Warren County Board of Education Regular Meeting February 18, 2025

Minutes of a regular meeting of the Warren County Board of Education held at Warren East High School's, Auditorium, 6867 Louisville Road, Bowling Green, KY on Thursday, February 18, 2025 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:40 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mrs. Duvall, Mr. Williford, Mr. Manco, Mr. Jackson, Mrs. Kash

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

1. CIPA and Erate Updates, Presented by Mrs. Amy Buss
2. Lifewise Academy, Presented by Ms. Anita Proffitt and Community Members

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE JANUARY 16, 2025, REGULAR BOARD OF EDUCATION MEETING

Order # 99 – Primary Motion Passed: Motion to Approve Minutes of the January 16, 2025 Regular Board of Education Meeting passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

K. APPROVE MINUTES OF THE JANUARY 27, 2025, SPECIAL BOARD OF EDUCATION MEETING

Order # 100 – Primary Motion Passed: Motion to Approve Minutes of the January 27, 2025 Special Board of Education Meeting passed with a motion by Mr. Adam Jackson and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Abstain
Adam Jackson	Yes
Jennifer Kash	Yes

L. APPROVE PERSONNEL ITEMS

Order # 101– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Approve the following personnel requests of Mr. Rob Clayton:
District
Approve 25 extended days for additional assignment as Summer Literacy Academy Leader (Title I)
Approve $500 supplement for Co-Building Assessment Coordinator at Beacon Academy (Title I)
Approve Deaf and Hard of Hearing (DHH) Interpreter position
GEO Center
Approve addition of supplemental duty as Refugee Tutor as needed at an hourly rate of $36.50 (Refugee Grant)
South Warren High School
Approve addition of Boys' Lacrosse Assistant Coach Position (Up to $1,000 funded by Booster Club) for 2025-2026
Approve addition of Boys' Volleyball Head Coach Position ($3,600 from Section VI) for 2025-2026

Approve addition of Boys' Volleyball Assistant Coach Position ($1,000 from Section VI) for 2025-2026
Approve addition of three Boys' Baseball Coaching Positions (Not to exceed $1,000 funded by Booster Club)
Approve addition of Assistant Boys' and Girls' Track Coach Positions (Not to exceed $500 funded by Booster Club)
Warren Central High School
Approve $2000 supplement increase for Athletic Director position
Approve $250 supplement increase for Assistant Athletic Director positions
Approve $500 supplement increase for Softball Associate Head Coach position
Approve $1,000 supplement increase for Head Girls Basketball Coach position
Approve $500 supplement increase for Boys Basketball Associate Head Coach (JV) position
Approve $1000 supplement increase to Head Football Coach position
Approve $750 supplement increase to Associate Head Football Coach Position
Approve $1500 supplement increase to Girls Soccer Associate Head Coach Position

FIRST NAME	LAST NAME	POSITION	LOCATION	EFFECTIVE DATE (As Requested)
Holly	Alexander	Teacher	Plano Elementary	**REV:** 10/29/2024 - 02/07/2025
Makenzie	Allen	Teacher	Plano Elementary	**REV:** 01/13/2025 - 04/04/2025
Amanda	Aspley	Teacher	Bristow Elementary	01/06/2025 - 01/10/2025
Katherine	Beals	Teacher	Plano Elementary	**REV:** 02/04/2025- 05/06/2025
Stephanie	Beason	GT Instructor	Aquatic Center	01/27/2025-02/10/2025
Jessica	Blair	Bus Driver	District	01/08/2025-04/02/2025
Jessica	Blair	Bus Driver	Transportation	01/09/2025 - 04/02/2025

