

Oakland Schools

Detailed Itemization Form of Estimated Fee Amounts

Name of Requestor:

FOIA Request Received:

Fee Category	Unit Cost	Hourly Wage ¹	Number of Units	Number of Hours Charged ²	Multiplier	Total
Category A: Labor costs directly associated with the necessary searching for, locating, and examining of public records. (See breakdown below.)		See Fee Category			N/A	
<i>Cost of fringe benefits³ for labor costs associated with Category A (See breakdown below.)</i>		See Fee Category				
Category B: Labor costs, including necessary review, if any, directly associated with the separating and deleting of exempt information from nonexempt information. (See breakdown below.)		See Fee Category				
<i>Cost of fringe benefits³ for labor costs associated with Category B (See breakdown below.)</i>		See Fee Category				
Category C: (For public records provided on non-paper physical media) Actual and most reasonably economical cost of the computer disks, computer tapes, or other digital or similar media.	N/A					
Category D: (For paper copies of public records) Actual total incremental cost of necessary duplication or publication, not including labor.	N/A					
Fee Category	Unit Cost	Hourly Wage ¹	Number of Units	Number of Hours Charged ²	Multiplier	Total
Category E: Labor costs directly as with duplication or publication, including making paper copies, making digital copies, or transferring digital public records. (See breakdown below.)	N/A					
Category F: Actual cost of mailing, if any, for sending the public records in a reasonably economical and justifiable manner.	N/A					
Total Fee⁴:						

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¹ The “hourly wage” for the labor costs calculated pursuant to Categories A and B, is the hourly wage of Oakland Schools’ lowest-paid employee capable of performing the task described in each respective category, regardless of whether that person is available or who actually performs the labor.

² “Number of Hours Charged” is measured in 15 minute increments, with partial increments rounded down.

³ “Cost of Fringe Benefits” calculated pursuant to Categories A and B will not exceed 50% of the respective labor charges calculated pursuant to Categories A and B. Additionally, Oakland Schools does not charge more than the actual cost of fringe benefits and overtime wages are not used in calculating the cost of fringe benefits unless the requestor so stipulates.

⁴ [\$X.XX] actual charge for Categories A [\$X.XX] & B [\$X.XX]. See footnote 3 for discount rationale.