type="checkbox"/>	a.	The Principal will ensure each student receives at least one presentation per school year that promotes good nutrition and nutrition education. These presentations may be provided through classroom visits from staff members trained in nutrition, school-wide or group assembly programs, during health/physical education classes during the school year, or any other presentation manner. This requirement may be provided as part of nutrition education provided to students as part of the district's curriculum.	In Progress – considering assembly.
<input checked="" type="checkbox"/>	b.	The Principal or designee will post the nutritional guidelines of the HHFKA in the area of the school building where food and beverages are served.	Information posted in the cafeteria.
<input type="checkbox"/>	c.	The school lunch menu will include nutritional information, activities, recipes, and/or any other information that encourages the selection of healthy food items.	

A. WELLNESS POLICY GOALS			
	3.	Policy Goal	Evidenced By
	a.	The following activities will be coordinated in each elementary school in the district:	
<input checked="" type="checkbox"/>	a.(1).	All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.	All teaching staff are certified in accordance with the NJ DOE.
<input checked="" type="checkbox"/>	a.(2).	The Principal or designee will ensure there is age-appropriate equipment and supplies available during recess time for students to participate in physical activities.	Principal reviews equipment and supplies annually
<input checked="" type="checkbox"/>	a.(3).	Students will be encouraged by school staff members supervising student recess time to participate in some type of physical activity, which may include, but not be limited to: walking; playing games that require physical activity, such as kick-ball, volleyball, baseball, basketball, etc.; jumping rope; and/or using playground equipment.	SLF Program
<input type="checkbox"/>	a.(4)	The Principal will encourage classroom teachers to incorporate brief, physical activity breaks into the school day to establish an environment that promotes regular physical activity throughout the school day.	In Progress

<input checked="" type="checkbox"/>	a.(5)	The Principal or designee will coordinate special events that highlight physical activity, which may include field days, walk-a-thons, and activity tournaments or competitions. The Principal or designee may involve parents, community members, and students in the planning of these events.	POAC Week Jump Rope for Heart Program
	b.	The following activities will be coordinated in each middle school in the district:	
<input checked="" type="checkbox"/>	b.(1).	All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.	All teaching staff are certified in accordance with the NJ DOE.
<input checked="" type="checkbox"/>	b.(2).	The Board of Education may offer middle school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.	The Board offers a variety of after school inter & intramural athletic opportunities for students.
<input checked="" type="checkbox"/>	b.(3).	The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.	The Board offers a variety of after school clubs and activities. Ex. Fitness club, gardening club, recess runners.
	c.	The following activities will be coordinated in each high school in the district:	
<input checked="" type="checkbox"/>	c.(1).	All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.	Yes, all are Highly Qualified Certificates
<input checked="" type="checkbox"/>	c.(2).	The Board of Education will offer high school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.	Coordinated through office of Athletic Director. See Website for programs offered.
<input checked="" type="checkbox"/>	c.(3).	The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.	See Website for list of programs offered.
	4.	Goals for Other School-Based Activities – The following activities will be coordinated in each school in the district:	
<input checked="" type="checkbox"/>	a.	Each school in the district will establish a Wellness Committee comprised of the Principal or designee, at least one health/physical education teacher, a school nurse, at least two parents, and at least one food service staff member.	In Progress
<input checked="" type="checkbox"/>	b.	The Principal or designee will coordinate information being disseminated to students and parents promoting the school lunch program, nutrition, and nutrition education.	In Progress

<input type="checkbox"/>	c.	The school district will celebrate a School Wellness Week as determined by the superintendent of Schools, where schools will have special activities throughout the week to promote nutrition and physical activity. These special activities will be planned and coordinated by each school's Wellness Committee.	In Progress
<input checked="" type="checkbox"/>	d.	The Principal will encourage fund-raising activities that promote physical activity such as walk-a-thons, teacher-student activity competitions, family activity nights, and school dances.	POAC
	5.	Annual School Progress Report	
<input type="checkbox"/>	a.	The goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness shall be evaluated annually by the Principal or designee of each school and the School's Wellness Committee in an Annual School Progress Report, provided to the Superintendent of Schools before June 30.	In Progress
<input checked="" type="checkbox"/>	b.	The Annual School Progress Report shall present the extent to which each school is in compliance with this Policy, the progress made in attaining the goals of this Policy, any recommended changes to this Policy, and an action plan for the following school year to achieve the school's annual goals and objectives.	
	6.	Annual District Summary Progress Report	
<input checked="" type="checkbox"/>	a.	Upon receiving the Annual School Progress Report from each school, the Superintendent or designee will compile an Annual District Summary Report to be presented to the Board of Education at a public meeting before the beginning of the school year. The public will be provided an opportunity to review and comment on the Annual District Summary Progress Report at the Board Meeting.	To be presented at each January Regular Board Meeting.
<input checked="" type="checkbox"/>	b.	Revisions to this Policy will be recommended by the Superintendent or designee to be approved by the Board of Education before September 30 of each school year.	As needed
	7.	Additional Wellness Policy Goals	
<input checked="" type="checkbox"/>	a.	Nothing in this Policy shall prevent an individual school in the district from developing and implementing additional activities, approved by the Superintendent or designee, to those required in this Policy.	PD offerings to staff Staff wellness - ShapeUp

B. NUTRITION GUIDELINS FOR ALL FOODS AND BEVERAGES

	Description	Evidenced By
<input checked="" type="checkbox"/>	1. The Board of Education requires each school in the district to comply with the Federal school meal nutrition standards and the smart snacks in accordance with the requirements of HHFKA. The nutritional standards shall apply to all foods and beverages sold in each school in the district as part of the menu pattern meal, a la carte, in school stores, snack bars, or vending machines. The food requirements for any food sold in schools must meet a range of calorie and nutrient requirements as outlined in the HHFKA.	Menus are planned utilizing HHFKA requirements. Only Smart Snack approved snacks, beverages, a la carte or offered in the cafeterias. HHFKA and Smart Snack Standards are posted on the district website with the school menus.
<input checked="" type="checkbox"/>	2. The school district will comply with the HHFKA beverage requirements and beverage portion requirements for elementary, middle, and secondary schools. Each school will make potable water available to children at no charge in the place where breakfast, lunch, and afterschool snacks are served during meal service.	Signs are posted instructing students where to get potable water in the cafeteria. Beverages sold meet requirements by grade level.
<input type="checkbox"/>	3. On-campus fundraisers involving food or beverage items must meet the Smart Snack standards of the HHFKA. The nutrition standards of the HHFKA do not apply to non-school hours, weekends, and off-campus fundraising events. The United States Department of Agriculture defines school day as starting from midnight to thirty minutes after the end of the school day. Fundraisers involving the sale of food or beverages must be submitted to the Principal or designee for approval.	In progress

C. DISTRICT COORDINATOR

	Description	Evidenced By
<input checked="" type="checkbox"/>	1. The Superintendent or designee shall be the school district official responsible to ensure each school in the district complies with the requirements as outlined by this Policy.	The Superintendent has made the school business administrator the District Wellness Coordinator (Dennis J. Nettleton)

D. PUBLICATION/DISSEMINATION

	Description	Evidenced By
<input checked="" type="checkbox"/>	1. This Policy will be made available to staff members, students, and parents by being posted on the school district/and or school websites.	https://www.ewing.k12.nj.us/district-information/food-service