Karen	Case	Teacher	Jackson Academy	01/17/2025-09/01/2025 (intermittent)
Victoria	Caudill	Teacher	North Warren Elementary	01/27/2025-04/28/2025
Courtney	Collins	Teacher	Rockfield Elementary	02/20/2025-04/17/2025
Shelly	Davis	Full-Time Substitute	Rich Pond Elementary	01/21/2025-04/01/2025
Victoria	Devore	Custodian	Richardsville Elementary	**REV:** 10/25/2024 - 12/26/2024
Desiree	Dickerson	Cook	Jody Richards Elementary	02/08/2025-03/24/2025
Jenna	Dorman	Speech-Language Pathologist	Warren Elementary	**REV:** Request Withdrawn (Jan. 1 - Feb. 17, 2025)
Sarah	Elliott	Teacher	Rockfield Elementary	**REV:** 12/02/2024 - 03/07/2025
Chelsea	Elmore	Speech-Language Pathologist	Alvaton Elementary	03/07/2025-05/20/2025
Steven	Gard	Bus Driver	Transportation	01/21/2025-02/10/2025
Aleecia	Gary	Assistant Director	Central Office	04/28/2025-06/07/2025
Theresa	Goodnight	Teacher	Lost River Elementary	02/03/2025-02/13/2025
Richard	Harris	Custodian	Aquatic Center	01/24/2025-02/07/2025
Carolyn	Hittson	Cook	South Warren High School	**REV:** 12/09/2025-02/10/2025
Rasema	Hodzic	Teacher	Jennings Creek Elementary	02/28/2025-05/20/2025
Brittany	Johnson	Bus Driver	Transportation	**REV:** 01/22/2025-03/04/2025
Jemiah	Kelley	Custodian	Briarwood Elementary	**REV:** 11/05/2024 - 03/03/2025
Kathy	Kerr	Teacher	Warren Elementary	01/01/2025-06/01/2025 (intermittent)

Melody	Kerr	Teacher	Alvaton Elementary	01/06/2025 - 01/06/2026 (Intermittent)
Evan	Kraus	Teacher	Lost River Elementary	04/04/2025 - 04/24/2025
Whitney	Lindsey	Teacher	Plano Elementary	02/10/2025-03/24/2024
Mia	Morris	Teacher	Jody Richards Elementary	05/05/2025-05/21/2025
Erica	Newberry	Cook	Bristow Elementary	01/06/2025-03/03/2025
Latasha	Richardson	Teacher	Bristow Elementary	01/10/2025 - 01/10/2026 (Intermittent)
Caley	Ruth	Assistant Principal	Warren East High School	**REV:** 12/3/2024 - 1/24/2025
Emily	Schmoll	Teacher	Plano Elementary	03/06/2025-05/20/2025
Abigail	Slucher	Teacher	Drakes Creek Middle School	**REV:** 01/13/2025 - 04/04/2025
Nickolas	Slucher	Teacher	Drakes Creek Middle School	**REV:** 01/13/2025 - 02/21/2025
Morgan	Wesnofske	Teacher	South Warren High School	03/07/2025-05/20/2025
Amy	Winkenhofer	Instructional Assistant	Alvaton Elementary	12/18/2024 - 01/31/2025

M. APPROVE FINANCIAL REPORT FOR JANUARY 2025

Order # 102 – Primary Motion Passed: Motion to Approve Financial Report for January 2025 passed with a motion by Mrs. Amy Duvall and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

N. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 103 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

O. APPROVE OPERATIONS ACTIONS

Order # 104 – Primary Motion Passed: Motion to Approve Operations Actions passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:

- Field Trip for Beta Leadership students to Gatlinburg, TN March 5, 2025, through March 7, 2025
- Field Trip for Beta Club to Gaylord Orlando Convention Center June 26, 2025, through July 3, 2025

Approve the following requests of Mr. Mike Stevenson, Interim Principal, Bristow Elementary School:

- School to hold Talent Show to raise funds for Beta & PTA

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to sell yearbooks and 6th-grade ads in the yearbook
- School to collect fees from Journalism class for student yearbooks
- School to collect donations for PE Equipment for the American Heart Association

