



District Safety & Security Committee Meeting  
Agenda 3/25/25

4:30 pm

Led by Rachael Freeman/Adam Lewin

- I. Call to Order
- II. Introductions/Sign In
- III. Elect a new secretary
- IV. Sentinel of Safety project (Rachael)
  - A. What is it?
  - B. How does my campus complete a project?
- V. Move into Closed Session
- VI. TEA Audits - Update (Rachael)
  - A. Overview
  - B. Finding at Long MS
- VII. EOP Discussion (Adam)
  - A. Submission for MH-EOP
  - B. Discussion about Power Outages (Breakout Group activity)
    1. Transportation
    2. Nutrition/Nursing
    3. Communication
    4. Facilities & Infrastructure
- VIII. Open Session - Open Forum
- IX. Next Meeting - June 4 @ 11:30 am (lunch will be served)
- X. Adjournment

Members Present:

**Emergency Management**

Maricarmen Palomares - Garcia (Irving EMC), Luke Parten (FB EMC)

**Police Department**

Sgt. Mike Gibbs (Irving PD)

**Board Members**

Trustee Marjorie Barnes

**CFBISD Departments**

Dr. Wendy Eldredge (Superintendent), Brian Moersch (Asst Superintendent), Caren Rodriguez (Communications), Chris Moore (Operations), Bobby Shaw (Facilities), Kristen Hess (Student Nutrition), Donna Cox (Transportation), Rita Berkley (Nursing)

**Security**

Rachael Freeman (Executive Director of Safety & Security), Adam Lewin (Director of Security), Jahmal Thomas (Lead)

**Parents**

Danielle D'Aquisto (Turner HS parent)

**Campus Reps**

Alex Klarer (AP at McKamy), Sarah Sanchez (AP at Central), Stephanie Lopez (AP @ Grimes), Doyle Williams\* (Bush teacher), Amy Bridges (Principal @ Blair), Tracey Battle (Principal @ Davis), Nicole Linscomb (AP @ FBE), X'Zandria Turner (AP @ Landry), Shashi Panatpur (AP @ Las Colinas), Victoria Field (AP @ La Villita), Juliana Davis (AP @ Rainwater), Joshua Nasiatka (AP @ Sheffield), Melissa Gonzales (AP @ Stark), Dr. Kelvin Land (AP @ Blalack), Tiffany Milton (Principal @ Long), Matt Smith (AP @ Perry), James Henneke (AP @ Polk), Michael Woods (AP @ Creekview), Calvin Capps (AP @ Turner)

\*Superintendent's Designees

## Minutes

The meeting was called to order at 4:35 PM.

Rachael Freeman reviewed the confidentiality clause and the purpose of the Committee. Rachael led the committee in introductions and the agenda was reviewed.

Victoria Fields nominated herself for the position of Secretary. We received a second from Jahmal Thomas to accept Victoria Fields as the new Secretary of the Committee. All members were in favor, and there was no opposition,

Rachael Freeman reviewed the Sentinel of Safety program, and advised the Committee that it was a requirement for all elementary campus Security Specialists to submit a nomination form. The security specialist should coordinate the project with guidance from administration and other campus staff. We have received four nominations to date.

The Committee moved into closed session at 5 pm. The topics discussed were:

- TEA/Region 10 Audits
- TEA Audit conducted at Long MS on 3.10.25 resulting in a finding.
- Multi - Hazard Emergency Operations Plan (MHEOP) submission to the Texas School Safety Center
- We broke into groups for an activity regarding the revision of the Power/Utility outage annex within our EOP

The Committee moved back into Open Session at 5:30 pm.

The Committee received two questions during Open Forum:

- Michael Woods asked if we can create a list of essential personnel who should remain on campus for possible reassignment to avoid confusion.
  - Rachael advised we will work with HR on developing

formal procedures, but campuses should refrain from releasing staff who report to other departments (Nursing, Security, Student Nutrition, etc)

- Amy Bridges asked if there was a facility designated for her campus should an outage last for several days or weeks.
  - Rachael advised that we do have plans listed out in our Continuity of Operations Plan (COOP), but in instances of mass outages, like March 4, we may need to deviate from the written plans. That decision will be made by Area Directors, and communicated to them when that issue occurs. Locations will change due to scheduled events, etc.

Rachael advised the next meeting will be on June 4 at 11:30 am at Nancy Watten, and lunch will be served.

The Committee received a motion to adjourn by Dr. Wendy Eldredge, and a second by Sgt. Mike Gibbs. All were in favor, and the meeting adjourned at 5:39 pm.