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- Field Trip for 2nd grade to Nashville Zoo April 4, 2025

Approve the following requests of Ms. Beth Croslin Principal, Lost River Elementary School:

- School to hold coke sales to raise funds for school supplies and school musical
- School to hold Kids Heart Challenge to raise funds for American Heart Association

Approve the following requests of Mr. Shaun Stice, Principal, Oakland Elementary School:

- Field Trip for STLP to Lexington, KY April 23, 2025
- Field Trip for Leading Ladies to St. Louis, MO April 16, 2025, through April 18, 2025
- School to collect fees from 3rd grade for admission to Dutch Safari
- School to collect fees from kindergarten for field trip to Sky Pac
- School to collect fees from PE class for activity and transportation

Approve the following requests of Mr. Ben Fraiser, Principal, Plano Elementary School:

- Field Trip for 6th Grade students on Washington DC trip to Silver Springs, MD March 24, 2025
- Field Trip for 4th Grade students to Nashville, TN March 24, 2025
- School to sell chocolate bars to raise funds for playground equipment

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- School to collect fees from Student Lighthouse Team for lunch at Chaney's

Approve the following requests of Mrs. Lyndsey Thomason, Principal, Richardsville Elementary School:

- Field Trip for Kindergarten students to Nashville, TN March 7, 2025
- School to hold candy sales to raise funds for classroom needs
- School to sell field day concessions to raise funds for classroom needs
- School to hold March Madness to raise funds for classroom needs

Approve the following requests of Mrs. Bonnie Spears, Principal, Drakes Creek Middle School:

- Field Trip for 8th grade Jr. Beta Club to Santa Claus, IN May 14, 2025

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- School to collect fees from Band for KMEA All-State Audition fees

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- Field Trip for baseball team to Portland, TN March 29, 2025
- School to participate in Donor's Choose to collect supplies for the classroom

- Field Trip for JAG Officers to Frankfort, KY March 12, 2025

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for SADD Law Club to Northern Kentucky University April 27, 2025
- Field Trip for JAG students to State Capitol February 12, 2025
- Field Trip for German American Partnership Program to Werne, Germany May 29, 2025, through June 14, 2025
- Field Trip for NJROTC to Anderson, SC February 27, 2025, through March 1, 2025
- Field Trip for NJROTC to Whitesburg, TN February 8, 2025
- Field Trip for Boys' Lacrosse to Pigeon Forge, TN April 9, 2025, through April 11, 2025
- Field Trip for Girls' Tennis to London, KY April 25, 2025, through April 26, 2025
- Field Trip for Boys' Tennis to Lincoln County High School April 24, 2025
- Field Trip for Boys' Tennis to Nashville, TN April 22, 2025
- Field Trip for Boys' Tennis to London, KY April 18, 2025, through April 19, 2025
- Field Trip for Boys' Tennis to Hendersonville, TN March 20, 2025
- Field Trip for Boys' Tennis to Nashville, TN April 15, 2025
- Field Trip for Boys' Tennis to Murfreesboro, TN April 10, 2025, through April 12, 2025
- Field Trip for Girls' Tennis to Scottsdale, AZ and Tucson, AZ April 5, 2025, through April 10, 2025
- Field Trip for Girls' Tennis to Hendersonville, TN April 2, 2025
- Field Trip for Tennis to Knoxville, TN, Madison, AL, and Birmingham, AL March 26, 2025, through March 29, 2025
- Field Trip for Tennis to Nashville, TN March 18, 2025
- Field Trip for Tennis to Murfreesboro, TN April 11, 2025
- Field Trip for Boys' Tennis to Hendersonville, TN March 4, 2025
- Field Trip for Agr/FFA to Washington DC June 2025
- Field Trip for Agr/FFA to Frankfort, KY March 19, 2025, through March 20, 2025
- Field Trip for FBLA students to Santa Claus, IN May 14, 2025
- Field Trip for FBLA students to Nashville, TN April 28, 2025
- School to collect fees from math students for bus cost for WKU Math contest
- School to hold calendar sales to raise funds for lacrosse team

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for STEM travel to Europe June/July 2026
- Field Trip for FCCLA to Orlando, FL July 4, 2025, through July 10, 2025
- Field Trip for Chick-Fil-A Leader Academy and Student Ambassadors to Nashville, TN April 18, 2025
- Field Trip for German American Partnership Program to Werne, Germany May 29, 2025, through June 14, 2025
- Field Trip for STLP to Lexington, KY April 23, 2025
- School to hold round robin to raise funds for softball program

- School to hold Chaney's Ice Cream fundraiser to raise funds for Norton Children's Hospital

Approve the following requests of Mr. Colton Isaacs, Principal, Warren Central High School:

- Field Trip for STLP to Lexington, KY April 23, 2025
- Field Trip for Band to Murray State University February 20, 2025, through February 22, 2025

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- Field Trip for Softball to Myrtle Beach, SC April 5, 2025, through April 12, 2025
- Field Trip for FFA to Hardinsburg, KY June 16, 2025, through June 20, 2025
- Field Trip for Baseball Team to St. Petersburg, FL April 7, 2025, through April 12, 2025
- Field Trip for FCCLA Officers to Dallas, TX March 4, 2025, through March 8, 2025
- Field Trip for FFA to Lexington, KY June 9, 2025, through June 12, 2025
- Field Trip for JAG to Lexington, KY March 24, 2025, through March 26, 2025
- School to collect fees from Pep Club to pay for supplies, busses, and club dues
- School to sell WE apparel to raise funds for softball
- School to sell apparel to raise funds for football
- School to hold spirit nights to raise funds for football
- School to hold donation drive to raise funds for football
- School to hold Mulch Madness to raise funds for football
- School to sell yard signs to raise funds for basketball
- School to hold softball camp to raise funds for softball boosters
- School to hold mattress sale to raise funds for the band program

Approve the following requests of Ms. Debra LaSala, Director, Early Learning Academy:

- School to sell yearbooks to families of students at the preschool center

b. Consider Jostens Yearbook Supplement Agreement with Greenwood High School

c. Consider Event Contract between Plano Elementary and Dave & Buster's

d. Consider Contract between Rockfield Elementary and United Coach and Tour for 5th grade DC Field Trip

e. Consider Contract between Southwest Airlines and Rockfield Elementary for 5th grade DC Field Trip

f. Consider Contract between Rockfield Elementary and Double Tree by Hilton for 5th grade DC Field Trip

g. Consider Contract between Rockfield Elementary and Gray Line of Tennessee for 5th grade DC Field Trip

h. Consider Group Contract between Bristow Elementary and Comfort Inn Arlington for DC Field Trip

i. Consider Contract between Plano Elementary and Colleagues on Call

j. Consider Contract between Early Learning Academy and Graham Yearbooks

k. Consider Contract and Addendum between Greenwood High School and Theatre World

2. Consider Attendance Requests

3. Consider Memorandum of Agreement between Department of the Navy and Warren County Public Schools to Establish and Operate a Junior Reserve Officers' Training Corps Unit

4. Consider Contract Modification with Commonwealth of Kentucky for State Literacy Coaching Specialist

5. Consider RFP 1022-24: Greenwood High School Walk In Freezer/Cooler

6. Consider RFP 1024-24: New Warren Elementary Cafe Table

7. Consider Interagency Agreement Transportation Plan between Warren County Public Schools and DCBS

8. Consider Renewal of the Mutual Aid Agreement with Warren County Regional Jail

9. Consider Memorandum of Understanding between JAG and Greenwood High School for the 2025-2026 School Year

10. Consider Memorandum of Understanding between JAG and Warren East High School for the 2025-2026 School Year

11. Consider Spring 2025 Auction List

12. Consider WCPS District Technology Plan

13. Consider WCPS Acceptable Use Policy

14. Consider WCPS Data Management and Procedures Guide

15. Consider Warren County Board of Education to enter into agreements with KAGAN to offer Professional Development for the 2025-2026 School Year

16. Consider Contract with Commonwealth of Kentucky for FY25 Principal at Warren Co ATC

P. APPROVE STUDENT LEARNING SERVICES

Order # 105 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mrs. Jennifer Kash and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider 2025 Graduation Ceremony Schedule

2. Consider Warren County Public Schools to apply for the Dollar General Literacy Foundation Summer Reading Grant in the amount of $3,000

3. Consider Warren County Public Schools to apply for the Kentucky Fried Wishes Foundation Education Grant in the amount of $10,000

4. Consider Warren County Public Schools to Collaborate with the Bowling Green Area Chamber of Commerce to apply for the TVA Workforce Development Grant in the amount of $250,000

5. Consider Briarwood Elementary to apply for a $150 Grant through Artworksbgky
6. Consider North Warren Elementary to apply for a $500 Grant through the Stuff the Bus Foundation
7. Consider Early Release/Graduation for Beacon Academy Students
8. Consider Early Release/Graduation for Lighthouse Academy Students

Q. APPROVE STUDENT SUPPORT SERVICES

Order # 106 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider South Warren Middle School Community Safe Room BG-2
2. Consider South Warren Middle School Community Safe Room BG-3
3. Consider South Warren Middle School Community Safe Room Crime Prevention Through Environmental Design
4. Consider South Warren Middle School Community Safe Room Construction Documents
5. Consider New Warren Elementary Summary of Payments 19
6. Consider New Warren Elementary Change Order 058 increase to Bennett's Contracting in the amount of $1,458.09
7. Consider New Warren Elementary Change Order 059 increase to Stewart Richey in the amount of $1,000.00
8. Consider New Warren Elementary Change Order 060 increase to A&A Contracting in the amount of $7,471.00
9. Consider New Warren Elementary Change Order 061 increase to A&A Contracting in the amount of $1,378.82
10. Consider New Warren Elementary Change Order 062 increase to Schiller Hardware in the amount of $5,088.00
11. Consider New Warren Elementary Change Order 063 increase to Lake Cumberland Glass in the amount of $1,386.53
12. Consider New Warren Elementary Change Order 064 increase to US Specialties Holding Company in the amount of $36,000.00
13. Consider Impact Center for Leadership & Innovation Summary of Payments 14
14. Consider Impact Center for Leadership & Innovation Change Order 027 increase to Industrial Electrical Contractors in the amount of $21,759.15
15. Consider Impact Center for Leadership & Innovation Change Order 028 increase to Data Link in the amount of $19,902.68
16. Consider Greenwood High School Addition/Renovation Summary of Payments 26
17. Consider Greenwood High School Addition/Renovation Change Order 098 increase to Scott & Ritter in the amount of $10,718.41

18. Consider Greenwood High School Addition/Renovation Change Order 099 increase to Alliance Corp in the amount of $5,735.61

19. Consider Greenwood High School Addition/Renovation Change Order 100 increase to Stewart Richey in the amount of $2,000.00

20. Consider Summit View Elementary (Dillard Road) Summary of Payments 4

21. Consider Sherman, Carter, Barnhart Invoices

R. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2024-2025 school year
Retirements for the 2024-2025 school year
Suspensions for the 2024-2025 school year
Terminations for the 2024-2025 school year
Employment for the 2024-2025 school year
Transfers for the 2024-2025 school year
Assignments for the 2024-2025 school year

2. SBDM Minutes

S. BOARD MEMBER COMMENTS

T. SUPERINTENDENT REPORT

U. ENTER EXECUTIVE SESSION: N/A

V. RETURN TO OPEN SESSION: N/A

W. ADJOURN

Order # 109 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Thomas Manco and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Chairperson

Superintendent